

**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL MINUTES**

**October 15, 2012**

**8:00 p.m.**

**CALL TO ORDER.**

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and The Record have been notified.

**ROLL CALL.**

Mayor Goldsmith asked for a roll call. Council members Abene, Bae, Glaser and Struk were present. Councilmen Bader and Rosenblatt were on pre-planned vacations. Attorney Madaio, Administrator Albrecht and Borough Clerk Sciara were also present.

**PLEDGE OF ALLEGIANCE.**

All present recited the Pledge of Allegiance led by Mr. Eric Bloom

**APPOINTMENT.**

(Mayor) I appoint Kyle M. McGovern of Woodcliff Lake, NJ as a member of the Woodcliff Lake Junior Fire Department.

**ROLL CALL:**

Introduce Mrs. Abene  
Second: Mrs. Bae  
Ayes: Mr. Glaser, Mr. Struk, Mrs. Bae, Mrs. Abene  
Nays: None  
Abstain: None  
Absent: Mr. Bader, Mr. Rosenblatt

(Mayor) I appoint Terry J. DePiero of Woodcliff Lake, NJ as a member of the Woodcliff Lake Junior Fire Department.

**ROLL CALL:**

Introduce Mrs. Abene  
Second: Mrs. Bae  
Ayes: Mr. Glaser, Mr. Struk, Mrs. Bae, Mrs. Abene  
Nays: None  
Abstain: None  
Absent: Mr. Bader, Mr. Rosenblatt

As always for the record, the Mayor commends these young individuals for volunteering their service.

**APPOINTMENTS.**

Mayor Goldsmith stated that he is asking for Council approval for Councilwoman Bae to assume Councilman Baum's Committee liaison duties.

Parks and Recreation	Co-Commissioner Jean Bae
Education (elementary)	Jean Bae (second)
Education(high)	Jean Bae (second)
Public Information, Newsletters, Ordinances	Jean Bae (chair)
Fire – Volunteer/Fire Prevention	Jean Bae (second)

**ROLL CALL:**

Introduce: Mr. Glaser  
 Second: Mr. Struk  
 Ayes: Mrs. Bae, Mrs. Abene, Mr. Struk, Mr. Glaser  
 Nays: None  
 Abstain: None  
 Absent: Mr. Bader, Mr. Rosenblatt

**APPROVAL OF MINUTES.**

**RESOLVED**, that the Minutes of a **Mayor and Council meeting on October 1, 2012** copies of which have been received by all Councilpersons, are hereby approved as amended.

**ROLL CALL:**

Introduce: Mrs. Abene  
 Second: Mr. Glaser  
 Ayes: Mrs. Bae, Mr. Struk, Mr. Glaser, Mrs. Abene  
 Nays: None  
 Abstain: None  
 Absent: Mr. Bader, Mr. Rosenblatt

**STANDING COMMITTEE REPORTS.**

**Administration**

Mr. Glaser had no report at this time.

**DPW**

Mr. Struk stated that this is a busy time of the year for the DPW. The DPW has winterized the pool, filter and the bath houses. The handicapped ramp has been repaired at the senior center, tree maintenance, repaired the rock wall at the tennis courts. 150 gallons of fuel had been siphoned from the Westervelt-Lydecker House prior to its demolition. Leaf season has begun and will end on December 7, 2012.

### **Park and Recreation**

Mrs. Bae reported that Men's open basketball began on October 3, 2012 at the Dorchester gym. Soccer is up and running. The grass is beginning to grow at the Old Mill. The annual Halloween Costume Party at 7:00 on October 19<sup>th</sup> at Lockwood Field.

### **Public Safety**

Mr. Struk had no report at this time.

### **Buildings and Grounds**

Mr. Struk asked the status of the boiler/asbestos remediation project. Administrator Albrecht stated that authorization has gone out to the contractor and we are waiting for the signed contract to be received back by the Borough. There is unit on the roof that can heat the building until the boiler project is complete.

### **Board of Health**

The last meeting of the Board of Health was cancelled due to the weather. The next meeting is scheduled for tomorrow night at 7:30.

### **Board of Education - elementary**

There are four seats up for reelection at this month's election.

Mrs. Abene reported with great sadness that Superintendent Lauren Barbalet's mother recently passed away. She appreciated the various expressions of sympathy from the community.

### **High School**

Mrs. Abene will be meeting with the superintendent of schools next week.

Mayor Goldsmith stated that the Jon Stewart show recently filmed a "mock" election for the 8<sup>th</sup> grade presidential election. The candidates were Kyle Perlman vs. Lauren Zablo. It was a tight race and will be aired on the Daily Show.

### **Newsletter**

Mrs. Bae reported that all residents should have received a copy of the Borough newsletter this weekend.

Mrs. Bae is working with Borough Attorney and current and fire chief to get acclimated with outstanding ordinances.

### **Library**

The 2012 annual budget for library reimbursement is \$50,000. This line item began running over in June. As of this morning, the library reimbursement budget is over by \$35,000. This is a very

difficult situation. Mr. Glaser gave a brief history of library reimbursement procedures/amounts in the Borough.

Recently, Westwood and Hillsdale have reduced their membership fee to what the Borough will reimburse each if its residents. This equates to free library membership where in previous years residents had to pay a small amount for membership. Mr. Glaser stated we should try to negotiate with local libraries for membership fees for Woodcliff Lake. Another option would be to give discounts. Eventually Mr. Glaser feels there will have to be a reduction in reimbursement given to the residents. Mr. Struk and Mrs. Abene feel that some people are just joining the library to join or to just take out one book. All agree that residents should pay a fee to join the library and that the Borough will continue to assist them.

Mayor Goldsmith asked for council members to maintain the decorum he had set at the first meeting and to be acknowledged before speaking. Mayor Goldsmith asked if he and Mr. Glaser could meet to discuss this subject at greater length.

### **Senior Citizen**

There is a holiday party at noon on the 18<sup>th</sup>.

### **NEW BUSINESS.**

Mr. Struk asked if shade tree update and issues be discussed at the November 19, 2012 meeting.

### **MAYOR'S REPORT**

Mayor Goldsmith reported that October 16, 2012 is the last day to register to vote. Borough Hall will be open until 9:00 p.m. Mr. Neil Tipograph and Monica Berry have organized a "Mayor's Wellness Walk" which will take place on October 28, 2012. The amount of work and professionalism is outstanding. At a recent meeting of the Pascack Hills/Valley coalition the Mayor expressed his thanks and admiration for what professionals of the coalition are doing for our future generations.

The Mayor's Report in the My Woodcliff Lake newsletter was self explanatory. All feel that this is a very exceptional and well done piece. The Mayor asked that a copy be sent to all Pascack Valley Mayor's with a cover letter. Borough Clerk Sciara stated that she would do this tomorrow.

The Broadway Corridor Committee has named themselves, SOHI (South of Highview). Dave Goldberg is the chairperson of this committee and is doing an exceptional job. The committee's vision for the long term development of this section is to be applauded.

The Mayor stated for the record that monthly finance committee are now being held. CFO Laufeld has explained to the Mayor various line items and expenditures.

The Mayor has also instituted monthly department head meeting. He has stressed at these meetings that there is only "one" Woodcliff Lake. The Mayor continued that the information shared between department heads at this meeting was incredible. The Borough Clerk reported that Borough Hall will be open from 4:30 – 8:00 on Election Day. A second employee would be needed to be brought in so that the Clerk could move from Borough Hall to the polls without

leaving the deputy clerk alone in the building. Nick Saluzzi graciously volunteered to stay in Borough Hall with the deputy clerk. This gesture voided the need to pay an employee overtime.

While walking in Woodcliff Lake with candidates before the election, the Mayor heard about the new stop signs being installed in Montvale. The Mayor reached out to the police for information. At the department head meeting, the Mayor was told that the DPW had already purchased 10 of the stop signs and had begun to replace them in compliance with state statutes.

Mayor Goldsmith stated that It has been a privilege to work with the department heads on this monthly basis. As always, the Mayor ended with "God Bless Woodcliff Lake and God Bless America".

### **PUBLIC FORUM**

Motion to open the meeting to the public was made by Mr. Glaser second by Mrs. Abene and approved unanimously by voice call vote.

**Mrs. Levin, 181 Werimus Road**, wanted to say to this Mayor and Council appears to working for the betterment of this town. Mrs. Levin stated that she was so impressed with the wonderful evening the Borough held to commemorate 9-11. Everyone who was there commented positively.

Mrs. Levin stated that the library issue must be taken care of. "Change is needed to be made". The reason Mrs. Levin came tonight was to urge the Mayor and Council to work with Park Ridge Water. No one wants to pay 20% more, but we have had a good relationship with Park Ridge Water, the resident's are happy with Park Ridge Water and sometimes it hurts to open the purses. It needs to be done before we are forced to pay 30%. Please make a decision soon.

Mayor Goldsmith thanked Mrs. Levin for her comments. He stated that her sentiments echoed what he has been hearing while walking the town. "We will do our best to negotiate with them. No one wants to pay more. It is \$2.00 per week and we get the best water which is still cheaper than United Water.

Hearing no further comments from the public, motion to close the meeting to the public was made by Mrs. Abene, second by Mr. Struk and approved unanimously by voice call vote.

Mrs. Abene reported that the camera has been purchased and installed shortly. The camera will be removable and will be able to video events off-site. Mr. Matt Berry, a technology committee member will post audio and pictures on the Facebook page.

### **CONSENT AGENDA DISCUSSION.**

Consent Agenda #9 was added to the consent agenda this evening.

### **CONSENT AGENDA VOTE.**

Motion to approve the consent agenda as amended was made by Mr. Struk, second by Mr. Glaser as amended.

**ROLL CALL:**

Introduce: Mr. Struk  
Second: Mr. Glaser  
Ayes: Mrs. Abene, Mrs. Bae, Mr. Glaser, Mr. Struk  
Nays: None  
Abstain: None  
Absent: Mr. Bader, Mr. Rosenblatt

**ADJOURNMENT**

On a motion made by Mr. Glaser, second by Mrs. Abene and approved unanimously by voice call vote, the meeting was adjourned. The time is 8:50 p.m.

Respectfully submitted,



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Lori Sciarra, RMC/CMC  
Borough Clerk

**Authority to Pay Claims.**

**(Consent Agenda - 1)**

**RESOLVED**, that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Capital Fund	\$	102,525.26
Animal control fund	\$	1.20
Capital fund	\$	2,520.56

**Payroll**

**(Consent Agenda-2)**

**RESOLVED**, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll released 10/15/12      \$    201,190.18

**Resolution Authorizing the Borough Attorney to Sign a Stipulation of Settlement, Tax Court of New Jersey Docket NO. 016008-2011, Sheryl Kronfield Pittel vs. Borough of Woodcliff Lake**

**(Consent Agenda-3)**

1. It is hereby stipulated and agreed that the assessment of the following property(ies) be adjusted and a judgment entered as follows:

Block : 1302                      Lot: 5  
 Year: 2011  
 Street Address: 17 Marz Drive

	<u>Original</u> <u>Assessment</u>	<u>County Tax Board</u> <u>Judgment</u>	<u>Requested Tax</u> <u>Court Judgment</u>
Land:	\$ 246,400	\$ 246,400	\$ 246,400
Impvts:	\$ 458,200	\$ 458,200	\$ 401,600
Total:	\$ 704,600	\$ 704,600	\$ 648,000

2. The undersigned have made such examination of the value and proper assessment of the property(ies) and have obtained such appraisals, analysis and information with respect to the valuation and assessment of the property(ies) as they deem necessary and appropriate for the purpose of enabling them to enter into the stipulation. The assessor of the taxing district has been consulted by the attorney for the taxing district with respect to this settlement and has concurred.
3. Based upon the foregoing, the undersigned represent to the court that the above settlement will result in an assessment at the fair assessable value of the property(ies) consistent with assessing practices generally applicable in the taxing district as required by law.

4. Statutory interest, pursuant to N.J.S.A. 54:3-27.2, having been waived by taxpayer, shall not be paid provided the tax refund is paid within 60 days of the date of entry of the Tax Court Judgment.

**RESOLUTION AUTHORIZING CONTRACT WITH APPROVED STATE CONTRACT  
VENDOR FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a  
2013 Chevy Tahoe SSV 4x4 SUV State Contract Vendor 10-75 Emergency Lighting LLC,  
Contract A79010** (Consent Agenda-4)

**WHEREAS**, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Mayor and Council of the Borough of Woodcliff Lake has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough Administrator/QPA and Fire Chief has recommended the purchase of the 2013 Chevy Tahoe SSV 4x4 SUV via State Contract Number A79010 from 10-75 Emergency Lighting LLC, 51 Executive Parkway, Building 1, Ringwood, NJ 07456 per attached quote in the amount of \$59,618.00 attached to this resolution; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in Capital Account No. C-04-55-921-007; and

**WHEREAS**, said vendor shall be subject to the conditions applicable to the current State contract as noted above.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake authorize the Borough Administrator/QPA to issue the purchase order for the purchase of the 2013 Chevy Tahoe SSV 4x4 SUV and related equipment from 10-75 Emergency Lighting LLC, 51 Executive Parkway, Building 1, Ringwood, NJ 07456, pursuant to their quote #2365 pages 1-3 inclusive in the amount not to exceed \$59,618.00 pursuant to all conditions of the State contract A79010 and A53764.

**Resolution Awarding Contract for Utility Bill and Insurance Invoice Verification Audit**  
(Consent Agenda - 5)

**WHEREAS**, on September 5, 2012 the Borough of Westwood, acting as Lead Agency for the Pascack Valley Cooperative Pricing System (#107-PVCPS), received proposals for Utility Bill and Insurance Invoice Verification Audit and Potential Cost Recovery; and

**WHEREAS**, one bid was received from Neczus/Madison Cost Recovery; and

**WHEREAS**, the proposal was reviewed by the Administrators of Emerson, Hillsdale and Westwood, on behalf of the Pascack Valley Cooperative Pricing Program; and

**WHEREAS**, the Administrators recommend awarding the contract to Neczus/Madison Cost Recovery for all required audit types as well as options 1 through 4, as per the proposal specifics attached hereto;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Westwood as Lead Agency for the Pascack Valley Cooperative Pricing System (107-PVCPS) authorizes the award of a contract to Neczus/Madison Cost Recovery, PO Box 3, Chappaqua NY 10514, with each municipality contracting directly with Neczus/Madison Cost Recovery; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Woodcliff Lake authorizes the appropriate Borough Officials to prepare and execute a contract with Neczus/Madison Cost Recovery, with the cost of said contract to be a percentage of the savings found and/or credit to be paid to Neczus.

**RESOLUTION AWARDING PROFESSIONAL ENGINEERING DESIGN SERVICES FOR AN EMERGENCY GENERATOR FOR DPW BUILDING** (Consent Agenda – 6)

**WHEREAS**, there is a need on the part of the Borough of Woodcliff Lake to enter into a Professional Service Agreement for Professional Engineering Design Services for An Emergency Generator for the DPW Building; and

**WHEREAS**, the Borough Administrator/QPA was authorized by Resolution #12-203 to advertise for and receive RFP's for Professional Engineering Design Services for An Emergency Generator for the DPW Building; and

**WHEREAS**, on October 11, 2012, the bid opening was held for said professional service proposals; and

**WHEREAS**, seven (7) proposals were received, opened and read as follows:

Johnson & Urban Engineering	\$6,000.00
Boswell Engineering	\$8,300.00
T & M Associates	\$17,500.00
Concord Engineering	\$19,500.00
Chu & Gassman	\$20,000.00
Remington & Vernick	\$22,340.00
Hatch Mott MacDonald	\$24,900.00

; and

**WHEREAS**, the Borough Administrator/QPA, Construction Official and Acting Superintendent of Public Works have reviewed said proposals and are recommending that the proposal submitted by Johnson & Urban, LLC Consulting Engineers dated October 4, 2012, which is attached, in the amount not to exceed \$6,000.00 be awarded at this time; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds available.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake that:

1. The Borough of Woodcliff Lake is hereby entering into a Professional Engineering Design Service Agreement with Johnson & Urban, LLC Consulting Engineers, 53 Main Street, Holmdel, New Jersey 07733 to provide Professional Engineering Design Services for An Emergency Generator for the DPW Building as per the attached proposal.
2. The Mayor and Council hereby authorize the Borough Attorney to write a contract/agreement and the Borough Administrator is authorized to sign the appropriate agreement on behalf of the Borough of Woodcliff Lake.

**Resolution Authorizing Mayor and Council to Enter Into a Grant Agreement with the County of Bergen Senior Citizen Activities** (Consent Agenda – 7)

**BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$3,638.00 in 2012-2013 Community Development Block Grant funds for Senior Citizen Activities, Borough of Woodcliff Lake; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby authorizes Wolfgang Albrecht, Borough Administrator, to be a signatory for the aforesaid grant agreement; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council authorize Wolfgang Albrecht to sign all County of Bergen Payment Vouchers submitted in conjunction with the aforesaid project; and

**BE IT FURTHER RESOLVED** that the Mayor and Council recognize that the Borough of Woodcliff Lake is liable for dollar match for any funds awarded in accordance with the Trust Fund's requirements.

**Resolution Authorizing Payment Certificate No. 2 and Final for the Pascack Valley Cooperative Pricing Program 2012 Resurfacing Program** (Consent Agenda –8)

**WHEREAS**, the Project Engineer, T & M Associates, has reviewed and certified that D & L Paving Contractors, Inc. has completed the work shown on the attached Payment Certificate No. 2 & Final Certificate for the above referenced project; and

**WHEREAS**, the Project Engineer, T & M Associates has recommended, as per the attached payment certification, the approval of Payment No.2 and Final Payment in the amount of \$17,677.99 for work performed by D & L Paving Contractors Inc., on the 2012 Resurfacing Program; and

**WHEREAS**, the CFO shall certify that funds are available;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake that Payment No.2 & Final Payment for the Pascack Valley Cooperative Pricing Program 2012 Resurfacing Program is hereby approved; and

**BE IT FURTHER RESOLVED** that the payment of \$17,677.99 is hereby authorized.

**Resolution Authorizing Solicitor Jess Knapel, THON**

**(Consent Agenda – 9)**

**WHEREAS**, Jesse Knapel, student at Penn State University, has applied for a Solicitor License to the Borough Clerk's office specifically to solicit for THON, the world's largest student-run philanthropy, in their year long effort to raise funds and awareness for the fight against pediatric cancer in the municipality of Woodcliff Lake; and

**WHEREAS**, the Police Department will be notified of this event once Mayor and Council approval is given; and

**WHEREAS**, the applicant will be advised of the rules and guidelines established in the Borough of Woodcliff Lake and the strict adherence to this policy must be followed.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodcliff Lake authorize the Borough Clerk to issue a solicitor's license to Jess Knapel to solicit within the municipality of Woodcliff Lake.