



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA**

May 18, 2015

8:00 PM

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", was posted at Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Jeffrey R. Goldsmith
Councilman Corrado Belgiovine
Councilman Eric Bloom
Councilwoman Jeanine Chiavelli
Councilwoman Jacqueline Gadaleta
Councilman Thomas Panso
Council President Carlos Rendo

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

May 4, 2015 (Open Session)
May 4, 2015 (Closed Session)

MAYORAL COMMITTEE APPOINTMENTS – (No Council Confirmation Required)

CERTIFICATES OF RECOGNITION

MAYOR'S COMMENTS

OLD BUSINESS

- Winter Pool Discussion, led by Councilman Corrado Belgiovine

NEW BUSINESS

- Park and Recreation Update, led by Councilwoman Jeanine Chiavelli
- John Fierro, Elementary School Principal Honored, led by Councilman Belgiovine

PUBLIC COMMENT

(limited to 5 minutes per speaker)

CONSENT AGENDA

Resolution No. 15-133	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 15-134	Resolution Authorizing Solicitor's License to Richard Williams, Kellen McCaughey, Christopher Ehrola and Daniel Lipper of Power Home Remodeling Group
Resolution No. 15-135	Resolution Adopting the Sustainable Jersey Green Grounds and Maintenance Policy
Resolution No. 15-136	Resolution to Adopt a Pledge of Municipal Support for New Jersey's Wildlife Action Plan
Resolution No. 15-137	Resolution to Adopt a "Green-Cut It and Leave It" Policy
Resolution No. 15-138	Introduction of 2015 Budget
Resolution No. 15-139	Emergency Temporary Budget Appropriation
Resolution No. 15-140	Resolution Authorizing Solicitor's License to Matthew Horsch, Jihad Kelsey and Brent Maharaj of Renewal by Anderson of Central New Jersey
Resolution No. 15-141	Resolution Awarding the Sale of Collected Recyclables Contract in the Borough of Woodcliff Lake
Resolution No. 15-142	Resolution Accepting a Bid and Awarding a Contract to Beyer Bros. Corp. in the Amount of \$102,377.00 in the Borough of Woodcliff Lake, County of Bergen, New Jersey
Resolution No. 15-143	Resolution Authorizing Purchase of Police Vehicle Under the State of New Jersey Cooperative Purchasing Program in the Borough of Woodcliff Lake
Resolution No. 15-144	Resolution Approving Settlement for Kevin Woods in the Borough of Woodcliff Lake

ADJOURNMENT

Insurance Committee

(MAYOR) I appoint Councilman Corrado Belgiovine as Council Liaison to the Insurance Committee for a term ending December 31, 2015.

(MAYOR) I appoint Councilman Eric Bloom as Council Liaison to the Insurance Committee for a term ending December 31, 2015.

(MAYOR) I appoint Steven Berger to the Insurance Committee for a term ending December 31, 2015.

(MAYOR) I appoint Richard Schnoll to the Insurance Committee for a term ending December 31, 2015.

(MAYOR) I appoint Jeffrey Benedict to the Insurance Committee for a term ending December 31, 2015.

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**May 18, 2015
Resolution No. 15-133**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 5/15/2015 - \$170,605.05

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 48,072.00
Trust:	\$ 725.00
Escrow:	\$ 8,771.75

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING SOLICITORS LICENSE TO RICHARD WILLIAMS,
KELLEN MCCAUGHEY, CHRISTOPHER EHROLA AND DANIEL LIPPER
FROM POWER HOME REMODELING GROUP**

**May 18, 2015
Resolution No. 15-134**

WHEREAS, Richard Williams, Kellen McCaughey, Christopher Ehrola and Daniel Lipper, employees of Power Home Remodeling Group have applied to the Borough Clerk's Office for a solicitor's license to market door-to-door informing homeowners that Power is giving free estimates on more energy efficient windows, siding and roofing; and

WHEREAS, the Police Department has stated that there is no reason to deny this application; and

WHEREAS, the applicants have been advised of the rules and guidelines established in the Borough of Woodcliff Lake and strict adherence to this policy must be followed.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorize the Acting Borough Clerk to issue a solicitors licenses to Richard Williams, Kellen McCaughey, Christopher Ehrola and Daniel Lipper.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION ADOPTING THE SUSTAINABLE JERSEY GREEN GROUNDS
AND MAINTENANCE POLICY**

**Resolution No. 15-135
May 18, 2015**

WHEREAS, the Borough of Woodcliff Lake supports policies that encourage sustainable municipal operations, promote healthy communities, waste reduction, biodiversity and water quality protection and conservation; and

WHEREAS, Sustainable Jersey Green Grounds and Maintenance Policy is such a policy.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake that we do hereby confirm our commitment by adopting the following principles from the Sustainable Jersey Green Ground and Maintenance Policy which includes efficient landscape design, minimized water consumption, recycled materials and composting, and integrated pest management that encourages sustainability.

- Compost landscape waste (e.g. leaves, pruning, etc.) or uses the waste as mulch.
- Use native species instead of exotic plants whenever possible. Native species require less maintenance and provide valuable habitat for local wildlife.
- Minimize lawn areas to reduce required maintenance, and replace lawn areas with higher value landscaping.
- Design landscaping with storm water management in mind. Consider property contours and create plantings that will slow water flows and filter runoff to improve groundwater recharge and prevent erosion.
- Significantly reduce or eliminate the use of conventional pesticides through an Integrated Pest Management program.
- Avoid excessive fertilizer use.
- Improve operations with efficient watering schedules, improved irrigation equipment, and rainwater capture. Water the landscape only when needed instead of setting schedules that are not sensitive to weather and species-specific needs. Minimize evaporation, and utilize efficient irrigation techniques, such as drip irrigation systems. Be sure to search for and fix leaks promptly.

CERTIFICATION

I, Deborah Dakin, Acting Borough Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION TO ADOPT A PLEDGE OF MUNICIPAL SUPPORT FOR NEW JERSEY'S
WILDLIFE ACTION PLAN**

Resolution No. 15-136

May 18, 2015

WHEREAS, the Borough of Woodcliff Lake strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Borough of Woodcliff Lake wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, this Plan is in support of New Jersey Department of Environmental Protection, Division of Fish and Wildlife, State-level Priority Conservation Goals and Strategies Recognizing that animals are an integral and valuable part of all communities and believing concern for the wellbeing of wild animals and wild species is a hallmark of a sustainable natural community the Borough of Woodcliff Lake pledges its support for the New Jersey Wildlife Action Plan as outlined;

WHEREAS, New Jersey is home to a rich diversity of wildlife and ecologically significant natural communities; and

WHEREAS, New Jersey's wildlife and wild places are under threat from development, fragmentation, invasive species and the impacts of people; and

WHEREAS, the population of mammals, birds, invertebrates, fish reptiles and amphibians that live in and migrate thorough New Jersey find themselves clinging to smaller and smaller pieces of wild clean lands and aquatic habitats; and

WHEREAS, it is more cost-effective to prevent species from becoming imperiled than it is to recover them once their populations have declined; and

WHEREAS, a naturally functioning and healthy ecosystem represents a healthy environmental for NJ wildlife and our citizens; and

WHEREAS, the NJ Division of Fish and Wildlife, other state and federal agencies, and many partners in conservation have worked together to develop a state Wildlife Action Plan for the benefit of biologists, wildlife experts, municipal leaders, land stewards, non-profit organizations, educators, planners, researchers, outdoor recreation enthusiasts, landowners and all the people who know the wild places of New Jersey State; and

WHEREAS, the New Jersey Wildlife Action plan is a comprehensive action agenda for the conservation of native wildlife, the restoration of important lands and water, and public education targeting the needs of rare wildlife in New Jersey; and

WHEREAS, the residents of, and visitors to, New Jersey also enjoy and benefit from New Jersey's wildlife and wild spaces;

NOW THEREFORE, BE IT RESOLVED, we the Borough of Woodcliff Lake, resolves to take the following steps with regard to our municipal land-use decisions with the intent of making Woodcliff Lake an ecologically sustainable community. It is our intent to include these principles in our public lands management, our environmental resources inventory and to inform the next master plan revision and update our zoning accordingly. We will identify imperiled species, critical habitat and unique ecosystems in our Environmental Resource Inventory. Acknowledging that it is more cost-effective to protect species than recover species, we will protect populations of rare and imperiled species that live and breed in, and migrate through, the municipality and the habitats they depend upon. Because habitat integrity is critical to healthy biodiversity we will manage publicly owned lands in accordance with wildlife management actions laid out in the New Jersey Wildlife Action Plan and will promote the management of all protected lands to promote biodiversity. We will protect wildlife habitats and maintain connectivity of habitat when formulating an open space acquisition strategy, open space stewardship plans and through the municipal master plan including planning and zoning ordinances. We will seek to minimize disturbance of critical wildlife populations and their habitats from human activities, subsidized predators and invasive species. When possible and appropriate, we will work with neighboring municipalities to implement the aforementioned principles across municipal boundaries. When possible and appropriate, we will strive to monitor and implement appropriate management of municipal easements to ensure native vegetation and wildlife takes precedence over invasive and/or exotic species.

CERTIFICATION

I, Deborah Dakin, Acting Borough Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 18, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

INTRODUCTION OF 2015 BUDGET

**Resolution No. 15-138
May 18, 2015**

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Woodcliff Lake, Bergen County, New Jersey for the year 2015.

BE IT FURTHER RESOLVED, that the said budget will be published in the Record Newspaper in the issue of June 5, 2015 and that a hearing on the Budget will be held at the Municipal Building, 188 Pascack Road, Woodcliff Lake, New Jersey on June 22, 2015 at 8:00 PM or as soon thereafter as the matter may be reached.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

Emergency Temporary Budget Appropriation

**May 18, 2015
Resolution No. 15-139**

WHEREAS, an emergent condition has arisen with respect to various Appropriations listed below and no adequate provision has been made in the 2015 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, said total emergency temporary resolutions adopted in the year 2015 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$ 1,625,000.00.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

Administration – Salaries and Wages	\$ 5,000.00
Municipal Clerk – Salaries and Wages	5,000.00
Financial Administration – Salaries and Wages	8,000.00
Revenue Administration – Salaries and Wages	5,000.00
Engineering – Other Expenses	5,000.00
Construction Code – Salaries and Wages	7,000.00
Group Health Insurance – Employees	75,000.00
Police – Salaries and Wages	100,000.00
Fire Prevention – Salaries and Wages	5,000.00
Solid Waste – Salaries and Wages	5,000.00
Parks and Recreation – Other Expenses	15,000.00
Social Security	5,000.00
Total	\$ 240,000.00

2. That said emergency temporary appropriations will be provided for in the 2015 budget under the various titles listed above.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING SOLICITORS LICENSE TO MATTHEW HORSCH, BRENT MAHARAJ
AND JIHAD KELSEY FROM RENEWAL BY ANDERSON OF CENTRAL NEW JERSEY**

**May 18, 2015
Resolution No. 15-140**

WHEREAS, Matthew Horsch, Brent Maharaj and Jihad Kelsey employees of Renewal by Anderson of Central New Jersey have applied to the Borough Clerk's Office for a solicitor's license to canvass homeowners as to whether they would like to set up a free consultation for replacement windows and doors; and

WHEREAS, the Police Department has stated that there is no reason to deny this application; and

WHEREAS, the applicants have been advised of the rules and guidelines established in the Borough of Woodcliff Lake and strict adherence to this policy must be followed.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorize the Acting Borough Clerk to issue a solicitors licenses to Matthew Horsch, Brent Maharaj and Jihad Kelsey.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AWARDING THE SALE OF COLLECTED RECYCLABLES CONTRACT
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 15-141
May 18, 2015**

WHEREAS, the Borough of Woodcliff Lake has identified the benefits of offering for sale its collected recyclable materials; and

WHEREAS, the Borough of Woodcliff Recycling Coordinator has identified the corporation of **INTERSTATE WASTE SERVICES, INC**, a Corporation of the State of New Jersey having its principal offices at 300 Frank W. Burr Blvd., Teaneck, NJ 07666 as having the expertise, equipment and experience necessary to perform this service for the Borough; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold and/or because of their dealing with recyclables materials to be done without competitive bids and provides that the contract itself must be available for public inspection.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the execution of the contract between the Borough and **INTERSTATE WASTE SERVICES, INC**, of Teaneck, for the purchase of collected recyclable materials of the Borough of Woodcliff Lake residents.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT TO BEYER BROS. CORP.
IN THE AMOUNT OF \$102,377.00 IN THE BOROUGH OF WOODCLIFF LAKE,
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION NO. 15-142
May 18, 2015**

WHEREAS, one (1) sealed bid was received in response to the Request for Bids related to the purchase of a refuse truck specifically enumerated as the "Six (6) Yard Side Loading Refuse Collection Truck with Body Lift" contract; and

WHEREAS, the bid of Beyer Bros. Corp of Fair View for the amount of \$102,377.00 was made pursuant to the advertisement and was compliant with the specifications and terms of the advertisement; and

WHEREAS, the bid of Beyer Bros. Corp of Fair View was reviewed by the Department of Public Works Foreman, who found such bid to be compliant with the specification, within the estimated cost and time projections and found the contractor to be a responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey accepts and awards as the sole responsible bidder the contract enumerated in the advertisement for a "Six (6) Yard Side Loading Refuse Collection Truck with Body Lift" to Beyer Bros. Corp of Fair View; and

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator and/or Borough Chief Financial Officer be and are hereby authorized and directed to execute, and the Borough Clerk, is directed to attest to any documents necessary to accept the bid and contract with Beyer Bros. Corp of Fair View for the amount of \$102,377.00 for the purchase of a Six (6) Yard Side Loading Refuse Collection Truck with Body Lift pursuant to the terms of bid specifications and submitted bid.

BE IT FURTHER RESOLVED, that a the Borough Chief Financial Officer certifies that the funds for such contract are available; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and the Borough of Woodcliff Lake.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING PURCHASE OF POLICE VEHICLE UNDER THE STATE OF NEW JERSEY
COOPERATIVE PURCHASING PROGRAM IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-143

May 18, 2015

WHEREAS, the Borough of Woodcliff Lake, pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough of Woodcliff Lake has the need to purchase a police vehicle, namely a 2016 Police Interceptor Utility All Wheel Drive vehicle, utilizing State Contract 88728 with Winner Ford of Cherry Hill; and

WHEREAS, the Borough of Woodcliff Lake intends to enter into contract with State Contract vendor Winner Ford of Cherry Hill through this resolution and properly executed purchase orders, which shall be subject to all the conditions applicable to current State contracts.

NOW, THEREFORE, BE IT RESOVLED that the Mayor and Borough Council of the Borough of Woodcliff Lake authorizes the purchase of a 2016 Police Interceptor Utility All Wheel Drive vehicle, utilizing State contract 88728 with approved New Jersey State contract vendors Winner Ford of Cherry Hill, pursuant to all the conditions of the individual State contract; and

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator and/or Borough Chief Financial Officer be and are hereby authorized and directed to execute, and the Borough Clerk, is directed to attest to any documents necessary to purchase said vehicle pursuant to State Contract 88728; and

BE IT FURTHER RESOLVED, pursuant to the N.J.A.C. 5:30-5.5(b), the certification of available funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and the Borough of Woodcliff Lake.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 18, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

**RESOLUTION APPROVING SETTLEMENT FOR KEVIN WOODS
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 15-144
May 18, 2015**

WHEREAS, Borough of Woodcliff Lake Department of Public Works former employee Kevin Woods sought legal action against the Borough concerning an employment issue; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake has reviewed such matter and has found that a settlement for a one-time payment in the amount of \$2,000.00 to Mr. Woods is in the best interest of the Borough; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake declare that such settlement is limited to the particular facts and circumstances surrounding the instant matter and further declares that same does not create a precedence or practice among the parties and that such one-time payment is a complete and final settlement of the disputes among the Borough and Mr. Woods.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake approves of and agrees of the one- time payment in the amount of \$2,000.00 to Mr. Woods as a complete and final settlement of the disputes among the Borough and Mr. Woods.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 18, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**