



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL MINUTES
October 19, 2015
8:00 PM**

CALL TO ORDER

Notice of this meeting in accordance with the "Open Public Meetings Law, 1975, C. "231" was posted at Borough Hall and two newspapers, The Record and The Ridgewood News, were notified.

ROLL CALL

Mayor Jeffrey Goldsmith asked for roll call. Council members Belgiovine, Chiavelli, Gadaleta, Panso and Rendo were present. Also present were Ron Dario, Borough Attorney; Tomas Padilla, Borough Administrator and Debbie Dakin, Borough Clerk.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance led by Chris Behrens, Recycling Coordinator.

APPROVAL OF MINUTES

MOTION to approve the Minutes of October 5, 2015 (Open Session) was made by Councilman Belgiovine, seconded by Councilwoman Gadaleta and approved by Council members Belgiovine, Chiavelli, Gadaleta, Panso and Rendo. Councilman Bloom was absent.

MOTION to approve the Minutes of October 5, 2015 (Closed Session) was made by Councilman Panso, seconded by Council President Rendo and approved by Council members Belgiovine, Chiavelli, Gadaleta, Panso and Rendo. Councilman Bloom was absent.

PRESENTATION

- Chris Behrens, Recycling Coordinator

Mayor Goldsmith stated that Chris was appointed Recycling Coordinator in 2015. Chris has done an outstanding job. Mayor Goldsmith stated that Chris has been taking classes down at Rutgers for the Superintendent's program.

Chris Behrens stated to the Mayor and Council for all their support this year. Mr. Behrens thanked Ron Dario, Tom Padilla and Debbie Dakin for all their support, especially Ron who e-mailed many, many times in the earlier part of the year.

Mr. Dario replied that he didn't want to make this the Chris Behrens' show, but he was very impressed with his e-mails that he gets from him, the details and he knows more about recycling than any attorney that he knows.

Mr. Behrens replied that it is an interesting industry. There has been a lot to do this year. It has been a busy year. Chris also stated that he wanted to publicly thank everyone at borough hall. The employees there have been very helpful as Debbie well knows. Chris also thanked his co-workers Dave and Ray because they have been very helpful.

Chris stated that earlier in the year we set a goal for e-waste to try and get to 800 tons of recycling this year. We should be close. We brought in a new clothing recycler to use. We found some grant money for the schools. We found some bonus grant money for outdoor recycling containers.

Chris passed out a graph to the Mayor and Council (please see attached).

Mr. Behrens stated that he has been putting together a new recycling calendar for 2016 that will be much easier to read. Chris also stated that they are trying to get reusable bags for our residents so they have them when they bring their recyclables up to the center.

Mr. Behrens stated that the last shredding day offered by the County is Saturday, October 24, 2015 at 200 Campgaw Road in Mahwah. This is free shredding which is a very expensive service.

Councilman Belgiovine stated that we brought in a new electronics recycler and it is working out well.

Councilwoman Gadaleta asked Mr. Behrens to explain the clothing recycling a little bit more as to how it works. Mr. Behrens stated that you could bring up your clothing and it gets recycled. Ms. Gadaleta asked Mr. Behrens to look into if the clothing/shoes goes to families or does it just get recycled.

Councilwoman Chiavelli stated that she thought the new calendar looks great. Ms. Chiavelli also stated that we are moving ahead with our Green Team and we are looking for volunteers to be on it. Mr. Behrens also stated that we need a Green Team. Ms. Chiavelli stated that she reached out to the schools and is waiting to hear from them.

Councilwoman Chiavelli congratulated Chris Behrens on his multiple awards for his book.

MOTION to open to the public was made by Councilwoman Gadaleta, seconded by Councilman

Panso and unanimously approved.

Donna Abene, Woodcliff Lake, asked for clarification on the "light weighting". Light weighting is bad for us because we have less weight for recycling, but it is good for the environment and is good that these corporations are taking steps to treat our environment a little kinder.

Joseph LaPaglia, Woodcliff Lake, stated that he wanted to commend Chris Behrens on the wonderful job he has done in this Borough. Chris has been with the Borough for 22 years and is truly an exceptional individual. He is dedicated, hard-working and quite creative.

Rosemary Levin, Woodcliff Lake, asked what the "Green Team" is.

Chris Behrens stated that we had a group of people a few years ago that worked on sustainability, more energy efficient, etc. Mrs. Abene stated that she formed the Green Team 3 years ago in pursuit of Sustainable New Jersey status. Sustainable Jersey is run by the State. If you treat your environment well and meet certain criteria you are able to get certain grants from Sustainable New Jersey. Having a Green Team is part of the criteria. Mrs. Abene stated that we did receive Sustainable Jersey status and they worked very hard to get it, but current Council needs to keep it going.

Bert Taylor, Woodcliff Lake, stated that he saw Chris on Saturday and they deputized at least 6 people to get on to the Green Team.

MOTION to close to the public was made by Councilman Belgiovine, seconded by Councilwoman Gadaleta and unanimously approved.

MAYOR'S COMMENTS

Mayor Goldsmith stated that he believes presentations are necessary and important so the residents understand what this municipality does that you don't see because it doesn't make the headlines. Mayor Goldsmith stated that the newsletter should be out any day. Mayor Goldsmith stated that he wanted to thank the Council for this year for having a new Recycling Coordinator and it being Chris Behrens. Mayor Goldsmith stated to all those who are running for their offices to respect that there will be a November 4th and he wishes them all the best and Godspeed.

ORDINANCE

Introduction

Ordinance 15-15 2015 Salary Ordinance

Introduced by Councilman Belgiovine and seconded by Councilman Panso.

Public Hearing

Ordinance 15-14 An Ordinance to Amend Chapter 5 Article 12 Subchapter 5-44(B)

Pertaining to the Escrow Accounts Required for the Contracted
Extra Duty of Woodcliff Lake Police Personnel in the Borough of
Woodcliff Lake, State of New Jersey

Introduced by Councilman Belgiovine and seconded by Councilwoman Chiavelli.

MOTION to open to the public was made by Councilman Belgiovine, seconded by Councilwoman Chiavelli and unanimously approved.

No comments made.

MOTION TO close to the public was made by Councilman Belgiovine, seconded by Council President Rendo and unanimously approved.

ROLL CALL:

Introduction: Mr. Panso

Second: Mr. Belgiovine

Ayes: Mr. Belgiovine, Mrs. Gadaleta, Mrs. Chiavelli, Mr. Panso, Mr. Rendo,

Nays: None

Abstain: None

Absent: Mr. Bloom

OLD BUSINESS

- Update on Feasibility Study, led by Administrator Tomas Padilla

Administrator Padilla stated that on August 4th Council contracted with Boswell Engineering to do a feasibility study on the pool. He has been in contact with them numerous times. Today, they were receiving the report from the sub-contractor. They will be reviewing that report and then make it available to us.

Councilwoman Gadaleta asked if we were given a time frame. Mr. Padilla replied that it should be this week because they did receive a draft. Councilwoman Gadaleta asked if it should be available by the next meeting. Administrator Padilla replied yes.

- Goals and Objectives, led by Mayor Jeffrey Goldsmith

Mayor Goldsmith stated that he put this on the Agenda because he knows that former Councilman Glaser always used to ask where we were on the Goals and Objectives and what are normally approved at the beginning of the year. Mayor Goldsmith explained that the Council is to come up with their own goals and objectives and has nothing to do with what the Mayor wants to do. This has been done under Mayor LaPaglia, Mayor Higgins and Mayor Kettler and under his term but this year, for whatever reason, we don't have Goals and

Objectives as of March 1, 2015.

NEW BUSINESS

- Best Practices Inventory, led by Administrator Tomas Padilla

Administrator Tomas Padilla stated that the Council has received a copy of the 2015 Best Practice Worksheet Survey that was put together by our CFO. As you probably aware, this is something that is dictated by the State based on the allocation of Consolidated Municipal Property Tax Relief Aid and the Energy Tax Receipts. If you do not get a successful score on the survey then they could withhold some State funding. We scored well enough that we will not be losing any State funding. A couple of items that the Municipality will look to improve on, but for the moment it is looking good.

- Park and Recreation Finance Update, led by Councilman Thomas Panso and Councilwoman Jeanine Chiavelli

Mayor Goldsmith stated that at the last Mayor and Council meeting there was a question by one of the residents about the finances of the pool. Councilman Panso is on the Finance Committee as well as the Park and Recreation Committee and Councilwoman Chiavelli sits on the Park and Recreation Committee so they will be giving an update on those numbers.

Councilman Panso stated that the pool revenue during 2015 increased over last year by 20%, going from \$170,000 in 2014 to \$210,000 in 2015 for a gain of \$35,000. Gate receipts, which is the walk-in cash paying customers at the pool, increased by 310% over last year. Going from \$7,400 in 2014 to over \$32,000 in 2015. Mrs. Abene asked Mr. Panso to repeat the numbers. They believe that this is due solely attributed to implementation of proper business practices recommended by our auditors. The last 3 years of audit reports have criticized the park and recreation department for inadequate record keeping and for no receipts for cash paying customers. Our pool membership stabilized this year after a 3 year decline in membership to 1481 members. That is down 22 members from 2014. Our camp revenue increased this year by 46% which basically shows to be a \$12,000 increase. Enrollment was up 30% with a gain of 62 campers over last year. These were the revenue numbers.

Councilman Panso stated that on the budget side, our adopted budget for 2015 was \$275,100 and as of September 21, 2015, we have spent \$256,000 of that budget and we could have spent a lot more. In the previous 3 years, Park and Recreation underspent its budget on the average of 10% each year. The underspending has created a lot of problems for the infrastructure of the pool. An example, the pool storage shed has a hole in the roof that has not been fixed. This is the shed that we store all of our high-tech skimmers, vacuums and robots that clean the pool. All very expensive commercially grade pieces of equipment. The rain gets in there and shorts out the electronics. The animals get in there and eat the wires. They destroy the equipment. We had to spend \$8,000 just to repair that equipment to get us through this last season. The equipment is shot. The manufacturer says it is a 15 life expectancy for these machines. We are

about 8-9 years and they are done. We are going to have to replace them for next year. We had to increase our salaries for our lifeguards and our camp counsellors. They needed to be brought up to a level of the other camps and pools in the area. We were seriously underpaying them in the past few years. Mr. Panso stated that he believes going forward we will need to be more aggressive in our preventive management program to preserve this beautiful asset that we have. We are currently working on a capital improvement budget for our park and recreation department to handle some of the things that are anticipated that we are going to have to deal with in the short term future.

Mayor Goldsmith asked Councilman Panso what the expense side. He doesn't want to make this anything, but he wants to make it fair and equitable on both sides. He thinks that Park and Recreation has done an outstanding job. When we did the budget this year we increased by how much on the expenditure side? Councilman Panso replied that in 2014 the appropriated budget was \$249,000 and the actual budget that was spent was \$229,000. Mayor Goldsmith stated that we went up by \$46,000. Mayor Goldsmith stated that we were able to have the additional money available. We spent the money. We spent the money wisely. Elizabeth Calderone did an outstanding job. He commends not only her, but the Park and Recreation department, working with our DPW and we need to continue the expenditure level that we have because we made great progress on the revenue side.

Councilwoman Chiavelli stated that when began this year our aim was to set out, improve and fix what was broken. Much to our surprise almost everything was broken. Ms. Chiavelli equates it to a ship – it was a sinking ship and we had to rebuild the ship and set it back on course. Any of the expenses that we incurred, most of those major expenses were already there and should have been fixed many years ago and that was due to severe neglect. We started from scratch and from a lot of hard work we would create something better and something new. Much of that is thanks to Elizabeth Calderone. She faced a lot of adversity. Our new director met and exceeded our expectations. She pulled all of our efforts and ideas together. The corporate outreach has been very productive and successful. BMW already has come back to us to plan for next year. This is a different branch of BMW that had their corporate picnic there last summer. Ms. Chiavelli informed everyone that if they look at the flyer that was handed out, they grouped it so everyone can see every single improvement that was done this year to park and recreation. This was based on their assessment since January of every single moving part of Park and Recreation that Tom Panso, Elizabeth Calderone and Jeanine Chiavelli put together. They are pleased with the numbers and think it's crucial for the longevity of the pool and the survival of the pool. Councilwoman Chiavelli stated that they really need to plan ahead and that is going to be a big job going forward, not only as liaisons but for our director. We need to make sure we don't have any big financial hits. We plan accordingly for any repairs. A great concern when we went through this was the cash receipts. We are really happy that cash receipts increased by 310% but there is a concern there and there is a red flag. What was going on for a few years? Why weren't these cash receipts recorded? We do that, we record everything at the gate; they are deposited in the right manner – all according to audit reports. We also tightened security. We heard a lot of people weren't happy because they got in free last year. We locked the gates. We've used scanners. We did test runs on our Community Pass

enrollment to make sure people could not use our Woodcliff Lake addresses and Elizabeth checked that regularly to make sure. It's great that we got up to \$32,000 as opposed to \$7,400 but then there is the question of what has been going on for the past 2 years when the cash receipts the same. There seems to be a discrepancy there. Other concerns are that we had to change the chlorination of the pool. It was improperly being chlorinated. We changed that to CO2 chlorination. Also, as the Mayor stated, they did \$36,000 worth of work last year to the tennis courts but there is an underlying problem. The underlying problem is the drainage was never fixed and now we have cracks that are coming on and it really defeated the point that that money was invested and now we are having problems with the drainage and the cracks in the tennis courts. These are things we need to look ahead for. Tom mentioned the equipment. There is also flooring. The flooring on the pool is coming up and that should have been paid attention to a while back. The tiles are also coming up at the zero entry point. We had to buy special flooring just to cover it to get through the season without these pieces coming up. We had some health hazards with the snack bar. When we opened up the snack bar it was a nightmare. You would have to see it to believe it. Going ahead in 2016 there are a lot of things that we need to budget for and that we will need to spend. We need heaters for the pump house because that was something that was recommended a few years ago so that the pipes wouldn't freeze. We also will need new equipment, new flooring, repairing of flooring, resurfacing or purchasing of new diving boards. We have pictures of the pool house, the damage of the roofing and what it did to the equipment, the snack bar and all the flooring. This is the state that it was left in from the end of the summer through the following spring. This is what we found when we opened it. (Pictures were distributed to the Mayor and Council and to the audience).

Ms. Chiavelli thanked everyone for helping out and for their support.

Mayor Goldsmith stated to the public, that we have a Board of Health that checks our pool so our pool is never unsafe that you could not go swimming in it. Mayor Goldsmith asked Elizabeth if this is correct and she replied yes. Mayor Goldsmith stated that he doesn't want the public to think that over the past however many years they were going in a pool that wasn't clean. The Board of Health not only checks all the restaurants in our town but they also check all Borough facilities.

PUBLIC COMMENT

MOTION to open to the public was made by Councilman Belgiovine, seconded by Councilwoman Gadaleta and unanimously approved.

Josephine Higgins, Woodcliff Lake, stated that we have a wonderful Board of Health here in Woodcliff Lake and would like to know if there was ever a report made that the snack bar had such problems because Ms. Higgins is sure that the Board of Health inspector would have taken care of that immediately.

Mayor Goldsmith replied that if there was a report it would have been posted in The Record on Fridays where it lists violations.

Mrs. Higgins asked the Park and Recreation Committee if they had ever seen a report. Councilwoman Chiavelli stated that they just stated the condition that they found the snack bar. Mrs. Higgins asked if there was an actual report. Councilman Panso replied that when they came into the Park and Recreation department in early January, they went through the files and there were no files. There was no folder for any health violations or anything else like that. They didn't even know that they had their own health inspector here. They never met her or had a conversation with her.

Mayor Goldsmith stated that at every Reorganization Meeting the health inspector is announced.

Mrs. Higgins stated to Mr. Belgiovine that she is still waiting for the finance outline that the public has always received except for this year that outlines our line items and our debt.

Mayor Goldsmith explained to Mr. Belgiovine that Mrs. Higgins is referring to the Municipal Update letter that has always gone out and she would like to know if they are going to see it. If they are not going to see it, can they have it for 2016?

Councilman Belgiovine asked if there is a format that they are supposed to follow and where would it be. Mr. Belgiovine asked who prepares it. Mrs. Higgins replied to Mr. Belgiovine that he was on the finance committee last year so he should know the format. Mayor Goldsmith stated that if you go on the Borough website it is on there. Mrs. Higgins stated that this is the fifth time she is asking for this. Mrs. Higgins further stated that people will be going into the booth on Election Day not knowing exactly what the financial affairs of this are. Mrs. Higgins stated that there were a lot of innuendos made here tonight and you have to be very careful legally what is said and who is going to be blamed for that and you are walking on this ice. Mrs. Higgins stated that if there was foul play there should be an investigation and if the cash wasn't handled correctly, it should be taken care of.

Councilman Panso stated that all they did is report the numbers. We are not citing any blame. We are stating that we made a few improvements and we saw a tremendous jump in the cash that was reported by the CFO. We are not making any allegations on what happened.

John Glaser, Woodcliff Lake, stated that there were serious questions that need to be addressed but sounds like something is slipping through the cracks. Mr. Glaser stated that he doesn't know who was in charge of the pool last year, but is it fair to say that there were red flags waived in the audit report that is done every year with regards to points that were mentioned here tonight.

Mayor Goldsmith replied to Mr. Glaser that the red flags when Mr. Glaser was Chairman of the Finance Committee, some of those same red flags we have addressed in 2014 and we have had

several borough administrators and we almost addressed every single one of these as we sit here in 2015 and in 2016 when he is not sitting in this seat, someone will say that we addressed all of those red flags. There were really no red flags coming from our auditors to the Finance Committee saying that these are red flags that you need to take a look at. The first place it comes from is the Finance Committee and there is nothing from the Finance Committee in 2012.

Mr. Glaser asked if there were points brought up in 2012, 2013 and 2014 that were not addressed or were they addressed or in the process of being addressed. Mayor Goldsmith replied that they are being addressed and most of them have been corrected. Mr. Glaser stated if we are missing cash there is a problem. Mayor Goldsmith stated that you are making a comment that was not made in those reports. There were concerns with regards to process in 2010, 2011 and 2012 and we've addressed those. You are getting into areas that are considered personnel issues and some of those employees are with the municipality and some are no longer with the municipality.

Councilman Belgiovine replied that the Council has tried to address some prior reoccurring recommendations. The finance committee has tried to address as best we can so the recurring audit recommendations by the CFO are addressed. There might be a few that are lingering but we are certainly trying to address them going forward.

Mayor Goldsmith stated that when he first became mayor we received a downgrade from the rating agencies. As a priority to the tax payers and going out for bonding for future purposes so we get our debt at the lowest possible cost. It has always been a priority to fix our fiscal ship.

Mr. Glaser stated that the lack of preventive maintenance with regards to the pool is going to cost us a considerable amount of money to correct the situation going forward in time. Do you have a feel for what the cost will be? Councilman Panso stated that they have been in touch with some experts to give us some estimates for repairs, short term, and overall solutions. Their opinion is that a pool such as this has an initial life span of 15 years. Councilman Panso stated that he believed we were at year 9. Mayor Goldsmith stated that the pool was shut down in 2005. It was determined that we are in year 10. It was determined by these experts that due to not maintaining proper maintenance on the pool itself, we've eroded some of that life span away. There is a mechanism called marbling. They have to drain the pool, sand blast it and put a new coat on it. That is a complete overhaul and that is usually done at year 15. They haven't gotten back to us with a price on that. We are looking for some capital improvements for next year to extend the life of the pool. All the decorative tiles that were inlaid when we first built it have all broken and come up. We are not going to replace the tiles. We are just going to make it a smooth surface so it is not a hazard anymore. We have 5 sink holes in the pool itself that need repair in the spring. The diving boards are at the end of their life. They need to be replaced or refurbished. We are gathering quotes. It is going to be a large figure.

Mr. Glaser further stated that he believes Ms. Calderone has been a great asset to the town and he has nothing but the highest respect for her. She has done fantastic work. She

demonstrated a lot of professional skills, communication skills, and creative skills.

Council President Rendo stated that we see pools closing up and if we don't take care of our most valuable asset then we are going to end up that way. He is glad that Mrs. Chiavelli, Mr. Panso and Ms. Calderone are paying attention to our pool.

Kelly Kosoff, Woodcliff Lake, stated that at the last meeting the topic regarding Social Summit was glossed over and she was intrigued. She thought it was some kind of an inter-faith service but then it sounded like an open house with social service providers. Ms. Kosoff stated to the Mayor that he said he wasn't sure if it was going to happen before the end of the year and then you said maybe between November and December. The Mayor replied that yes he said that if we could get it done. Ms. Kosoff asked if the Mayor could explain what the Social Summit was supposed to be. Mayor Goldsmith replied that it is not going to happen this year because of the timing.

Ms. Kosoff further stated that she has been a pool member for 2 years but it seems odd to her because she did not see a dramatic increase of people at the pool. She felt that every time she was at the pool, last year and this year, there were the same amount of people. Ms. Kosoff stated that it is disturbing that the cash from last year is so much lower.

Joseph LaPaglia, Woodcliff Lake, asked if he could get a copy of the Ordinances that were on the Agenda tonight. Councilman Belgiovine gave Mr. LaPaglia his copy. Mr. LaPaglia stated between Goldsmith, Higgins, and himself they represent mayors for the last 20 years. Mr. LaPaglia stated that he has been an advocate for the pool for many years. There are a number of problems. The first is trying to get someone from the DPW to take ownership of the pool and its maintenance and upkeep. We need some ownership from the DPW in the pool and its maintenance. They need to have someone dedicated to the pool to take care of things that have been neglected. With respect to the cash discrepancy, there is more to that story that we obviously want to get into here. The prior director was in the job for 19 years. When people are in the same job for that amount of time they get lazy and things slip. In addition to that, we didn't have a very strong framework for accountability. A lot of that has to do with the number in turnover that we had in borough administrators. There are a lot of factors in this and enough blame to go around. Mr. LaPaglia stated that at first he was skeptical because Jay had been with us 19 years but he believes the Council made the right decision with the change.

Councilman Panso replied that the DPW was very instrumental in helping. They were right there and they provided us with a lot of support and they know the pool inside and out. Ray knows that pump house better than the engineers who built it. They pointed out all the deficiencies and they said that they pointed them out in the past and that there was no money to handle it. They were always very invested in the pool and they do a very good job.

Mayor Goldsmith replied that a lot of the things that have been done over the past few years at the pool have been done by our DPW instead of going out to outside contractors. When we received the complaint in 2012 that too much sand has been getting into the pool and the filter

system and we addressed it by putting in the grass and umbrellas and that was done by the DPW.

Mr. LaPaglia stated that he would like to have a DPW Pool Coordinator just like we have a Recycling Coordinator.

Donna Abene, Woodcliff Lake, stated to Mr. Panso that you mentioned about the marbling at the pool and is wondering if manufacturer says "15 year warranty" but could some of it have to do with the very harsh winters that we had the last few years and very hot summers. Can some things that have a warranty not have as long of a lifespan that the warranty states because of environmental issues? Mrs. Abene also asked as to why Boswell Engineering subcontracted out. Mayor Goldsmith stated that he could not answer that. Mrs. Abene stated that she thought Boswell was given that work because they were experts. Councilman Belgiovine replied that Wade and Boswell were the engineers who first did the pool and Boswell Engineering had all the plans from the pool.

Mrs. Abene asked if Resolution No. 15-252 pertained to The Trust for Public Land and that they were no longer going to be negotiating on behalf of the Borough and off the table. Council President Rendo replied yes.

Mrs. Abene stated that when she first came to the Council, then Council President Bader used to chase her around for her goals and objectives until she submitted them. The second year then Council President Rosenblatt chased her around for her goals and objectives until she submitted them. The third year she was the Council President and she had to chase everyone else around for their goals and objectives and no everyone submitted them to her. However, she would like to point out that good things come out of goals and objectives. Sustainable Jersey came out of goals and objectives. The total overhaul of our insurances came out of goals and objectives. Many good thing come out of this. Ms. Abene asked Council President Rendo why after 100 years of goals and objectives the Council is no longer required to have them. Council President Rendo replied because we are all adults on this Council and we know what we need to do. We have to have our own objectives and move forward with them.

Kathy Hanna, Woodcliff Lake, stated that she thought Elizabeth Calderone did an excellent job this year. She has been going to this pool for 10 years since it opened. She thinks that she is one of those moms that go every single day from open to close. She thought the pool looked amazing this year. She thinks in the last couple of years it didn't look amazing and had been declining rapidly and nobody was doing anything about it. When it first opened it was beautiful and it was a pool that she wanted to go to on a daily basis. She knows that there were a lot of people coming in that weren't paying a couple of years back. But it is the same number of people that are in that pool and it's the same faces that she has seen on a daily basis. Regarding the discrepancy in the money, she believed it was a big discrepancy. At the blame the teenagers that were at the door does not make sense. Mr. Dario replied that nobody put blame. Mayor Goldsmith also stated that nobody put blame. Ms. Hanna stated that there is somebody in charge of those teenagers. Ms. Hanna stated again that the pool has been

declining and nobody was doing anything about it. Surveys went out and nothing was done. Last summer when someone got hurt, she was the one taking care of the child who got hurt. She is not a registered nurse just a mom. Because by the time they got all their supplies out and got to the kids it was ridiculous. The kid was bleeding all over the place. You need to blame somebody else besides the teenagers that were sitting there. There should be something going on to see where all the money went. She doesn't believe the money was being spent on the pool. Mayor Goldsmith stated to Ms. Hanna that she is more than welcome to OPRA any of his e-mails for January 1, 2012 to present with the word pool because he has never received any complaint. Mayor Goldsmith stated that he gets a lot of complaints, he walks through the town, drives through the town, people see him, and he has not received one complaint that there was a problem at the pool. People did not complain to the point that they are complaining now. The most important thing is where we are today. Thank you to this Council for making this change. We are in a great place today because we are making decisions that are in the best interest of the Borough of Woodcliff Lake. We cannot go backwards.

Mayor Goldsmith stated that when he got here in 2012, the first thing we did was change our sewer rates for Upper Saddle River because it had not been done since 1995. We fixed the problem and we have gotten the money on a current basis.

Councilwoman Chiavelli stated that she cannot speak for what happened years ago, but we do have the numbers for the past few years and she has seen the Corrective Action Plans for the past 2 audit reports and they clearly stated that cash receipts were not being recorded and that they should have been recorded for the past few years. That was ignored and it is not the teenager here. It is the job of the Director to oversee that and the Council Liaisons and the rest of the Council to oversee it. We are not talking pennies here we are talking thousands of dollars in cash receipts. Ms. Chiavelli also stated that she has the audit for the year 2014 for park and recreation and just a few things were that deposits were not made in a timely manner they were held up a month. Pre number receipts for guest passes did not specify number of passes purchased. This is clearly mismanagement of the funds with the pool for years going back. The few years that Ms. Chiavelli has indicates cash receipts ranging anywhere from \$10,000, \$9,000, \$8,000 and last year was \$7,400. Some of those years the revenue and membership was actually up so how do we have less in cash receipts? Mrs. Chiavelli stated that they are not trying to blame anyone, but to say that it is the teenager or to say that it is not an issue is not right.

Mayor Goldsmith stated that we should have an investigation then. Hire an outside attorney and go through it. He does not want to have anybody thinking that this Council is going to sweep anything under the rug. We will not sweep anything under the rug. Councilwoman Chiavelli stated that she doesn't know how we would have an investigation when there is not a single record or paper trail of anything and she does not want to waste tax payer's money.

Councilwoman Gadaleta asked Councilman Panso if the membership went up this year. Councilman Panso stated that the pool membership went from 1503 to 1481. There were 22 less members this year than last year. Councilwoman Gadaleta asked if it were family

memberships or individual. Councilman Panso replied individual. Councilwoman Gadaleta stated that that could partly account for why the daily cash went up. If you don't get a pool membership, you are going to be paying at the gate then. That could be why the cash went up at the gate. Not that there was any fraud involved. Ms. Hanna stated that she doesn't believe that is the case because it actually cost more money this year for a guest pass. Mrs. Gadaleta replied that it explains it even more because the price went up at the gate.

Angela Hayes, Woodcliff Lake, stated to Councilwoman Gadaleta that she is an accountant and how 22 people could account for that much money. Councilwoman Gadaleta replied that the mentality of it makes sense though. That accounts for part of the difference. Ms. Hayes replied a small amount and it is not worth talking about. Mrs. Gadaleta agreed that it was still part of it though. Councilwoman Gadaleta further stated that she does not like the fact that they attacked someone that has worked for the town for 18 years. This gentleman worked for the town for 18 years and made this pool beautiful. To demoralize somebody who dedicated all that time and effort to the town. Mrs. Gadaleta stated that to Mrs. Hayes that you may not know him but she does and she thinks it is horrible and the way they fired him was also horrible and that she will never get over. Mrs. Hayes stated that she is just looking at the report and all the improvements that were made and the facts. The 22 members just don't add up. Mrs. Hayes stated that we should look at the last 3 years. You can't ignore what happened at park and recreation and we need to look into that. There was an obvious neglect of infrastructure and we need to learn from it and move on. But we also need to know why it happened and make sure that it doesn't happen again.

Mayor Goldsmith stated to Councilman Belgiovine that we have been working really hard to fix recommendations by our auditors. Councilman Belgiovine stated that our auditors have made some recommendations that have been reoccurring and this year we put some actions to make sure that they stop reoccurring.

Mrs. Hayes stated that you can't just blame the past and you have to look at what has been going on the past 3-4 years. You can't look at what happened the past 10 years ago.

Cheryl Dispoto, Woodcliff Lake, stated that she actually agreed with Mayor Goldsmith and Councilwoman Gadaleta back in January of 2015 on something. She believed what she now calls the sob story about Mr. Esposito. This Council decided to make a change and hire Ms. Calderone. She really didn't know anything about Mr. Esposito. She was an active pool member. A mom of 2 and goes to the pool just about every day for the last few years. Ms. Dispoto sort of felt sorry for Mr. Esposito because he was here for 18 years. What she is hearing tonight really upsets her. Mrs. Dispoto stated that she would like to know where the Board of Health was – she just looked at the photos that were distributed and are frightening. Ms. Dispoto stated that she ate at that snack bar with her 6 and 8 year old in 2014 and it is disgusting. Where was our Board of Health and she is concerned. This is something that should not be glossed over. She comes to the Mayor and Council meetings, she listens to their updates, she did go to the pool this summer, and she did see an improvement. Ms. Dispoto believes that pool security could be one of the things that attributed to the money discrepancy.

Ms. Dispoto is not saying that that's all of it because \$25,600 is a really big number. The front gate attendants were keeping track of guest passes. They did raise the rate on the entrance fee. Ms. Dispoto stated that looking back, the Mayor should be happy that we hired Ms. Calderone because what was going on in the past. Someone from the Board of Health should be held accountable for not going in there and shutting it down if it looked like that. Ms. Dispoto would like somebody to comment on the chlorine. When she hears that a red flag goes up in her mind. What type of chlorine were we using in 2014? Ms. Dispoto wanted to commend Mrs. Chiavelli and Mr. Panso because they did a really good job. Ms. Dispoto stated to the Mayor that it might not have been fraud, but it should be of concern because \$25,000 is a large number and you are in charge. Somebody should have known what was going on at the pool.

Mayor Goldsmith stated that the Borough Administrator has a list that he is going to follow up on. Mayor Goldsmith also stated that it is the Board of Health Liaison to make sure that the Board is functioning.

Councilman Belgiovine stated that he believes that the Board of Health had made recommendations about the snack bar in the past.

Mayor Goldsmith stated that he has asked the Borough Administrator to put this on for the November 5th meeting to address all the issues that have been brought up.

Councilman Belgiovine stated to the Mayor that Debbie brought up a good point. If someone asks for something, do they have to OPRA it? The answer from Mayor Goldsmith and Clerk Dakin was no. They can ask the clerk for something without OPRA. Mayor Goldsmith stated that former Mayor LaPaglia and former Councilman Glaser have asked for stuff and it is not through OPRA.

Mark Lengel , Woodcliff Lake, stated that he wanted to congratulate Councilman Belgiovine. He thinks that Councilman Glaser had a question and it was spun around and you showed great leadership in saying that the finance committee is doing their best and fixing things. That shows leadership and that is how he does business. Everyone should look to him as an example and try to fix things and move forward. We are all in the same town and it is for the best of the town.

MOTION to close to the public was made by Councilman Belgiovine, seconded by Councilman Panso and unanimously approved.

Councilwoman Gadaleta stated that she just had a conversation today with a representative up at the high school. There are a few things that could benefit the community in knowing this. The school newspaper is now online. The Montvale PBA is having their 5K on October 24 and the benefits will go to support the Pascack Valley Coalition. On October 22nd there will be a selected college admission night up at the high school if anyone has any college kids that need to get their applications going.

Councilwoman Gadaleta also stated that she was notified by Dan Schuster from the fire department that this past week they pulled out 3 different car accidents from the Garden State Parkway. Our rescue equipment got one hell of a workout. Additionally, our truck order will be taking place within the next couple of weeks.

Council President Rendo asked Mr. Padilla if he check with Park Ridge regarding the 80%. Mr. Padilla replied yes that he check with our CFO and other towns. Other towns have done it; however, in their words, besides our CFO recommending against, their people also told us that we should consult with our CFO because those regulations do change.

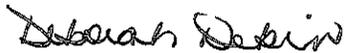
Councilman Belgiovine stated that the bottom line is that our CFO recommended against it and we take his word.

CONSENT AGENDA

MOTION to approve the Consent Agenda was made by Councilman Belgiovine, seconded by Councilwoman Gadaleta and approved by Council members Belgiovine, Chiavelli, Gadaleta, Panso and Rendo. Councilman Bloom was absent.

MOTION to adjourn at 10:30 PM was made by Council President Rendo, seconded by Councilman Belgiovine and unanimously approved.

Respectfully submitted,



Deborah Dakin
Borough Clerk

ORDINANCE NO. 15-14

AN ORDINANCE TO AMEND CHAPTER 5 ARTICLE 12 SUBCHAPTER 5-44 (B) PERTAINING TO THE ESCROW ACCOUNTS REQUIRED FOR THE CONTRACTED EXTRA DUTY OF WOODCLIFF LAKE POLICE PERSONNEL IN THE BOROUGH OF WOODCLIFF LAKE, STATE OF NEW JERSEY

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, the Borough of Woodcliff Lake Code Chapter 5 Article 12 subchapter 5-44 (B) addresses the escrowing of monies for contracted extra-duty employment of personnel of the Woodcliff Lake Police Department; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake wish to revise and update subchapter 5-44 (B) pertaining to the posting of escrows.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake, Bergen County, New Jersey, as follows:

Section 1. Chapter 5 Article 12 Subchapter 5-44 (B) subchapter 8 is amended and shall read as follows:

8. Public utilities shall be exempt from the requirements of posting an escrow account. They shall be required to remit payment for all contracted extra-duty employment within 14 days of the service being provided.

Section 2. Chapter 5 Article 12 Subchapter 5-44 (B) is amended to add subchapters 9 and 10 which shall read as follows:

9. Any Person/Entity requesting the service may be exempted from the requirements of posting an escrow account at the discretion of the Borough Administrator. In such case, the Person/Entity shall be required to remit payment for all contracted work within 14 days, failure to do may result in denial of future request.
10. The officer accepting the extra-duty employment acknowledges that he/she shall not receive payment for the services from the Borough until such time as the payment has been received by the Borough from the hiring person/entity and that, in the event the hiring person/entity does not make the required payment, that the Borough shall not be liable for said payment.

Section 3: Effective Date

This Ordinance shall take effect upon passage and publication according to law.

**BOROUGH OF WOODCLIFF LAKE
ORDINANCE NO. 15 -15**

'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

SECTION I. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2015 as follows

	SALARY RANGE		2015 SALARY
	MIN.	MAX.	
Mayor	4,550	7,150	5,000
Councilmembers	2,900	4,550	3,000

SECTION II. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2015 as follows:

	SALARY RANGE		2015 SALARY
	MIN.	MAX.	
<u>Administration</u>			
Administrator	90,000	150,000	114,000
Receptionist/Fire Prev/Parks and Rec Sec.	24,900	45,000	41,211
Part-time Clerical Assistant	3,000	5,000	---
Summer Intern	3,000	5,000	---
<u>Clerk</u>			
Borough Clerk/Office Manager	55,000	80,000	75,000
<u>Building Dept</u>			
Construction Code Official	30,000	50,000	44,280
Tech. Assistant/Planning-Zoning Brd Scty	40,000	60,000	44,769
Property Maintenance Official	5,000	15,000	10,000
Construction Supervisor	15,000	25,000	20,995
Building Sub code Official	10,000	20,000	15,634
Plumbing Sub code Official	5,000	12,000	7,500
Electrical Sub code Official	10,000	20,000	16,849
Fire & Mechanical Sub code Official	5,000	12,000	10,000
Zoning Official	4,100	8,000	5,370

	SALARY RANGE		2015
	MIN.	MAX.	SALARY
Finance			
Chief Financial Officer (P/T)	25,000	50,000	40,045
Finance Clerk	28,000	55,000	48,866
Tax Collector	42,600	66,200	58,028
Payroll Clerk/Benefits/Planning & Zoning Board	40,000	60,000	56,623
Payroll Clerk/Benefits (PT)	20,000	40,000	20,800
Fire Prevention			
Director of Public Assistance	1,600	2,600	1,996
Fire Prevention Official	12,000	17,500	14,656
Deputy Fire Prevention Officials			\$26.22/hr.
Fire Prevention Inspectors			\$24.58 - \$24.95/hr.
Additional Stipends:			
Acting Borough Clerk (until 10/30/2015)			\$ 200.00/week
Board of Health Secretary			\$ 750.00 annually
Registrar			\$1,000.00 annually
Deputy Registrar			\$ 500.00 annually

SECTION III. Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2015.

	SALARY RANGE		2015
	MIN.	MAX.	SALARY
Police Chief	140,430	170,625	165,492
Captain	138,530	163,261	163,261
Adm, Asst. / Matron	30,000	60,000	50,115
Emergency Mgmt. Coordinator (P/T)	5,200	10,400	8,602
Deputy Emergency Mgmt. Coordinator (P/T)			0
School Crossing Guards (P/T)	15.00	21.00	\$19.10/hr.

SECTION IV. Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2015.

	SALARY RANGE		2015
	MIN.	MAX.	SALARY
Superintendent	75,000	130,000	87,186
Supervisor of DPW			--
Foreman	50,000	85,000	78,894
Senior Labor/Driver/Asst. Mech./Lead Man**	45,000	75,000	68,697
Sanitation	45,000	75,000	69,712
Labor/Driver	30,000	75,000	30,000 – 68,697
Facilities Maintenance	32,500	75,000	68,697

Stipends/Licenses

Recycling Coordinator	\$5,000 annually
Sewer License Holder	\$3,600 annually

Seasonal/Part-Time/Stand-by

Ecology Lead (P/T)	\$32.48/hr.
Ecology Assistant (P/T)	\$16.27/hr.
Snow Plow Driver (P/T)	\$30.91/hr.
Summer Help (P/T)	\$12.36/hr.
Leaves – Fall Help (P/T)	\$13.40/hr.
Stand-By pay/period	\$300.00/wk

SECTION V. Park & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2015:

	SALARY RANGE		2015
	<u>MIN.</u>	<u>MAX.</u>	<u>SALARY</u>
Recreation Director (P/T)	21,000	50,000	42,966
Pool Manager			11,500
Pool Assistant Manager			9,500
Life Guard			<u>not to exceed \$11.00/hour</u>
Gate Guard			<u>not to exceed \$9.00/hour</u>
Swim Team Head Coach			1,600
Swim Team Assistant Coach			1,600
Head Director – Summer Day Camp	3,000	5,250	3,800
Assistant Director – Summer Day Camp	2,800	4,250	3,000
Arts & Crafts Director – Summer Day Camp	1,600	2,500	1,800
Camp Counselor			<u>not to exceed \$11.00/hour</u>
Tennis Attendant			not to exceed \$11.00/hr.

SECTION VI. Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year. All full-time employees have an option to accumulate sick days in lieu of this compensation.

an auto allowance will be provided for the Construction Code Official at \$250/month.

Any additional compensation must be approved by the Mayor and Council.

SECTION VII. Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

STEP	LONGEVITY %	AFTER YEARS OF SERVICE
1	2	6
2	4	11
3	6	15
4	8	19
5	10	23
6	12(CAP)	29

LONGEVITY IS NOT REFLECTED IN 2015 SALARIES ON APPLICABLE EMPLOYEES

SECTION VIII. Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

SECTION IX. That this ordinance shall be retroactive to January 1, 2015 upon passage and publication as required by law.

SECTION X. Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

SECTION XI. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

SECTION XII. This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

SECTION XIII. This ordinance shall be codified as an amendment to the salary ordinance.



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, P.O. BOX 8619, WOODCLIFF LAKE, NEW JERSEY 07677

JEFFREY R. GOLDSMITH, Mayor

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING HOLDING OF CLOSED SESSION

**Resolution No. 15-248
October 19, 2015**

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to the provisions of N.J.S.A. 10:4-12(b), may meet in closed session; and

WHEREAS, the following is the subject matters to be discussed in closed session:

1. Insurance Committee – Employee Health Benefits
2. Shared Services
3. Rosenblatt Litigation
4. Personnel Issues
5. Galaxy Gardens
6. Performance Bond for Four Seasons at Ridgemont
7. Ethics Investigation

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT FURTHER RESOLVED that formal action may be taken at the Meeting.

ROLL CALL:

Introduction: Mr. Panso
Second : Mrs. Gadaleta
Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mr. Panso
Nays: None
Abstain: None
Absent: Mr. Belgiovine (arrived at 7:10 PM), Mr. Bloom, Mr. Rendo (arrived at 7:00 PM)

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 19, 2015.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, P.O. BOX 8619, WOODCLIFF LAKE, NEW JERSEY 07677

JEFFREY R. GOLDSMITH, Mayor

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

Resolution No. 15-249

October 19, 2015

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 10/15/2015 - \$165,370.46

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 3,288,258.87
Animal Control:	\$ 787.40
Capital:	\$ 17,150.00

ROLL CALL:

Introduction: Mr. Belgiovine

Second: Mrs. Gadaleta

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mr. Panso, Mr. Rendo

Nays: None

Abstain: None

Absent: Mr. Bloom

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld

Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 19, 2015.

Deborah Dakin

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, P.O. BOX 8619, WOODCLIFF LAKE, NEW JERSEY 07677

JEFFREY R. GOLDSMITH, Mayor

201-391-4977
Fax 201-391-8830

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION -- CHAPTER 159 – N.J.S.A. 40A 4-87 – ALCOHOL EDUCATION REHABILITATION FUND

RESOLUTION NO. 15-250

October 19, 2015

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or Municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amounts; and

WHEREAS, the Borough of Woodcliff Lake has received \$ 471.47 from State of NJ Alcohol Education Rehabilitation Enforcement Fund and wishes to amend its 2015 Budget to include this amount as a revenue.

NOW, THEREFOR BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake requests the Director of Division of Local Government Services to approve the insertion of an item of revenue in the 2015 Budget in the sum of \$ 471.47 which is now available from Alcohol Education Rehabilitation Fund.

BE IT FURTHER RESOLVED, that a like sum of \$ 471.47 is hereby appropriated under the caption

General Appropriations
Operations Excluded from CAPS
State and Federal Programs Offset by Revenues
Alcohol Education Rehabilitation Fund

ROLL CALL:

Introduction: Mr. Belgiovine
Second: Mrs. Gadaleta
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mr. Panso, Mr. Rendo
Nays: None
Abstain: None
Absent: Mr. Bloom

CERTIFICATION

I, Deborah Dakin, Borough Clerk of the Borough of Woodcliff Lake, in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at a meeting on October 19, 2015.

Deborah Dakin

Deborah Dakin, RMC, CMR
Borough Clerk



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, P.O. BOX 8619, WOODCLIFF LAKE, NEW JERSEY 07677

JEFFREY R. GOLDSMITH, Mayor

201-391-4977
Fax 201-391-8830

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION -- CHAPTER 159 – N.J.S.A. 40A: 4-87 – NJ HIGHWAY SAFETY – CLICK IT OR TICKET

RESOLUTION NO. 15-251 October 19, 2015

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or Municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amounts; and

WHEREAS, the Borough of Woodcliff Lake has received \$4,000.00 from NJ Highway Safety- Click It or Ticket Grant and wishes to amend its 2015 Budget to include this amount as a revenue.

NOW, THEREFOR BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake requests the Director of Division of Local Government Services to approve the insertion of an Item of Revenue in the 2015 Budget in the sum of \$4,000.00 which is now available as a revenue from State and Federal Grants off-set by revenue.

BE IT FURTHER RESOLVED, that a like sum of \$ 4,000.00 and the same is hereby appropriated under the caption

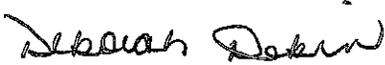
General Appropriations
Operations Excluded from CAPS
State and Federal Programs Offset by Revenues
Click It or Ticket Grant

ROLL CALL:

Introduction: Mr. Belgiovine
Second: Mrs. Gadaleta
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mr. Panso, Mr. Rendo
Nays: None
Abstain: None
Absent: Mr. Bloom

CERTIFICATION

I, Deborah Dakin, Borough Clerk of the Borough of Woodcliff Lake, in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at a meeting on October 19, 2015.



Deborah Dakin, RMC, CMR
Borough Clerk



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, P.O. BOX 8619, WOODCLIFF LAKE, NEW JERSEY 07677

JEFFREY R. GOLDSMITH, Mayor

201-391-4977
Fax 201-391-8830

RESOLUTION ANNULING AUTHORITY TO NEGOTIATE ON BEHALF ON THE BOROUGH IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 15-252

October 19, 2015

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake has authorized the Trust for Public Land to negotiate with the owners of Galaxy Gardens for the purchase of their property; and

WHEREAS, the Borough of Woodcliff appreciates the efforts of the Trust for Public Land but now recognizes that the Borough professionals are best suited to undertake these negotiations.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake annuls the authorization granted to the Trust for Public Land to negotiate on their behalf.

ROLL CALL:

Introduction: Mr. Belgiovine
Second: Mrs. Gadaleta
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mr. Panso, Mr. Rendo
Nays: None
Abstain: None
Absent: Mr. Bloom

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2015.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, P.O. BOX 8619, WOODCLIFF LAKE, NEW JERSEY 07677

JEFFREY R. GOLDSMITH, Mayor

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING THE SUBMISSION OF A 2015-2016 SUSTAINABLE JERSEY – SMALL GRANT PROGRAM APPLICATION

**Resolution No. 15-253
October 19, 2015**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Woodcliff Lake strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of Woodcliff Lake is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake do hereby authorize the submission of such a grant application to the Sustainable Jersey Small Grants Program.

BE IT FURTHER RESOLVED, that upon the receipt of a grant award the Mayor and Clerk are hereby authorized to sign the grant agreement and that their signatures constitute acceptance of the terms and conditions of the grant agreement.

ROLL CALL:

Introduction: Mr. Belgiovine

Second: Mrs. Gadaleta

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mr. Panso, Mr. Rendo

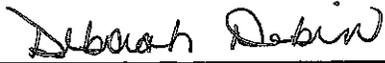
Nays: None

Abstain: None

Absent: Mr. Bloom

CERTIFICATION

I, Deborah Dakin, Borough Clerk of the Borough of Woodcliff Lake, in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at a meeting on October 19, 2015.



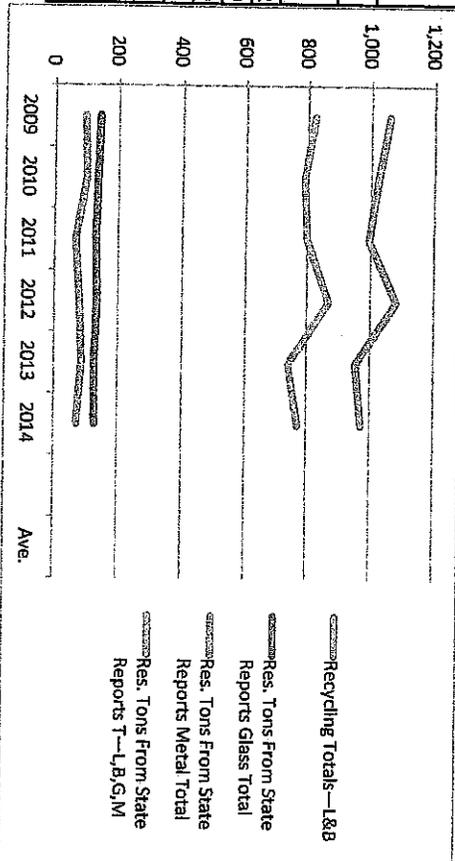
Deborah Dakin, RMC, CMR
Borough Clerk

Woodcliff Lake Recycling & Garbage

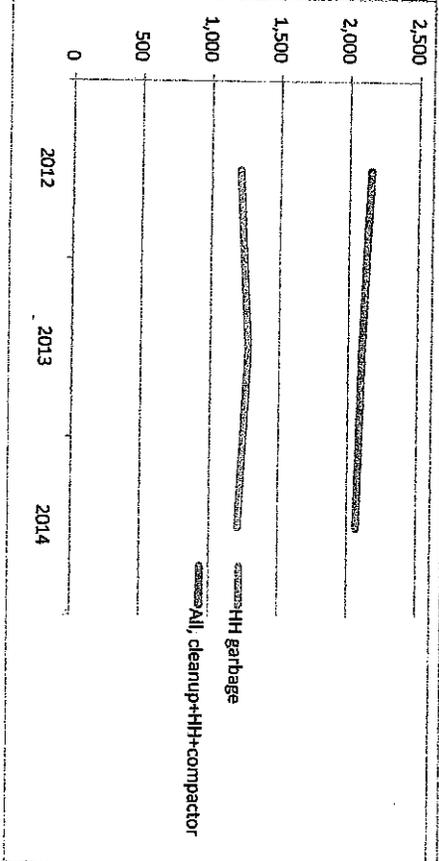
W/out Bush

Recycling Rate	
HH-R	G/C/CR
0.45%	0.32%

	Recycling	Res. Tons From State Reports	Glass Total	Metal Total	T-L,B,G,M
2009	1,057	141	94	822	
2010	1022	134	99	789	
2011	995	130	66	799	
2012	1081	134	79	868	
2013	953	126	87	740	
2014	971	128	71	772	
Ave.	1,013	132.16	82.66	798.33	



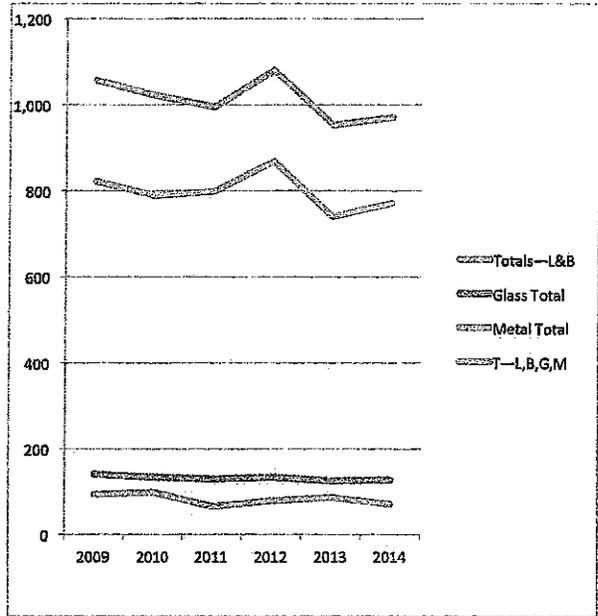
	Garbage	Tons
2012	HH garbage	1,208
2013	All, cleanup+HH+compactor	1,276
2014		1,207
Ave.		1,230



Woodcliff Lake Recycling Rate Is Impressive

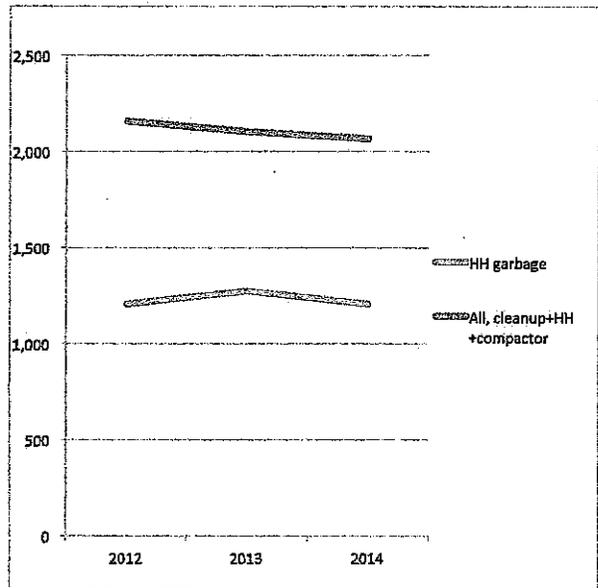
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Sandy

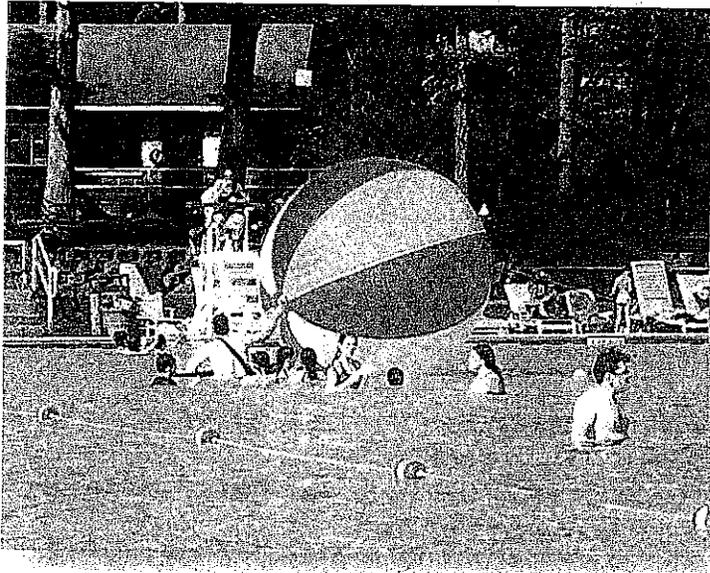


	HH garbage	Tons All, cleanup+HH+compactor	
2009	1,326	2,251	
2010	1,276	2,124	
2011	1,207	2,266	
2012	1,208	2,158	Sandy
2013	1,276	2,103	
2014	1,207	2,066	
Ave.	1,230	2,109	

2000-2009	R%	2012-2014	R%
HH/R	ALL-G/R	HH/R	ALL-G/R
42%	30%	45.00%	32.00%



PARKS & RECREATION IMPROVEMENTS 2015



Elizabeth A. Calderone, *Parks & Rec Director*

Jeanine Chiavelli, *Councilwoman, Parks & Rec Liaison*

Tom Panso, *Councilman, Parks & Rec Liaison*

Financials

Increased Pool Revenue by 20% for fiscal year 2015 over last year

Increased Cash Receipts by 310% for fiscal year 2015 over last year

Increased Camp Revenue by 46%, for fiscal year 2015 over last year

Increased Enrollment by 30%, for fiscal year 2015 over last year

Safety & Security

- Proper management/recording of cash receipts
- Increased gate security, new scanners, "Community Pass" reevaluated, no free riders
- Transitioned to CO₂ pool chlorination
- All water test results in compliance with Bathing Analysis standards
- Installed grounded swim poles for swim team safety
- Hosted 1st ever "Rutgers Safety Clinic" in spring/fall
- Instituted background checks on all volunteers and seasonal staff
- Amended insurance policies to ensure proper coverage for all activities
- Implemented in-service training of lifeguard staff and proactive pool inspections

Old Mill Pool, Ball Fields, & Tennis Courts

- New portable restroom on Rinzler field
 - New clubhouse roof
 - New pool/toddler park signs, new pump house roof (houses costly equipment), new pavilion roof and fencing, repaired broken vacuums
 - New landscaping, increased cleanliness, updated bathrooms, painted gazebo and railings
 - Enhanced Wi-Fi service to pool area
 - New entertainment features, e.g. ping-pong table, fire pit, "Cannonball Café"
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- Donation of library cart
 - Increased resident support, ideas, and volunteers
 - Ongoing maintenance schedule for pool, fields, and tennis courts, repairs to tennis gazebo
 - Planning for long-term improvements/repairs
 - Complimentary lemon/orange water
 - Professional cleaning service for snack bar
 - "New Member Appreciation Day"
 - Proper storage of new lifesaving tools, swim lesson equipment, vacuums



Programs and Services

- Complete overhaul of summer camp program: organized, creative, structured activities
- New camp, pool, and sports supplies (previous stock not usable)
- Hosted New Family and Resident Open House at the pool where Camp information and Pool/Tennis membership information was available.
- Theme days, parties, local vendor events, and scheduled activities for children/families
- 'Country club atmosphere'
- Introduction of food trucks, water aerobics classes, lifeguard recertification, and enhanced "Learn to Swim" programs, purchased life jackets for LTS children

Administration, Marketing & Communications

- Creation of new logo and enhanced Borough website
- Effective use of E-mail blasts, Facebook, and electronic board
- Open dialogue with WCL schools, Pascack Hills, Board of Education, and residents
- Forged contracts with vendors and maintained proper inventory
- Followed proper purchase order procedure
- Hosted 'contracted' birthday parties and corporate functions
- Solicited and received multiple corporate sponsorships
- Revising 2016 Budget Report to include proper line items for cash flow reporting
- Ensured proper certificates of insurance and 'hold harmless' agreements for private pool functions
- Implemented personnel performance reviews, certification files, job descriptions, and standard operating procedures
- Created documentation/forms for field use and camp
- Fixed incorrect phone extension on business cards and E-mail signature
- Competitive salaries for lifeguards, counselors, gate attendants
- Member of NJPMA, NJ Rec Park Assoc.

Looking Ahead to 2016

- Heaters for pump house
- New chairs/lounges/umbrellas/tables

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- New 'zero entry point' flooring
 - Repair of loose or missing pieces of pool floor
 - Resurfacing and/or purchasing of diving boards
 - New low Adirondack chairs for children's games
 - Updated electrical work
 - Tents, A/C in snack bar
 - Maintain landscaping, outdoor game areas, e.g. bocce ball, large checkerboards
 - Specialty drink dispensers, surround sound
 - Camp upgrades, e.g. sports equipment, guest speakers, bounce house, theatre, special events
 - Potential expansion of camp duration (hours/weeks)

