

**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL MINUTES  
REORGANIZATION MEETING**

**Tice Center  
411 Chestnut Ridge Road, Woodcliff Lake, New Jersey  
January 4, 2016  
8:00 PM**

**CALL TO ORDER**

Notice of this meeting in accordance with the "Open Public Meetings Law, 1975, C. "231" was posted at Borough Hall on December 23, 2015 and two newspapers, The Record and The Ridgewood News, were notified on December 23, 2015.

**OATH OF OFFICE**

Assemblywoman Schepisi swore in Carlos Rendo  
Assemblywoman Schepisi swore in Kristy Herrington  
Freeholder Tracy Zur swore in Jacqueline Gadaleta

**RESOLUTION**

Resolution No. 16-15                      Resolution Appointing New Council Member

**ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

**OATH OF OFFICE**

Assemblywoman Schepisi swore in Angela Hayes

**ROLL CALL**

Mayor Carlos Rendo asked for roll call. Council members Belgiovine, Chiavelli, Gadaleta, Hayes, Herrington and Panso were present. Ronald Dario, Borough Attorney, Tomas Padilla, Borough Administrator and Debbie Dakin, Borough Clerk were present.

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance led by the children of the newly elected officials.

**INVOCATION – Father Sean Manson**

**OATH OF OFFICE- RYAN HANSEN**

**SELECTION OF COUNCIL PRESIDENT FOR 2016**

MOTION to name Corrado Belgiovine as Council President for the year 2016 was made by Councilwoman Chiavelli, seconded by Councilman Panso and unanimously approved.

MOTION to approve the 2016 Annual Professional Appointments, Annual Appointments and Designations to Various Municipal Offices, Planning Board, Zoning Board, Board of Health and Standing Committees was made by Councilman Belgiovine, seconded by Councilman Panso and unanimously approved.

**ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

**ANNUAL PROFESSIONAL APPOINTMENTS**

Borough Attorney	Ronald Dario, Esq.
Borough Engineer	Neglia Engineering
Borough Auditor	Paul Lerch
Labor Attorney	Paul Doherty, Esq.
Bond Attorney	Steven Rogut, Esq.
Risk Manager	Frank Covelli
Special Counsel for PVRHSD	Vito Gagliardi, Jr., Esq.
Special Counsel for Tax Appeals	

Special Counsel for Tax Appeals  
Commercial  
Residential  
Special Counsel for Galaxy Gardens  
Special Environmental Engineer

Chasan Leyner & Lamparello  
Chasan Leyner & Lamparello  
Riker, Danzig, Scherer, Hyland, Perretti  
Boswell Engineering

**MAYOR'S ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES**

Fire Board Commissioners	Councilwoman Jacqueline Gadaleta Councilwoman Kristy Herrington
Property Maintenance Official	Paul Bechtel
Zoning Official	Nick Saluzzi
Recycling Program Coordinator	Chris Behrens
Fire Sub-Code Official	Edward Barboni
Chief Financial Officer	Harold Laufeld
Plumbing Sub-Code Official	Nick Saluzzi
Park and Recreation Director	Elizabeth Calderone
Fire Official	Paul Bechtel
Deputy Fire Official	Timothy Ennis
Fire Inspector	Joseph Mauro
Fire Inspector	John Stalb
Fire Inspector	John Whelan
Fire Inspector	George Fusco, Jr.
Police and Assistant Police Surgeons	Drs. David Abend, Sergio Dragone, Stephen Margulis, Guiseppi Condemi, Steven Meyerson
C-2 Sewer License	William Hahn
Safety Fund Commissioner	Deborah Dakin
Certified Tree Expert/Arborist	William Comery

**APPOINTMENT OF PLANNING BOARD MEMBERS**

Class I	Mayor Carlos Rendo
	Designee: Willford Morrison
Class II	Robert Friedberg (term ending 12/31/2016)
Class III	Thomas Panso (term ending 12/31/2016)
Alternate 1	Chad Feinstein (term ending 12/31/2016)
Alternate 2	Edward Barboni (term ending 12/31/2016)

**APPOINTMENT OF ZONING BOARD MEMBERS**

Member	John Spirig (term ending 12/31/2019)
Alternate 2	Sanjeev Dhawan (term ending 12/31/2016)

**BOARD OF HEALTH**

Member Dr. Steven Sperber (term ending 12/31/2018)  
Member Michelle Micali (term ending 12/31/2018)

**APPOINTMENTS OF STANDING COMMITTEES**

Administration/Finance	Belgiovine/Hayes
DPW & Roads/Sewer & Sanitation, Ecology	Belgiovine/Chiavelli
Parks & Recreation	Chiavelli/Panso
Public Safety/Police/OEM/TriBoro	Panso/Chiavelli
Building & Grounds/Building Department	Belgiovine/Hayes
Board of Health, Mental Health & Welfare	Gadaleta/Herrington
Education (elementary)	Hayes/Belgiovine
(high)	Gadaleta/Herrington
Public Information and Newsletters	Chiavelli/Belgiovine
Ordinances	Herrington
Fire – Volunteer/Fire Prevention	Gadaleta/Herrington
Library	Herrington/Hayes
Senior Citizens’ Program	Chiavelli/Gadaleta

**CONSENT AGENDA**

MOTION to approve the Consent Agenda was made by Council President Belgiovine, seconded by Councilwoman Chiavelli and unanimously approved.

**MAYOR’S STATE OF MUNICIPALITY ADDRESS**

Good evening. I would like to thank everyone for coming out tonight for our reorganization meeting. There are many people that I would like extend my gratitude for making this day possible.

First, I would like to recognize my wife Michelle, and my children Christian, Daniel and Sophia. They are my rock that keeps me same and grounded.

I also would like to extend my gratitude to the Woodcliff Lake Republican Club for believing in me and extending me the nomination for Mayor. I will not disappoint you.

I thank my Republican Council members for their unconditional support and friendship. I look forward to working with you together with our democratic councilwoman in the upcoming year.

To my running mates, Councilwoman Kristy Herrington and Angela Hayes. Thank you for

stepping up to the plate to serve this community.

To our Legislative team, Gerry Cardinale, Holly Schepisi and Bob Auth. Thank you for your support and guidance.

Finally, I thank the people of Woodcliff Lake. I quote our 16<sup>th</sup> President, Abraham Lincoln, who said that "No man is good to govern another man without that other's consent."

By your vote, you have entrusted in all of us the governance of our municipality. You are an exceptional electorate. An electorate that continues to break barriers.

No too long ago you elected our first female mayor, Josephine Higgins. You then elected our first Jewish mayor, Jeffrey Goldsmith. Now you continue to break barriers by elected the first Hispanic mayor with the most diverse council in the Pascack Valley.

As public servants, we are frequently asked the question, why do you want to do this? The answer to that question, in my view, is simple. All of us want to serve to improve our community. Making a difference in people's lives is the greatest virtue of public service.

When a single mother with two special needs children calls to thank you for making her two children smile for the first time by making them feel welcome at our pool and in our Parks and Recreation program, that is why you serve.

When you recognize a doctor and a young man in your community who continue to make a difference in saving lives and bring awareness to the battle against breast cancer, that is why you serve.

When you recognize a Holocaust survivor to ensure that our community will never forget the atrocities of the past so that they will never be repeated again, that is why you serve.

When you want to improve your town by bringing new out of the box ideas like opening our reservoir for walkways, bike paths and to bring nature closer to our citizens, that is why you serve.

When you want to maintain the quaint small town feel of our town by ensuring responsible development while preserving open space, that is why you serve.

All of us serve for the love of our town and to move this town forward!

On behalf of the 2016 Mayor and Council, we thank you for giving us this opportunity to represent you.

**NEWLY ELECTED OFFICIALS COMMENTS**

Councilwoman Herrington thanked everyone and stated that she is looking forward to working hard for the residents of Woodcliff Lake.

Councilwoman Hayes thanked everyone for coming tonight, especially in this very cold weather, and stated that she is looking forward to working with everyone.

Councilwoman Gadaleta thanked everyone for coming tonight and stated that she is blessed that she could have her family with her tonight.

**PUBLIC COMMENT**

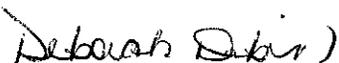
MOTION to open to the public was made by Council President Belgiovine, seconded by Councilman Panso and unanimously approved.

MOTION to close to the public was made by Council President Belgiovine, seconded by Councilman Panso and unanimously approved.

**ADJOURNMENT**

MOTION to adjourn at 9:15 PM was made by Council President Belgiovine, seconded by Councilwoman Gadaleta and unanimously approved.

Respectfully submitted,

  
Deborah Dakin  
Borough Clerk



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677  
**TEMPORARY BUDGET**

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## RESOLUTION NO. 16-01 JANUARY 4, 2016

201-391-4977  
Fax 201-391-8830

<u>CURRENT FUND</u>	<u>SALARIES &amp; WAGES</u>	<u>OTHER EXPENSES</u>
General Administration	40,000.00	15,000.00
Mayor and Council	8,000.00	3,000.00
Municipal Clerk	25,000.00	15,000.00
Financial Administration	25,000.00	10,000.00
Audit Services		5,000.00
Revenue Administration	20,000.00	5,000.00
Tax Assessment	1,000.00	15,000.00
Legal Services		40,000.00
Engineering Services		10,000.00
Planning Board		10,000.00
Zoning Board of Adjustment		10,000.00
Uniform Construction Code	60,000.00	10,000.00
Insurance - Other Insurance Premiums		170,000.00
Group Insurance Plans for Employees		360,000.00
Unemployment Insurance		1,000.00
Police	600,000.00	50,000.00
Police Dispatch/911		50,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,500.00	30,000.00
First Aid Organization		5,000.00
Fire Prevention Bureau	10,000.00	5,000.00
Municipal Court	0.00	20,000.00
Streets and Roads	240,000.00	50,000.00
Shade Tree Commission		5,000.00
Solid Waste Collection	60,000.00	20,000.00
Buildings and Grounds	20,000.00	25,000.00
Vehicle Maintenance		35,000.00
Public Health Services	8,000.00	12,000.00
Animal Control		2,000.00
Welfare Administration	500.00	500.00
Parks and Recreation	25,000.00	30,000.00
Maintenance of Parks		15,000.00
Library Membership		25,000.00

Celebration of Public Events		5,000.00
Electricity		50,000.00
Street Lighting		30,000.00
Telephone		10,000.00
Water		3,000.00
Gasoline		40,000.00
Sewerage Processing and Disposal	60,000.00	5,500.00
Landfill Dumping Fees		70,000.00
Social Security		40,000.00
Public Employees Retirement System		100,000.00
Police and Fire Retirement System		125,000.00

OPERATION -OUTSIDE CAP

BCUA Shared Sewer Charges		180,000.00
Borough of Montvale - Sewer Charges		5,000.00
Borough of Hillsdale - Sewer Charges		5,000.00
LOSAP - Volunteer Ambulance		500.00
LOSAP - Volunteer Fire		500.00
Capital Improvement Fund		10,000.00

Total Appropriations	-	-	
	1,209,000.00	1,741,000.00	\$2,950,000.00
	=	=	

Municipal Debt Service

Payment of Bond Principal	685,000.00
Payment of Bond Anticipation Note	75,500.00
Interest on Bonds	74,924.00
Interest on Notes	<u>17,283.00</u>
	852,707.00

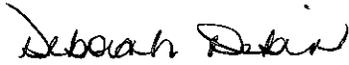
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**ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## DEPOSITORIES DESIGNATED

**RESOLUTION NO. 16-02  
JANUARY 4, 2016**

**WHEREAS**, the Mayor requests a resolution for the designation of depositories; and

**WHEREAS**, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

**BE IT RESOLVED**, that

Bank of America  
State of NJ Cash Management Fund  
TD Bank  
Valley National Bank  
PNC Bank  
Wells Fargo Bank  
Bank of New Jersey

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

### ROLL CALL:

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

January 4, 2016  
Resolution No. 16-03

**BE IT RESOLVED**, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 12/31/2015 - \$186,213.84

### ROLL CALL:

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

\_\_\_\_\_  
Harold Laufeld  
Chief Financial Officer

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## SIGNATURE AUTHORITY

201-391-4977  
Fax 201-391-8830

### RESOLUTION NO. 16-04 JANUARY 4, 2016

**WHEREAS**, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

**BE IT RESOLVED**, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories: Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Payroll Account – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Public Assistance Funds – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer and Assistance Director.

As to Municipal Court Account and Municipal Court Bail Account – Municipal Judge, Borough Administrator, Borough Clerk, Chief Financial Officer and Court Administrator.

As to the Current Account, Unemployment Account, Animal Account, Capital Account, Claims Account, Trust Account, Causeway Beautification Account, Affordable Housing Account, CD Trust Account, Mandatory Development Account, Assessment Trust Account, Open Space Account and Police Private Duty Account – Mayor, Borough Administrator, Borough Clerk and Chief Financial Officer.

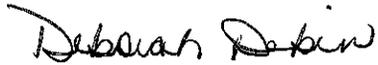
Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## INTEREST ON DELINQUENT TAXES

### RESOLUTION NO. 16-05 JANUARY 4, 2016

**WHEREAS**, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.
3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of the calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.
4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

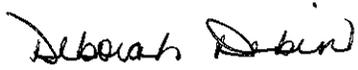
Nays: None

Abstain: None

Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## TAX COLLECTOR TO CHARGE FEE FOR RETURNED CHECKS

**RESOLUTION NO. 16-06**

**JANUARY 4, 2016**

**WHEREAS**, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

**WHEREAS**, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$25.00 per check or other written instrument for all checks returned for insufficient funds;

**BE IT FURTHER RESOLVED** that the Tax Collector may require further payments to be tendered in cash or by certified or cashier's check; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be given to the CFO and Tax Collector.

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## REGULAR MEETINGS

201-391-4977  
Fax 201-391-8830

### RESOLUTION NO. 16-07 JANUARY 4, 2016

**BE IT RESOLVED** that the regular meetings of the Mayor and Council shall be held on the first and third Monday of each month and on any other days specified during the year 2015 at the Municipal Building, 188 Pascack Road, Woodcliff Lake, New Jersey at 8:00 PM.

January 4, 2016 Reorganization  
January 19, 2016 (Tuesday)  
February 8, 2016  
February 22, 2016  
March 7, 2016  
March 21, 2016  
April 4, 2016  
April 18, 2016  
May 2, 2016  
May 16, 2016  
June 6, 2016

July 11, 2016  
August 1, 2016  
September 12, 2016  
October 3, 2016  
October 17, 2016  
November 10, 2016 (Thursday)  
November 21, 2016  
December 5, 2016  
December 19, 2016  
January 3, 2017 Sine Die 7:00 PM  
January 3, 2017 Reorganization 8:00 PM

### ROLL CALL:

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## LEGAL NEWSPAPERS DESIGNATED

201-391-4977  
Fax 201-391-8830

**RESOLUTION NO. 16-08**

**JANUARY 4, 2016**

**BE IT RESOLVED** that the following newspapers are designated the legal newspapers of the Borough:

The Record

The Ridgewood News

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING CERTIFICATE OF INSURANCE FOR BOROUGHS- SPONSORED ORGANIZATIONS

**RESOLUTION NO. 16-09  
JANUARY 4, 2016**

**WHEREAS**, the Director of Parks and Recreation and the Parks and Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

Woodcliff Lake Baseball Association  
Woodcliff Lake Basketball Association  
Woodcliff Lake Girls Softball  
Woodcliff Lake Athletic Association  
Woodcliff Lake Soccer Association  
WLM Wrestling Association  
Pascack Junior Volleyball Association  
Woodcliff Lake Recreation Department  
Woodcliff Lake Adult Basketball  
Official Meetings or Functions of the Borough of Woodcliff Lake; and

**WHEREAS**, the aforementioned organizations have submitted Facility Use Application and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

**WHEREAS**, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

**WHEREAS**, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

**ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

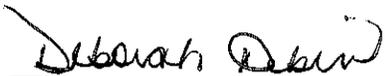
Nays: None

Abstain: None

Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## **RESOLUTION AUTHORIZING REGULATING VEHICLE TOWING AND STORAGE SERVICES**

**RESOLUTION NO. 16-10  
JANUARY 4, 2016**

**WHEREAS**, the Borough of Woodcliff Lake advertised for bids on October 24, 2014.

**WHEREAS**, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1, 94-2 and 13-10;

**NOW, THEREFORE, BE IT RESOLVED**, that Bergen Brookside Towing, One Emerson Plaza, Emerson, NY; Rich's Automotive, 50 Chestnut Street, Emerson, NJ; and Ramsey Auto Body, 265 Route 17 South, Upper Saddle River, NJ are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2016.

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977

201-391-8830

## **RESOLUTION AUTHORIZING PRIVATE SECTOR REIMBURSEMENT AND PROCEDURES FOR EMERGENCY EXPENSE**

**RESOLUTION NO. 16-11**

**JANUARY 4, 2016**

**WHEREAS**, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

**WHEREAS**, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties;

**NOW, THEREFORE, BE IT RESOLVED**, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time;

**BE IT FURTHER RESOLVED**, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group; and

**BE IT FURTHER RESOLVED**, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

### Policy Group

Mayor

Councilmember

Borough Administrator

Borough Clerk

Chief Financial Officer

### Operations Group

Emergency Management Coordinator

Deputy Coordinator

Department Head or Supervisor

(Supervisor shall mean senior available person in the chain of command)

**ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

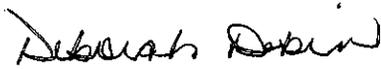
Nays: None

Abstain: None

Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## RESOLUTION ESTABLISHING A NEW PETTY CASH FUND

201-391-4977  
Fax 201-391-8830

**RESOLUTION NO. 16-12**

**JANUARY 4, 2016**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

**WHEREAS**, it is the desire of the Borough of Woodcliff Lake, County of Bergen, to establish such a fund in the amount of \$500.00; and

**WHEREAS**, the custodian for the fund is Deborah Dakin; and such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE, BE IT RESOLVED**, that Woodcliff Lake hereby authorizes such action and that two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval.

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 4, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH ATTORNEY IN THE BOROUGH OF WOODCLIFF LAKE

### RESOLUTION NO. 16-13

January 4, 2016

**WHEREAS**, there exists a need for the appointment of an Borough Attorney to provide legal services and advice for the Borough of Woodcliff Lake for the year 2016; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Woodcliff Lake that of the firm of **Dario Albert Metz & Eyerman, LLC** is hereby appointed as Borough Attorney for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2016 and extends until December 31, 2016; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

### ROLL CALL:

Introduction: Mr. Belgiovine

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

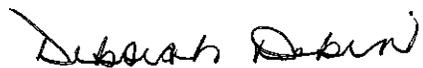
Nays: None

Abstain: None

Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-9 FOR THE BOROUGH OF WOODCLIFF LAKE

### RESOLUTION NO. 16-14

January 4, 2016

**WHEREAS**, The Mayor and Council for the Borough of Woodcliff Lake acknowledges that all procurements by the Borough shall be made in accordance with the Local Public Contracts Law: N.J.S.A. 40A:11-1, et. seq., as amended, and Rules and Regulations promulgated thereunder; and

**WHEREAS**, N.J.S.A. 40A:11-9 permits the Borough, by Resolution, to designate an individual to serve as the Borough's Qualified Purchasing Agent; and

**WHEREAS**, the Borough acknowledges that designation of an individual to serve as Qualified Purchasing Agent shall delegate to said individual the authority, responsibility and accountability for the purchasing activity for the Borough in the name of the Borough and conduct any activities as may be necessary or appropriate to the purchasing function of the Borough as its agent; and

**WHEREAS**, the New Jersey State Legislature, through the Director of the Division of Local Government Services, has established a criteria for individuals to qualify for designation as a Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b)), among which are education and/or experience, training and examination requirements; and

**WHEREAS**, Matthew L. Lynaugh, has been issued a Qualified Purchasing Agent Certificate by the State of New Jersey, Department of Community Affairs, Division of Local Government Services recognizing that he has satisfied the professional and educational qualifications as set forth in N.J.S.A. 40A:11-9(b) a copy of which is attached hereto; and

**WHEREAS**, Matthew L. Lynaugh will be an independent contractor with the Borough serving as the Borough's Qualified Purchasing Agent in return for a monthly payment of \$1,200.00.

**WHEREAS**, the Borough finds and determines that it is in the best interest of the Borough to designate Matthew L. Lynaugh as its Qualified Purchasing Agent.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that Matthew L. Lynaugh be designated the Qualified Purchasing Agent for the Borough effective at passage of this resolution through December 31, 2016 unless otherwise resolved by the Borough.

**BE IT FURTHER RESOLVED** that Matthew L. Lynaugh be granted all authority, responsibility and accountability of a qualified purchasing agent pursuant to the laws of the State of New Jersey and that she be authorized in the name of the Borough to conduct any activities as may be necessary or appropriate for the purchasing functions of the Borough, as its agent.

**BE IT FURTHER RESOLVED** that the Borough establish the enhanced bid and quote threshold for public bodies with designated Qualified Purchasing Agents in those amounts established and/or adjusted by the Governor pursuant to N.J.S.A.40A:11-3(c).

**BE IT FURTHER RESOLVED** that the Qualified Purchasing Agent may if necessary establish rules and regulations for the Borough's procurement which rules and regulations shall not be inconsistent, but shall supplement, the laws of the State of New Jersey.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Borough Auditor and Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that a signed, conformed and compared copy of this Resolution should be accessible and maintained as an official Borough record pursuant to and in accordance with the "Open Public Records Act"; N.J.S .A. 47: 1A-1, et seq. and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, et seq. as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

**BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized to execute, and the Borough Clerk to attest, an Agreement between the Borough of Woodcliff Lake and Matthew L. Lynaugh for his service as the Boroughs Qualified Purchasing Agent.

**ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 4, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## RESOLUTION APPOINTING NEW COUNCIL MEMBER

201-391-4977  
Fax 201-391-8830

### RESOLUTION NO. 16-15 January 4, 2016

**WHEREAS**, there is a vacancy on Borough Council; and

**WHEREAS**, N.J.S.A. 40A:16 -11, et seq. allows the Mayor and Council to select from a list provided by the party affiliated with the vacancy and appoint a new councilmember; and

**WHEREAS**, the Mayor and Council have received Nominations of at least three party members.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake that Angela Hayes is hereby appointed to Borough Council and shall fill the vacancy until the next general election.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

#### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 4, 2016.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK