



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL MINUTES**

February 8, 2016

8:00 PM

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Council President Corrado Belgiovine asked for a roll call. Council members Chiavelli, Gadaleta, Hayes, Herrington and Panso were present. Borough Attorney Ron Dario was present, as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin. Mayor Carlos Rendo was absent.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion to approve the Minutes of January 19, 2016 (Closed) was made by Councilman Panso, seconded by Councilwoman Gadaleta and approved by Councilwoman Chiavelli, Councilwoman Gadaleta, Councilwoman Hayes, Councilwoman Herrington and Councilman Panso.

Motion to approve the Minutes of January 19, 2016 (Open) was made by Councilman Panso, seconded by Councilwoman Gadaleta, and approved by Councilwoman Chiavelli, Councilwoman Gadaleta, Councilwoman Hayes, Councilwoman Herrington and Councilman Panso.

SNOWMAN/SNOW SCULPTURE AWARD CERTIFICATES

MAYORAL COMMITTEE APPOINTMENTS

GALAXY GARDENS NEGOTIATING COMMITTEE

(MAYOR) I appoint Council President Corrado Belgiovine to the Galaxy Gardens Negotiating Committee for a term of one (1) year, ending December 31, 2016.

(MAYOR) I appoint Councilwoman Angela Hayes to the Galaxy Gardens Negotiating Committee for a term of one (1) year, ending December 31, 2016.

OPEN SPACE PARK DEVELOPMENT COMMITTEE

(MAYOR) I appoint Jeanine Chiavelli, Council Liaison, to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

(MAYOR) I appoint Thomas Panso, Council Liaison, to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

(MAYOR) I appoint Elizabeth Calderone to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

(MAYOR) I appoint Michael Felz to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

(MAYOR) I appoint Joanne Felz to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

FIRE DEPARTMENT APPOINTMENTS

- Appointment of William Farrell as a member of the Woodcliff Lake Fire Department
- Appointment of Kyle Ladewig as a member of the Woodcliff Lake Fire Department
- Appointment of Thomas Derienzo as a member of the Woodcliff Lake Fire Department

ADMINISTRATOR'S REPORT

Borough Administrator Tomas Padilla stated that he wanted to thank the DPW for all their hard work during the snow storm. Our CFO has received all the budget requests and he is compiling a draft and will be meeting with the Finance Committee shortly to finalize it.

The Administrator's task is to go over the Capital Budget that the department heads submitted and will have it ready to present to the Finance Committee shortly. There should be a lot of changes this year because there was not a Capital Budget last year.

Mr. Padilla stated that Ordinance 16-01 is on the Agenda tonight to bring us in compliance with the federal and state laws. When a police officer gets hurt in the line of duty, they continue to

receive their full pay. We are reimbursed from the Joint Insurance Fund for a portion of that, but there are some issues that need to be addressed with this Ordinance for withheld taxes.

Mr. Padilla also stated that we have a Health Benefits Consultant that we are proposing to hire, Frank Covelli from PIA. He has been very helpful especially over the last couple of years to help us save some funding and help navigate through the State Health Benefits Program.

Mr. Padilla also stated that there is a resolution on the Agenda to continue with the County for our board of health services. This past year Mr. Padilla looked around and met with the President of the Board of Health and reviewed some proposals from Northwest Health Group who provide services to some of the surrounding towns. Their proposal came in much higher than the County.

Mr. Padilla stated that Councilwoman Gadaleta reached out to himself and to Dave Antoine stating that she received some complaints on Woodcrest Drive about the street lighting. They did some research and when that development was constructed there were very few, if any, street lights. PSE&G came out and did a light survey. They recommended installation of 3 lights. PSE&G will put up the lights and the cost that the Borough has to pay is the monthly cost for those lights which is \$29.22 per month. Mr. Padilla will have a resolution prepared for the next meeting.

Councilwoman Gadaleta read a letter that was submitted by Mike and Deena Rosendahl expressing their concern for the lack of street lights on Woodcrest Drive.

ENGINEER'S REPORT

(See attached report).

ORDINANCE

Introduction Ordinance 16-01
"An Ordinance Governing On Duty Injury Benefits for Officers of the Woodcliff Lake Police Department"

Introduction: Councilman Panso
Seconded: Councilwoman Chiavelli

NEW BUSINESS

DPW Update, led by Councilwoman Jeanine Chiavelli

Councilwoman Chiavelli stated that she wanted to share some information of the ecology numbers that she received from Chris Behrens for the past year. For 2015, we recycled 820+ tons of bottles, cans, fibers and electronics as well as our shredding totals. Our goal was 800 tons. We exceeded that. In the past three years the total was averaged at about 784 tons.

We received a rebate of about \$27,000 for these materials and this year we also received money from the clothing that we started recycling.

We are receiving a bonus matching grant for about \$3,100 for recycling containers and those will go in our parks and pools.

Councilwoman Chiavelli thanked Chris Behrens for educating us about ecology matters and he is also passing that information along to our schools so that they are aware of any grant opportunities. Mr. Behrens is taking a Cub Scout troop out next month to educate them at the center. Our next shredding days will be April 2, 2016.

Bi-water State Clean Up will be on April 25, 2016 if anyone is interested in volunteering.

Councilwoman Chiavelli stated that she wanted to give a shout out to our DPW crew during our recent snow storms. They did a great job. They have hazardous conditions with visibility, white-out conditions, and the roads. They put in a lot of overtime and had 12 trucks out that day. Mrs. Chiavelli went out in the truck with Ray Blackton for several hours and it was very informative to her. There were mechanical failures that they had to deal with at the same time that plowing was going on. Evan Barboni did a great job of fixing trucks as they came in so he would get them back on the road immediately.

Park and Recreation Update, led by Councilwoman Jeanine Chiavelli

Councilwoman Chiavelli stated that they are getting all the pool and tennis information together, finalizing days for special events and getting the newsletter out by mid to end of April. Council liaisons have already met with the Pool and Tennis Committee and are working with new ideas.

Donations are being accepted for the library cart to be at the pool this season and anything that you think might go well with the pool such as rockers, games, tables, etc.

Elizabeth negotiated and was able to get a 33% savings on Capture Point and Community Pass since we don't use it throughout the year. Facebook is really growing.

The Easter event will be on March 19, 2016 with a rain date of March 26, 2016 at 10:45 AM arrival with the hunt beginning at 11:00 AM.

Rutgers Safety Clinic will be held on March 31, 2016 at the Tice Center with registration beginning at 6:00 PM, 6:30 – 9:30 the class will begin. They do not take late arrivals so please be on time. Registration is through Community Pass and the cost is \$40.00.

Information on the tennis clinic can be found on the park and recreation website which begins early May.

Councilwoman Chiavelli thanked Elizabeth Calderone for setting the town up with some new addresses.

Old Mill Pool – 155 Werimus Road
Westervelt-Lydecker House – 1 Oak Avenue
Old Mill Park and Sports Complex – 2 Oak Avenue
DPW Facility – 10 Old Mill Road

This will take about 2 months to be on the Google Map.

Borough Attorney Dario stated that these addresses should only be used for deliveries or for navigation purposes only. Any mail, such as legal papers, mail, or signatures, must be submitted to the Borough Hall address.

Pascack Hills High School Update, led by Councilwoman Jacqueline Gadaleta

Councilwoman Gadaleta commended the DPW for all their hard work the day of the storm.

Councilwoman Gadaleta suggested to Councilwoman Chiavelli to contact the school for some of the needs at the pool because the Girls Scouts and Boy Scouts are always looking for different projects to earn their badges. Councilwoman Chiavelli replied that they are meeting with the Girl Scouts on Wednesday.

Councilwoman Gadaleta stated that she was informed by a neighbor that the Pascack Valley Regional Girls Swim Team went undefeated this year and the first time that they made it to the States. Maybe the town would consider having the team come to a meeting and be recognized for their achievements.

Mrs. Gadaleta stated that one of the freshman at Hills was Female Athlete of the Week. Also, the Girls Track Team set a school record at the Armory in New York and came in first in their division and just went down to Toms River for the State Regionals. They were seeded 7th and came in 3rd and broke another school record.

PUBLIC COMMENT

Motion to open to the public was made by Councilman Panso, seconded by Councilwoman Herrington and unanimously approved.

Josephine Higgins, Woodcliff Lake, stated that she was at the meeting on behalf of the Shade Tree Committee. The Shade Tree Committee had a meeting today with Councilwoman Hayes and it was discussed that the Shade Tree Committee is not receiving plan updates from the Planning/Zoning Boards. Mrs. Higgins is requesting that the Boards be reminded to submit any plan updates to the Shade Tree Committee for their review.

Council President Belgiovine stated that the Borough Administrator will talk to the Planning/Zoning Boards Secretary and asked Mrs. Higgins to please have Mr. Bosch request the information for the Chabad matter.

Josephine Higgins requested that the Council prepare a Budget Newsletter this year and have it distributed to the residents. Borough Clerk Dakin stated that she will show Council President Belgiovine what Mrs. Higgins is speaking about.

Josephine Higgins stated that she has some hesitation regarding the Resolution for "Non-Sponsored" people joining the pool. In the past if the family/individual is from out of town, they needed to be sponsored by a family from Woodcliff Lake. Councilwoman Chiavelli stated that they were told that this was done by our prior Park and Recreation Director for a few years. Councilwoman Chiavelli stated that they put in on the Agenda as a Resolution because they felt it should be cleared up.

Joseph LaPaglia, Woodcliff Lake, asked if the pool manager and assistant managers' salaries are the same as last year. Councilman Panso stated that in the past Mr. Esposito, Park and Recreation Director, took on the title as Head Pool Manager and received a salary for that on top of his other salary. Mr. Panso and Mrs. Chiavelli stated that the Assistant Pool Managers' salaries were the same as last year and the Pool Manager's salary is \$500.00 less this year. Mr. LaPaglia asked Mr. Panso to please verify this information for the next meeting.

MOTION to close to the public was made by Councilwoman Gadaleta, seconded by Councilwoman Hayes, and unanimously approved.

CONSENT AGENDA

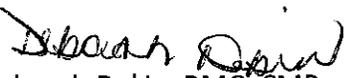
MOTION to approve the Consent Agenda was made by Councilman Panso, seconded by Councilwoman Hayes and unanimously approved.

ADJOURNMENT

Motion to adjourn was made by Councilman Panso, seconded by Councilwoman Gadaleta and unanimously approved by voice call vote.

Meeting was adjourned at 9:15 PM.

Respectfully submitted,


Deborah Dakin, RMC, CMR
Borough Clerk

**BOROUGH OF WOODCLIFF LAKE
Bergen County, New Jersey**

ORDINANCE NO. 16-01

**“AN ORDINANCE GOVERNING ON DUTY INJURY BENEFITS FOR OFFICERS OF THE WOODCLIFF
LAKE POLICE DEPARTMENT”**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF
WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS
FOLLOWS:

WHEREAS, the Borough Mayor and Council of the Borough of Woodcliff Lake wishes to clarify benefits for police officers injured on duty pursuant to N.J.S.A.40A:9-7.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Woodcliff Lake, County of Bergen, as follows:

Section 1: The following shall be codified within the proper section of the Borough of Woodcliff Lake Code and given the appropriate numbering:

Title: POLICE INJURY ON DUTY BENEFITS

- a. Pursuant to N.J.S.A.40A:9-7, police officers injured on duty who are unable to perform their regular police duties because of such injury, will be paid a maximum of their regular rate of pay for a period of not in excess of 52 weeks for each new and separate service connected sickness, injury, or disability commencing on the first day of such service connected injury or disability, provided that the examining physician appointed by the Borough certifies as to such sickness, injury, or disability. Payments made to police officers under this section are meant to be in the nature of workers' compensation and any disability benefits paid to police officers hereunder will be paid over to the Borough.

Section 2: Effective Date

- a. This Ordinance shall take effect upon passage and publication according to law.



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING HOLDING OF CLOSED SESSION

**Resolution No. 16-38
February 8, 2016**

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to the provisions of N.J.S.A. 10:4-12(b), may meet in closed session; and

WHEREAS, the following are the subject matters to be discussed in closed session:

1. Rosenblatt Litigation Update
2. Sale of Borough Property

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT FURTHER RESOLVED that formal action may be taken at the Meeting.

ROLL CALL:

Introduction: Mr. Panso
Second: Mrs. Chiavelli
Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso
Nays: None
Abstain: None
Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 8, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

Resolution No. 16-39

February 8, 2016

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 1/31/2016 - \$162,546.97

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 3,079,207.74
Trust Other:	\$ 110.04
Affordable Housing:	\$ 8,722.98
State Unemployment:	\$ 1,160.25
General Capital:	\$ 2,063.15
Escrow:	\$ 2,470.00

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

Nays: None

Abstain: None

Absent: None

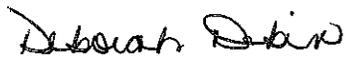
CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

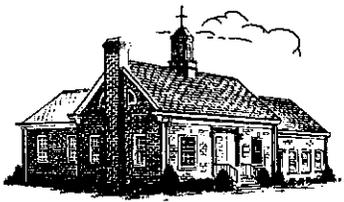
Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

**RESOLUTION FOR MAYOR AND COUNCIL TO ENTER INTO A SERVICE AGREEMENT FOR A
CERTIFIED RECYCLING PROFESSIONAL (CRP)
TO PREPARE THE ANNUAL RECYCLING TONNAGE REPORT**

**February 8, 2016
Resolution No. 16-40**

WHEREAS, the Bergen County Utilities Authority, a public body politic and corporate of the State of New Jersey, having its principal offices for the performance of essential governmental functions and services located at the Foot of Mehrhof Road, Little Ferry, New Jersey;

WHEREAS, commencing in 2012, New Jersey municipalities are required by the New Jersey Recycling Enhancement Act ("REA") P.L. 2008, Chapter 6, to have the mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional (CRP);

WEHREAS, the Annual Recycling Tonnage Reports must be submitted via e-mail to the New Jersey Department of Environmental Protection (NJDEP) utilizing a spreadsheet provided by the NJDEP on or before April 30th of each year; and

WHEREAS, Woodcliff Lake designated Christopher Behrens as the preparer to the report. The report's designated preparer shall be responsible should the NJDEP audit the report submittal.

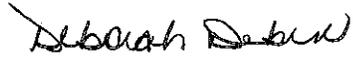
NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize Mayor Carlos Rendo to execute an agreement with the Bergen County Utilities Authority for the period of January 1, 2016 through December 31, 2016.

ROLL CALL:

Introduction: Mr. Panso
Second: Mrs. Hayes
Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso
Nays: None
Abstain: None
Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING WOODCLIFF LAKE POOL AND TENNIS RATES FOR THE 2016 SEASON

RESOLUTION NO. 16-41

February 8, 2016

WHEREAS, the Mayor and Council authorize the Borough to collect the following fees for the 2016 pool and tennis season as stated:

2016 POOL AND TENNIS RATES

A *Family shall consist of not more than 2 adults and all children 23 and under and living at the same address.

Resident Family Pool and Tennis Membership Rates (Includes WCL Employees and WCL Police Regardless of Residency) – Proof of Residency is Required

Family Plan (Pool) + 10 pool guest passes	\$400
Family Plan (Pool & Tennis) + 10 pool and 10 tennis guest passes	\$450
Family Plan (Pool) with Nanny + 10 pool guest passes	\$525
Family Plan (Pool & Tennis) with Nanny + 10 pool and 10 tennis guest passes	\$575

Resident Individual Pool Membership Rates (Includes WCL Employees and WCL Police Regardless of Residency)

*An Adult is considered 24 and up.

Adult +3 guest passes	\$200
Couple + 5 guest passes	\$350
Student + 2 guest passes (ages 13-23)	\$150
Senior Citizen (Age 62 & over – proof of age required)	Free
Under Age 5	Free

Reduced Fee Daily Admittance Guest CARD & Daily Fee @ Gate

5 Guest Passes (All ages) Resident members only, purchase at Borough Hall ONLY	\$45
10 Guest Passes (All ages) Resident members only, purchase at Borough Hall ONLY	\$90
Daily Fee @ Gate – Ages 24 & Up	\$15
Daily Fee @ Gate – Ages 5-23	\$10
Twilight – After 4PM (All ages) Available for purchase @ GATE	\$5

Volunteer Fire Fighter & Tri-Boro Ambulance

(Regardless of residency, but must be a current volunteer in the Borough of Woodcliff Lake for the current year)

Family Plan (Pool) + 5 guest passes	\$150
Family Plan (Tennis) + 5 guest passes	\$40

Non-Resident Pool Membership Rates (No- Sponsorship Needed)
(Registration Period April – June 15, 2016)

Family Plan (Pool) (Non-Resident) + 5 Guest Passes (Limited to first 50 families)	\$875
*Couple Plan (Pool) (Non-Resident) + 3 Guest Passes (Limited to first 50 couples)	\$700
* A couple consists of 2 adults living at the same address	
Single (Adult) (Pool) (Non-Resident) + 2 Guest Passes (Limited to first 50 individuals)	\$425

Non-Resident Pool Membership Rates

Family Plan (Pool) + 5 guest passes	\$825
*Couple Plan (Pool) + 3 guest passes	\$650
*A couple consists of 2 adults living at the same address	
**Single Adult (Pool) + 2 guest passes	\$375
Family Plan (Pool & Tennis) * 5 guest passes	\$950

Lost Badges

There is a \$25 charge for replacing badges lost during the season

Resident Tennis Membership

Family Plan + 10 guest passes	\$75
Adult ** No guest passes	\$50
Student (Ages 5-23)	\$30
Senior Citizen (Age 62 & over – proof of age required) (Proof of Residency Required)	Free

Non-Resident Tennis Membership

Family *No guest passes	\$125
Adult *No guest passes	\$100
Student (Age 5-23) *No guest passes	\$75
Daily Rate (Non-members)	\$5

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

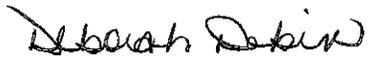
Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

RESOLUTION AUTHORIZING 2016 FIELD RENTAL FEES

201-391-4977

Fax 201-391-8830

RESOLUTION NO. 16-42

February 8, 2016

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Committee have discussed and agreed upon field rental fees; and

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Department wish to recommend the following field usage fees for 2016:

Tier 1: Free – No Charge

Woodcliff Lake School Teams; ALL Woodcliff Lake Recreational and Travel Sports Teams (must register through the appropriate Recreational Association: eg. Baseball, Basketball, Softball, Soccer, etc.)

Tier 2: \$50.00 Per Hour*

Club Team

Seasonal Pricing*

\$500.00 per Club Team, per calendar year (January – December) – *Club team fee is at the discretion of the Parks & Recreation Director and is subject to revision.*

Tier 3: \$100.00 Per Hour* (call for seasonal pricing & usage)

Woodcliff Lake businesses under 50 employees

Tier 4: \$200.00 Per Hour * (call for seasonal pricing & usage)

Other businesses over 50 employees

*Note: Tier 2, 3 & 4, are subject to availability as Tier 1 takes priority.

**Note: Non-Profit Woodcliff Lake School Based Organizations or other – please call for pricing and availability.

PERMITS

Permits will be issued to ALL who utilize the Sports Complex. Unauthorized users will be subject to fines.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

ROLL CALL:

Introduction: Mr. Panso
Second: Mrs. Hayes
Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso
Nays: None
Abstain: None
Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



DEBORAH DAKIN
ACTING BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Panso, Councilman

201-391-4977
Fax 201-391-8830

A RESOLUTION AUTHORIZING ACTION ON THE RECOMMENDATION BY THE RISK MANAGEMENT CONSULTANT TO INCREASE THE BOROUGH'S GENERAL LIABILITY LIMIT IN ACCORDANCE WITH THE COVERAGE OPTIONS AFFORDED BY THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

**FEBRUARY 8, 2016
RESOLUTION NO. 16-43**

WHEREAS, the Borough of Woodcliff Lake (hereinafter, the Borough) is a member of the Bergen County Municipal Joint Insurance Fund (hereinafter, the Fund) for all Property and Casualty coverages (including but not limited to Property, General Liability, Inland Marine and Workers Compensation); and

WHEREAS, the Borough currently maintains a General Liability limit of \$15 million, subject to the coverage terms, limitations and conditions set forth by the coverage documents (policy); and

WHEREAS, the Borough's Risk Management Consultant (hereinafter, the RMC) performed due diligence in reviewing the Borough's coverage limits and the options offered by the Fund and recommended, as part of the annual insurance report, given at a Public Meeting held December 7, 2015, the Borough consider increasing the limit of liability by \$5 million for a total limit of liability of \$20 million for an additional assessment (premium) in 2016 of approximately \$4,100; and

WHEREAS, the Governing Body, after due consideration and deliberation, concluded the additional coverage limit was in the Borough's best interest.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, the Borough Administrator and RMC are hereby authorized and directed to effectuate the increase in the General Liability limit, as enumerated above, in accordance with the requirements promulgated by the Bergen County Municipal Joint Insurance Fund for a **January 1, 2016** effective date or as soon thereafter as administratively practical; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Borough.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977

FAX 201-391-8830

RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE COUNTY OF BERGEN FOR SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS

**FEBRUARY 8, 2016
RESOLUTION NO. 16-44**

WHEREAS, there exists a need for the Borough of Woodcliff Lake to enter into a shared service agreement for short term use on a temporary/emergency basis fire apparatus made available through the County of Bergen; and

WHEREAS, the County of Bergen has established such a program and has made such fire apparatus available to the Bergen County municipalities; and

WHEREAS, County Counsel has prepared a form Shared Services Agreement, entitled "SHARED SERVICES AGREEMENT FOR THE SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS BETWEEN THE COUNTY OF BERGEN AND ANY MUNICIPALITY WITHIN THE COUNTY OF BERGEN", a copy of which is annexed to this resolution as Exhibit A, and

WHEREAS, the shared services agreement sets forth the terms under which the County will, subject to availability, loan Fire Apparatus to municipalities on an emergent temporary basis, and

WHEREAS, N.J.S.A. 40A:65-1 *et seq.*, the "Uniformed Shared Services and Consolidation Act," authorizes contracts between municipalities and the County for the sharing of services within their respective jurisdictions; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

The Mayor or Administrator, is hereby authorized and directed to execute, and the Borough Clerk is authorized to attest an agreement with the County of Bergen to enter into a shared service for short term use of fire apparatus.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

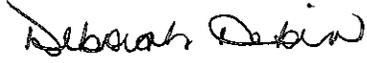
Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977

Fax 201-391-8830

RESOLUTION APPROVING HOURLY RATE IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 16-45

FEBRUARY 8, 2016

WHEREAS, the Borough of Woodcliff Lake has determined the need to set the hourly rate for all special legal counsel to \$125.00 per hour, unless agreed otherwise by the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, to any documentation necessary to set the hourly rate for all special legal counsel to \$125.00 per hour unless agreed otherwise by the Mayor and Council.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING WOODCLIFF LAKE CAMP RATES FOR THE 2016 SEASON

RESOLUTION NO. 16-46

February 8, 2016

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Committee have discussed and agreed upon changes to the 2016 Camp fees; and

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Department wish to recommend the following Camp fees for 2016:

Camp Algonquin runs for 6 weeks.

Half Day – 8:30 AM – 12:30 PM

One Week	\$150.00
Three Weeks	\$382.50 (15% discount)
Full Six Weeks	\$720.00 (20% discount)

Full Day – 8:30 AM – 4:00 PM

One Week	\$300.00
Three Weeks	\$765.00 (15% discount)
Full Six Weeks	\$1,440.00 (20% discount)

Before & After Care

8:00 AM – 8:30 AM	\$10 per day/per child
12:30 PM – 1:30 PM	\$20 per day/per child

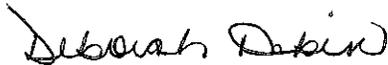
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

ROLL CALL:

Introduction: Mr. Panso
Second: Mrs. Hayes
Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso
Nays: None
Abstain: None
Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas Pasola, Borough Administrator

201-391-4977

201-391-8830

RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH PLANNER/CONFLICT PLANNER IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 16-47

February 8, 2016

WHEREAS, there exists a need for the appointment of a Borough Planner to provide land use/planning services and advice for the Borough of Woodcliff Lake for the year 2016; and

WHEREAS, the Borough Planner shall also be utilized as the Conflict Planner to the Zoning and Planning Board of the Borough when their appointed Planner shall become disqualified; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that of the firm of **Francis Reiner, DMR Architect** is hereby appointed as Borough Planner for the Borough of Woodcliff Lake and Conflict Planner to the Borough Zoning and Planning Boards at an hourly rate of \$150.00 for a professional planner, \$180.00 per hour for the principal of the firm and \$40.00 per hour for administrative costs. The term of the contract commences on January 1, 2016 and extends until December 31, 2016; and

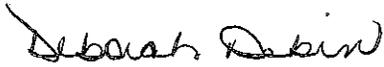
BE IT FURTHER RESOLVED that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

ROLL CALL:

Introduction: Mr. Panso
Second: Mrs. Hayes
Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso
Nays: None
Abstain: None
Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tommy R. Panso, Borough Administrator

201-391-4977

201-391-8830

RESOLUTION AUTHORIZING AGREEMENT FOR BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES PROPOSAL FOR PUBLIC HEALTH SHARED SERVICES FOR THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 16-48

February 8, 2016

WHEREAS, there exists a need for the Borough of Woodcliff Lake Health Department to provide state mandated public health services of a technical professional nature; and

WHEREAS, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public health services; and

WHEREAS, the Bergen County Department of Health Services has agreed to provide public health services through a contract agreement with the Borough of Woodcliff Lake Department of Health for either a 2, 3 or 5 year term as stated in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake as follows:

1. That the Mayor or Administrator is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform public health services of a professional nature.
2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2).

BE IT FURTHER RESOLVED that the CFO has certified, in accordance with N.J.A.C. 5:30-14.5, that sufficient legally appropriated funds are available for this purpose subject to appropriation of funds in the 2016 temporary and/or adopted budget.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

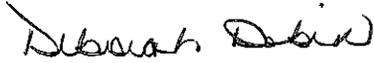
Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

RESOLUTION AUTHORIZING THE APPOINTMENT OF HEALTH BENEFITS CONSULTANT IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 16-49 FEBRUARY 8, 2016

WHEREAS, there exists a need for the appointment of a Health Benefits Consultant to provide such services and advice for the Borough of Woodcliff Lake in the year 2016; and

WHEREAS, the Borough of Woodcliff Lake has identified Frank Covelli of Professional Insurance Associates, Inc with offices at 429 Hackensack Street in Carlstadt, New Jersey as having the expertise and experience necessary to perform these duties; and

WHEREAS, said appointment is made pursuant to the terms of the December 10, 2015 submitted response to the Borough's Request for Qualifications; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that Frank Covelli of Professional Insurance Associates, Inc is hereby appointed as Borough Insurance Health Benefits Consultant. The term of the contract commences on January 1, 2016 and extends until December 31, 2016; and

BE IT FURTHER RESOLVED that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

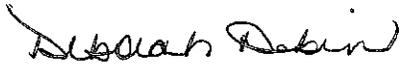
Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

**RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR HEAD/ASSISTANT POOL MANAGER IN
THE BOROUGH OF WOODCLIFF LAKE**

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

**RESOLUTION NO. 16-50
FEBRUARY 8, 2016**

WHEREAS, the Borough of Woodcliff Lake has determined the need to hire Pool Managers for the 2016 season and has conducted a hiring process for these positions; and

WHEREAS, the Borough of Woodcliff Lake has identified candidates for offer of employment, to wit, Brian Koch as Head Pool Manager, Donna Foudy as Assistant Pool Manager and Todd Colombo as Assistant Pool Manager; and

WHEREAS, the Borough of Woodcliff Lake has determined that these individuals possess the necessary skills and experience to hold the position of Head/Assistant Pool Manager; and

WHEREAS, it is in the Borough's best interest to hire the Pool Managers with a salary of \$11,000.00 for Head Pool Manager and \$9,500.00 for the Assistant Pool Managers.

WHEREAS, said offers are contingent upon successful completion of background and reference investigation.

NOW THEREFORE, BE IT RESOLVED, that Brian Koch is hired as head Pool Manager, and Donna Foudy and Todd Colombo are hired as Assistant Pool Managers.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements.

Harold Laufeld
Chief Financial Officer



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Engineer

RESOLUTION FOR SEASONAL HIRES FOR CO-CAMP DIRECTORS

201-391-4977

FOR THE 2016 CAMP ALGONQUIN PROGRAM IN THE BOROUGH OF WOODCLIFF LAKE Fax 201-391-8830

RESOLUTION NO. 16-51

FEBRUARY 8, 2016

WHEREAS, the Borough of Woodcliff Lake has determined the need for seasonal hires for Co-Camp Directors for the Camp Algonquin Program; and

WHEREAS, the Borough of Woodcliff Lake has identified candidates for offer of employment, to wit, Mark Offitto and Christopher Haffler as Co-Camp Directors; and

WHEREAS, the Borough of Woodcliff Lake has determined that Mark Offitto and Christopher Haffler possess the necessary skills and experience to hold the seasonal positions of Co-Camp Director for the Camp Algonquin Program.

WHEREAS, each co-camp director position pays a total of \$5,000.00 for the entire Camp Algonquin program including pre-season preparation work; and

WHEREAS, said position serves at the direction of the Parks and Recreation Director who retains the right to assign projects within and outside of the Camp Algonquin program as needed.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that Mark Offitto and Christopher Haffler are hired as a seasonal employees with the title of Co-Camp Director for the Camp Algonquin program. Said employment is subject to the successful completion of the appropriate background check.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977

Fax 201-391-8830

**RESOLUTION FOR SEASONAL HIRE APPOINTING RHONDA LEIBSON-SWIDERSKI
AS AN ARTS AND CRAFTS COORDINATOR FOR THE 2016 CAMP ALGONQUIN PROGRAM IN
THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 16-52

FEBRUARY 8, 2016

WHEREAS, the Borough of Woodcliff Lake has determined the need for the seasonal hire of an Arts and Crafts Coordinator for the 2016 Camp Algonquin Program; and

WHEREAS, said position pays a total of \$1,800.00 for the entire 6 week Camp Algonquin program; and

WHEREAS, the Borough of Woodcliff Lake has identified a candidate for offer of position, Rhonda Leibson-Swidorski; and

WHEREAS, the Borough of Woodcliff Lake has determined that Rhonda Leibson-Swidorski possesses the necessary skills and experience to hold the seasonal position of Arts and Crafts Coordinator for the Camp Algonquin Program.

NOW THEREFORE, BE IT RESOLVED, that Rhonda Leibson-Swidorski is hired as a seasonal employee with the title of Arts and Crafts Coordinator for Camp Algonquin. Said employment is subject the successful completion of the appropriate background check.

ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Hayes

Ayes: Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

Nays: None

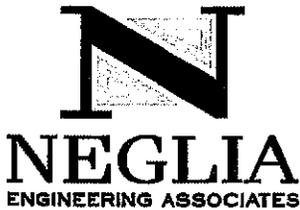
Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



**ENGINEER'S REPORT
BOROUGH OF WOODCLIFF LAKE
February 8, 2016**

Joseph E. Neglia, PE, PP, PLS
CEO, Chairman of the Board

Michael J. Neglia, PE, PP, PLS
President

Gregory Polynfak, PE, PP

Michael F. Bertiner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

Locations:

■ 34 Park Avenue
P.O. Box 426
Lyndhurst, NJ 07071
Tel: 201.939.8805
Fax: 201.939.0846

■ 1119 Raritan Road
Suite 2
Clark, NJ 07066
Tel: 732.943.7067
Fax: 732.943.7249

www.negliaengineering.com

Our file: WDLAMUN15.010
Project: 2015 Municipal Road Paving Program
Start Date: Week of October 5th
End Date: March 2016 (weather dependent)
Budget Cost: \$327,422.75
Budget Status: \$288,308.48 thru Payment Voucher #1

The Borough of Woodcliff Lake is no longer participating in the Pascack Valley Cooperative Pricing Road Paving Program. Initial assessment of the roads was undertaken by Neglia Engineering Associates and the Department of Public Works to establish project estimates and prioritize the roads to be included in the Base Bid of the 2015 Municipal Road Program. The Base Bid has been identified as Wright Street, Wright Street North, Wright Street South, Hathaway Drive, Carnot Drive, Old Mill Road, Natmark Court, Orchard Street, and Angela Court. Daniel Court has been identified as Alternate Bid A while Fern Street and Balsam Road has been identified as Alternate Bid B. Wildwood Road has been excluded from this year's road program due to funding limitations.

Construction plans and specifications were completed on Friday, August 7th. Final discussion of the project scope and bid structure occurred at the Monday, August 10th Council meeting. The Borough Clerk advertised the Bid Notice with the local newspapers and Contractor Pickup was scheduled for Wednesday, August 12th.

The Bid Opening was held on Thursday, September 3rd at Borough Hall. One (1) bid was received, submitted by D&L Paving Contractors of Nutley, NJ. All three portions of their bid [Base, Alt. A, & Alt. B] were each below the respective construction value in Neglia's August 12, 2015 Cost Estimate. After review by Council, a Construction Contract was awarded to D&L Paving at the September 8th Council meeting in the amount of \$327,422.75 for Base Bid only.

A Pre-Construction meeting was held on Friday, September 18th. The Borough issued a Resident Notice on the affected project streets the week of September 21st. Notice to Proceed was issued by NEA to D&L Paving on Thursday, October 1st.

The Contractor mobilized to the project and began concrete curb repairs by mid-October. In late October, NEA coordinated the addition of the Olde Woods Lane cul-de-sac resurfacing to the project scope at the request of the Borough. Milling and paving of was performed the weeks of October 26th and November 2nd.

During milling of Old Mill Road it was observed that prior damage had occurred to the culvert at the intersection with Werimus Road. NEA performed inspection with assistance from a structural engineering sub-consultant and coordinated for TV inspection of the culvert the week of December 7th. The extent of the necessary repair was identified and a quote was obtained from Dutra Excavating to be processed as a direct purchase order by DPW. The repair was initially scheduled for early January and later postponed until the last week of January due to inclement weather. The repair is now complete. NEA has coordinated with DPW to obtain tandem dump truck from Park Ridge under shared services to haul asphalt for paving to be performed by DPW to realize additional cost savings for municipality.

In March, weather dependent, D&L Paving will return to install line striping, pavement markings, and address all punch list items for closeout of this project.



Engineer's Report
February 8, 2016
Page 2 of 5

Our file: WDLAADM16.001
Project: Wierimus Lane Bridge Repair
Start Date: October 1, 2015
End Date: To Be Determined
Budget Cost: \$8,000.00 (to date)
Budget Status: To Be Determined

On October 1, 2015 TranSystems, a structural engineering consultant for NJDOT, sent a letter to the Borough of Hillsdale regarding routine inspection of the Wierimus Lane bridge over the Musquapsink Brook. This inspection letter identified the presence of cracking within the interior walls as well as the presence of voids in the concrete slab and stone walls of the structure. It also identified the undermining of some and absence of other gabion walls which protect against erosion by flood waters nearest the foundation of the structure. TranSystems recommended repairs based on a Priority 2 basis, which is defined by NJDOT as 'medium' urgency for suggested repair within +3 months to avoid additional deterioration.

On October 22, 2015 the Borough of Hillsdale solicited quotes for repair of all cracks and voids in the bridge structure for submission by October 30th. The lowest bidder, M. Ingannamorte & Sons, was recommended for award with a total contract value of \$18,000. Additionally, the Borough of Hillsdale obtained a project cost estimate and design proposal for the gabion wall replacement which totaled \$325,000.

In November 2015, the Borough of Hillsdale coordinated with the Borough of Woodcliff Lake to discuss mutual responsibility for the repair as review of current tax maps for both municipalities indicated that the centerline of the bridge is also the municipal boundary. It was agreed that both municipalities would share the \$18,000 cost for repair of all cracks and voids in the bridge structure. This component of the project was then awarded by Hillsdale to M. Ingannamorte & Sons and a pre-construction meeting was held on December 23, 2015 in order to schedule the repair as soon as practical.

The Borough of Hillsdale continues to implore the Borough of Woodcliff Lake to collaborate for a joint replacement of the gabion walls estimated at \$325,000. Prior to continued discussion on this matter between municipalities, NEA recommends the review of this matter by the Borough Attorney to confirm determine if clear ownership exists for the whole and/or portions of the bridge.



Engineer's Report
February 8, 2016
Page 3 of 7

Our file: WDLAADM16.001
Project: Glen Road Culvert
Start Date: To Be Determined
End Date: To Be Determined
Budget Cost: To Be Determined
Budget Status: To Be Determined

On February 1, 2016 Borough Administrator Tom Padilla received a letter from Borough of Park Ridge Administrator Kelley R. O'Donnell regarding rehabilitation of the Glen Road Culvert as a collaborative effort. The letter indicated that in July 2014 the Mayor and Council of the Borough of Park Ridge had requested that their Borough Engineer (Eve Mancuso, P.E. of Brooker Engineering) review the condition of the culvert. This assessment deemed the culvert to be in poor condition and of questionable structural integrity. As a result of these findings it was recommended that the Borough of Park Ridge make rehabilitation of this culvert a top priority.

Seeking assistance to finance this project, the Borough of Park Ridge applied for and obtained a \$149,000 grant through the NJDOT Municipal Aid Grant Program on May 22, 2015. After receiving the award, the Borough of Park Ridge conducted a survey where it discovered that the municipal boundary with the Borough of Woodcliff Lake followed both the approximate centerline of the Bear Brook and the centerline of the road. The Borough of Park Ridge then concluded that only the northeast quadrant of the culvert was located within their municipality, therefore inferring that the remaining three quadrants were located within the Borough of Woodcliff Lake.

As a result of these findings, the Borough of Park Ridge has requested the scheduling of a meeting between both parties to discuss the rehabilitation of this public facility as a collaborative effort.



Engineer's Report
February 8, 2016
Page 4 of 6

Our file: WDLAADM15.001
Project: Bear Brook & Glen Road Erosion Repairs
Start Date: To Be Determined
End Date: To Be Determined
Budget Cost: To Be Determined
Budget Status: To Be Determined

On July 16th Construction Code Official, Nick Saluzzi, was notified by Park Ridge Borough Clerk, Kelley O'Donnell, that severe erosion was observed on the Bear Brook directly upstream from 38 Glen Road in the Borough of Woodcliff Lake. This observation was made by Park Ridge Borough Engineer, Eve Mancuso, P.E., while responding to a complaint from the property owner at 27 Glendale Road in the Borough of Park Ridge. Her concern is that this area of the bank is adjacent to Glen Road and any further deterioration or erosion would severely impact the structural integrity of Glen Road.

On Wednesday, August 5th a joint site inspection was performed by Neglia Engineering, Nick Saluzzi, and Councilman Belgiovine on behalf of the Borough of Woodcliff Lake with Peter Wayne (DPW Supervisor) and Mrs. Mancuso on behalf of the Borough of Park Ridge. Severe erosion of the stream bank was observed between the private property at 38 Glen Road and a Borough stormwater outfall 200-300 feet upstream. The erosion was observed to have compromised the embankment of the elevated Glen Road at this location.

Also observed was the significant transport of sediments and large quantities of both rip rap and river stone by previous flood waters from their upstream origin through the subject area, residential properties at 38 Glen Road (Woodcliff Lake) and 27 Glendale Road (Park Ridge), and to the existing bridge culvert over the Bear Brook west of the intersection of Glen Road and Glendale Road. As such, Mrs. Mancuso suggested coordination of a joint stream restoration project between Boroughs. Park Ridge intends to perform minor de-silting and de-snagging to remove accumulated river stone for the diverted portion of the stream adjacent to 27 Glendale Road to normalize the channel back to its prior cross-section. She also suggested that the Borough do the same for the diverted portion of the stream adjacent to 38 Glen Road while addressing the critical concern of the severely eroded embankment upstream.

Prior, in July 2014, the Borough of Woodcliff Lake had assisted the homeowner at 38 Glen Road with removal of large fallen trees, tree limbs, and a gabion basket from their property and the Bear Brook by the Bergen County Mosquito Commission under the limitations of the Flood Hazard Area Control Act Permit By Rule statute after a significant flash flood event. The homeowner was also provided direct contact to staff at NJDEP who could assist the homeowner with any further desired stream stabilization that would require permits.

Our office recommends that the Borough address the severe erosion that has compromised the embankment of the elevated Glen Road at this location immediately. Working with Park Ridge on a joint project will provide cost savings in both NJDEP Permitting as well as construction.



Engineer's Report
February 8, 2016
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Our file: WDLAMUN13.011
Project: 77 Brookview Drive Drainage Repairs
Start Date: To Be Determined
End Date: To Be Determined
Budget Cost: \$107,000.00
Budget Status: To Be Determined

On February 1, 2013 a site visit was performed at the above referenced address in response to a resident complaint and to evaluate damage that occurred to a drainage outfall that is apparently owned by the Borough. The site visit was performed with former Borough Administrator Wolfgang Albrecht, Superintendent of Public Works David Antoine, and this office. In response, NEA developed a preliminary estimate of the repair work to be as follows:

- Construction (head wall and repair)	\$ 75,000.00
- Engineering and permitting	<u>\$ 20,000.00</u>
	\$ 95,000.00
- If NJDEP requires a stream study add	<u>\$ 12,000.00</u>
	\$107,000.00

On March 11, 2013 a second site visit was performed with Park Ridge Water and Sewer representatives William Beattie, Director of Operations, and William Hahn, General Supervisor. This meeting was held on-site to discuss the potential reductions in engineering and permitting costs for both entities by coordinating a joint project. Park Ridge Water and Sewer was supportive of this proposal as both sides indicated that the close proximity of the damaged outfall and exposed utility crossing will, at minimum, require the coordination of design drawings as not to adversely affect the adjacent repair.

On May 15, 2013 an on-site meeting was held with the homeowner Peter Goldsmith, former Borough Administrator Wolfgang Albrecht, and our office. The project status was discussed and the property owner was notified that the Borough has made proper appropriations in the FY2013 municipal budget to address this issue in conjunction with Park Ridge Water and Sewer's utility repair.

In late August, 2014 Park Ridge Water and Sewer indicated that an appropriation of funds for this project is now being made to address this repair as soon as practicable. Further coordination with Park Ridge Water and Sewer in May, 2015 indicates that they are prepared for design and bidding of the required water system repairs. In an effort to provide cost savings for both municipalities, Park Ridge Water is amenable to considering the preparation of permitting and bid documents for a collaborative project to be publicly bid as a joint project. NEA will coordinate a project meeting between the Borough and Park Ridge Water to identify the exact scope of both repairs for the purposes of providing a design and bid proposal for this collaborative effort. Coordination will then be made with the homeowner to review their proposed bank stabilization project to provide permitting assistance at the request of the Borough.



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February 8, 2016
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We trust you will find the above in order. Should you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,
Neglia Engineering Associates

Joseph R. Vuich, PE
For the Borough Engineer