



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA**

March 16, 2015

8:00 PM

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", was posted at Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Jeffrey R. Goldsmith
Councilman Corrado Belgiovine
Councilman Eric Bloom
Councilwoman Jeanine Chiavelli
Councilwoman Jacqueline Gadaleta
Councilman Thomas Panso
Council President Carlos Rendo

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

- Joint Court Budget 2015
- Quarterly Summary Pascack Joint Court Activity – 4th Quarter 2014

APPROVAL OF MINUTES

March 2, 2015 (Open Session)
March 2, 2015 (Closed Session)

MAYORAL COMMITTEE APPOINTMENTS (no Council confirmation needed)

MAYOR'S COMMENTS

PROCLAMATIONS

- Proclamation Declaring Week of March 16 Irish-American Week
- Proclamation Honoring Patricia Ann Foley Irish-American Honoree

PRESENTATION

- Rosalie Serapiglia, PSE&G

ORDINANCES

Introduction of Ordinance 15-05	Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)
Introduction of Ordinance 15-06	An Ordinance to Amend Article X of Chapter 380 Entitled "Affordable Housing Development Fees" of the Borough of Woodcliff Lake Code in the Borough of Woodcliff Lake, New Jersey
Public Hearing of Ordinance 15-03	An Ordinance Adding a Requirement for Volunteer Coaches to Successfully Complete the Rutgers S.A.F.E.T.Y. Clinic to Satisfy the "Minimum Standards for Volunteer Coaches Safety Orientation and Training Skills Programs" Pursuant to N.J.A.C. 5:52
Public Hearing of Ordinance 15-04	An Ordinance Adding a Requirement for Criminal History Background Checks for Youth Program Employees and Volunteers

NEW BUSINESS

- Council to the Community, led by Council President Rendo
- Summer Camp Program to the Recreation Accident Policy, led by Administrator Alonso

OLD BUSINESS

- Park and Recreation Update, led by Councilwoman Chiavelli

PUBLIC COMMENT

(limited to 5 minutes per speaker)

CONSENT AGENDA

Resolution No. 15-85	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 15-86	Emergency Temporary Budget Appropriation
Resolution No. 15-87	A Resolution to Authorize the Accident and Sickness Policy Proposals for the Woodcliff Lake Fire Department and the Tri-Boro Volunteer Ambulance Corps Through VFIS, Inc.
Resolution No. 15-88	2014 Budget Reserves Transfer

Resolution No. 15-89	Resolution Requesting a Refund for Overpayment of Taxes
Resolution No. 15-90	Resolution Authorizing the Appointment of Borough Planner in the Borough of Woodcliff Lake
Resolution No. 15-91	Resolution Authorizing Thomas Lepore as Temporary Fire Inspector in the Borough of Woodcliff Lake
Resolution No. 15-92	Resolution Awarding the Used Cooking Oil Collection Contract to Grease Lightning in the Borough of Woodcliff Lake
Resolution No. 15-93	Resolution Approving of the Disposal of Certain Obsolete/Damaged Equipment in the Borough of Woodcliff Lake
Resolution No. 15-94	Resolution Approving Settlement of Retirement Health Benefits for Lieutenant Matthew Miller in the Borough of Woodcliff Lake
Resolution No. 15-95	Resolution Authorizing the Electronic Deposit Transmission Service with the Bank of New Jersey in the Borough of Woodcliff Lake

ADJOURNMENT

Pascack Valley Shared Court Committee

Jeffrey Goldsmith, Mayor, to the Pascack Valley Shared Court Committee, for a period of one year, ending December 31, 2015

Carlos Rendo, Council President, to the Pascack Valley Shared Court Committee, for a period of one year, ending December 31, 2015

Jeanine Chiavelli, Councilwoman, to the Pascack Valley Shared Court Committee, for a period of one year, ending December 31, 2015

Donna Alonso, Borough Administrator, to the Pascack Valley Shared Court Committee, for a period of one year, ending December 31, 2015

ORDINANCE NO. 15-06

AN ORDINANCE TO AMEND ARTICLE X OF CHAPTER 380 ENTITLED "AFFORDABLE HOUSING DEVELOPMENT FEES" OF THE BOROUGH OF WOODCLIFF LAKE CODE IN THE BOROUGH OF WOODCLIFF LAKE, STATE OF NEW JERSEY

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, the Borough of Woodcliff Lake Code Chapter 380 Article X (10) provides state mandated Affordable Housing development fees throughout the Borough; and

WHEREAS, to remain compliant with State Law pursuant to N.J.S.A. 40:48-2, 40:49-2, and N.J.S.A. 40A:14-118 it is necessary that the Borough of Woodcliff Lake amend Article 10, Sections 380-70 and 380-72 to update the ordinances pertaining to residential development fees, nonresidential development fees and eligible exaction; ineligible exaction and exemptions; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake are desirous to revise and update said ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake, Bergen County, New Jersey, as follows:

Section 1. Chapter 380 Article 10 subsection 70 (§ 380-70) is revised and shall read as:

§ 380-70 Residential development fees.

Within the R-30, R-22.5, R-15, R-8.15 and R-1511 Zoning Districts and for age-restricted multiunit housing within the ARHO Zoning District, developers shall pay a development fee of 1% of the equalized assessed value of any new one family residential dwelling, less the equalized assessed value of any dwelling being replaced, pursuant to § 380-73 of this article, provided that no increased density is permitted. Notwithstanding the foregoing, developers in the ARHO Zoning District shall also pay to the Borough of Woodcliff Lake an additional fee equal to the difference between 1% of the equalized assessed value paid to the Borough of Woodcliff Lake and the pro rata amount per home of the aggregate fee paid to the Borough of Montvale in conjunction with the development of the property in the Borough of Montvale located adjacent to the ARHO Zone in the Borough of Woodcliff Lake. The development fee and the increased fee, if any, for development in the ARHO Zone provided herein shall be paid in accordance with provisions of § 380-73 of this article.

Section 2. Chapter 380 Article 10 subsection 72 (§ 380-72) is revised and shall read as:

§ 380-72 Eligible exaction; ineligible exaction and exemptions.

- A. Developers of low- and moderate-income units shall be exempt from paying development fees.
- B. The Borough exempts the following types of development from the imposition of development fees:
 - (1) Development by the Borough or any of its instrumentalities.
 - (2) Development by charitable or nonprofit entities formed and legally established in accordance with the laws of the State of New Jersey.
 - (3) Development, in the form of any addition, to an existing residential dwelling.
- C. Within zones where inclusionary development is required, developers shall be exempt from paying a development fee.

Section 3. No New Rights/No Vacancies. Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

Section 4. Repealer. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

Section 5. Savings and Construction. This ordinance shall be construed consistent with the purpose stated in section 1 hereof. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Woodcliff Lake Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Woodcliff Lake Code.

Section 6. Effective Date. This ordinance shall take effect immediately upon approval and publication of notice of adoption as provided by law.

ORDINANCE 15-03

“AN ORDINANCE ADDING A REQUIREMENT FOR VOLUNTEER COACHES TO SUCCESSFULLY COMPLETE THE RUTGERS S.A.F.E.T.Y. CLINIC TO SATISFY THE "MINIMUM STANDARDS FOR VOLUNTEER COACHES SAFETY ORIENTATION AND TRAINING SKILLS PROGRAMS" PURSUANT TO N.J.A.C. 5:52”

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, the Borough Council of the Borough of Woodcliff Lake wishes to ensure that the Borough is providing the safest possible recreation programs for its youth; and

WHEREAS the Youth Sports Research Council is a division of the Department of Exercise Science and Sports Studies at Rutgers, The State University of New Jersey; and

WHEREAS, The Rutgers S.A.F.E.T.Y. Clinic (*Sports Awareness for Educating Today's Youth*™) is a program of the Youth Sports Research Council that meets the "Minimum Standards for Volunteer Coaches Safety Orientation and Training Skills Programs" (N.J.A.C. 5:52) and civil immunity protection to volunteer coaches under the "Little League Law" (2A:62A-6 et. seq.); and

WHEREAS, the Borough desires all volunteer coaches of any and all youth programs funded or supported by the Borough to successfully complete the Rutgers S.A.F.E.T.Y. Clinic as a condition prior to representing the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Woodcliff Lake, County of Bergen, as follows:

Section 1: A Chapter shall be added with appropriate numbering and location to Revised General Ordinances of the Borough of Woodcliff Lake as follows:

Title: MINIMUM STANDARDS FOR VOLUNTEER COACHES SAFETY ORIENTATION AND TRAINING SKILLS PROGRAMS.

- A. The Rutgers S.A.F.E.T.Y. Clinic (*Sports Awareness for Educating Today's Youth*™) , is a program run by the Youth Sports Research Council and is a division of the Department of Exercise Science and Sports Studies at Rutgers, The State University of New Jersey. Said program meets the "Minimum Standards for Volunteer Coaches Safety Orientation and Training Skills Programs" pursuant to N.J.A.C. 5:52 and provides partial civil immunity protection to volunteer coaches under the "Little League Law" (2A:62A-6 et. seq.).

- B. Any Borough of Woodcliff Lake youth-serving organization, as defined by state law, *N.J.S.A. 15A:3A-1*, shall require all volunteer coaches to successfully complete the Rutgers S.A.F.E.T.Y. Clinic yearly prior to representing the Borough.

Section 2: Effective Date

This Ordinance shall take effect upon passage and publication according to law.

ORDINANCE NO. 15-04

“AN ORDINANCE ADDING A REQUIREMENT FOR CRIMINAL HISTORY BACKGROUND CHECKS FOR YOUTH PROGRAM EMPLOYEES & VOLUNTEERS”

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

WHEREAS, the Borough Council of the Borough of Woodcliff Lake wishes to ensure that the Borough is providing the safest possible recreation programs for its youth; and

WHEREAS, *N.J.S.A. 15A:3A-1* permits non-profit youth-serving organizations to request the State Police to perform a criminal background check on current and prospective employees or volunteers (age 18 or over in a supervisory capacity not to include referees), in order to check the criminal histories of those employees or volunteers who have direct contact with minors, in order to eliminate those with convictions for certain crimes and disqualify prospective employees and volunteers who have been convicted of certain offenses; and

WHEREAS, the Borough would like all youth programs funded or supported by the Borough, in whole or in part be required to perform criminal background checks as a condition of representing the Borough.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Woodcliff Lake, County of Bergen, as follows:

Section 1: A Chapter shall be added with appropriate numbering and location to Revised General Ordinances of the Borough of Woodcliff Lake as follows:

Title: CRIMINAL HISTORY BACKGROUND CHECKS OF EMPLOYEES AND VOLUNTEERS INVOLVED IN YOUTH PROGRAMS.

A. Background checks required.

1. Any Borough of Woodcliff Lake youth-serving organization, as defined by state law, *N.J.S.A. 15A:3A-1*, shall require all employees and volunteers of that organization who have regular, unsupervised contact with minors to obtain a criminal history background check.
2. The costs associated with conducting the background check shall be in accordance with fees established by the State Bureau of Identification and the Division of State Police and in accordance with *N.J.S.A. 15A:3A-2(d)* for employees and volunteers.
3. The Borough shall bear the cost of background checks for Borough employees only.

4. Youth organizations may at their own discretion pay the costs associated with conducting the background check for volunteers. However, if the youth organization does not choose to bear said costs; volunteers themselves must bear the costs associated with conducting the background check.
5. No employee or volunteer may commence work without having first undertaken and been cleared by a criminal history background check.

B. Conditions under which a person shall be disqualified from service.

1. A person shall be disqualified from serving as an employee or volunteer of a non-profit youth serving organization if that person's criminal history background check reveals a record of conviction of any of the following crimes and offenses:
 - a. In New Jersey, any crime or disorderly persons offense:
 - i. Involving danger to the person, meaning those crimes and disorderly persons offenses as set forth in N.J.S.A. 2C:11-1, et seq., such as criminal homicide; N.J.S.A. 2C:12-1, et seq., such as assault, reckless endangerment, threats, stalking; N.J.S.A. 2C:13-1, et seq., such as kidnapping; N.J.S.A. 2C:14-1, et seq., such as sexual assault; or, N.J.S.A. 2C:15-1, et seq., such as robbery
 - ii. Against the family, children or incompetents, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:24-1, et seq., such as endangering the welfare of a child
 - iii. Involving theft as set forth in Chapter 20 of Title 2C of the New Jersey Statutes
 - iv. Involving any controlled dangerous substance or controlled substance analog as set forth in Chapter 35 of Title 2C of the New Jersey Statutes except paragraph (4) of subsection (a) of N.J.S.A. 2C:35-10 (minimal amounts of marijuana or hashish)
2. In any other State or jurisdiction, conduct which, if committed in New Jersey, would constitute any of the crimes or disorderly persons offenses described in this section.

C. Submission, exchange of background information.

1. Each employee or volunteer shall submit his or her application and consent for a criminal history background check to the Borough Recreation Director. The Borough Recreation Director shall coordinate the background checks with the Chief of the Woodcliff Lake Police Department or his/her designee and/or the New Jersey State Police, in accordance with the requirements of *N.J.S.A. 15A:3A-1 et seq.*

Once an accurately completed application and consent for a criminal background check is received by the Borough Recreation Director, the employee or volunteer will be given the necessary documents to get their fingerprints taken by an authorized State agency. Employee or volunteer is responsible for making and keeping the necessary appointment for fingerprints to be taken.

The State Police Bureau of Identification shall inform the Chief of the Woodcliff Lake Police or his/her designee within the Police Department whether the employee or volunteer's criminal history record background check reveals a conviction of a disqualifying crime or offense specified in 9-21(b) of this ordinance.

2. If the background check disqualifies the individual from employment or volunteering, he or she shall be so notified by the Chief of the Woodcliff Lake Police or his/her designee within the Police Department—The details in the background check that result in a negative determination by the State Police are only available to the employee or volunteer upon making a formal request to the State Police Bureau of Identification. It will then be up to the individual to obtain a copy of this record and provide it to the Borough Recreation Director for appeal consideration.
3. Successful background checks shall be reported to the appropriate organization Chairperson, who shall maintain a list of all individuals who are qualified to serve as employees or volunteers with non-profit youth serving organizations by virtue of their having successfully completed the background check.
4. A successful background check remains valid for three years.
5. Access to criminal history record information shall be limited in accordance with law, including *N.J.S.A. 15A:3A-1 et seq.* and *N.J.A.C. 13:59-1.1 et seq.*

D. Appeal procedure.

1. Any person whose criminal history background check disqualifies that person from employment or from volunteering, may appeal his or her disqualification.
2.
 - a. A person may challenge the accuracy of the criminal history record;
 - b. A person may claim to be rehabilitated;
 - c. No person may appeal a disqualification on the grounds of rehabilitation, if the person has been rejected because that person has been convicted, adjudicated delinquent or acquitted by reason of insanity of aggravated sexual assault; sexual assault; aggravated criminal sexual contact; kidnapping pursuant to paragraph (2) of subsection c. of *N.J.S.A. 2C:13-1*; endangering the welfare of a child by engaging in sexual conduct which would impair or debauch the morals of the child pursuant to subsection a. of *N.J.S.A. 2C:24-4*; endangering the welfare of a child pursuant to paragraph (4) of subsection b. of *N.J.S.A. 2C:24-4*; luring or enticing pursuant to section 1 of P.L.1993, c.291 (*N.J.S.A. 2C:13-6*); criminal sexual contact pursuant to *N.J.S.A. 2C:14-3b*. if the victim is a minor; kidnapping pursuant to *N.J.S.A. 2C:13-2*, or false imprisonment pursuant to *N.J.S.A. 2C:13-3* if the victim is a minor and the offender is not the parent of the victim; knowingly promoting prostitution of a child pursuant to paragraph (3) or paragraph (4) of subsection b. of *N.J.S.A. 2C:34-1*; or an attempt to commit any of these enumerated offenses.
3. A challenge to the accuracy of the report shall be filed with the Woodcliff Lake Borough Chief of Police, who shall coordinate the challenge with the New Jersey State Police.
4. An appeal based on rehabilitation shall be made to an Appeals Council, which shall consist of the Woodcliff Lake Recreation Director, the Woodcliff Lake Borough Chief of Police or the Chief's designee, the Borough Attorney and the Woodcliff Lake Borough Recreation Director. Any such appeal must be submitted to the Woodcliff Lake Police Chief and Borough Recreation Director within thirty (30) days of receipt of the notice of disqualification.
5. In determining whether a person has affirmatively demonstrated rehabilitation for an offense identified in the background check report, the Appeals Council shall consider the following factors:

- a. The nature and responsibility of the position which the convicted person would hold or has held, as the case may be
 - b. The nature and seriousness of the offense
 - c. The circumstances under which the offense occurred
 - d. The date of the offense
 - e. The age of the person when the offense was committed
 - f. Whether the offense was an isolated or repeated incident
 - g. Any social conditions which may have contributed to the offense
 - h. Any other evidence of rehabilitation, including good conduct in prison or the community, counseling or psychiatric treatment received, acquisition of additional academic or vocational schooling, successful participation in correctional work-release programs, or the recommendation of those who have had the person under their supervision.
6. If the Appeals Council determines that the disqualified person has been successfully rehabilitated, it shall enter that person's name on the list of qualified employees and volunteers maintained by the responsible appropriate organization or committee.
7. Review proceedings of an appeal to the Appeals Council shall be closed to the general public.
8. A determination from the Appeals Council shall be rendered no later than 10 days of the date of review of the appeal.
9. The Woodcliff Lake Police Chief and other police personnel and/or the Appeal Council shall limit their use of the criminal history background check information obtained as a result of the requested search to the making of the determination pursuant to the within chapter.
10. Following the appeal process, the subject records shall be returned to the Woodcliff Lake Police Department, where they shall be sealed, dated, and destroyed one year after sealing, unless the Woodcliff Lake Police Department is advised of judicial action involving the information and/or determinations made under this chapter. If no appeal follows the initial disqualification determination, then the records shall remain with the Woodcliff Lake Police Department, where they shall be sealed, dated, and destroyed one year after sealing, unless the Woodcliff Lake Police Department is advised of judicial action involving the information and/or determinations made under this chapter.

11. Unless otherwise provided by law, use of criminal history record information solely to the authorized person for which it was obtained and criminal history record information furnished shall not be disseminated to persons or organizations not authorized to receive the records for authorized purposes. Use of this record shall be limited solely to the authorized purpose for which it was given and it shall not be disseminated to any unauthorized persons. Any person violating Federal or State Regulations governing access to criminal history record information may be subjected to criminal and/or civil penalties. The records shall be exempt from public disclosure under Common Law or *N.J.S.A 47:1A-1 et seq.*

E. Penalty.

Failure to comply with this Ordinance may result in the Borough withholding funding for the non-profit youth-serving organization, prohibiting the use of facilities, or withholding funding for facility maintenance.

F. Severability.

In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Section 2: Effective Date

This Ordinance shall take effect upon passage and publication according to law.

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**March 16, 2015
Resolution No. 15-85**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 3/15/2015 - \$178,521.22

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 233,065.88
Escrow:	\$ 1,524.00
Animal Control:	\$ 601.20

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

Emergency Temporary Budget Appropriation

**Resolution No. 15-86
March 16, 2015**

WHEREAS, an emergent condition has arisen with respect to various Appropriations listed below and no adequate provision has been made in the 2015 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, said total emergency temporary resolutions adopted in the year 2015 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$675,000.00.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

Administration – Salaries and Wages	\$ 12,000.00
Municipal Clerk – Salaries and Wages	10,000.00
Financial Administration – Salaries and Wages	15,000.00
Financial Administration – Other Expenses	7,000.00
Revenue Administration – Salaries and Wages	5,000.00
Legal – Other Expenses	25,000.00
Engineering – Other Expenses	10,000.00
Group Health Insurance	75,000.00
Fire Prevention – Salaries and Wages	5,000.00
Department of Public Works – Salaries and Wages	50,000.00
Buildings and Grounds – Other Expenses	20,000.00
Public Employees Retirement System	51,797.00
Police and Firemen’s Retirement System	380,754.00
Social Security	8,449.00
Total	\$ 675,000.00

2. That said emergency temporary appropriations will be provided for in the 2015 budget under the various titles listed above.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

**A RESOLUTION TO AUTHORIZE THE ACCIDENT AND SICKNESS POLICY PROPOSALS
FOR THE WOODCLIFF LAKE FIRE DEPARTMENT AND THE TRI-BORO VOLUNTEER AMBULANCE CORPS
THROUGH VFIS, INC.**

RESOLUTION NO. 15-87

MARCH 16, 2015

WHEREAS, the Borough of Woodcliff Lake, hereinafter referred to as, the Borough, provides through one existing policy, Accident & Sickness coverage to all eligible emergency services volunteers serving on the Woodcliff Lake Fire Department, including the Woodcliff Lake Office of Emergency Management (OEM) and the Tri-Boro Volunteer Ambulance Corps; and

WHEREAS, in an effort to provide full transparency and accountability, the Borough Administrator has determined that coverage should be provided to each respective organization through separate policies, given the Boroughs of Park Ridge and Montvale provide proportionate funding toward the coverage maintained for the Tri-Boro Volunteer Ambulance Corps; and

WHEREAS, the Borough's Risk Management Consultant, has secured proposals through VFIS that provides the same level of coverage as the existing policy but with each organization listed on their own policy.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, hereby accepts the proposals obtained by the Risk Management Consultant and supports equal coverage provided through two separate policies; given the Borough receives proportionate reimbursement from the Boroughs of Park Ridge and Montvale; for the cost of the Accident & Sickness policy for the Tri-Boro Volunteer Ambulance Corps; and

BE IT FURTHER RESOLVED, the Mayor and/or Administrator are hereby authorized to execute the necessary documents to effectuate this change as soon as reasonably practical after the passage of this Resolution; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, Inc., 429 Hackensack Street, P.O. Box 818, Carlstadt, NJ, Risk Management Consultant to the Borough, the Borough Chief Finance Officer and Municipal Auditor.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

2014 Budget Reserves Transfers

**Resolution No. 15-88
March 16, 2015**

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>FROM</u>	<u>TO</u>
Gasoline	4-01-31-460-020	3,000.00	
Engineering - Other Expenses	4-01-201-165-020		2,000.00
Vehicle Maintenance - Other Expenses	4-01-26-315-020		500.00
Electricity	4-01-31-430-020		500.00
TOTAL		3,000.00	3,000.00

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES

Resolution No. 15-89

March 16, 2015

WHEREAS, the property tax on the following parcel were overpaid by property owners;
and

WHEREAS, this has resulted in the overpayment of property tax on this parcel by
\$1,859.97; and

WHEREAS, the owners of the property listed have requested a refund of overpayment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of
Woodcliff Lake, that the CFO be authorized to refund the overpayment of \$1,859.97 to the
owner listed below:

B/L	OWNER	AMT.	REASON
104/3	PULZELLO	1,859.97	OVERPAYMENT

PAYMENT MAILED TO:

PULZELLO, WILLIAM & GINA
4 ANDREA COURT
Woodcliff Lake, NJ 07677

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the
State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original
resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH PLANNER
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION No. 15-90
March 16, 2015**

WHEREAS, there exists a need for the appointment of an Borough Planner for the Borough of Woodcliff Lake for the year 2015; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that of the firm of Phillips, Grygiel LLC is hereby appointed as Borough Planner for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2015 and extends until December 31, 2015.

BE IT FURTHER RESOLVED that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION APPOINTING THOMAS LEPORE
AS TEMPORARY FIRE INSPECTOR IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 15-91

March 16, 2015

WHEREAS, the Borough of Woodcliff Lake has determined the need to hire a Temporary Fire Inspector; and

WHEREAS, the Borough of Woodcliff Lake has identified a candidate for offer of position, Thomas Lepore; and

WHEREAS, the Borough of Woodcliff Lake has determined that Thomas Lepore possesses the necessary skills and experience to hold the position of Temporary Fire Inspector.

NOW THEREFORE, BE IT RESOLVED, that Thomas Lepore is hired as the Temporary Fire Inspector for the Borough at the rate of \$24.22 per hour, 6 hours per week.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

DEBORAH DAKIN
ACTING BOROUGH CLERK

**RESOLUTION AWARDING THE USED COOKING OIL COLLECTION CONTRACT TO GREASE LIGHTNING
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 15-92
March 16, 2015**

WHEREAS, the Borough of Woodcliff Lake has identified the benefits of offering to purchase residential cooking oil collected in the Borough; and

WHEREAS, the Borough of Woodcliff Recycling Coordinator has identified the corporation of Grease Lightning with a business address at 497 West John Street, Hicksville, New York as having the expertise, equipment and experience necessary to perform this service for the Borough ; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold to be done without competitive bids and provides that the contract itself must be available for public inspection.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the execution of the contract between the Borough and Grease Lightning for the sale and collection of residential cooking oil collected in the Borough of Woodcliff Lake.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION APPROVING OF THE DISPOSAL OF CERTAIN OBSOLETE/DAMAGED TECHNICAL
EQUIPMENT IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-93

March 16, 2015

WHEREAS, from time to time the Borough of Woodcliff Lake has determined the need to dispose of certain obsolete or broken technical equipment that is no longer in use by the Borough; and

WHEREAS, the Borough of Woodcliff Lake has identified certain equipment and has composed a list of same and attached said list to this resolution as schedule "A"; and

WHEREAS, the Borough of Woodcliff Lake has determined that such equipment is no longer needed, in use and/or usable by the Borough.

NOW, THEREFORE BE IT RESOLVED, that the technical equipment identified and delineated on Schedule "A" attached hereto are to be disposed of in a manner compliant with local, County and State policy and law.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

Tech in Basement

Computer name is based off the WoodCliff Lake sticker that is on each machine.

<u>Name</u>	<u>Make</u>	<u>Model Number</u>	<u>Serial Number</u>
PC-634	Lenovo	7515-J8U	R8NB570
PC-846	Dell	DHM	JY23211
PC-1091	Dell	DHM	77V5V11
Server-842	Dell	SCL	JV2PS01
PC-616	Lenovo	9265-KRU	LKNRRM8
PC-773	Dell	DHM	9GCZ111
PC-Poweredge2200	Dell	SMS	BK0D7
PC-636	Lenovo	8700-42U	LKHMR02
PC-600	Lenovo	8700-42U	LKGNAA9
PC-612	Lenovo	9265-03U	LKCZAFT
PC-Pionex	Pionex Elite	ESQFTNG5200BTU	7001453522
PC-746	Dell	DHM	50NY111
PC-622	Lenovo	8700-42U	LKBNBC7
PC-894	Dell	DHM	8D10211
PC-808	Dell	DHM	40NY111
PC-819	Dell	DHM	F620211
PC-840	Dell	DHM	FY20211
PC-784	Dell	DHM	C1N0211
PC-597	Dell	DHM	8520211
NB-615	Dell	PPL	66902

Printers and other Tech.

<u>Name</u>	<u>Make</u>	<u>Model #</u>	<u>Serial #</u>
19" Monitor	ACER	AL1917	
22" Monitor	ACER	V223W	
HP Laserjet4100	HP	C8049A	USBN500460
Truper 3600	Truper		85183MA1209
Ricoh Aficio SPC210	Ricoh		737890079

March 13, 2015

Hello Donna,

RE: Fire Prevention Used Computers

Here is the list of computers and related equipment that was replaced and is no longer in use.

Computer Tower # 686 w/keyboard and mouse.

Computer Tower #687 w/keyboard, mouse, and screen #1045

Computer Tower #688

They are available for pick-up in the Fire Prevention office

Thank You,

Paul Bechtel F.O.

**RESOLUTION APPROVING SETTLEMENT OF RETIREMENT HEALTH BENEFITS FOR
LIEUTENANT MATTHEW MILLER IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-94

March 16, 2015

WHEREAS, Borough of Woodcliff Lake Police Department Lieutenant Matthew Miller (ret.) sought legal action against the Borough concerning the health benefits portion of his retirement benefits ; and

WHEREAS, after review of the law and precedence in such matters, special labor council for the Borough has recommended settling the matter by extending Lt. Miller's retirement health benefits to cover himself and his family pursuant to the terms of the PBA contract in effect from January 1, 2010 to December 31, 2013; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake has reviewed such settlement and found same in the best interest of the Borough; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake declare that such settlement is limited to the particular facts and circumstances surrounding the instant matter and further declares that same does not create a precedence or practice among the parties.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake approves of and agrees to extend to Lt. Matthew Miller's health insurance benefits to cover himself and his family pursuant to the terms of the PBA contract in effect from January 1, 2010 to December 31, 2013.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE ELECTRONIC DEPOSIT TRANSMISSION SERVICE WITH THE BANK OF
NEW JERSEY IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-95

March 16, 2015

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake has identified the benefits of utilizing the electronic deposit service offered by its bank, the Bank of New Jersey; and

WHEREAS, a contract for this service has been prepared and attached hereto as "Exhibit A".

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the execution of the contract and any other documentation related between the Borough and the Bank of New Jersey for the installation and use of a electronic deposit service for the Borough of Woodcliff Lake.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 16, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**