

BOROUGH OF WOODCLIFF LAKE

ORDINANCE NO. 18-01

'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY'

BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

SECTION I. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2018 as follows

	SALARY RANGE	
	<u>MIN.</u>	<u>MAX.</u>
Mayor	4,550	10,000
Councilmembers	2,900	7,500

SECTION II. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2017 as follows:

	SALARY RANGE	
	<u>MIN.</u>	<u>MAX.</u>
<u>Administration</u>		
Administrator	90,000	150,000
Admin. Asst./Fire Prev/Park & Rec Secretary	30,000	60,000
Director of Public Assistance	1,600	2,600
Admin. Assistant/Floater(PT)	21,000	30,000
Summer Intern	9.00/hour	15.00/hour
<u>Clerk</u>		
Borough Clerk/Office Manager/Registrar/ Safety Coordinator	55,000	93,000
<u>Building Dept</u>		
Construction Code Official	30,000	50,000
Tech. Assistant (FT)	30,000	50,000
Tech. Assistant (PT)	25,000	35,000
Land Use Administrator (PT)	2,000	5,000
Property Maintenance Official(s)	5,000	15,000
Construction Supervisor	15,000	25,000
Building Sub code Official (PT/ Salaried)	10,000	20,000
Plumbing Sub code Official (PT/Salaried)	10,000	20,000
Electrical Sub code Official (PT/Salaried)	10,000	20,000
Fire & Mechanical Sub code Official (PT/Salaried)	10,000	20,000
Building Inspector (PT/Salaried)	5,000	12,000
Electric Inspector (PT/Salaried)	5,000	12,000

Plumbing Inspector (PT/Salaried)	5,000	12,000
Zoning Official (PT/Salaried)	10,000	20,000
Zoning Board Secretary (up to 12 meetings)	\$225.00 per meeting	
Planning Board Secretary (up to 12 meetings)	\$225.00 per meeting	
• Special Meetings (Over 12 meetings)	\$250.00 per meeting	
• Alternate Secretary	\$250.00 per meeting	

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
<u>Finance</u>		
Chief Financial Officer (PT)	25,000	55,000
Finance Supervisor/Payroll Benefits	32,000	60,000
Tax Collector	42,600	66,000
Finance Clerk (PT)	21,000	30,000

Fire Prevention

Fire Prevention Official	12,000	22,000
Deputy Fire Prevention Officials	22.00/hour	30.00/hour
Fire Prevention Inspectors	20.00/hour	28.00/hour

Additional Stipends

Deputy Registrar	500 annually
Board of Health Secretary	1,500 annually
Website Administrator	3,000 annually

SECTION III. Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2018.

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
Police Chief	140,000	185,000
Captain	135,000	165,000
Admin. Asst./ Matron	30,000	60,000
Emergency Mgmt. Coordinator (P/T)	5,200	10,400
School Crossing Guards (P/T)	15.00/hour	21.00/hour

SECTION IV. Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2018.

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
Superintendent	85,000	115,000
Foreman	60,000	90,000
Lead Man	50,000	85,000

Senior Labor/Driver/Asst. Mech	30,000	85,000
Sanitation	30,000	80,000
Labor/Driver	30,000	80,000
Facilities Maintenance	30,000	80,000

Stipends/Licenses

Recycling Coordinator	\$5,000 annually
Sewer License Holder	\$4,000 annually
Facilities Management (Main)	\$2,500 annually
Facilities Management (Asst.)	\$1,500 annually
Tree Truck (Main)	\$1,500 annually
Tree Truck (Asst)	\$1,000 annually

SALARY RANGE

	<u>MIN.</u>	<u>MAX.</u>
<u>Seasonal/Stand-by/Hourly Employees</u>		
Ecology Lead	25.00/hour	35.00/hour
Ecology Assistant	15.00/hour	20.00/hour
Snow Plow Driver	25.00/hour	35.00/hour
Summer Help	13.00/hour	18.00/hour
Leaves – Fall Help	15.00/hour	20.00/hour
Senior Van Driver	18.00/hour	25.00/hour
Stand-By pay/period		350.00/week

SECTION V. Parks & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2018:

	SALARY RANGE	
	<u>MIN.</u>	<u>MAX.</u>
Recreation Director	30,000	85,000
Pool Manager	9,000	14,000
Pool Assistant Manager	8,000	12,000
Swim Team Coach	1,000	2,000
Swim Team Stroke Tech	500	750
Co-Director – Summer Day Camp	3,500	5,500
Arts & Crafts Director – Summer Day Camp	1,500	1,800
Life Guard	9.00/hour	15.00/hour
Gate Guard	6.50/hour	12.00/hour
Camp Counselor	6.50/hour	12.00/hour
Tennis Attendant	6.50/hour	12.00/hour

SECTION VI. Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year for full-time employees. All full-time employees have an option to accumulate sick days in lieu of this compensation.

Any additional compensation must be approved by the Mayor and Council.

SECTION VII. Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

STEP	LONGEVITY %	AFTER YEARS OF SERVICE
1	2	6
2	4	11
3	6	15
4	8	19
5	10	23
6	12 (CAP)	29

LONGEVITY IS *NOT* REFLECTED IN 2017 SALARIES ON APPLICABLE EMPLOYEES

SECTION VIII. Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

SECTION IX. That this ordinance shall be retroactive to January 1, 2018 upon passage and publication as required by law.

SECTION X. Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

SECTION XI. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

SECTION XII. This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

SECTION XIII. This ordinance shall be codified as an amendment to the salary ordinance.