



**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL AGENDA**

**April 18, 2016  
8:00 PM**

**CALL TO ORDER**

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

**ROLL CALL**

Mayor Carlos Rendo  
Council President Corrado Belgiovine  
Councilwoman Jeanine Chiavelli  
Councilwoman Jacqueline Gadaleta  
Councilwoman Angela Hayes  
Councilwoman Kristy Herrington  
Councilman Thomas Panso

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

March 21, 2016 (Closed)  
April 4, 2016 (Closed)  
April 4, 2016 (Open)

**CORRESPONDENCE**

- Letter from NJ Department of Environmental Protection, dated March 20, 2016

**PRESENTATION**

- Tree City USA

**MAYOR'S COMMENTS**

**ORDINANCE**

Public Hearing

Ordinance 16-04

An Ordinance Governing Motorized Food Vendors in the Borough of Woodcliff Lake

**NEW BUSINESS**

- Park and Recreation Updated, led by Councilwoman Jeanine Chiavelli

**OLD BUSINESS**

- Update on Park Ridge Water Test Well, led by Administrator Tomas Padilla

**PUBLIC COMMENT**

(limited to 5 minutes per speaker)

**CONSENT AGENDA**

Resolution No. 16-91	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 16-92	Resolution Authorizing Raffle License to Our Lady Mother of the Church
Resolution No. 16-93	Resolution Authorizing Solicitor's License to James Hardie Building Products
Resolution No. 16-94	Resolution Authorizing Solicitor's License to Brent Maharaj, Jack Fruchtman, Gabriel Acosta and Javier Vera of Renewal by Anderson of Central and Northern New Jersey
Resolution No. 16-95	Resolution Celebrating the 46 <sup>th</sup> Anniversary of Earth Day
Resolution No. 16-96	Resolution Appointing Certifying Officer for Division of Pensions and Benefits in the Borough of Woodcliff Lake
Resolution No. 16-97	Resolution Prohibiting the Acceptance of Cash Payment in the Borough of Woodcliff Lake
Resolution No. 16-98	Resolution Authorizing Purchase of Police Vehicle for the Amount of \$27,288.00 Under the State of New Jersey Cooperative Purchasing Program in the Borough of Woodcliff Lake
Resolution No. 16-99	Resolution Authorizing a Change Order for the Purchase of a Fire Truck in the Borough of Woodcliff Lake
Resolution No. 16-100	Temporary Emergency Budget for April 18, 2016
Resolution No. 16-101	Resolution Requiring the Use of Borough E-Mail Accounts to Conduct Borough Business in the Borough of Woodcliff Lake

**ADJOURNMENT**

**\*\*\*\*Disclaimer\*\*\*\***

**Subject to Additions and/or Deletions**

**BOROUGH OF WOODCLIFF LAKE**  
**Bergen County, New Jersey**

**“AN ORDINANCE GOVERNING MOTORIZED FOOD VENDORS  
IN THE BOROUGH OF WOODCLIFF LAKE”**

**ORDINANCE 16-04**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

**WHEREAS**, the Borough Mayor and Council of the Borough of Woodcliff Lake wishes to repeal the prohibition against motorized food vendors, also referred to as “Food Trucks” and establish rules for their governance and associated fees within the Borough.

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Woodcliff Lake, County of Bergen, as follows:

**Section 1:** Chapter 255-2 shall be amended to revise the definition of “Mobile Kitchen” which shall read as:

**Mobile Kitchen**

As used in this or any other section of the Borough Code, any portable kitchen located inside of a vehicle and/or trailer shall meet the standards and requirements for a motorized food vendors (aka Food-Truck) as contained in Chapter 399.

**Section 2:** Chapter 255-3 subchapter B shall be amended shall read as:

- B.** All Mobile Kitchens shall meet the licensing requirements, regulations and standards for a motorized food vendors (aka Food-Truck) as contained in Chapter 399.

**Section 3:** Chapter 399 -1 shall be amended to include the term “motorized food vendors (aka Food-Truck) “ and shall read as:

**§399-1 Definitions.**

As used in this article, the following terms shall have the meanings indicated:

**RETAIL FOOD ESTABLISHMENT**

Any fixed or motorized restaurant; coffee shop; cafeteria; short-order cafe; luncheonette; grill; tearoom; sandwich shop; soda fountain; tavern; bar; cocktail lounge; night club; roadside stand; motorized food vendors (aka Food-Truck), industrial feeding establishment; private, public or nonprofit organization or institution serving food; catering kitchen; commissary; box lunch establishment; retail bakery; meat market; delicatessen; grocery store; public food market or similar place in which food or drink is prepared for retail sale or for service on

the premises or elsewhere; and any other retail eating or drinking establishment or operation where food is served, handled or provided for the public, with or without charge, except that agricultural markets, covered-dish suppers or similar type of church or nonprofit-type institution meal services shall meet the special provisions of Regulation VIII of Chapter 12 of the New Jersey State Sanitary Code.

**Section 4:** Chapter 399 -5 (F) shall be amended to include the term “motorized food vendors (aka Food-Truck)” within its enumerated list of Food Handling Establishments.

**Section 5:** An article shall be added in Chapter 399 to provide the rules and regulations for motorized food vendors and shall be entitled as “**Article III: Rules Governing Motorized Food Vendors (aka Food-Truck)**” and begin at §399-8. Such Article shall read as follows:

**Article III: Rules Governing Motorized Food Vendors (aka Food-Truck)**

§399-8 License required, displayed, transferability, proof of insurance required, inspection required;

- A. No person shall conduct, operate or maintain a motorized food vendor establishment without first obtaining a license to do so as required by the rules and procedures of the Borough of Woodcliff Lake Borough Code.
- B. No more than thirty (30) motorized food vendor licensees shall be issued by the Borough. Such licenses are issued on a first come basis.
- C. Motorized food vendors shall affix to the vehicle a copy of the license issued by the Borough, the certificate of registration issued by the New Jersey Division of Taxation, and shall have displayed prominently on or adjacent to the doors of the vehicle, a placard or lettering with the name and address of the owner, lessee and/or lessor of the vehicle. Said information shall be in letters and numbers no less than three (3) inches in height in accordance with N.J.S.A. 39:4-46.
- D. Motorized food vendor licenses are not transferable.
- E. A license shall not issue unless proof of insurance is provided for:
  - i. motor vehicle insurance as per N.J.S.A. § 39:6B-1
  - ii. proof of general liability insurance providing a minimum of one million dollars (\$1,000,000.00) coverage
- F. Motorized food vendor vehicles shall be inspected by both the Health Department and the Fire Department before operating. No changes shall be made to approve motorized food vendor vehicles without re-inspection by both Departments.

§399-9 Time and Place of Operation

- A. No motorized food vendors shall occupy the public street and/or the sidewalk or any public park/recreation facility without special permission.
- B. Motorized food vendors shall only occupy private commercial properties with the expressed permission of the property owner on Monday through Friday from 7 AM to 3 PM, excluding public holidays. No more than two (2) motorized food vendors shall be

permitted on any single property at any given time. No motorized food vendors shall occupy any portion of the public street and/or the sidewalk.

- C. Residents and not-for-profit organizations may request the presence of food trucks on their property for special occasions. Such request shall be made to the Borough Administrator who shall make a determination in his/her own discretion. Such determination shall include the number of trucks allowed and the hours of operation for same. No motorized food vendors shall occupy any portion of the public street and/or the sidewalk.
- D. No motorized food vendors shall operate or be parked in any area where parking of motor vehicles is prohibited, restricted or regulated.
- E. Property owners, residents and/or organizations giving permission to or requesting the presence of motorized food vendors shall assure that the motorized food vendor vehicle is parked legally and not obstructing the flow of vehicle or pedestrian traffic.
- F. Nothing in this chapter shall limit the Borough or any of its entities from the hiring of motorized food vendors for special events in any quantity as they deem fit. The municipality may in its discretion utilize public property, public recreation facilities, streets and/or sidewalks for such events.

**§399-10 Operation requirements for motorized food vendors.**

- A. Motorized food vendors shall provide trash and recycling receptacles within ten (10) feet of their site and shall collect all trash and debris within twenty-five (25) feet before leaving their site. Collected trash must not be deposited in public trash receptacles.
- B. All motorized vehicles must abide by all existing traffic and parking regulations.
- C. No motorized food vendor shall serve food or drink to a motorist or occupants of a vehicle.
- D. No motorized food vendor shall provide in-truck dining services or sidewalk tables and chairs.
- E. Motorized food vendors vehicles shall be solely used for the commercial use of food service and shall not contain sleeping quarters.
- F. Grills, generators, or other items related to the motorized food vending operation shall be physically attached to the vehicle
- G. Motorized food vendors must have a portable water tank/sink for hand washing attached to their vehicle as per N.J.A.C. 8:24-5.3.
- H. All motorized vehicles must abide by all existing traffic and parking regulations.

**Section 6:** Chapter 396 -1 shall be amended to include the term "Motorized food vendors (aka Food-Truck)" within its enumerated list of permits costs, and yearly renewal fees shall be added as:

<b>Permit</b>	<b>Fee</b>
Motorized food vendors (aka Food-Truck)	\$185

**Section 7:** All ordinances of the Borough of Woodcliff Lake which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**Section 8:** If any section, subsection, sentence, clause or phrase of this ordinance if, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this ordinance.

**Section 9:** This ordinance shall take effect upon passage and publication according to law.

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

**Mayor Carlos Rendo**

Attest: \_\_\_\_\_

**DEBORAH DAKIN  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS**

**Resolution No. 16-91**

**April 18, 2016**

**BE IT RESOLVED**, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 4/15/2016 - \$164,519.48

**BE IT FURTHER RESOLVED** that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 123,961.55
Capital:	\$ 2,351.76

**CERTIFICATION OF FUNDS**

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

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Harold Laufeld  
Chief Financial Officer

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**

**RESOLUTION AUTHORIZING RAFFLE LICENSE TO OUR LADY MOTHER OF THE CHURCH**

**April 18, 2016  
RESOLUTION NO. 16-92**

**WHEREAS**, application has been made by Our Lady Mother of the Church for a Fair Share Raffle to be held at Our Lady Mother of the Church, 209 Woodcliff Avenue, Woodcliff Lake, New Jersey on June 5, 2016;

**WHEREAS**, said application has been submitted to the Woodcliff Lake Police Department for investigation and have been found to be in good order.

**NOW, THEREFORE, BE IT RESOLVED** that the application of Our Lady Mother of the Church is hereby approved and the Borough Clerk is authorized to issue Raffle License RA16-03.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING SOLICITORS LICENSE TO MATTHEW RAZEY, CLARA CHILDRESS AND  
RACHEL CANAIE OF JAMES HARDIE BUILDING PRODUCTS**

**April 18, 2016  
RESOLUTION NO. 16-93**

**WHEREAS**, Matthew Razey, Clara Childress and Rachel Canaie of James Hardie Building Products have applied to the Borough Clerk's Office for a solicitor's license to promotet fiber cement siding; and

**WHEREAS**, the Police Department has stated that there is no reason to deny this application; and

**WHEREAS**, the applicants have been advised of the rules and guidelines established in the Borough of Woodcliff Lake and strict adherence to this policy must be followed.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Woodcliff Lake authorize the Borough Clerk to issue a solicitors license to Matthew Razey, Clara Childress and Rachel Canaie of James Hardie Building Products.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING SOLICITORS LICENSE TO BRENT MAHARAJ, JACK FRUCHTMAN, GABRIEL ACOSTA AND JAVIER VERA OF RENEWAL BY ANDERSEN OF CENTRAL AND NORTHERN NEW JERSEY**

**April 18, 2016  
RESOLUTION NO. 16-94**

**WHEREAS**, Brent Maharaj, Jack Fruchtman, Gabriel Acosta, and Javier Vera of Renewal by Andersen of Central and Norther New Jersey have applied to the Borough Clerk's Office for a solicitor's license to solicit homeowners as to whether they would like to set up a free in-home consultation for replacement windows and doors; and

**WHEREAS**, the Police Department has stated that there is no reason to deny this application; and

**WHEREAS**, the applicants have been advised of the rules and guidelines established in the Borough of Woodcliff Lake and strict adherence to this policy must be followed.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Woodcliff Lake authorize the Borough Clerk to issue a solicitors license to Brent Maharaj, Jack Fruchtman, Gabriel Acosta and Javier Vera of Renewal by Anderson of Central and Northern New Jersey.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION CELEBRATING THE 46<sup>th</sup> ANNIVERSARY OF EARTH DAY**

**Resolution No. 16-95  
April 18, 2016**

**WHEREAS**, on April 22, 2016 marks the 46<sup>th</sup> anniversary of Earth Day, which was first celebrated in 1970 and which marked a watershed in citizen understanding of environmental issues as millions of Americans participated in tech-ins, neighborhood cleanups, bill signings, and other activities to demonstrate their concern for the environment and their desire to learn more about nature, ecology, and other environmental concerns; and

**WHEREAS**, Earth Day 1970 was also the birth date of the New Jersey Department of Environmental Protection as it is presently constituted, a department which has, together with the Legislature, county and local governments, the regulated community, and countless public interest and local groups, developed and implemented numerous environmental programs designed to preserve, protect and enhance the environment and natural resources of this State; and

**WHEREAS**, April 22, 2016, the 46<sup>th</sup> anniversary of Earth Day, offers New Jersey citizens an opportunity to reflect on the past years of progress in environmental protection; and

**WHEREAS**, Earth Day 2016 also offers New Jersey citizens the opportunity to look forward to the work yet to be done, and to rededicate themselves, with the level of commitment and concern demonstrated in the endeavors to solving the unsolved problems of the past as well as the global and local challenges of the future; and

**WHEREAS**, it is entirely fitting and appropriate for the Borough of Woodcliff Lake, on this historic occasion, to celebrate the 46<sup>th</sup> annual observance of Earth Day on April 22, 2016, and to urge New Jersey citizens to renew their commitment to a clean and healthy environment.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake:

1. The Borough of Woodcliff Lake, State of New Jersey, hereby urges the citizens of this Borough to observe April 22, 2016 as Earth Day in the Garden State, to participate in appropriate ceremonies and activities, and to rededicate themselves to the global of protecting, preserving and enhancing the environment for the benefit of present and future generations.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION APPOINTING CERTIFYING OFFICER  
FOR DIVISION OF PENSIONS AND BENEFITS IN THE BOROUGH OF WOODCLIFF LAKE**

**APRIL 18, 2016  
RESOLUTION NO. 16-96**

**WHEREAS**, the State of New Jersey, Department of Treasury, Division of Pensions and Benefits requires all municipalities to designate a Certifying Officer and Supervising Certifying Officer to certify the accuracy and validity of all documents and forms sent to the Division of Pensions and Benefits;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, in the County of Bergen, State of New Jersey as follows, effectively immediately:

1. The Certifying Officer for the Borough of Woodcliff Lake Public Employees Retirement System and Police and Fire Retirement System shall be Fariba Negahban;
2. The Supervising Certifying Officer for the Borough of Woodcliff Lake Public Employees Retirement and Police and Fire Retirement System shall be Harold Laufeld, Chief Financial Officer;
3. A certified copy of this resolution shall be filed with the State of New Jersey, Department of Treasury, Division of Pensions and Benefits.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING PURCHASE OF POLICE VEHICLE FOR THE AMOUNT OF \$27,288.00  
UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM  
IN THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 16-98  
APRIL 18, 2016**

**WHEREAS**, the Borough of Woodcliff Lake, pursuant to N.J.S.A. 40A: 11-12(a) and N.J.A.C. 5:34- 7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

**WHEREAS**, the Borough of Woodcliff Lake has the need to purchase a police vehicle, namely a 2016 Ford F250 Extended cab with 8ft Utility Body , utilizing State contract A888726 with Winner Ford of Cherry Hill for the amount of \$39,272.00 pursuant to their January 16, 2016 proposal attached hereto; and

**WHEREAS**, the Borough of Woodcliff Lake intends to enter into contract with State contract vendor Winner Ford of Cherry Hill through this resolution and properly executed purchase orders, which shall be subject to all the conditions applicable to current State contracts.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Woodcliff Lake authorizes the purchase of a 2016 Ford F250 Extended cab with 8ft Utility Body, utilizing State contract A888726 with approved New Jersey State contract vendors Winner Ford of Cherry Hill for the amount of \$39,272.00, pursuant to all the conditions of the individual State contract and pursuant to their January 16, 2016 proposal; and

**BE IT FURTHER RESOLVED** that the Mayor, Borough Administrator and/or Borough Chief Financial Officer be and are hereby authorized and directed to execute, and the Borough Clerk, is directed to attest to any documents necessary to purchase said vehicle pursuant to State Contract A888726.

**BE IT FURTHER RESOLVED**, pursuant to the N.J.A.C. 5:30- 5.S(b), the certification of available funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order for the amount of for the amount of \$39,272.00; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and the Borough of Woodcliff Lake.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING A CHANGE ORDER FOR THE PURCHASE OF A FIRE TRUCK  
IN THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 16-99  
APRIL 18, 2016**

**WHEREAS**, the Borough of Woodcliff Lake adopted Resolution 15-257 to purchase a fire truck, namely a new modified Saber Pumper utilizing our contract with the Houston-Galveston Cooperative via contract FS12-13 authorized by the Federal Supply Schedules with Pierce Manufacturing, Inc. for the amount of \$582,858.90; and

**WHEREAS**, upon review and recommendation of the Borough of Woodcliff Lake Fire Department, a change order is necessary for the purchase/installation of additional necessary equipment which increases the cost of the fire truck to the amount of \$3,622.97; and

**WHEREAS**, such change order does not exceed the bond threshold for this project.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Woodcliff Lake authorizes the change to the order for the purchase of new modified Saber Pumper utilizing our inter-local agreement with the Houston-Galveston Cooperative via contract FS12-13 authorized by the National Intergovernmental Purchasing Alliance Cooperative with Pierce Manufacturing, Inc. for the total amount of \$586,481.88; and

**BE IT FURTHER RESOLVED** that the Mayor, Borough Administrator and/or Borough Chief Financial Officer be and are hereby authorized and directed to execute, and the Borough Clerk, is directed to attest to any documents necessary to effectuate such change to the order.

**BE IT FURTHER RESOLVED**, pursuant to the N.J.A.C. 5:30- 5.S(b), the certification of available funds shall be certified at such time as the goods or services are called for prior to placing the change order, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order for the amount of \$586,481.88; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and the Borough of Woodcliff Lake.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**CERTIFICATION OF FUNDS**

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements.

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**Harold Laufeld  
Chief Financial Officer**

**EMERGENCY TEMPORARY BUDGET APPROPRIATION**

**APRIL 18, 2016  
RESOLUTION NO. 16-100**

**WHEREAS**, an emergent condition has arisen with respect to various Appropriations listed below and no adequate provision has been made in the 2016 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

**WHEREAS**, said total emergency temporary resolutions adopted in the year 2016 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$950,000.00.

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

Legal – Other Expenses	\$ 25,000.00
Workmen’s Compensation	12,000.00
Police – Salaries and Wages	100,000.00
Fire Prevention – Salaries and Wages	10,000.00
Road Department – Salaries and Wages	20,000.00
Solid Waste – Salaries and Wages	10,000.00
Sewer – Other Expenses	3,000.00
Social Security	<u>20,000.00</u>
Total	\$ 200,000.00

2. That said emergency temporary appropriations will be provided for in the 2016 budget under the various titles listed above.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION REQUIRING THE USE OF BOROUGH E-MAIL ACCOUNTS  
TO CONDUCT BOROUGH BUSINESS IN THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 16-101**

**APRIL 18, 2016**

**WHEREAS**, the governing body of the Borough of Woodcliff Lake has deemed it necessary to establish an e-mail policy requiring employees, elected officials and appointees of the Borough's various Boards to use their assigned Borough e-mail accounts to conduct Borough business; and

**WHEREAS**, this policy will assure compliance with the requirements of the Open Public Records Act and is in the best interests for the security of the Borough's information/work product.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Woodcliff Lake wish to hereby approve and adopt a policy requiring all Borough Employees to use their assigned Borough e-mail accounts to conduct all Borough business.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 18, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**