



**BOROUGH OF WOODCLIFF LAKE
REORGANIZATION MEETING MINUTES**

January 2, 2012

CALL TO ORDER.

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

As Council President, Mr. Bader called the 2012 Reorganization meeting to order.

OATH OF OFFICE

Warren Feldman, a Woodcliff Lake resident and friend of the incoming Mayor Jeffrey R. Goldsmith, spoke prior to administering the oath of office.

“It is a pleasure and an honor for me as an attorney of law in the State of New Jersey to administer the oath of office for the Mayor. There was a dream and a vision in Woodcliff Lake of a few of its residents many months ago. This dream came true on November 4th. Jeff, Bobby and Donna were elected by the people of Woodcliff Lake and have now committed themselves to excellence in government, cooperative leadership with their Council colleagues and with the professionals serving the Borough. The job of governing starts up again today and while all beginnings are difficult, let’s all resolve the positive possibilities that await. We are all lucky to have Jeff’s commitment working for us. Welcome Amy, Justin and Allyson, Samantha is in Colorado, and everyone present tonight for this swearing in ceremony. Jeff, you are about to put your hand on the bible and be sworn in as the Mayor of Woodcliff Lake. I have known Jeff for many years and I have these few words to impart.

A man is given three names, one that his father and mother call him, one that his fellow men call him and one that he acquires. The one he acquires for himself is better than all the others. Jeff, I wish you all the success as Mayor of Woodcliff Lake and I will read the oath of office with you.”

With his wife Amy, daughter and son by his side, Mayor Jeffrey R. Goldsmith was sworn into office for a term ending December 31, 2015 by Warren Feldman, Esquire.

With his wife Diane, son and daughters by his side, Councilman Robert Rosenblatt was sworn into office by Mayor Goldsmith for a term ending December 31, 2014

With her husband Joseph and twin daughters by her side, Councilwoman Donna Abene was sworn into office by Assemblywoman Connie Wagner for a term ending December 31, 2014

ROLL CALL.

Mayor Jeffrey R. Goldsmith asked for the roll call. Councilwoman Abene, Councilman Bader, Councilman Baum, Councilman Glaser, Councilman Rosenblatt and Councilman Struk were present. Attorney Madaio, Administrator Albrecht and Borough Clerk Sciara were also present.

Mr. Bader asked that the appointment for Bond Counsel be pulled for a separate vote.

RESOLVED, that these appointments are hereby confirmed and approved at the same rate as 2011.

ROLL CALL:

Introduce: Mr. Bader
Second: Mr. Rosenblatt
Ayes: Mr. Struk, Mrs. Abene, Mr. Baum, Mr. Glaser, Mr. Rosenblatt, Mr. Bader
Nays: None
Absent: None
Abstain: None

RESOLVED, that the appointment of Rogut McCarthy, Bond Counsel is hereby confirmed and approved at the same rate as 2011.

ROLL CALL:

Introduce: Mr. Rosenblatt
Second: Mr. Baum
Ayes: Mr. Glaser, Mr. Struk, Mrs. Abene, Mr. Baum, Mr. Rosenblatt
Nays: None
Abstain: Mr. Bader
Absent: None

MAYORAL ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Borough Administrator

Wolfgang Albrecht

ROLL CALL.

Introduce: Mr. Bader
Second: Mr. Baum
Ayes: Mr. Glaser, Mr. Rosenblatt, Mr. Struk, Mrs. Abene, Mr. Bader, Mr. Baum
Nays: None
Abstain: None
Absent: None

Resolution Changing the Status of the Borough Administrator from a Part-Time Employee to a Full-Time Employee

WHEREAS, Wolfgang Albrecht was hired as the borough administrator of the Borough of Woodcliff Lake commencing June 1, 2011; and

WHEREAS, on December 19, 2011 a review of the administrator's progress and the terms and conditions of his previous letter of agreement were discussed; and

WHEREAS, it is agreed that the borough administrator has contributed much to the

Borough of Woodcliff Lake in his short tenure; and

WHEREAS, it is the recommendation of the Personnel Committee and the Mayor and Council to authorize a change in the borough administrator's status from part-time to full-time (5 days per week, 35 hours per week) at a salary to be determined by the Finance Committee in a new letter of agreement to be signed between the borough administrator and the Governing Body of Woodcliff Lake; and

WHEREAS, Administrator Wolfgang Albrecht will be afforded all benefits available to full-time employees which include dental and long- term disability benefits as shall be agreed upon.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council appoint Wolfgang Albrecht as the full- time borough administrator.

ROLL CALL:

Introduce: Mr. Bader

Second: Mr. Baum

Ayes: Mr. Glaser, Mr. Rosenblatt, Mr. Struk, Mrs. Abene, Mr. Baum, Mr. Bader

Nays: None

Abstain: None

Absent: None

Resolution Appointing Wolfgang Albrecht as the Qualified Purchasing Agent in the Borough of Woodcliff Lake

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid thresholds to \$36,000, and

WHEREAS, N.J.S.A. 40A11:3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold, and

WHEREAS, N.J.A.C . 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent, and

WHEREAS, the Personnel Committee and Finance Committee recommends the appointment of Wolfgang Albrecht as Qualified Purchasing Agent, and

WHEREAS , Wolfgang Albrecht possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 4;34-5 et. seq., and

WHEREAS ,the Borough of Woodcliff Lake desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake, in the County of Bergen, in the state of New Jersey hereby increase its bid threshold to \$36,000; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby appoints Wolfgang Albrecht as the Qualified Purchasing Agent to exercise the duties of the purchasing agent as set forth in N.J.S.A. 40A:11-2(3), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Wolfgang Albrecht's certification to the Director of the Division of Local Government Services.

ROLL CALL:

Introduce: Mr. Baum
Second: Mr. Bader
Ayes: Mr. Glaser, Mr. Rosenblatt, Mr. Struk, Mrs. Abene, Mr. Bader, Mr. Baum
Nays: None
Abstain: None
Absent: None

MAYORAL ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Fire Board Commissioners	Councilmen Robert Rosenblatt/Ken Baum
Property Maintenance Official	Nick Saluzzi
Zoning Official	Nick Saluzzi
Recycling Program Coordinator	Edward Barboni
Fire Sub-Code Official	Edward Barboni
Plumbing Sub-Code Official	Richard O'Dowd
Park and Recreation Director	Jay Esposito
Fire Official	Paul Bechtel
Deputy Fire Official	Timothy Ennis
Fire Inspector	Joseph Mauro
Fire Inspector	James Strabone
Fire Inspector	John Stalb
Police and Assistant Police Surgeons	Drs. David Abend, Sergio Dragone, Stephen Margulis and Giuseppe Condemi

ROLL CALL:

Introduce: Mr. Bader
Second: Mr. Baum
Ayes: Mr. Glaser, Mr. Rosenblatt, Mr. Struk, Mrs. Abene, Mr. Baum, Mr. Bader
Nays: None
Abstain: None
Absent: None

Fire – Volunteer/Fire Prevention

**ROBERT ROSENBLATT
KENNETH BAUM**

Library

ROBERT ROSENBLATT/John Glaser

Senior Citizens' Program

JOHN GLASER/Michael Struk

ROLL CALL:

Introduce: Mr. Rosenblatt

Second: Mr. Struk

Ayes: Mrs. Abene, Mr. Bader, Mr. Baum, Mr. Glaser, Mr. Struk, Mr. Rosenblatt

Nays: None

Abstain: None

Absent: None

MAYORAL COMMITTEE APPOINTMENTS –(no Council confirmation needed)

(MAYOR) I appoint the following persons to the Mayor's Committees for a term of one (1) year, ending December 31, 2012:

The Alliance

DARE/Municipal Drug Program

Jeffrey Bader, Council Liaison
Michael Struk, Council Liaison
Roger Caron, Captain
Mike Origoni, Sergeant
James Foley, Police Officer
Bridgette Greve, Police Officer
Chad Malloy, Police Officer
Jim Uhl, Detective Sergeant
Allyson Baratta, Citizen
Diana DiGirolamo, Citizen
Donna Sirlin, Citizen

Bergen County Municipal Joint Insurance Fund

Lori Sciara, Fund Commissioner
Wolfgang Albrecht, Alternate

Bergen Municipal Excess Liability Fund

Lori Sciara, Fund Commissioner
Wolfgang Albrecht, Alternate

COAH/Round 3 Committee

Warren Feldman, Administrator
Robert Rosenblatt, Council Liaison
Mark Madaio, Esq.
George Fry

Historian(s)

Irma Chazotte
Barbara Fusco
John Locke
Richard Purcell

Joint Court Advisory Committee

Councilman Robert Rosenblatt
Councilman Michael Struk
Councilman John Glaser

Open Space Park Development Committee

Councilman Jeffrey Bader
Warren Feldman, Chair
Jay Esposito, Park and Recreation Director
Anthony DeVito
Michael Felz
Joanne Felz
Dr. Richard Goldstein

Park and Recreation Committee

Co-Commissioners
Park and Recreation Director
Baseball
Boy's Basketball
Girls' Basketball
Kickball
Soccer Grades 1-6
Softball
Volleyball

Robert Rosenblatt, Kenneth Baum
Jay Esposito
Mike Tsontakis
Jeff Danzig
Phil Alberta
Mike Tsontakis
Jeff Schneider
Gina Alberta
Jeff Schneider

Woodcliff Lake/Montvale Combined Programs

Cheerleading
Football
Soccer Grades 7-8
Track
Wrestling

Mary Koroghilian
Jeff Herring
Roy Moose
Christie Rossig
Mike Tsontakis

Non-Athletic Programs

Boy Scouts
Girl Scouts

Carrie Perricone
Barbara Bressler

Representative, Board of Education
Representative, Senior Association

Lauren Barbelet
Marilyn Clark

**Pascack Valley Regional High School
Funding Equity Committee**

Mayor Jeffrey R. Goldsmith
Councilwoman Donna Abene – Vice -Chair
Councilman Keneth Baum
Dana Cassell
Joseph T. LaPaglia
Robert Nathin

Pool and Tennis Committee (Citizen)

Robert Rosenblatt, Council Liaison
Kenneth Baum, Council Liaison
Jay Esposito, Park and Recreation Director
Felix Aronsky
Lora Behnke
Sigrid Frawley
Susan Johnson
Robert Nathin
Thomas Panso

Shade Tree Committee

Michael Struk, Council Liaison
Clayton Bosch
Marilyn Clark
Josephine Higgins
Adam Jacobs
Bert Taylor

Technology Committee

Councilwoman Donna Abene, Chair
Councilman John Glaser
Lori Sciara, Borough Clerk
Matthew Berry
Brian Boffa

Tri-Boro Public Safety Liasion

Councilman Jeffrey Bader, Chair
Dana Cassell
Warren Feldman

Tri-Boro Shared Services Committee

Councilwoman Donna Abene, Chair
Dana Cassell
Warren Feldman

Youth Guidance Council

Councilman Michael Struk
Chad Malloy, Police Officer
Jim Uhl, Detective Sergeant

Westervelt-Lydecker House Restoration and Use Committee

Councilwoman Donna Abene, Chair
Councilman Jeffrey Bader
Jay Esposito, Park and Recreation Director
Laurie Caspert
Richard Purcell
Carol Fusco

MAYOR APPOINTMENTS TO VARIOUS BOARDS (with Council Approval)

Affordable Housing Board

Councilman Jeffrey Bader
Robert Friedberg, Administrator
Warren Feldman, Chair
Joseph Langschultz, Planning Board
Lynda Heinemann, Zoning Board

ROLL CALL:

Introduce: Mr. Rosenblatt
Second: Mr. Glaser
Nays: Mr. Struk, Mrs. Abene, Mr. Bader, Mr. Baum, Mr. Rosenblatt, Mr. Glaser
Abstain: None
Absent: None

Board of Health.

Elaine Metlitz (3 year term ending ending December 31, 2014)
John Frey (3 year term ending ending December 31, 2014)
Christine LaPaglia (3 year term ending ending December 31, 2014)

ROLL CALL:

Introduce: Mr. Bader
Second: Mr. Struk
Ayes: Mrs. Abene, Mr. Baum, Mr. Glaser, Mr. Rosenblatt, Mr. Struk, Mr. Bader
Nays: None
Abstain: None
Absent: None

Local Assistance Board.

Councilman John Glaser
Sigrid Frawley

ROLL CALL:

Introduce: Mr. Struk
Second: Mr. Bader

Ayes: Mr. Rosenblatt, Mrs. Abene, Mr. Baum, Mr. Glaser, Mr. Bader, Mr. Struk
Nays: None
Abstain: None
Absent: None

APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBERS

Jay Ferreira (2 year term ending ending December 31, 2013)
Bertram Siegel, Esq. (4 year term ending ending December 31, 2015)

ROLL CALL:

Introduce: Mr. Rosenblatt
Second: Mr. Bader
Ayes: Mr. Struk, Mrs. Abene, Mr. Baum, Mr. Glaser, Mr. Bader, Mr. Rosenblatt
Nays: None
Abstain: None
Absent: None

OLD BUSINESS.

Scheduling of special meeting for the purpose of going into Closed Session for legal issue

Mayor Goldsmith asked for the pleasure of the Council. It was agreed to have an Executive Session of the Mayor and Council meeting on Saturday, January 7, 2012 at 9:00 a.m. Borough Clerk Sciara stated neither she nor the Tax Assessor could attend this special meeting. Administrator Albrecht will be appointed the Acting Clerk for this meeting only in order to take the minutes in the absence of the Borough Clerk. All memorandums from Attorney Madaio and closed session minutes will be distributed to the Mayor and Council before the meeting. This meeting will be noticed in The Record and no action will be taken.

NEW BUSINESS.

None

PUBLIC FORUM.

Motion to open the meeting to the public was made by Mr. Rosenblatt, second by Mr. Baum and approved unanimously by voice call vote.

COMMENTS FROM MAYOR JEFFREY R. GOLDSMITH

I am humbled, honored and thrilled by the opportunity to serve as Mayor. Since my family moved to Woodcliff Lake on June 9, 1994 three outstanding Mayors all in attendance tonight, have served the town. I want to thank Mayor Bernie Kettler for his support during the campaign and his guidance and counsel since the election. Thank you to Mayor Josephine Higgins, who gave me the honor to work with her back in 1998. Most important, Josephine's constant encouragement this past seven months have been clearly

uplifting. To Mayor Joseph LaPaglia, thank you for all your years of service to this community. And I want to thank you to agreeing to remain active on several vital committees in the Borough. I look forward to working with you in the many years ahead.

It has been a pleasure getting to know Donna Abene. We have spent countless hours since April and at least for me, they have all been enjoyable. I know she will do an outstanding job as she has dealt with me so beautifully during those times. To my long-term friend, Warren Feldman. I cannot “thank you” enough for your countless inspiration and unwavering support. Your friendship and advice have been priceless. I know I can count on you for your critical assessments and positive energy, as together we move forward. To my dear friend, Councilman Robert Rosenblatt. I want to thank you for never ending phone calls and your thoughts on furthering our community. Most of all Bob, I want to thank you for being the best neighbor and friend one could want.

To my family, three are not in attendance: my 91 year-old dad and 90 year-old mom, God bless them are in Florida, and Samantha – our oldest twin- is in Denver, and I thank them for their love and support. To Gary, my brother, thank you for joining us from Massachusetts. To Allison, our youngest twin and to Justin, both here tonight, I thank you for your clarity and opinion when we approached and debated the topic of my running for Mayor. I will keep my promise to you that my involvement will not affect my family or business.

And to my biggest supporter, my better half and best friend, Amy – thank you for sharing me with the residents of our town. I love you and know you will be a great “First Lady of Woodcliff Lake.”

This Mayor and Council, in the next few years, will face its greatest challenge since we were founded back on August 31, 1894. Our balance sheet and budget will be tested like never before. Doing more with less will be a primary driver in our decision making process. Over the past weeks, I have been asked many times, how did we get to this inflection point? While a valid question, we must focus on the more important answer – what do we do going forward?

Our community of six thousand residents is looking to this Mayor and Council to have discussion, for that discussion be lively and diverse. They do not want us to be dysfunctional. As your Mayor, my first goal is that we must be committed to each other and respect each other, otherwise we will not succeed in being a Top Ten Town.

My goals for 2012 and beyond start today. This will be the beginning of a Woodcliff Lake that we all will be proud to call our home.

Why did I take this job? A side comment here: I have received tremendous advice, whether solicited or not, on what I should do as Mayor. I believe I have received this much needed love as many prefaced their comments prior to providing me with their comments with “are you crazy?” Hence, I get why they feel I needed their counsel!

So why, be the Mayor? I truly believe that I will have this Council work together like none other and one that will be a model for other communities in New Jersey to emulate. It will be business as usual. Anything is possible if we can work as one.

Our efforts will be focused on being the premier town in Bergen County and a premier community in New Jersey. We need to recognize that our assessed values are accurate and leave zero margin for appeal. We must find alternative ways for our Police, our Department of Public Works, our Fire and our administration to operate and prosper. We must reach out to our corporate neighbors and work together in a spirit that fosters private partnerships. We must connect with PSE&G to conclude that the intermittent power outages must be resolved. Our programming efforts need to be structured so that our youngsters and seniors are receiving first class events and programs. We must surpass the needs of our residents.

We must be transparent, consistent, passionate and forward thinking. Transparent in that we communicate clearly and openly the business of the Borough, and today we begin videotaping our meetings for re-broadcast. This is open government. My door will always be open. We are listening. That is transparent.

I ask that we be consistent in our decision making and thought process. We must make decisions with data that is timely and accurate. We all must interpret that same information to make smart, intelligent short and long term decisions. Our processes must be repeatable and predictable. That is consistent.

We must be passionate with the level of commitment and care we bring to our jobs as public servants. We must not forget that we were elected to serve the best interests of our residents. We have been given the greatest honor, that being the steward of our taxpayer's capital. Come prepared to each meeting and come focused. Most important, please treat the associates of Woodcliff Lake with the professionalism they deserve. To our professionals, our residents must be treated with Ritz Carlton service and Fed Ex efficiency. I look forward to working with Wolfgang Albrecht our Borough Administrator and Lori Sciara our Borough Clerk. And, I look forward to working with everyone that is employed by our municipality. That is passionate.

We must be forward thinking. Every decision needs to be taken with a long-term perspective. If our thoughts are what are best for the next election, then we all lose. It's time to think outside the box. I challenge this Council to test your expectations and dreams to build a bright future for Woodcliff Lake. That is forward thinking.

As a proud graduate from the University of Michigan, we have a rich tradition that is based in our fight song, "Hail to the Victors." When we go to Ann Arbor, we don't go there to be average or good. We go to be "leaders and best." I expect that excellence from all that reside in our wonderful community. This will be a Top Ten Town.

To all our friends here tonight, I am so glad to share this evening with you. May you have a happy and healthy 2012!

God Bless Woodcliff Lake and God Bless America.

CONSENT AGENDA DISCUSSION.

Consent Agenda Item #17 was changed to read Resolution Designating Lori Sciara the Public Compliance Officer (P.A.C.O.)

CONSENT AGENDA VOTE.

Motion to approve the Consent Agenda as amended was made by Mr. Baum, second by Mr. Rosenblatt.

ROLL CALL:

Introduce: Mr. Baum
Second: Mr. Rosenblatt
Ayes: Mr. Struk, Mrs. Abene, Mr. Bader, Mr. Glaser, Mr. Rosenblatt, Mr. Baum
Nays: None
Abstain: None
Absent: None

ADJOURNMENT.

Mayor Jeffrey R. Goldsmith invited all in attendance back to the firehouse to celebrate this evening.

On a motion made by Mr. Rosenblatt, second by Mr. Baum and approved unanimously by voice call vote, the meeting was adjourned. The time is 9:00 p.m.

Respectfully submitted,

Lori Sciara, RMC/CMC
Borough Clerk

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2012 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2012; and

WHEREAS, the total appropriations in the 2011 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Funds and for Public Assistance (Relief) is the sum of \$9,880,900.00 and

WHEREAS, 26.25% of the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance is the sum of \$2,858,831 for the 2010 temporary budget, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that the following Temporary Appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

<u>CURRENT FUND</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
General Administration	50,000.00	10,000.00
Mayor and Council	8,000.00	1,000.00
Municipal Clerk	20,000.00	10,000.00
Financial Administration	25,000.00	12,000.00
Audit Services		5,000.00
Revenue Administration	20,000.00	5,000.00
Tax Assessment	15,000.00	10,000.00
Legal Services		30,000.00
Engineering Services		10,000.00
Planning Board	5,000.00	5,000.00
Zoning Board of Adjustment	5,000.00	5,000.00
Uniform Construction Code	60,000.00	10,000.00
Insurance - Other Insurance Premiums		100,000.00
Group Insurance Plans for Employees		265,000.00
Unemployment Insurance		600.00

Police	575,000.00	40,000.00
Police Dispatch/911		30,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,500.00	30,000.00
First Aid Organization		5,000.00
Fire Prevention Bureau	10,000.00	5,000.00
Municipal Prosecutor	3,500.00	
Municipal Public Defender		1,500.00
Municipal Court	25,000.00	3,000.00
Streets and Roads	200,000.00	40,000.00
Shade Tree Commission		3,000.00
Solid Waste Collection	55,000.00	20,000.00
Buildings and Grounds	20,000.00	20,000.00
Vehicle Maintenance		25,000.00
Public Health Services	8,000.00	12,000.00
Animal Control		2,000.00
Welfare Administration	500.00	100.00
Parks and Recreation	25,000.00	25,000.00
Maintenance of Parks		10,000.00
Library Membership		25,000.00
Celebration of Public Events		5,000.00
Electricity		60,000.00
Street Lighting		35,000.00
Telephone		10,000.00
Water		3,000.00
Fuel Oil		5,000.00
Gasoline		30,000.00
Sewerage Processing and Disposal	60,000.00	5,000.00
Landfill Dumping Fees		60,000.00
Social Security		40,000.00
Public Employees Retirement System		100,000.00
Police and Fire Retirement System		100,000.00
<u>OPERATION -OUTSIDE CAP</u>		
BCUA Shared Sewer Charges		150,000.00
Borough of Montvale - Sewer Charges		9,000.00
Borough of Hillsdale - Sewer Charges		5,000.00
LOSAP - Volunteer Ambulance		500.00
LOSAP - Volunteer Fire		500.00
Capital Improvement Fund		1,000.00
Total Appropriations	1,196,500.00	1,397,200.00
Municipal Debt Service		
Payment of Bond Principal	905,000.00	
Interest on Bonds	169,524.00	
Interest on Notes	<u>9,183.00</u>	
	1,074,524.00	

RESOLVED, that the Temporary Budget in the form presented to this Meeting be approved and adopted and that a copy thereof be attached to the Minutes of this Meeting and made a part of the Resolution.

Authorizing Award of Contracts for Professional Services. (Consent Agenda - 2.)

WHEREAS, the Borough of Woodcliff Lake is a municipal corporation of the State of New Jersey; and

WHEREAS, there exists annually a need for a 1. Borough Attorney; 2. Borough Auditor; 3. Borough Engineer 4. Labor Attorney 5. Bond Counsel 6. Risk Manger 7. Special Council for COAH Matters 8. Special Counsel for Regional School District Funding and 9. Special Counsel for Tax Appeals

WHEREAS, funds are available for these purposes, and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1), *et seq.*) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

1. That Mark M. Madaio, Attorney, is hereby appointed Borough Attorney of the Borough of Woodcliff Lake;
2. That Paul Lerch of Lerch, Vinci and Higgins, Registered Municipal Accountant, is hereby appointed Borough Auditor of the Borough of Woodcliff Lake;
3. That Dr. Stephen Boswell or his designee of Boswell McClave Engineering, Professional Engineer, is hereby appointed Borough Engineer of the Borough of Woodcliff Lake;
4. That Frederick T. Danser, III of Apruzzese, McDermott, Mastro and Murphy, P.C., are hereby appointed Labor Attorney(s) of the Borough of Woodcliff Lake;
5. That Steven L. Rogut of Rogut McCarthy Troy, LLC, is hereby appointed Bond Counsel of the Borough of Woodcliff Lake.
6. That Robert Kanwisher of Burton Kanwisher Agency, is hereby appointed Risk Manger of the Borough of Woodcliff Lake.
7. That T. Thomas Van Dam, is hereby appointed Special Counsel on for COAH matters.
8. That Vito A. Gagliardi, Jr. of Porzio Bromberg & Newman, P.C. is hereby appointed Special Counsel for the Regional School District Funding matter.
9. That Joseph Pojanowski of Pojanowski and Trawinski, P.C. is hereby appointed Special Counsel for Tax Appeal matter.

BE IT FURTHER RESOLVED, that these appointments are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the services performed are by a person authorized by law to practice

a recognized profession as a registered Municipal Attorney, Municipal Accountant, Municipal Engineer, Labor Attorney and Risk Manager and such services are not subject to competitive biddings; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute this resolution and advertise same according to law.

By-Laws, 2012.

(Consent Agenda - 3.)

BE IT RESOLVED that the By-Laws of the Mayor and Council are hereby adopted and approved for the year 2012 subject to revision during the year by the Council.

Depositories Designated.

(Consent Agenda - 4.)

The Mayor requests a resolution for the designation of depositories.

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

BE IT RESOLVED, that

Bank of America
State of NJ Cash Management Fund
NJ Class Fund
TD Bank
Valley National Bank
PNC Bank
Wells Fargo Bank
Bank of New Jersey

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

Designations and Authorities of Municipal Officials.

(Consent Agenda - 5)

BE IT RESOLVED, that the designated Municipal Officials shall have duties and authorities hereinafter set forth:

1. In the absence of the Borough Administrator or Borough Clerk, the Deputy Borough Clerk shall carry out the duties of the office as prescribed in Ordinances and Resolutions of the Mayor and Council; and

2. The Chairman, or member acting in the absence of the Chairman, of the Council Committee responsible for materials and services for which payment is required shall be the certifying authority as prescribed for in By-Laws, Ordinances and Resolutions of the Mayor and Council.

Signature Authority.

(Consent Agenda - 6.)

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, Payroll Clerk

As to the **Payroll Account**, any two of the above officials is authorized to direct withdrawal by check;

As to the **Public Assistance Funds**, any two of the following officials are authorized to direct withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Public Assistance Director

As to the **Municipal Court Account and Municipal Court Bail Account**, any two of the following officials are authorized to direct withdrawal by checks:

Municipal Judge, Administrator, Borough Clerk, Chief Financial Officer, Court Administrator

As to the **Current Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer,

As to the **Unemployment Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Animal Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Capital Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Claims Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Causeway Beautification Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Affordable Housing Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **CD Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Mandatory Development Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Assessment Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Open Space Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Police Private Duty Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

Safe Deposit Box.

(Consent Agenda - 7.)

RESOLVED, that the Borough is hereby authorized to enter into a contract for the rental of a safe deposit box with the Wachovia Bank, Woodcliff Lake, New Jersey, for the safe custody of duplicate computer tapes and other essential records of the Borough of Woodcliff Lake; and

FURTHER RESOLVED, that any one of the following Borough Officials is authorized to have access thereto.

Mayor, Administrator, Borough Clerk, Chief Financial Officer

Interest on Delinquent Taxes.

(Consent Agenda - 8.)

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.
3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.
4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

Tax Collector to Charge fee for Returned Checks.

(Consent Agenda - 9.)

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient

funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$25.00 per check or other written instrument for all checks returned for insufficient funds; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be given to CFO and Tax Collector.

Regular Meetings.

(Consent Agenda - 10.)

RESOLVED, that the regular meetings of the Mayor and Council shall be held on the first and third Mondays of each month, except January, February, July, August, September and November as noted below, and on any other days specified during the year 2011 at the Municipal Building at 8:00 P.M.

January 2, 2012	July 16, 2012
January 19, 2012	August 13, 2012
February 1, 2012	September 4, 2012
February 21, 2012	September 19, 2012
March 5, 2012	October 1, 2012
March 19, 2012	October 15, 2012
April 2, 2012	November 7, 2012
April 16, 2012	November 19, 2012
May 7, 2012	December 3, 2012
May 21, 2012	December 17, 2012
June 4, 2012	
June 18, 2012	

Sine Die/Reorganization January 1, 2013

Municipal Offices.

(Consent Agenda -11.)

The Mayor states that the Borough Administrator has requested that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 3, 2012.

RESOLVED, that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 3, 2012.

Legal Newspapers Designated.

(Consent Agenda – 12.)

RESOLVED, that the following newspapers are designated the legal newspapers of the Borough:

- The Record
- The Ridgewood News

Borough Holidays Designated

(Consent Agenda – 13.)

RESOLVED, the following holidays will be observed in 2012

New Year’s Day	January 2, 2012
Martin Luther King Day	January 16, 2012
President’s Day	February 20, 2012
Good Friday	April 2, 2012
Memorial Day	May 28, 2012
Independence Day	July 4, 2012
Labor Day	September 3, 2012
Columbus Day	October 8, 2012
Veteran’s Day	November 12, 2012
Thanksgiving Day	November 22, 2012
Day After Thanksgiving Day	November 23, 2012
Christmas Eve (floater for all employees)	December 24, 2012
Christmas Day	December 25, 2012

Resolution Authorizing Certificate of Insurance for Borough-Sponsored Organizations.

(Consent Agenda – 14.)

WHEREAS, the Director of Parks & Recreation and the Parks & Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

- Woodcliff Lake Baseball Association
- Woodcliff Lake Basketball Association
- Woodcliff Lake Girls Softball Association
- Woodcliff Lake Athletic Association
- Woodcliff Lake Soccer Association
- WLM Wrestling Association
- Pascack Junior Volleyball Association
- Woodcliff Lake Recreation Department
- Official Meetings or Functions of the Borough of Woodcliff Lake; and

WHEREAS, the aforementioned organizations have submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

Resolution Authorizing Acceptance of Sewer System Extensions. (Consent Agenda – 15.)

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Borough Administrator and Borough Engineer are hereby authorized to certify to the acceptance of extensions of sanitary sewer facilities for developments in the Borough, approved by the Planning Board, and to submit said certification and/or endorsement to the New Jersey Department of Environmental Protection, pursuant to their Standard Application Form (CP#1) Construction and Discharge Permits.

Resolution Authorizing Regulating Vehicle Towing and Storage Services (Consent Agenda- 16)

WHEREAS, the Borough of Woodcliff Lake advertised for bids on November 1, 2011; and

WHEREAS, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1 and 94-2;

NOW, THEREFORE, BE IT RESOLVED, that

Venusti Auto Body	1 Ward Lane	Mahwah, NJ 07430
Ramsey Auto Body	265 Route 17 S.	Upper Saddle River, NJ 07458
Rondale Towing	41 Newson Ave	Waldwick, NJ 075463
Rich's Automotive	50 Chestnut St.	Emerson, NJ 07630

are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2012.

Resolution Designating Lori Sciara, Borough Clerk the Public Compliance Officer (P.A.C.O)

(Consent Agenda – 17)

WHEREAS, N.J.A.C. 17:27-1 et. seq requires every public agency to annually designate an employee to serves as its Public Compliance Officer (P.A.C.O.) and;

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Woodcliff Lake that Lori Sciara, Borough Clerk be designated the Public Compliance Officer for a term ending December 31, 2012.

Resolution Authorizing Private Sector Reimbursement and Procedures for Emergency Expense (Consent Agenda – 18)

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties;

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time; and

BE IT FURTHER RESOLVED, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor
Councilmember
Borough Administrator
Borough Clerk
Chief Financial Officer

Operations Group

Emergency Management Coordinator
Deputy Coordinator
Department Head or Supervisor
(Supervisor shall mean senior available person in the chain of command)

