



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA**

**February 23, 2015
8:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", was posted at Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Jeffrey R. Goldsmith
Councilman Corrado Belgiovine
Councilman Eric Bloom
Councilwoman Jeanine Chiavelli
Councilwoman Jacqueline Gadaleta
Councilman Thomas Panso
Council President Carlos Rendo

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

February 9, 2015 (Open Session)
February 9, 2015 (Closed Session)

MAYORAL COMMITTEE APPOINTMENTS (no Council confirmation needed)

MAYOR'S COMMENTS

ORDINANCES

- | | |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Introduction of Ordinance 15-03 | An Ordinance Adding a Requirement for Volunteer Coaches to Successfully Complete the Rutgers S.A.F.E.T.Y. Clinic to Satisfy the "Minimum Standards for Volunteer Coaches Safety Orientation and Training Skills Programs" Pursuant to N.J.A.C. 5:52 |
| Introduction of Ordinance 15-04 | An Ordinance Adding a Requirement for Criminal History Background Checks for Youth Program Employees and Volunteers |

Public Hearing of Ordinance 15-01 Bond Ordinance to Authorize the Acquisition of Trucks and Recycling Dumpsters for the Use of the Department of Public Works In, By and For the Borough of Woodcliff Lake, in the County of Bergen, State of New Jersey, To Appropriate the Sum of \$180,000 to Pay the Cost Thereof, to Appropriate Capital Fund Balance, to Make a Down Payment, to Authorize the Issuance of Bonds to Finance Such Appropriation and to Provide for the Issuance of Bond Anticipation Notes in Anticipation of the Issuance of Such Bonds

Public Hearing of Ordinance 15-02 An Ordinance Amending Chapter 304 Subchapter 4A Entitled "Soil Moving" in the Borough of Woodcliff Lake

NEW BUSINESS

- Police Accreditation, led by Mayor Jeffrey Goldsmith
- Discussion of the VFW, led by Mayor Jeffrey Goldsmith
- Additional Handicap Parking @ Senior Center, led by Mayor Jeffrey Goldsmith

OLD BUSINESS

- Senior Van, led by Administrator Donna Alonso

PUBLIC COMMENT

(limited to 5 minutes per speaker)

CONSENT AGENDA

Resolution No. 15-61	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 15-62	Resolution Approving By-Laws for the Mayor and Council of the Borough of Woodcliff Lake
Resolution No. 15-63	Resolution Authorizing Woodcliff Lake Pool & Tennis Rates for the 2015 Season
Resolution No. 15-64	Resolution Approving of Indemnification and Holding Harmless the Board of Education in the Borough of Woodcliff Lake
Resolution No. 15-65	Resolution Authorizing Woodcliff Lake Camp Rates for the 2015 Season (revised)
Resolution No. 15-66	Budget Reserve Transfers for February 23, 2015
Resolution No. 15-67	Resolution Authorizing Raffle License to West Ridge Elementary School PTO
Resolution No. 15-68	Resolution Authorizing Raffle License to Our Lady Mother of the Church

Resolution No. 15-69
Resolution No. 15-70

Resolution Authorizing 2015 Field Rental Fees
Resolution Authorizing a "No" Cash Policy for Park and Recreation Fees for Pool, Tennis and Camp Membership Collected at the Borough Hall

Resolution No. 15-71

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

Resolution No. 15-72

Resolution Authorizing a Refund of Overpaid Taxes Caused by a County Tax Court Judgment for the Year 2013 (Docket #018451-2013)

Resolution No. 15-73

Resolution Authorizing the Appointment of Borough Planner in the Borough of Woodcliff Lake

ADJOURNMENT

Personnel, Wage & Salary Committee

Mayor Jeffrey Goldsmith, Chairman, to the Personnel, Wage & Salary Committee for a term ending on December 31, 2015.

Corrado Belgiovine, Councilman, to the Personnel, Wage & Salary for a term ending on December 31, 2015.

Thomas Panso, Councilman, to the Personnel, Wage & Salary Committee for a term ending on December 31, 2015.

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**February 23, 2015
Resolution No. 15-61**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 2/15/2015 - \$181,316.67

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 80,144.67
Animal Control:	\$ 23.40

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION APPROVING BY-LAWS FOR THE MAYOR AND COUNCIL
OF THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 15-62
February 23, 2015**

WHEREAS, it is the prerogative of the Borough Council of the Borough of Woodcliff Lake ("Borough Council") to adopt By-Laws for the orderly, efficient and public-friendly performance of its official duties as the Governing Body of the Borough of Woodcliff Lake ("Borough"); and

WHEREAS, the Borough Council hereby finds that the adoption of By-Laws will foster the orderly, efficient and public-friendly performance of its official duties as the Governing Body of the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff lake Borough Council that any and all By-Laws heretofore adopted by the Borough Council be and are hereby repealed;

BE IT FURTHER RESOLVED that the By-Laws set forth and attached hereto as schedule "A" be and are hereby adopted by the Mayor and Borough Council as the By-Laws governing the proceedings of meetings of the Mayor and Borough Council for the calendar year 2015.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING WOODCLIFF LAKE POOL AND TENNIS RATES FOR THE 2015 SEASON

RESOLUTION NO. 15-63

February 23, 2015

WHEREAS, the Mayor and Council authorize the Borough to collect the following fees for the 2015 pool and tennis season as stated:

2015 POOL AND TENNIS RATES

A *Family shall consist of not more than 2 adults and all children 23 and under and living at the same address.

Resident Family Pool and Tennis Membership Rates

Family Plan (Pool) + 10 pool guest passes	\$375
Family Plan (Pool & Tennis) + 10 pool and 10 tennis guest passes	\$425
Family Plan (Pool) with Nanny + 10 pool guest passes	\$500
Family Plan (Pool & Tennis) with Nanny + 10 pool and 10 tennis guest passes	\$575

Resident Individual Pool Membership Rates

An Adult is considered 24 and up.

Adult	\$175
Couple + 5 guest passes	\$325
Student (ages 13-23)	\$150
Senior Citizen (Age 62 & over – proof of age required)	Free
Under Age 5	Free
Volunteer Fire Fighter & Ambulance	\$150

Passes

5 passes	\$45
10 passes	\$90

Daily Fee Rates

Ages 24 & up	\$15
Ages 5-23	\$10
Twilight – after 4 pm (all ages)	\$5

Non-Resident Pool Membership Rates

Family Plan (Pool) no guest passes	\$800
Couple Plan (Pool) no guest passes	\$625
Single Adult (Pool) no guest passes	\$350
Family Plan (Pool & Tennis) no guest passes	\$925

Lost Badges

There is a \$25 charge for replacing badges lost during the season

Resident Tennis Membership

Family Plan (Tennis) + 10 guest passes	\$75
Adult (Tennis)	\$50
Student (Under age 23) (Tennis)	\$30
Senior Citizen (Over age 62 – proof of age required)	Free
Daily Rate (Non-Member)	\$5

Non-Resident Tennis Membership

Family (Tennis)	\$125
Adult (Tennis)	\$100
Student (Age 5-23) (Tennis)	\$75

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

**RESOLUTION APPROVING OF INDEMNIFICATION AND HOLDING HARMLESS THE BOARD OF
EDUCATION IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-64

February 9, 2015

WHEREAS, the Borough of Woodcliff Lake has taken issue with regional school district funding; and

WHEREAS, both the Board of Education and the Borough of Woodcliff Lake have retained the firm of Porzio, Bromberg and Newman to serve as special counsel so as to represent their interests in this regard; and

WHEREAS, the Board of Education, its officers and employees seek to be indemnified and held harmless for any and all costs, damages and/or penalties resulting from any action or omission of Borough of Woodcliff Lake; and

WHEREAS, the Board of Education has memorialized such "hold harmless" statement in paragraph 4 of their contract for services with Porzio, Bromberg and Newman, a copy of which is attached hereto as "Exhibit A"; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake has reviewed such "hold harmless" statement and found same to be acceptable and in the best interest of the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake approves of and agrees to indemnify and hold harmless the Board of Education for any omission or act resulting from its official decisions.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

RESOLUTION AUTHORIZING WOODCLIFF LAKE CAMP RATES FOR THE 2015 SEASON

**RESOLUTION NO. 15-65 (Revised)
February 23, 2015**

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Committee have discussed and agreed upon changes to the 2015 Camp fees; and

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Department wish to recommend the following Camp fees for 2015:

One Week	\$150
Three Weeks	\$375
Full Six Weeks for One Child	\$700

Before & After Care

8:00 AM – 8:30 AM	\$10 per day/per child
12:30 PM – 1:30 PM	\$20 per day/per child

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

2014 BUDGET RESERVES TRANSFERS FOR FEBRUARY 23, 2015 MEETING

**February 23, 2015
Resolution No. 15-66**

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>FROM</u>	<u>TO</u>
Library - Other Expenses	4-01-29-390-020	3,200.00	
Audit - Other Expenses	4-01-20-135-020		3,200.00
Planning Board - Other Expenses	4-01-21-180-020	1,000.00	
Construction Code - Other Expenses	4-01-22-195-020		1,000.00
Gasoline	4-01-31-460-020	10,000.00	
Electricity	4-01-31-430-020		10,000.00
Street and Roads - Other Expenses	4-01-26-290-020	5,000.00	
Street Lighting	4-01-31-435-000		5,000.00
TOTAL		19,200.00	19,200.00

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 23, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

RESOLUTION AUTHORIZING RAFFLE LICENSE TO WEST RIDGE ELEMENTARY SCHOOL PTO

**February 23, 2015
RESOLUTION NO. 15-67**

WHEREAS, application has been made by West Ridge Elementary School PTO for a basket raffle, Casino Night and 50/50 raffle to be held at The Hilton, 200 Tice Boulevard, Woodcliff Lake, New Jersey on April 25, 2015; and

WHEREAS, said application has been submitted to the Woodcliff Lake Police Department for investigation and have been found to be in good order;

NOW, THEREFORE, BE IT RESOLVED that the application of West Ridge Elementary School PTO is approved and the Acting Borough Clerk is authorized to issue Raffle License RA15-01 and Raffle License RA15-02.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING RAFFLE LICENSE TO OUR LADY MOTHER OF THE CHURCH

**February 23, 2015
RESOLUTION NO. 15-68**

WHEREAS, application has been made by Our Lady Mother of the Church for a Fairs Share Raffle to be held at Our Lady Mother of the Church, 209 Woodcliff Avenue, Woodcliff Lake, New Jersey on May 17, 2015; and

WHEREAS, said application has been submitted to the Woodcliff Lake Police Department for investigation and have been found to be in good order;

NOW, THEREFORE, BE IT RESOLVED that the application of Our Lady Mother of the Church is hereby approved and the Acting Borough Clerk is authorized to issue Raffle License RA15-05.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING 2015 FIELD RENTAL FEES

RESOLUTION NO. 15-69

February 23, 2015

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Committee have discussed and agreed upon field rental fees and

WHEREAS, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Department wish to recommend the following field usage fees for 2015:

No Lights \$7000 per season (one day a week for 12 weeks) 2 ½ hour use

Lights \$1,000 per season (one night a week for 12 weeks) 2 ½ hour use

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

**RESOLUTION AUTHORIZING A "NO" CASH POLICY FOR PARK AND RECREATION FEES FOR POOL,
TENNIS AND CAMP MEMBERSHIP COLLECTED AT THE BOROUGH HALL**

RESOLUTION NO. 15-70

February 23, 2015

WHEREAS, the governing body of the Borough of Woodcliff Lake has deemed it necessary to establish a no cash policy restricting Park and Recreation Pool Fees to personal checks, bank checks, certified checks, money orders or credit card only; and

WHEREAS, it is in the best interests and safety of the staff at the Borough Hall and the fiscal security of the Borough itself and that the Borough of Woodcliff Lake will no longer accept cash payments for Park and Recreation pool fees.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake wish to hereby approve and adopt a no cash policy for the payment of pool tennis and camp fees.

BE IT FURTHER RESOLVED that the only acceptable form of payment for pool, tennis and camp membership will be in the form of personal check, bank check, certified check, money order or credit card.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2014-JUNE 2019

February 23, 2015
Resolution No. 15-71

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Borough Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Woodcliff Lake Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Council of the Borough of Woodcliff Lake has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Woodcliff Lake, Bergen County, State of New Jersey herby recognizes the following:

1. The Borough of Woodcliff Lake Council does hereby authorize submission of a strategic plan for the Woodcliff Lake Municipal Alliance Grant for the fiscal year 2014-2019 in the amount of:

DEDR	\$ 9,876.00
Cash Match	\$ 2,469.00
In-Kind	\$ 7,407.00

2. The Woodcliff Lake Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance audit requirements.

APPROVED: _____
Jeffrey R. Goldsmith, Mayor

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 23, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES CAUSED BY A COUNTY TAX COURT JUDGMENT FOR THE YEAR 2013 (DOCKET #018451-2013)

**RESOLUTION NO. 15-72
FEBRUARY 23, 2015**

WHEREAS, the owners of Block 2109, Lot 1, ZABEN, STEVEN J & JEAN, 29 Emery Lane, Woodcliff Lake, New Jersey was successful in their appeal to the County Tax Board New Jersey and have won a Judgment adjusting their assessed value for the year 2013; and

WHEREAS, this has resulted in their overpaying their property tax for year of 2013 in the amount of \$820.82; and

WHEREAS, they have been awarded this judgment and therefore are entitled to a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the CFO be authorized to refund the overpayment of \$820.82, to AABEN STEVEN J & JEAN.

Mail check to:
ROBERT SPIOTTI c/o ZABIN
165 PASSAIC AVE
SUITE 103A
FAIRFIELD, NJ 07004

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 23, 2015.

Deborah Dakin
Acting Borough Clerk

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH PLANNER
IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION No. 15-73

February 23, 2015

WHEREAS, there exists a need for the appointment of an Borough Planner for the Borough of Woodcliff Lake for the year 2015; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that of the firm of **Phillips, Preiss, Grygiel LLC** is hereby appointed as Borough Planner for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2015 and extends until December 31, 2015.

BE IT FURTHER RESOLVED that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 23, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**