

BOROUGH OF WOODCLIFF LAKE
REORGANIZATION MEETING AGENDA
MAYOR AND COUNCIL
January 2, 2012

CALL TO ORDER.

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

OATH OF OFFICE

Mayor Jeffrey R. Goldsmith sworn into office for a term ending December 31, 2015 by Warren Feldman, Esq.

Councilman Robert Rosenblatt sworn into office by Mayor Goldsmith for a term ending December 31, 2014

Councilman Donna Abene sworn into office by Mayor Goldsmith for a term ending December 31, 2014

ROLL CALL.

Mayor Jeffrey R. Goldsmith
Councilwoman Donna Abene
Councilman Jeffrey Bader
Councilman Kenneth Baum
Councilman John Glaser
Councilman Robert Rosenblatt
Councilman Michael Struk

PLEDGE OF ALLEGIANCE.

INVOCATION.

Rabbi Drizen will give the Invocation.

SELECTION OF COUNCIL PRESIDENT FOR 2012

Motion to nominate Jeffrey Bader as Council President.

ROLL CALL:

Introduce:

Second:

Ayes:

Nays:

Abstain:

Absent:

The following Woodcliff Lake Volunteer Fire Department Officers were announced at the Fire House on January 1, 2012.

Chief Jared Shapiro
Captain Dan Schuster
Lieutenant Alex Kaplan

Deputy Chief George Lucia
Captain Nick McGavin
Lieutenant Rob Kuehlke

ANNUAL PROFESSIONAL APPOINTMENTS:

<u>Position</u>	<u>Firm</u>	<u>Designee</u>
Borough Attorney		Mark D. Madaio, Esq.
Borough Engineer	Boswell McClave Engineering	Dr. Stephen Boswell
Borough Auditor	Lerch, Vinci & Higgins	Paul Lerch, CPA
Labor Attorney	Apruzzese, McDermott, Mastro and Murphy, P.C.	Frederick Danser, III, Esq.
Bond Counsel	Rogut McCarthy Troy, LLC	Steven Rogut, Esq.
Borough Prosecutor	Giblin & Giblin	Brian Giblin, Esq.
Public Defender	Aronsohn Weiner	Gerald R. Salerno, Esq.
Risk Manager	Burton Kanwisher	Robert Kanwisher
Special Counsel for COAH Matters		T. Thomas Van Dam, Esq.
Special Counsel for Regional School District Funding	Porzio Bromberg & Newman, P.C.	Vito A. Gagliardi, Jr., Esq.
Special Counsel for Tax Appeals	Pojanowski and Trawinski, P.C.	Joseph Pojanowski, Esq.

RESOLVED, that these appointments are hereby confirmed and approved at the same rate as 2012.

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

MAYORAL ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Borough Administrator Wolfgang Albrecht

Resolution Changing the Status of the Borough Administrator from a Part-Time Employee to a Full-Time Employee

WHEREAS, Wolfgang Albrecht was hired as the borough administrator of the Borough of Woodcliff Lake commencing June 1, 2011; and

WHEREAS, on December 19, 2011 a review of the administrator's progress and the terms and conditions of his previous letter of agreement were discussed; and

WHEREAS, it is has been agreed that the borough administrator has contributed much to the Borough of Woodcliff Lake in his short tenure; and

WHEREAS, it is the recommendation of the Personnel Committee and the Mayor and Council to authorize a change in the borough administrator status from part-time to full-time (5 days per week, 35 hours per week) at a

salary to be determined by the Finance Committee in a new letter of agreement to be signed between the borough administrator and the governing body of Woodcliff Lake; and

WHEREAS, Administrator Wolfgang Albrecht will be afforded all benefits available to full-time employees.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council appoint Wolfgang Albrecht as the full time borough administrator.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Resolution Appointing Wolfgang Albrecht as the Qualified Purchasing Agent in the Borough of Woodcliff Lake

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid thresholds to \$36,000, and

WHEREAS, N.J.S.A. 40A11:3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold, and

WHEREAS, N.J.A.C . 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent, and

WHEREAS, the Personnel Committee and Finance Committee recommends the appointment of Wolfgang Albrecht as Qualified Purchasing Agent, and

WHEREAS , Wolfgang Albrecht possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 4;34-5 et. seq., and

WHEREAS ,the Borough of Woodcliff Lake desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake, in the County of Bergen, in the state of New Jersey hereby increase its bid threshold to \$36,000; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby appoints Wolfgang Albrecht as the Qualified Purchasing Agent to exercise the duties of the purchasing agent to N.J.S.A. 40A;11-2(3), with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:34-5.2 the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Wolfgang Albrecht's certification to the Director of the Division of Local Government Services.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

MAYORAL ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Fire Board Commissioners	Councilmen Ken Baum/Robert Rosenblatt
Property Maintenance Official	Nick Saluzzi
Zoning Official	Nick Saluzzi
Recycling Program Coordinator	Edward Barboni
Fire Sub-Code Official	Edward Barboni
Plumbing Sub-Code Official	Richard O’Dowd
Park and Recreation Director	Jay Esposito
Fire Official	Paul Bechtel
Deputy Fire Official	Timothy Ennis
Fire Inspector	Joseph Mauro
Fire Inspector	James Strabone
Fire Inspector	John Stalb
Police and Assistant Police Surgeons	Drs. David Abend, Sergio Dragone, Stephen Margulis and Guiseppi Condemi

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

MAYORAL APPOINTMENTS TO VARIOUS BOARDS

Mayor Jeffrey R. Goldsmith to make the following appointments

APPOINTMENT OF PLANNING BOARD MEMBERS. (No confirmation needed)

Class I	Josephine Higgins	(term ending 12-31-12)
Class II	Robert Freidberg	(term ending 12-31-12)
Alt. 2	David Ciaudelli	(December 31, 2014)

Class III (Council confirmation needed) John Glaser (term ending 12-31-12)

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

APPOINTMENTS OF STANDING COMMITTEES. (Council confirmation needed)

Administration/Finance	JOHN GLASER/Donna Abene
DPW & Roads/Sewers & Sanitation, Ecology	MICHAEL STRUK/Donna Abene
Parks & Recreation	CO-DIRECTOR ROBERT ROSENBLATT CO-DIRECTOR KENNETH BAUM
Public Safety/Police/OEM/TriBoro	JEFFREY BADER/Michael Struk
Buildings & Grounds/Building Dept.	JEFFREY BADER/Michael Struk
Board of Health, Mental Health & Welfare	KENNETH BAUM/John Glaser
Education (elementary) (high)	KENNETH BAUM DONNA ABENE
Public Information, Newsletters, Ordinances	KENNNETH BAUM/John Glaser
Fire – Volunteer/Fire Prevention	KENNETH BAUM/ROBERT ROSENBLATT
Library	KENNETH BAUM/John Glaser
Senior Citizens' Program	JOHN GLASER/Michael Struk

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

MAYORAL COMMITTEE APPOINTMENTS –(no Council confirmation needed)

(MAYOR) I appoint the following persons to the Mayor's Committees for a term of one (1) year, ending December 31, 2012:

The Alliance
DARE/Municipal Drug Program

Jeffrey Bader, Council Liaison
Michael Struk, Council Liaison
Roger Caron, Captain
Mike Origoni, Sgt.

James Foley, Police Officer
Bridgette Greve, Police Officer
Chad Malloy, Police Officer
Jim Uhl, Police Officer
Allyson Baratta, Citizen
Diana DiGirolamo, Citizen

Bergen County Municipal Joint Insurance Fund

Lori Sciara, Fund Commissioner
Wolfgang Albrecht, Alternate

Bergen Municipal Excess Liability Fund

Lori Sciara, Fund Commissioner
Wolfgang Albrecht, Alternate

COAH/Round 3 Committee

Warren Feldman, Administrator
Robert Rosenblatt, Council Liaison
Mark Madaio, Esq.
T. Thomas Van Dam, Esq.
George Fry

Historian(s)

Irma Chazotte
Barbara Fusco
John Locke
Richard Purcell

Joint Court Advisory Committee

Councilman Robert Rosenblatt
Councilman Michael Struk

Open Space Park Development Committee

Councilman Jeffrey Bader
Warren Feldman, Chair
Jay Esposito, Park and Recreation Director
Anthony DeVito
Michael Felz
Joanne Felz

Park and Recreation Committee

Commissioner, Council Representative
Park and Recreation Director
Baseball Commissioner:
Boy's Basketball
Girls' Basketball
Softball Commissioner
Boy's Wrestling
Soccer Commissioner
Representative, Board of Education
Representative, Senior Association

Pascack Valley Regional High School Funding Equity Committee

Councilwoman Donna Abene – Chair
Dana Cassell

Pool and Tennis Committee (Citizen)

Robert Rosenblatt, Council Liaison
Kenneth Baum, Council Liaison
Jay Esposito, Park and Recreation Director
Felix Aronsky
Lora Behnke
Susan Johnson
Robert Nathin
Thomas Panso

Shade Tree Committee

Michael Struk, Council Liaison
Clayton Bosch
Marilyn Clark
Lynda Heinemann
Josephine Higgins
Adam Jacobs
Bert Taylor

Technology Committee

Kenneth Baum, Council Liaison
Donna Abene, Council Liaison
John Glaser, Council Liaison
Lori Sciara, Borough Clerk
Matthey Berry
Brian Boffa

Tri-Boro Public Safety Liasion

Councilman Robert Rosenblatt, Chair
Dana Cassell
Warren Feldman

Tri-Boro Shared Services Committee

Councilman Robert Rosenblatt, Chair
Councilwoman Donna Abene
Dana Cassell
Warren Feldman

Youth Guidance Council

Michael Struk, Council Liaison
Chad Malloy, Police Officer
Jim Uhl, Police Officer

Westervelt-Lydecker House Restoration and Use Committee

Councilwoman Donna Abene
Councilman Jeffrey Bader
Jay Esposito, Park and Recreation Director
Lynda Heinemann
Richard Purcell
Carol Fusco

MAYOR APPOINTMENTS TO VARIOUS BOARDS (with Council Approval)

Affordable Housing Board

_____, Council Liaison
Warren Feldman, Chair
Joseph Langschultz, Planning Board Representative
Lynda Heinemann, Zoning Board Representative

ROLL CALL:

Introduce:
Second:
Nays:
Abstain:
Absent:

Board of Health.

Elaine Metlitz (3 year term ending ending December 31, 2014)
John Frey (3 year term ending ending December 31, 2014)xxxxx
Christine LaPaglia (3 year term ending ending December 31, 2014)

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

Local Assistance Board.

Councilwoman Donna Abene
Darren Feder

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBERS

Jay Ferreira (2 year term ending ending December 31, 2013)
Bertram Seigel, Esq. (4 year term ending ending December 31, 2015)

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

OLD BUSINESS.

NEW BUSINESS.

PUBLIC FORUM.

CONSENT AGENDA VOTE.

ROLL CALL:

Introduce:
Second:
Ayes:
Nays:
Abstain:
Absent:

ADJOURNMENT.

Respectfully submitted,

Lori Sciara, RMC/CMC
Borough Clerk

Adoption of Temporary Budget for the Year 2012.

(Consent Agenda - 1)

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2012 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2012; and

WHEREAS, the total appropriations in the 2011 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Funds and for Public Assistance (Relief) is the sum of \$9,880,900.00 and

WHEREAS, 26.25% of the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance is the sum of \$2,858,831 for the 2010 temporary budget, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that the following Temporary Appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

<u>CURRENT FUND</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
General Administration	50,000.00	10,000.00
Mayor and Council	8,000.00	1,000.00
Municipal Clerk	20,000.00	10,000.00
Financial Administration	25,000.00	12,000.00
Audit Services		5,000.00
Revenue Administration	20,000.00	5,000.00
Tax Assessment	15,000.00	10,000.00
Legal Services		30,000.00
Engineering Services		10,000.00
Planning Board	5,000.00	5,000.00
Zoning Board of Adjustment	5,000.00	5,000.00
Uniform Construction Code	60,000.00	10,000.00
Insurance - Other Insurance Premiums		100,000.00
Group Insurance Plans for Employees		265,000.00
Unemployment Insurance		600.00
Police	575,000.00	40,000.00

Police Dispatch/911		30,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,500.00	30,000.00
First Aid Organization		5,000.00
Fire Prevention Bureau	10,000.00	5,000.00
Municipal Prosecutor	3,500.00	
Municipal Public Defender		1,500.00
Municipal Court	25,000.00	3,000.00
Streets and Roads	200,000.00	40,000.00
Shade Tree Commission		3,000.00
Solid Waste Collection	55,000.00	20,000.00
Buildings and Grounds	20,000.00	20,000.00
Vehicle Maintenance		25,000.00
Public Health Services	8,000.00	12,000.00
Animal Control		2,000.00
Welfare Administration	500.00	100.00
Parks and Recreation	25,000.00	25,000.00
Maintenance of Parks		10,000.00
Library Membership		25,000.00
Celebration of Public Events		5,000.00
Electricity		60,000.00
Street Lighting		35,000.00
Telephone		10,000.00
Water		3,000.00
Fuel Oil		5,000.00
Gasoline		30,000.00
Sewerage Processing and Disposal	60,000.00	5,000.00
Landfill Dumping Fees		60,000.00
Social Security		40,000.00
Public Employees Retirement System		100,000.00
Police and Fire Retirement System		100,000.00

OPERATION -OUTSIDE CAP

BCUA Shared Sewer Charges		150,000.00
Borough of Montvale - Sewer Charges		9,000.00
Borough of Hillsdale - Sewer Charges		5,000.00
LOSAP - Volunteer Ambulance		500.00
LOSAP - Volunteer Fire		500.00
Capital Improvement Fund		1,000.00

Total Appropriations	1,196,500.00	1,397,200.00
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Municipal Debt Service		
Payment of Bond Principal	905,000.00	
Interest on Bonds	169,524.00	
Interest on Notes	<u>9,183.00</u>	
	1,074,524.00	

RESOLVED, that the Temporary Budget in the form presented to this Meeting be approved and adopted and that a copy thereof be attached to the Minutes of this Meeting and made a part of the Resolution.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**
Authorizing Award of Contracts for Professional Services. **(Consent Agenda - 2.)**

WHEREAS, the Borough of Woodcliff Lake is a municipal corporation of the State of New Jersey; and

WHEREAS, there exists annually a need for a 1. Borough Attorney; 2. Borough Auditor; 3. Borough Engineer 4. Labor Attorney 5. Bond Counsel 6. Risk Manger 7. Special Council for COAH Matters 8. Special Counsel for Regional School District Funding and 9. Special Counsel for Tax Appeals

WHEREAS, funds are available for these purposes, and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1), et seq.) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

1. That Mark M. Madaio, Attorney, is hereby appointed Borough Attorney of the Borough of Woodcliff Lake;
2. That Paul Lerch of Lerch, Vinci and Higgins, Registered Municipal Accountant, is hereby appointed Borough Auditor of the Borough of Woodcliff Lake;
3. That Dr. Stephen Boswell or his designee of Boswell McClave Engineering, Professional Engineer, is hereby appointed Borough Engineer of the Borough of Woodcliff Lake;
4. That Frederick T. Danser, III of Apruzzese, McDermott, Mastro and Murphy, P.C., are hereby appointed Labor Attorney(s) of the Borough of Woodcliff Lake;
5. That Steven L. Rogut of Rogut McCarthy Troy, LLC, is hereby appointed Bond Counsel of the Borough of Woodcliff Lake.
6. That Robert Kanwisher of Burton Kanwisher Agency, is hereby appointed Risk Manger of the Borough of Woodcliff Lake.
7. That T. Thomas Van Dam, is hereby appointed Special Counsel on for COAH matters.
8. That Vito A. Gagliardi, Jr. of Porzio Bromberg & Newman, P.C. is hereby appointed Special Counsel for the Regional School District Funding matter.
9. That Joseph Pojanowski of Pojanowski and Trawinski, P.C. is hereby appointed Special Counsel for Tax Appeal matter.

BE IT FURTHER RESOLVED, that these appointments are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the services performed are by a person authorized by law to practice a recognized profession as a registered Municipal Attorney, Municipal Accountant, Municipal Engineer, Labor Attorney and Risk Manager and such services are not subject to competitive biddings; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute this resolution and advertise same according to law.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

By-Laws, 2012.

(Consent Agenda - 3.)

BE IT RESOLVED that the By-Laws of the Mayor and Council are hereby adopted and approved for the year 2012 subject to revision during the year by the Council.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Depositories Designated.

(Consent Agenda - 4.)

The Mayor requests a resolution for the designation of depositories.

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

BE IT RESOLVED, that

- Bank of America
- State of NJ Cash Management Fund
- NJ Class Fund
- TD Bank
- Valley National Bank
- PNC Bank
- Wells Fargo Bank
- Bank of New Jersey

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Designations and Authorities of Municipal Officials.

(Consent Agenda - 5)

BE IT RESOLVED, that the designated Municipal Officials shall have duties and authorities hereinafter set forth:

1. In the absence of the Borough Administrator or Borough Clerk, the Deputy Borough Clerk shall carry out the duties of the office as prescribed in Ordinances and Resolutions of the Mayor and Council; and

2. The Chairman, or member acting in the absence of the Chairman, of the Council Committee responsible for materials and services for which payment is required shall be the certifying authority as prescribed for in By-Laws, Ordinances and Resolutions of the Mayor and Council.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Signature Authority.

(Consent Agenda - 6.)

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough

Officials who are authorized to withdraw funds from depositories;

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, Payroll Clerk

As to the **Payroll Account**, any two of the above officials is authorized to direct withdrawal by check;

As to the **Public Assistance Funds**, any two of the following officials are authorized to direct withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Public Assistance Director

As to the **Municipal Court Account and Municipal Court Bail Account**, any two of the following officials are authorized to direct withdrawal by checks:

Municipal Judge, Administrator, Borough Clerk, Chief Financial Officer, Court Administrator

As to the **Current Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer,

As to the **Unemployment Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Animal Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Capital Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Claims Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Causeway Beautification Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Affordable Housing Account**, any two of the following officials are authorized to make withdrawal by

checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **CD Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Mandatory Development Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Assessment Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Open Space Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Police Private Duty Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Safe Deposit Box. **(Consent Agenda - 7.)**

RESOLVED, that the Borough is hereby authorized to enter into a contract for the rental of a safe deposit box with the Wachovia Bank, Woodcliff Lake, New Jersey, for the safe custody of duplicate computer tapes and other essential records of the Borough of Woodcliff Lake; and

FURTHER RESOLVED, that any one of the following Borough Officials is authorized to have access thereto.

Mayor, Administrator, Borough Clerk, Chief Financial Officer

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Interest on Delinquent Taxes. **(Consent Agenda - 8.)**

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

Christmas Eve (floater for all employees)
Christmas Day

December 24, 2012
December 25, 2011

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Resolution Authorizing Certificate of Insurance for Borough-Sponsored Organizations. **(Consent Agenda – 14.)**

WHEREAS, the Director of Parks & Recreation and the Parks & Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

- Woodcliff Lake Baseball Association
- Woodcliff Lake Basketball Association
- Woodcliff Lake Girls Softball Association
- Woodcliff Lake Athletic Association
- Woodcliff Lake Soccer Association
- WLM Wrestling Association
- Pascack Junior Volleyball Association
- Woodcliff Lake Recreation Department
- Official Meetings or Functions of the Borough of Woodcliff Lake; and

and

WHEREAS, the aforementioned organizations have submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Resolution Authorizing Acceptance of Sewer System Extensions. **(Consent Agenda – 15.)**

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Borough Administrator and Borough Engineer are hereby authorized to certify to the acceptance of extensions of sanitary sewer facilities for developments in the Borough, approved by the Planning Board, and to submit said certification and/or endorsement to the New Jersey Department of Environmental Protection, pursuant to their Standard Application Form (CP#1) Construction and Discharge Permits.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Resolution Authorizing Regulating Vehicle Towing and Storage Services **(Consent Agenda- 16)**

WHEREAS, the Borough of Woodcliff Lake advertised for bids on November 1, 2011; and

WHEREAS, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1 and 94-2;

NOW, THEREFORE, BE IT RESOLVED, that

Venusti Auto Body	1 Ward Lane	Mahwah, NJ 07430
Ramsey Auto Body	265 Route 17 S.	Upper Saddle River, NJ 07458
Rondale Towing	41 Newson Ave	Waldwick, NJ 075463
Rich's Automotive	50 Chestnut St.	Emerson, NJ 07630

are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2012.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Resolution Designating Lori Sciara, Borough Clerk the Public Compliance Officer (P.A.C.O)
(Consent Agenda – 17)

WHEREAS, N.J.A.C. 17:27-1 et. seq requires every public agency to annually designate an employee to serves as its Public Compliance Officer (P.A.C.O.) and;

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Woodcliff Lake that Lori Sciara, Borough Clerk be designated the Public Compliance Officer for a term ending December 31, 2012.

Abene Bader Baum Glaser Rosenblatt Struk **Goldsmith**

Resolution Authorizing Private Sector Reimbursement and Procedures for Emergency Expense
(Consent Agenda – 18)

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties;

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time; and

BE IT FURTHER RESOLVED, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group
Mayor

Councilmember
Borough Administrator
Borough Clerk
Chief Financial Officer

Operations Group

Emergency Management Coordinator
Deputy Coordinator
Department Head or Supervisor
(Supervisor shall mean senior available person in the
chain of command)

Abene

Bader

Baum

Glaser

Rosenblatt

Struk

Goldsmith