



**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL MINUTES  
August 1, 2016  
8:00 PM**

**CALL TO ORDER**

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

**ROLL CALL**

Mayor Carlos Rendo asked for a roll call. Council members Belgiovine, Chiavelli, Gadaleta, Hayes, Herrington and Panso were present. Borough Attorney Brian Eyerman was present, as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin.

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Motion to approve the Minutes of July 11, 2016 (Closed) was made by Councilwoman Hayes, seconded by Councilman Panso and approved by Councilwoman Chiavelli, Councilwoman Gadaleta, Councilwoman Hayes, Councilwoman Herrington and Councilman Panso. Council President Belgiovine abstained.

Motion to approve the Minutes of July 11, 2016 (Open) was made by Councilwoman Chiavelli, seconded by Councilwoman Herrington and approved by Councilwoman Chiavelli, Councilwoman Gadaleta, Councilwoman Hayes, Councilwoman Herrington and Councilman Panso. Council President Belgiovine abstained.

**APPOINTMENT TO ACCESS FOR ALL COMMITTEE**

- Appointment of Cheryl Dispoto to the Access for All Committee for a term expiring on December 31, 2016

- Appointment of Stacy Mandel to the Access for All Committee for a term expiring on December 31, 2016

#### **APPOINTMENT TO SHADE TREE COMMITTEE**

- Appointment of Andy Lukac to the Shade Tree Committee for a term expiring on December 31, 2016
- Appointment of Dr. Ira Zucker to the Shade Tree Committee for a term expiring on December 31, 2016

#### **MAYOR'S COMMENTS**

Mayor Rendo stated that he received 2 complaints from residents regarding air traffic. The FAA was supposed to redirect the air traffic over Route 17 but it doesn't seem that is happening. It seems that we have an increase in air traffic. Mayor Rendo has been working with the Pascack Mayors Association and in particular Mayor Frank from Hillsdale who has contact the FAA. Mayor Rendo is looking to have a meeting with the Pascack Mayors. They will write a letter to the FAA and hopefully bring them in to discuss the flight patterns. Mayor Rendo stated that New Jersey is under a drought watch. The State of New Jersey has issued some volunteer regulations that are posted on our website.

#### **ADMINISTRATOR'S REPORT**

Administrator Padilla stated that there are some resolutions on the Agenda for a couple of personnel changes and we can discuss them when the time comes up later on if anyone has any questions on it.

Administrator Padilla stated that he double checked with Park Ridge Water regarding the drought watch to see if they were going to institute any additional restrictions and they said they were not going to at this time and that they were going to monitor the situation.

Mr. Padilla stated that he does not have any additional information regarding the test well on Holly Court.

Mr. Padilla stated that he reached out to Mayor and Council earlier today to see if we could have a special meeting at the end of August to introduce our Bond Ordinance and have the second reading in September. Additionally, we will be working with our contractor to make sure that the roads around the school are done when school is not in session.

#### **ENGINEER'S REPORT**

(Please see attached report)

## **NEW BUSINESS**

- Access for All Committee Update, led by Councilwoman Angela Hayes

Councilwoman Hayes stated that Bergen County has passed a Freeholder Resolution in support of towns creating such a Committee and the State Assembly now has a joint resolution to encourage and bring this effort state-wide. A total of about 25 towns across Bergen County that have adopted a Resolution regarding this Committee. The Access for All Committee will be providing local support and input on challenges the Borough is faced with concerning accessibility. The mission is to foster equal access to community life for people with disabilities. This is not only for people with a physical disability. It could also include the elderly and children with autism. The Committee will also serve as a resource to the community on issues related to disabilities. Councilwoman Hayes met with Freeholder DiNicola and her team to get a better understanding of the purpose, goals and responsibilities and members. Mrs. Hayes also met with the Mayor of Fair Lawn. Fair Lawn was one of the first towns to enroll in the Access for All and they have a fantastic program. Every town has its own needs and you can vamp the program around what is best for your town. The Committee will consist of Councilwoman Hayes as Council Liaison, Ms. Cheryl Dispoto, Ms. Stacy Mandel and Lt. James Uhl representing the Police Department. Ms. Hayes plans on having their first meeting in September.

Councilwoman Gadaleta stated that she mentioned something at another meeting that the High School has a program called Camp Raspberry and her daughter is a volunteer for it. Students from various communities volunteer their time with children with disabilities. They socialize, play games, watch movies and talk with them.

- Westervelt-Lydecker House Restoration Committee Update, led by Councilwoman Angela Hayes

Councilwoman Hayes stated that she met with the Grant Writers along with Councilwoman Chiavelli and Elizabeth Calderone regarding the grant that we have for the Westervelt-Lydecker House. They thoroughly went through the back-up for the proposal that was put together from the historical architect for the grant. They discussed different uses for the house and they are very excited to get this space utilized for Woodcliff Lake.

- Shade Tree Committee Update, led by Councilwoman Angela Hayes

Councilwoman Hayes stated the Shade Tree Committee has been working really hard on a new Ordinance that she wanted to touch base on because it was going to be introduced tonight. Ms. Hayes believes that the new language establishes a closer working relationship between the Building Department, Planning Board and Shade Tree Committee. Councilwoman Hayes also believes that the new Ordinance will be a little more flexible for residents.

Councilwoman Herrington stated that we recently had a tree survey that was done for Woodcliff Lake. By having this Ordinance in play and asking our residents to get permits will help us maintain a full understanding of every tree that we have.

- Self-Defense Course, led by Councilwoman Jacqueline Gadaleta

Councilwoman Gadaleta stated that the Woodcliff Lake Police Department will hold a free self-defense course for anyone in town on Friday, August 26, 2016 at 6:30 PM at the Tice Center. Please respond to Nancy Flowers at 201-391-4977, ext. 234 if you are interested in attending.

### **ORDINANCES**

Public Hearing Ordinance 16-12

“An Ordinance Adding Chapter 41 to the Borough Code Governing Pet Shops and the Sale of Animals”

MOTION to open to the public was made by Council President Belgiovine, seconded by Councilwoman Gadaleta and unanimously approved.

MOTION to close to the public was made by Council President Belgiovine, seconded by Councilwoman Gadaleta and unanimously approved.

### **ROLL CALL:**

Introduction: Mrs. Gadaleta

Second: Mr. Belgiovine

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso

Nays: None

Abstain: None

Absent: None

Introduction Ordinance 16-13

Revising Various Codes to the code of the Borough of Woodcliff Lake Relating to the Shade Tree Committee and to Shade Trees within the Borough

MOTION to introduce Ordinance 16-13 was made by Councilwoman Angela Hayes and seconded by Council President Corrado Belgiovine.

### **PUBLIC COMMENT**

Mayor Rendo stated that our By-Laws were passed at the last meeting. Everyone gets one chance to speak, the time limit is 5 minutes and you can speak about any topic. The Borough Attorney will keep the time. Mayor Rendo asked everyone to speak into the microphone and state your name and city. Council Gadaleta asked Mayor Rendo to clarify that when everyone is done speaking if you already spoke you do not get another chance to speak. Mayor Rendo responded that Councilwoman Gadaleta was correct.

Motion to open to the public was made by Council President Corrado, seconded by Councilwoman Herrington and unanimously approved.

Jeffrey Goldsmith, Woodcliff Lake, asked the status of the housing for our veterans, equitable high school funding formula, update on possible contract with Galaxy Gardens, and BMW settlement. Mr. Goldsmith stated that there are a lot of important issues facing this municipality and questioned by why Resolution No. 16-217 was on the Consent Agenda. Mr. Goldsmith stated that since he was mayor what drastically changed that there is a need for a full-time Park and Recreation Director and questioned the changes in the ranges on the Salary Ordinance. Mr. Goldsmith read a document and stated that we were putting someone in the position of full-time and its political patronage at its worst and a disservice to the residents and tax payers of the Borough.

Mayor Rendo replied that Mr. Goldsmith should know about Chief Jannicelli's contract since it is still in negotiations and whatever is in negotiations is done in closed session. BMW is a litigation matter and that is in closed session. The school funding formula is in litigation so it cannot be discussed in open session. Mayor Rendo stated that something did change. When Stacy Mandel told the Mayor that she was so happy that the Park and Recreation department now has something for the disable children. Mayor Rendo also stated that in one week alone we had 33 full-time campers. That is what has changed. Mayor Rendo stated that we need to reward excellence. We need to award people that do their job and do it well. We are not going to take the position of the last administration by putting something on the Agenda in December after the election and then pushing it through like we did with the contract of Captain Caron.

Mayor Rendo read several e-mails that were sent to the Borough complimenting the Park and Recreation department. Mayor Rendo stated that Ms. Calderone is bringing in revenue to our community. Mayor Rendo stated that he checked with Hillsdale and Westwood. Hillsdale has a full-time Park and Recreation Director and pays \$75,600. Westwood has a full-time Park and Recreation Director and pays \$80,600. Our Parks and Recreation Director works 50 hours per week on a part-time basis and the Borough Administrator could attest to it. Each and every employee will be evaluated to see what kind of work they are doing. Mayor Rendo stated that Ms. Calderone deserves the raise and we need to bring up the salary.

Councilwoman Chiavelli stated to Mr. Goldsmith that she cannot understand how he said he did not see this coming because for the past year and a half she did a Park and Recreation update practically at every meeting stating all the accomplishments that our new administration has done and that she has been working around the clock since day one. In 2014 the camp revenue was \$25,525. Last year it was raised to \$36,060 which was a 41.2% increase. This year camp revenue, to date, is approximately \$76,000 which is 197% increase since 2014. Last year we increased the gate attendant receipts by 33% by increasing gate security. Ms. Chiavelli questioned Mr. Goldsmith as to why they were paying \$57,500 for a part-time job when they already had a full-time job. They clearly couldn't dedicate the right efforts to doing a good job. Ms. Chiavelli told Mr. Goldsmith that he gave false information back in December when you stated to the Council that Park and Rec was starved under your administration and that they did

not receive money to do any improvements. That was not true. The budget did go up each year and \$38,500 on that budget was underspent by the former director. There are now special events being held with hundreds of kids attending.

Council President Belgiovine stated that the direction that this Council wishes to take is community outreach to the children and increase the Parks and Recreation Department. With that comes additional duties. Our Parks and Recreation Department has grown tremendously and we are going to take it in that direction going forward. It is one of the reason that people look to come to this municipality. It is going to help this town's value overall and going to improve the better quality of life for everyone in the community.

Administrator Padilla stated that this came on his recommendation. He did send a memo to the Mayor and Council indicating what he has seen over the last year that he has been here and the amount of time and effort that our Director puts in. Mr. Padilla stated that he does not like the way this is going about one director against another director. This is about position. Administrator Padilla stated to Mr. Goldsmith that he takes objection that this was done in secretive. This is being done at a public meeting and being voted on in public and he is disappointed that it has taken that route.

Council President Belgiovine stated that you cannot compare positions such as department head position to a staff position and there is no comparison. A lot of our department heads are on call 24 hours a day and have a lot more responsibility than a staff person. He does not think it is fair or appropriate to compare salaries or positions from one to another.

Councilwoman Chiavelli stated that she made copies of the Park and Recreation Director's job description which is very detailed so it is clear that they are not hiding anything.

Nancy Flower, Woodcliff Lake resident and employee, stated that she wondered if the Council thought how this resolution has affected all the other employees here because the salary that Elizabeth Calderone is making is a salary that other employees have worked almost 30 years to get to. She started at a salary that some employees are working full time to get that and it is affecting every single one of us to have her promoted to this salary.

Councilwoman Gadaleta stated that she has been a member of this town for almost 24 years. One of the reasons she moved into Woodcliff Lake was the beauty of the town and the pool (back then it was a lake). Our former director did take the initiative to help create the pool that we currently have. He also helped create the tennis courts. He also instituted the lighting of the Menorah and the Christmas tree. He also brought in BMW our corporate sponsor to have a party and create funding for us. Basically, you could criticize him all you want but his man over 15-17 years brought our status for Park and Recreation up to an 8. Elizabeth has now taken it to a 10. By any rights someone who steps into a position at the salary that it took someone else 15 years to attain, better be doing a good job and she is. But we gave her the benefit of the doubt without any prior experience and she took the ball and ran with it. Ms. Gadaleta stated that this is not personal for her. This is a financial matter. Ms. Gadaleta asked what the unmet needs in the

Community are that would constitute a salary increase of close to \$40,000 or 60%. What are the fringe costs associated to this salary increase? Council President Belgiovine replied approximately 30%. Mrs. Gadaleta stated that she called Mr. Laufeld and he said anywhere from 40-45%. Once we are done with this new position we are looking at about \$105,000-\$110,000 for a full-time Park and Recreation Director. Councilwoman Gadaleta stated that she called up Paramus. Paramus has 28,000 people. Woodcliff Lake has 6,000 people. Paramus has multiple parks and sports complexes. We have one park. They pay their full-time Park and Recreation Director, who has been there many years and is charge of the Sports Associations in town, \$75,000. Councilwoman Gadaleta had a suggestion to hire a part-time assistant. Pay somebody else in the town that is looking or needing that money and save on benefits. Ms. Gadaleta stated that she could not justify \$110,000 and that is what it comes to.

Kelly Kosoff, Woodcliff Lake, stated that her background was in professional salary administration – human resources management with 15 years' experience. Ms. Kosoff stated that something that hasn't been touched on is the cost of turnover. Ms. Kosoff stated that she just recently found out it was a part-time position, she really thought she worked full-time with the amount of hours that she puts in. There is no time that Elizabeth seems inaccessible at all. Ms. Kosoff also stated that positions in other towns open from time to time and we wouldn't want to lose her. Ms. Kosoff feels that we are getting a bargain with Elizabeth and from when she moved in its like night and day up at the pool.

Councilwoman Herrington stated that she looked online at Ridgewood, and Paramus and they were making somewhere around \$100,000 with a team of 3 people below them. Ms. Herrington stated that if you are looking at Hillsdale, Westwood, Ridgewood and Paramus as a benchmark, this salary is not out of the average. Ms. Herrington stated that she is of the opinion that if you give somebody a job and they have the option to turn that job into something bigger and better and helping the town in return, great people are hard to find, it is hard to find good employees that want to work and want to work hard and you can have that, she thinks that it is fantastic.

Councilwoman Hayes stated that she has a message Kristin Giblin who is on vacation. Ms. Giblin stated that she was shocked to find out that Elizabeth was not full-time and how could she be doing the job that she is doing on a part-time basis. Ms. Hayes stated that she has seen Mr. Esposito a few times this summer with the swim team and she does not know if anyone has been at the Mahwah pool lately, because that is where he is right now, but you might want to go take a look at that pool.

Josephine Higgins, Woodcliff Lake, asked if she could transfer her time to Mr. Goldsmith. Ms. Higgins stated that she gets to the meetings early to read everything ahead of time, but how could she look at Resolutions that do not have a salary in them. Ms. Higgins stated to Councilwoman Chiavelli that she should have put Elizabeth's job description out earlier in the meeting so everyone would know why her salary was going up. Ms. Higgins stated that she hopes that this salary does not cause any hard feelings with the other employees at the Borough.

John Chiavelli, Woodcliff Lake, stated that he really has to laugh when he hears the term political patronage because it is a known fact that Elizabeth Calderone is so respected around town that the Democrats had asked her to run a few years back. When people hear the name Elizabeth Calderone they do not think Democrat or Republican.

Councilwoman Panso stated that the police should be called to get them here to restore order in this meeting hall. This is a public meeting and people are supposed to be safe and secure in their environment.

Mayor Rendo asked Mr. Goldsmith to please stop.

Mr. Chiavelli stated that he had worked at the town camp and the DPW, and from an inside out perspective he has seen what goes on. There have been drastic improvements with the Parks and Recreation department and every resident of this town that has eyes and ears could see drastic improvements. The camp has been transformed into the state of the art camp.

Barbara Cent, Woodcliff Lake, stated that they are not interested in the pool but would like to know what is happening with the tennis courts and the senior citizens. Councilwoman Chiavelli replied that there are senior aerobics at the pool. The senior citizens organization in town is a great organization that has lunches at the pool and at the park and recreation fields. Councilwoman Herrington stated that this is another reason to make this position full time so that Elizabeth has time to look into these things. A newsletter went out from Parks and Recreation asking for feedback regarding the pool and tennis players. Woodcliff Lake just doesn't seem to attract many tennis players in town. Our membership is maybe 70 people and we have 6 courts. Bill Howley, a Woodcliff Lake resident, runs the tennis camps and tennis clinics. Councilman Panso stated that we just don't get enough interest to schedule tournaments. We will look at the tennis program in the fall and see if we could make improvements to the courts and maybe repurposing some of the courts. Councilwoman Chiavelli stated that she is a liaison for the Senior Citizen Committee and Elizabeth Calderone comes to many of the senior events. We do keep an open dialogue with the Committee and Marilyn Clark does go to Elizabeth with different ideas. If anyone has ideas, the door is always open.

Cheryl Dispoto, Woodcliff Lake, stated that she wanted to make a suggestion to the Council. It would be helpful for the residents if they could see the different salaries that other Parks and Recreation Directors are making in different towns and how many staff members those people have under them and what their overall budget is for park and recreation. Speaking from experience, Ms. Calderone has taken it to the next level. Ms. Dispoto stated that she has had the benefit of going to most of the Mayor and Council meetings. When the majority of the Council decided to replace Mr. Esposito, Ms. Dispoto recalled that there was a lot of hoopla. At the time she really didn't know Mr. Esposito personally but did have an opinion as a resident. She has 2 children in town and has lived in town for over a decade and felt the program was stale. Ms. Dispoto stated that her son for the first time attended camp this summer. He has physical disabilities and Ms. Calderone spent over an hour on the phone assuring Ms. Dispoto that his needs would be met. If we are ever going to make it to the top ten town, we are going to have

to embark on some really good positive changes for Woodcliff Lake.

Mario DiMaria, Woodcliff Lake, stated that he would like to say something regarding the comment that nobody complained about Mr. Esposito. His daughter went to the camp in Woodcliff Lake she complained that they weren't doing anything so he pulled her out. Then she became a counsellor at the camp and pulled out again because they weren't doing anything. They had no supplies and nothing was organized. Just because you don't get letters doesn't mean that it is not happening.

Joseph LaPaglia, Woodcliff Lake, stated for clarification he is a retired CPA and finance person and he looks at a lot of these decisions from a finance perspective. If he followed the numbers correctly, the new salary that is being proposed for Elizabeth is \$75,000. If he takes the average benefit factor the rate is close to 40% so this position is now costing the town \$105,000. Mr. LaPaglia wanted to put it on the record that in the 2016 budget the line item was \$60,000 which is a net increase over \$45,000. Mr. LaPaglia stated that he is trying to get a comparative number of what we budget. From everything that he hears, Elizabeth is doing a great job but what he must also tell the Mayor and Council, he stated that he has never seen a major salary revision done in the middle of the year. Administrator Padilla stated that the \$75,000 is retroactive to July 1, 2016. We did budget \$60,000 in the budget for that position and if you take \$75,000 for half the year, it is about \$37,500. Half of the year at the old director's salary is about \$21,482. The two of them will actually be under \$60,000 for the year so we are in compliance in that regard and the benefits package will take effect on October 1, 2016. Mr. LaPaglia also stated that when you are speaking about the Parks and Recreation Director in Hillsdale, they have twice as many residents and Westwood has over 20,000 residents and their Directors have been there a long time. Mr. LaPaglia stated that our regular Borough Hall employees have gotten raises of 2% or less in the past few years and he thinks it is going to be increasingly difficult to hold the line at 2% for other employees.

Mr. LaPaglia stated to Mayor Rendo that he objects to the 5 minute limitation on speaking and he feels that it is wrong and discourages people from coming down to the meetings.

Mayor Rendo replied that this 5 minute rule has been in effect since Mr. Goldsmith was mayor.

Diana DiGirolamo, Woodcliff Lake, stated that she would like to relinquish her time to another person. One of the reasons is that there are 3 former mayors here, 2 former council people here and they had never done this in the past. This should not be antagonistic. The 5 minute rule infuses anger and people should be allowed to speak a second time.

Vaughn Flower, Woodcliff Lake, stated that the Council is raising this person's salary by 40% and what justifies this. There are people such as his wife that work in borough hall and they are not even going to make close to this. She works just as hard as this person does so why is this person going to make \$75,000 and his wife doesn't come close to that. Council President Belgiovine asked if his wife was a department head. Mr. Flower replied that his wife manages the police department. Mr. Belgiovine stated that she is not a department head and is not in charge of

people. The Chief is in charge of the police department. Mr. Belgiovine stated that the Parks and Recreation is a department head position that is now a full-time position. It is a position that went from a part-time position to a full-time position. It is not a salary increase.

Councilwoman Chiavelli stated that at DPW there is a head of the department, Dave Antoine. Elizabeth Calderone is a head of a department, Parks and Recreation. The Chief is the head of the department for the police.

Mr. Flower stated that the Council is putting people down that work just as hard as this person does and they don't even make close to this. There are police officers that don't even make this kind of money. They are out on the street every day, putting their lives on the line, and how many years will it take a young cop to make that kind of money. Administrator Padilla replied 5 years and Mr. Goldsmith replied 8 years.

Councilwoman Chiavelli replied that this position creates revenue and it is a type of position that you are not just off the clock by 5. She responds 24/7.

John Glaser, Woodcliff Lake, stated that sometimes a person takes a job and there is more responsibility added to the position. Mr. Glaser added that Ms. Calderone is going a fantastic job and it is hard to find a person like that. Mr. Glaser stated that he also does not agree with the 5 minute rule.

Chet Smith, Woodcliff Lake, asked what the salaries of the police department were since they were not on the Resolution. Mr. Padilla replied that they are covered under the PBA Contract but the clerk would get Mr. Smith a list of their names and salaries.

MOTION to close to the public was made by Council President Belgiovine, seconded by Councilwoman Gadaleta and unanimously approved.

### **CONSENT AGENDA**

MOTION to Amend the Consent Agenda by removing Resolution No. 16-210. Resolution No. 16-213 and Resolution No. 16-217 will be voted on separately and we will be adding Resolution No. 16-220 was made by Council President Belgiovine, seconded by Councilman Panso and unanimously approved.

Resolution No. 16-220 will authorize the Borough Engineer to prepare bid specifications for the 2016 Road Project and permitting the Borough Clerk to advertise.

Councilwoman Gadaleta stated that Assemblywoman Schepisi sent out a letter on July 12, 2016 proposing school funding formulas and fairness and she thinks that is great but she believes that we should send her a letter for her to support our endeavors.

Mayor Rendo stated that in regards to Resolution No. 16-213 a lot of municipalities are adopting Resolution. Under the Christie's fairness formula Woodcliff Lake stands to receive approximately \$6,599 per student. We now receive approximately \$400 per student. If adopted, it will probably need a constitutional amendment. This is a resolution to support the proposal. Woodcliff Lake stands to save approximately \$3,000 per household on their property taxes. We need to advocate for Woodcliff Lake.

Resolution No. 16-213            A Resolution in the Borough of Woodcliff Lake Endorsing the "Fairness Formula" as Introduced by Governor Christie to Promote Fair Funding for the Borough of Woodcliff Lake Students and to Relieve the Unfair Property Tax Burden

**ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: Mrs. Gadaleta  
Absent: None

Resolution No. 16-217            Resolution Modifying the Position of the Parks and Recreation Director to Full Time in the Borough of Woodcliff Lake

**ROLL CALL:**

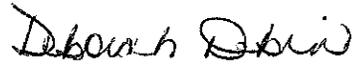
Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: Mrs. Gadaleta  
Abstain: None  
Absent: None

**ADJOURNMENT**

MOTION to adjourn was made by Councilman Panso, seconded by Councilwoman Hayes and unanimously approved by voice call vote.

Meeting was adjourned at 10:20 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Deborah Dakin". The signature is written in a cursive style with a large initial 'D'.

Deborah Dakin, RMC, CMR  
Borough Clerk



**ENGINEER'S REPORT  
BOROUGH OF WOODCLIFF LAKE  
August 1, 2016**

**Joseph E. Neglia, PE, PP, PLS**  
CEO, Chairman of the Board

**Michael J. Neglia, PE, PP, PLS**  
President

Gregory Polyniak, PE, PP

Michael F. Berliner

Thomas R. Solfaro, PE, CME

Daniel Kaufman, PE, PP

Brian Intindola, PE

Civil Engineering

Municipal Engineering

Landscape Architecture

Traffic Engineering

Planning

Land Surveying

Construction Management

**Locations:**

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P.O. Box 426  
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Tel: 732.943.7067  
Fax: 732.943.7249

[www.negliaengineering.com](http://www.negliaengineering.com)

**Our file: WDLAMUN15.010**  
**Project: 2015 Municipal Road Paving Program**  
**Start Date: Week of October 5<sup>th</sup>**  
**End Date: April 2016 (weather dependent)**  
**Budget Cost: \$327,422.75**  
**Budget Status: \$288,308.48 thru Payment Voucher #1**

The Borough of Woodcliff Lake is no longer participating in the Pascack Valley Cooperative Pricing Road Paving Program. Initial assessment of the roads was undertaken by Neglia Engineering Associates and the Department of Public Works to establish project estimates and prioritize the roads to be included in the Base Bid of the 2015 Municipal Road Program. The Base Bid has been identified as Wright Street, Wright Street North, Wright Street South, Hathaway Drive, Carnot Drive, Old Mill Road, Natmark Court, Orchard Street, and Angela Court. Daniel Court has been identified as Alternate Bid A while Fern Street and Balsam Road has been identified as Alternate Bid B. Wildwood Road has been excluded from this year's road program due to funding limitations.

Construction plans and specifications were completed on Friday, August 7<sup>th</sup>. Final discussion of the project scope and bid structure occurred at the Monday, August 10<sup>th</sup> Council meeting. The Borough Clerk advertised the Bid Notice with the local newspapers and Contractor Pickup was scheduled for Wednesday, August 12<sup>th</sup>.

The Bid Opening was held on Thursday, September 3<sup>rd</sup> at Borough Hall. One (1) bid was received, submitted by D&L Paving Contractors of Nutley, NJ. All three portions of their bid [Base, Alt. A, & Alt. B] were each below the respective construction value in Neglia's August 12, 2015 Cost Estimate. After review by Council, a Construction Contract was awarded to D&L Paving at the September 8<sup>th</sup> Council meeting in the amount of \$327,422.75 for Base Bid only.

A Pre-Construction meeting was held on Friday, September 18<sup>th</sup>. The Borough issued a Resident Notice on the affected project streets the week of September 21<sup>st</sup>. Notice to Proceed was issued by NEA to D&L Paving on Thursday, October 1<sup>st</sup>.

The Contractor mobilized to the project and began concrete curb repairs by mid-October. In late October, NEA coordinated the addition of the Olde Woods Lane cul-de-sac resurfacing to the project scope at the request of the Borough. Milling and paving of was performed the weeks of October 26<sup>th</sup> and November 2<sup>nd</sup>.

During milling of Old Mill Road, it was observed that prior damage had occurred to the culvert at the intersection with Werimus Road. NEA performed inspection with assistance from a structural engineering sub-consultant and coordinated for TV inspection of the culvert the week of December 7<sup>th</sup>. The extent of the necessary repair was identified and a quote was obtained from Dutra Excavating to be processed as a direct purchase order by DPW. The repair was initially scheduled for early January and later postponed until the last week of January due to inclement weather. The repair is now complete. NEA has coordinated with DPW to obtain tandem dump truck from Park Ridge under shared services to haul asphalt for paving to be performed by DPW to realize additional cost savings for municipality.

D&L Paving returned to install line striping, pavement markings, and address all punch list items the week of April 25<sup>th</sup>. Final Payment & Project Closeout is being processed with the Contractor for the Borough's acceptance of the improvements.



Our file: **WDLAMUN16.010**  
Project: **2016 Municipal Road Program**  
Start Date: **To Be Determined**  
End Date: **To Be Determined**  
Construction Estimate: **\$600,000** (including \$150,000 NJDOT Grant Award)  
Budget Status: **To Be Determined**

Our office understands that the Borough has made a capital budget appropriation of approximately \$550,000 for both construction costs and professional services related to roadway repairs in 2016. The Borough has also received a \$150,000 grant award from NJDOT toward the resurfacing of Harriet Drive. In total, the project budget is \$700,000. To date, preliminary project planning has been coordinated by Neglia Engineering Associates with the Borough of Woodcliff Lake in order to assess roadway conditions and identify the roads that are to be resurfaced.

The following roads have been selected for inclusion in the base bid of the 2016 Municipal Road Program; Harriet Drive, Woodland Drive, Dorchester Road, Thomas Court, Heather Hill cul-de-sac, and the Borough Pool Filter House Lot. The Program anticipates a project construction cost of approximately \$600,000.

The following secondary grouping of roads was surveyed, designed, and bid as alternate bids during last year's road program; Daniel Court, Fern Street, and Balsam Road. At the discretion of the Council, these roads can be included as alternate bids once again in the 2016 Municipal Road Program at no additional cost for professional services.

At the June 15<sup>th</sup> Council Meeting, Neglia Engineering Associates was authorized for survey, design, and construction management of this project. Survey of the roads began the following week and experienced minor delays due to inclement weather. Field work has been completed and the field data is currently being processed in preparation of the survey base map for each road. Our office has scheduled walkthroughs of each road with DPW, the Borough Administrator, and Council liaisons to define the limits of all concrete sidewalk and curb repairs to be addressed in the completed project design.

Draft construction plans and specifications have been prepared for review and approval by the Borough Council the first week of August. Public bid advertisement will be coordinated with local newspapers the second week of August. The public bid opening is tentatively scheduled for the last week of August / first week of September. Award of the construction contract is tentatively scheduled to occur at the September 12<sup>th</sup> Council meeting.



**Our file:** WDLAADM16.001  
**Project:** Wierimus Lane Bridge Repair  
**Start Date:** October 1, 2015  
**End Date:** May 13, 2016  
**Budget Cost:** \$9,000.00  
**Budget Status:** Part 1 Repairs Completed

On October 1, 2015 TranSystems, a structural engineering consultant for NJDOT, sent a letter to the Borough of Hillsdale regarding routine inspection of the Wierimus Lane bridge over the Musquapsink Brook. This inspection letter identified the presence of cracking within the interior walls as well as the presence of voids in the concrete slab and stone walls of the structure. It also identified the undermining of some and absence of other gabion walls which protect against erosion by flood waters nearest the foundation of the structure. TranSystems recommended repairs based on a Priority 2 basis, which is defined by NJDOT as 'medium' urgency for suggested repair within +3 months to avoid additional deterioration.

On October 22, 2015 the Borough of Hillsdale solicited quotes for repair of all cracks and voids in the bridge structure for submission by October 30<sup>th</sup>. The lowest bidder, M. Ingannamorte & Sons, was recommended for award with a total contract value of \$18,000. Additionally, the Borough of Hillsdale obtained a project cost estimate and design proposal for the gabion wall replacement which totaled \$325,000.

In November 2015, the Borough of Hillsdale coordinated with the Borough of Woodcliff Lake to discuss mutual responsibility for the repair as review of current tax maps for both municipalities indicated that the centerline of the bridge is also the municipal boundary. It was agreed that both municipalities would share the \$18,000 cost for repair of all cracks and voids in the bridge structure. This component of the project was then awarded by Hillsdale to M. Ingannamorte & Sons and a pre-construction meeting was held on December 23, 2015 in order to schedule the repair as soon as practical. The contractor mobilized and completed this component of the project the week of May 9<sup>th</sup>. The contractor submitted for payment to Neglia Engineering shortly thereafter. Neglia Engineering has processed and submitted Payment Vouchers in the lump sum amount of \$9,000 to each municipality. This component of the bridge repair is now complete.

The Borough of Hillsdale remains the lead agency for the remaining repairs recommended in the TranSystems' inspection report. This includes repair and replacement of gabion walls estimated at \$325,000. Prior to discussion of potential shared responsibilities between municipalities, NEA recommends review by the Borough Attorney to determine if clear ownership exists for the whole and/or portions of the bridge.



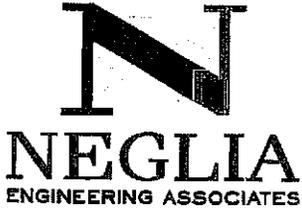
**Our file:** WDLAADM16.001  
**Project:** Glen Road Culvert  
**Start Date:** To Be Determined  
**End Date:** To Be Determined  
**Budget Estimate:** \$310,316..00 (by Brooker Engineering, revised July 6, 2016)

On February 1, 2016 Borough Administrator Tom Padilla received a letter from Borough of Park Ridge Administrator Kelley R. O'Donnell regarding rehabilitation of the Glen Road Culvert as a collaborative effort. The letter indicated that in July 2014 the Mayor and Council of the Borough of Park Ridge had requested that their Borough Engineer (Eve Mancuso, P.E. of Brooker Engineering) review the condition of the culvert. This assessment deemed the culvert to be in poor condition and of questionable structural integrity. As a result of these findings it was recommended that the Borough of Park Ridge make rehabilitation of this culvert a top priority.

Seeking assistance to finance this project, the Borough of Park Ridge applied for and obtained a \$149,000 grant through the NJDOT Municipal Aid Grant Program on May 22, 2015. After receiving the award, the Borough of Park Ridge conducted a survey where it discovered that the municipal boundary with the Borough of Woodcliff Lake followed both the approximate centerline of the Bear Brook and the centerline of the road. The Borough of Park Ridge then concluded that only the northeast quadrant of the culvert was located within their municipality, therefore inferring that the remaining three quadrants were located within the Borough of Woodcliff Lake.

As a result of these findings, the Borough of Park Ridge scheduled a meeting between both municipalities to discuss the rehabilitation of this public facility as a collaborative effort. This meeting was held at Borough Hall in Park Ridge on Wednesday, March 16<sup>th</sup> with the Administrators and Engineer's for each municipality present. Woodcliff Lake acknowledged that a joint repair project appears to be necessary and requested a copy of all relevant project files compiled by Park Ridge to date for review prior to agreement between parties as to the division of project costs including construction, design, and permitting.

Through continued coordination with Park Ridge, our office has confirmed that the necessary repairs identified by Brooker Engineering in July 2014 are located equally between both municipalities on the upstream (northern) side of the culvert. Should the costs be amenable, the Borough of Woodcliff Lake can negotiate with Park Ridge to evenly divide the soft costs of the Brooker Engineering survey, design, and bid proposal previously awarded by Park Ridge so that the project can be permitted and ready for bid by Spring 2017 as not to jeopardize the current grant funding that Park Ridge has. After which, the Boroughs can jointly prepare a grant application this Fall to obtain additional funding through the NJDOT's Local Bridges, Future Needs and Municipal Aid Grant Programs, or jointly agree to proceed without pursuing a 2nd grant and make joint municipal appropriations to share the remaining construction costs evenly divided.



**Our file:** WDLAADM15.001  
**Project:** Bear Brook & Glen Road Erosion Repairs  
**Start Date:** To Be Determined  
**End Date:** To Be Determined  
**Budget Cost:** To Be Determined  
**Budget Status:** To Be Determined

On July 16<sup>th</sup> Construction Code Official, Nick Saluzzi, was notified by Park Ridge Borough Clerk, Kelley O'Donnell, that severe erosion was observed on the Bear Brook directly upstream from 38 Glen Road in the Borough of Woodcliff Lake. This observation was made by Park Ridge Borough Engineer, Eve Mancuso, P.E., while responding to a complaint from the property owner at 27 Glendale Road in the Borough of Park Ridge. Her concern is that this area of the bank is adjacent to Glen Road and any further deterioration or erosion would severely impact the structural integrity of Glen Road.

On Wednesday, August 5<sup>th</sup> a joint site inspection was performed by Neglia Engineering, Nick Saluzzi, and Councilman Belgiovine on behalf of the Borough of Woodcliff Lake with Peter Wayne (DPW Supervisor) and Mrs. Mancuso on behalf of the Borough of Park Ridge. Severe erosion of the stream bank was observed between the private property at 38 Glen Road and a Borough stormwater outfall 200-300 feet upstream. The erosion was observed to have compromised the embankment of the elevated Glen Road at this location.

Also observed was the significant transport of sediments and large quantities of both rip rap and river stone by previous flood waters from their upstream origin through the subject area, residential properties at 38 Glen Road (Woodcliff Lake) and 27 Glendale Road (Park Ridge), and to the existing bridge culvert over the Bear Brook west of the intersection of Glen Road and Glendale Road. As such, Mrs. Mancuso suggested coordination of a joint stream restoration project between Boroughs. Park Ridge intends to perform minor de-silting and de-snagging to remove accumulated river stone for the diverted portion of the stream adjacent to 27 Glendale Road to normalize the channel back to its prior cross-section. She also suggested that the Borough do the same for the diverted portion of the stream adjacent to 38 Glen Road while addressing the critical concern of the severely eroded embankment upstream.

Prior, in July 2014, the Borough of Woodcliff Lake had assisted the homeowner at 38 Glen Road with removal of large fallen trees, tree limbs, and a gabion basket from their property and the Bear Brook by the Bergen County Mosquito Commission under the limitations of the Flood Hazard Area Control Act Permit By Rule statute after a significant flash flood event. The homeowner was also provided direct contact to staff at NJDEP who could assist the homeowner with any further desired stream stabilization that would require permits.

Our office recommends that the Borough address the erosion that has compromised the embankment of the elevated Glen Road at this location. The potential of working with Park Ridge on a joint project provides cost savings opportunities in both NJDEP Permitting as well as construction.



Our file: **WDLAMUN13.011**  
Project: 77 Brookview Drive Drainage Repairs  
Start Date: To Be Determined  
End Date: To Be Determined  
Budget Cost: \$107,000.00  
Budget Status: To Be Determined

On February 1, 2013 a site visit was performed at the above referenced address in response to a resident complaint and to evaluate damage that occurred to a drainage outfall that is apparently owned by the Borough. The site visit was performed with former Borough Administrator Wolfgang Albrecht, Superintendent of Public Works David Antoine, and this office. In response, NEA developed a preliminary estimate of the repair work to be as follows:

- Construction (head wall and repair) \$ 75,000.00
- Engineering and permitting \$ 20,000.00
- \$ 95,000.00
- If NJDEP requires a stream study add \$ 12,000.00
- \$107,000.00

On March 11, 2013 a second site visit was performed with Park Ridge Water and Sewer representatives William Beattie, Director of Operations, and William Hahn, General Supervisor. This meeting was held on-site to discuss the potential reductions in engineering and permitting costs for both entities by coordinating a joint project. Park Ridge Water and Sewer was supportive of this proposal as both sides indicated that the close proximity of the damaged outfall and exposed utility crossing will, at minimum, require the coordination of design drawings as not to adversely affect the adjacent repair.

On May 15, 2013 an on-site meeting was held with the homeowner Peter Goldsmith, former Borough Administrator Wolfgang Albrecht, and our office. The project status was discussed and the property owner was notified that the Borough has made proper appropriations in the FY2013 municipal budget to address this issue in conjunction with Park Ridge Water and Sewer's utility repair.

In late August, 2014 Park Ridge Water and Sewer indicated that an appropriation of funds for this project is now being made to address this repair as soon as practicable. Further coordination with Park Ridge Water and Sewer in May, 2015 indicates that they are prepared for design and bidding of the required water system repairs. In an effort to provide cost savings for both municipalities, Park Ridge Water is amenable to considering the preparation of permitting and bid documents for a collaborative project to be publicly bid as a joint project. NEA will coordinate a project meeting between the Borough and Park Ridge Water to identify the exact scope of both repairs for the purposes of providing a design and bid proposal for this collaborative effort. Coordination will then be made with the homeowner to review their proposed bank stabilization project to provide permitting assistance at the request of the Borough.



Engineer's Report  
August 1, 2016

We trust you will find the above in order. Should you have any questions or require additional information, please do not hesitate to contact the undersigned.

Sincerely,  
**Neglia Engineering Associates**

Joseph R. Vuich, PE, CME  
For the Borough Engineer

**BOROUGH OF WOODCLIFF LAKE  
Bergen County, New Jersey**

**ORDINANCE NO. 16-12**

**“AN ORDINANCE ADDING CHAPTER 411 TO THE BOROUGH CODE GOVERNING PET SHOPS  
AND THE SALE OF ANIMALS”**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

**WHEREAS**, Borough of Woodcliff Lake recognizes that a significant number of puppies and kittens sold at pet shops come from large-scale, commercial breeding facilities where the health and welfare of the animals are not adequately provided for (“puppy mills” and “kitten mills,” respectively). According to The Humane Society of the United States, it is estimated that 10,000 puppy mills produce more than 2,400,000 puppies a year in the United States and that most pet shop dogs and cats come from puppy mills and kitten mills; and

**WHEREAS**, the documented abuses endemic to puppy and kitten mills include overbreeding; inbreeding; minimal to non-existent veterinary care; lack of adequate and nutritious food, water and shelter; lack of socialization; lack of adequate space; and lack of adequate exercise; and

**WHEREAS**, the inhumane conditions in puppy and kitten mill facilities lead to health and behavioral issues in the animals bred in those facilities, which many consumers are unaware of when purchasing animals from pet shops due to both a lack of education on the issue and misleading tactics of pet shops in some cases. These health and behavioral issues, which may not present themselves until sometime after the purchase of the animals, can impose exorbitant financial and emotional costs on consumers; and

**WHEREAS**, current Federal and State regulations do not adequately address the sale of puppy and kitten mill dogs and cats in pet shops; and

**WHEREAS**, restricting the retail sale of puppies and kittens to only those that are sourced from shelters or rescue organizations is likely to decrease the demand for puppies and kittens bred in puppy and kitten mills, and is likely to increase demand for animals from animal shelters and rescue organizations; and

**WHEREAS**, according to the New Jersey Department of Health 2014 Animal Intake and Disposition Survey, due in large part to pet overpopulation, more than 20,000 dogs and cats are euthanized in New Jersey animal shelters annually, including nearly 1,500 in the County of Camden. Restricting the retail sale of puppies and kittens to only those that are sourced from animal shelters and rescue organizations will likely reduce pet overpopulation and thus the burden on such agencies and financial costs on local taxpayers; and

**WHEREAS**, across the country, thousands of independent pet shops as well as large chains operate profitably with a business model focused on the sale of pet services and supplies and not on the sale of dogs and cats. Many of these shops collaborate with local animal shelters and rescue organizations to offer space and support for showcasing adoptable homeless pets on their premises; and

**WHEREAS**, this Ordinance will not affect a consumer's ability to obtain a dog or cat of his or her choice directly from a breed-specific rescue organization or a shelter, or from a hobby breeder where the consumer can see directly the conditions in which the dogs or cats are bred, or can confer directly with the hobby breeder concerning those conditions; and

**WHEREAS**, the Borough Council believes it is in the best interests of Woodcliff Lake to adopt reasonable regulations to reduce costs to Woodcliff Lake and its residents, protect the citizens of Woodcliff Lake who may purchase cats or dogs from a pet shop or other business establishment, help prevent inhumane breeding conditions, promote community awareness of animal welfare, and foster a more humane environment in Woodcliff Lake.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

**Section 1:** That Chapter 411 is added to the Borough Code and have the chapter title of "Pet Shops" and shall read in its entirety as:

**Chapter 411: Pet Shops**

**§411-1 Permit Required.**

No establishment, shelter or business shall be maintained for the purpose of selling or raising for sale any animal as pets or for other uses in the Borough unless a permit for that purpose has been obtained from the Board of Health and all animals shall be kept in a suitable shelter, cages, coops or tanks. Such facilities must be kept thoroughly clean and open to inspection at all times by the Board of Health or its agents.

**§411-2 Restrictions on the Sale of Animals.**

1. A pet shop may offer for sale only those dogs and cats that the pet shop has obtained from or displays in cooperation with:
  - a. An animal care facility or animal control center or animal shelter, maintained by or under contract with any state, county, or municipality, whose mission and practice is, in whole, or significant part, the rescue and placement of animals in permanent homes or rescue organizations; or

- b. An animal rescue organization or other type of not-for-profit organization which has tax-exempt status under Section 501(c)(3) of the United States Internal Revenue Code, whose mission and practice is, in whole or in significant part, the rescue and placement of animals in permanent homes.
2. A pet shop shall not offer for sale a dog or cat that is younger than eight weeks old.

**Section 2:** The terms of this ordinance shall not be deemed and are not intended to impair the provisions and enforcement of any other chapter of this Code, which shall remain in full force and effect.

**Section 3:** The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent that this ordinance shall stand notwithstanding the invalidity of any part.

**Section 4.** All Ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all Ordinances or part of ordinances now existing or in effect unless the same being conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**Section 5:** This ordinance shall take effect upon passage and publication according to law.

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

**DEBORAH DAKIN  
BOROUGH CLERK**

**BOROUGH OF WOODCLIFF LAKE**  
**Bergen County, New Jersey**

**ORDINANCE 16-13**

**REVISING VARIOUS CODES TO THE CODE OF THE BOROUGH OF WOODCLIFF LAKE RELATING  
TO THE SHADE TREE COMMITTEE AND TO SHADE TREES WITHIN THE BOROUGH**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:

**WHEREAS** , the Mayor and Council of the Borough of Woodcliff Lake has recognized a need to update the rules and regulations governing the planting, maintenance, and removal of the trees within the Borough in order to protect and control the tree canopy of the Borough; and

**WHEREAS**, the Mayor and Council of the Borough of Woodcliff also recognize a need to update the rules and regulation governing the Shade Tree Committee in order to provide for a more efficient governance to protect and control the tree canopy of the Borough.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

**Section 1:** That Chapter § 70-5 entitled "Powers and Duties" subsection (g) is stricken and replaced with the following language and shall read as:

- G. Partner with the appropriate experts and advise the governing body as to the administration of treatment to, or the removal of any tree situated upon private property which is believed to harbor a disease or insects readily communicable to neighboring healthy trees in the care of the municipality and enter upon private property for that purpose.

**Section 2:** That Chapter § 70-10 entitled "Liability" is stricken and replaced with the following language and shall read as:

**§ 70-10 Liability.**

Nothing contained in this chapter shall be construed to make the Committee or any member thereof responsible for the death or injury of any person or for any injury to any property or highway, tree or shrub.

**Section 3:** That Chapter § 70-11 entitled "Tree planting in subdivisions, and all new construction" is stricken and replaced with the following language and shall read as:

**§ 70-11 Tree planting in subdivisions, and all new construction**

All shade trees required of developers as a Condition for final approval of a subdivision shall be planted pursuant to the requirements of the Shade Tree Committee by the Developer, or its agents, during regular spring and fall programs, and the cost of the same shall be charged to said developers in an amount and in the manner determined by the Shade Tree Committee.

The tree planting contractor shall supply and plant the trees in accordance with the specifications provide by the Shade Tree Committee. The developer shall provide a 2 yr guarantee of all trees and workmanship to the borough of Woodcliff Lake. The Shade Tree Committee shall determine the acceptance date for all tree planting to start and final acceptance.

**Section 4:** That Chapter § 355-1 entitled "Definitions" shall be amended to replace the definition of the term "Shade Tree" and shall now be read as:

**SHADE TREE**

Shade and ornamental trees and shrubbery now located or which may hereafter be planted in any public highway, park or parkway in the Borough

**Section 5:** That Chapter § 355-2 entitled "Prohibited acts; exception" is stricken and replaced with the following language and shall read as:

**§ 355-2. Prohibited acts; exception.**

- A. No person, firm, corporation or individual connected with such firm or corporation shall do or cause to be done by others to any tree, shrub or plant on a public highway or place, either purposely, carelessly or negligently, without the permission of the Shade Tree Committee, any of the following acts:
  - i. Cut, prune, climb with spikes, break, damage or remove.
  - ii. Cut, disturb or interfere in any way with any root.
  - iii. Spray with any chemical, including pesticides.
  - iv. Fasten any rope, wire, sign or other device.
  - v. Remove or damage any guard or device placed to protect any tree or shrub.
  - vi. Plant any tree contrary to the requirements of the Shade Tree Committee and approval of the governing body.
  - vii. Remove any living woody perennial plant having a diameter at breast height (DBH) greater than six inches without first receiving a permit in accordance with the provisions of this article.
- B. Nothing herein shall prevent any governmental agency from tying a public notice upon a tree in connection with administering governmental affairs.

**Section 6:** That Chapter § 355-5 entitled “Excavations” is stricken and replaced with the following language and shall read as:

**§ 355-6. Excavations.**

- A. In the erection, altering or repairing of any building or structure, the owner or contractor thereof shall place such guards around all nearby trees in public highways or places as will effectually prevent injury to such trees.
- B. No person, firm or corporation shall do any excavating within the drip-line of any tree or shrub without the permission of the Shade Tree Committee.
- C. Shovels and all other implements, machines and tools shall be used or operated in such a manner as not to damage or destroy any tree, shrub or plant in any public highway place.
- D. Where in authorized excavations it becomes necessary to expose or cut roots more than one inch in diameter, it shall be the duty of the contractor to protect such roots (i.e. air spade tool) under advice from the Shade Tree Committee.

**Section 7:** That Chapter § 355-9 entitled “Enforcement” is stricken and replaced with the following language and shall read as:

**§ 355-9. Enforcement.**

The Construction Code Official or duly appointed designee, are the enforcing agents for this article and shall seek inspectors as deemed necessary in connection with said enforcement. Any reference to the term “Code Official” in this or any other section of the Borough Code shall also mean the duly appointed designee where so designated

**Section 8:** That Chapter § 355-10 entitled “Violations and penalties” is stricken and replaced with the following language and shall read as:

**§ 355-10 Violations and penalties.**

- A. Any person, firm, or corporation retained or otherwise engaged to undertake any acts that are regulated by the provisions of this article shall assure that the proper permits have been secured before commencing any work. Any person, firm, or corporation that fails to do so shall be jointly and severally liable for violating the provision of this article.
- B. Any person found guilty of violating any of the provisions of this article shall, upon conviction by the Municipal Judge of the Borough of Woodcliff Lake, be subject to a fine of not more than \$1,000 or imprisonment for up to 90 days, or both, in the discretion of the court. In the event of violations involving more than one lot or more than one tree, a violation as to each such lot or tree shall be considered as a separate offense.

**Section 9:** That Chapter § 355-12 entitled “Definitions” shall be amended to strike the term “Heritage Tree” and its corresponding definition in its entirety.

**Section 10:** That Chapter § 355-12 entitled “Definitions” shall be amended to add the following terms and definitions:

**TREE REMOVAL COMPANY**

Every person, firm, association, partnership, corporation and individual that is engaged in the practice of removing any “tree” as defined by this article is deemed a tree removal company and must register as same with the Borough in compliance with the provisions of this article

**DIAMETER AT BREAST HEIGHT (DBH)**

The tree diameter measured at 4.5 feet above the ground.

**DISEASED TREE**

A tree with sustained and progressive impairment of the structure or function, caused by any variety of factors or agents related to non-living (abiotic) and living (biotic) sources.

**HAZARDOUS TREE**

Dead or dying trees, dead parts of live trees, or unstable live trees, due to structural defects or other factors, that are located within striking distance of people or property.

**PROTECTED SPECIES**

Any tree designated by the Shade Tree Committee due to its unique quality, including but not limited to, species, size, location, age, etc.

**UNDESIRABLE SPECIES**

Any tree that is not native to the area and can cause harm to the environment, can damage public and private lands, may grow quickly or reproduce abundantly, are difficult to eradicate or can negatively impact our native species.

**CLEAR CUTTING**

Any tree removal activity that will reduce the tree canopy to 20% or less is deemed to be clear cutting.

**Section 11:** That Chapter § 355-14 entitled “Restriction on Cutting Trees” is stricken and replaced with the following language and shall read as:

**§ 355-14 Restriction on cutting trees.**

Except as provided for herein, no person, firm, or corporation shall cut or remove trees without a first obtaining a permit. Excepted from this shall be:

- A. All land-clearing operations as authorized in accordance with a site plan approval or subdivision approval and conditions imposed with respect to tree removal and

planting, granted by the Planning Board, the Shade Tree Committee or Board of Adjustments of the Borough of Woodcliff Lake in accordance with the provisions of N.J.S.A. 40:55D-20 (exclusive authority of Planning Board and Board of Adjustment); provided, however, that all applications to the Planning Board or Board of Adjustment shall identify all heritage trees and shall specifically designate all trees to be removed on submitted plans and in the field. Under no circumstances shall clear-cutting be permitted on any property.

- B. Trees located on a commercial nursery or orchard.
- C. The cutting, pruning or trimming of trees in a manner which is not harmful to the health of the tree.
- D. Trees that represent an immediate danger to property or public safety.
- E. The cutting, removal or destruction of any tree pursuant to an order or directive of any municipal, county or state agency or court.
- F. Activities involving trees within the public highways, public rights-of-way or publicly owned properties.
- G. Cutting, pruning or trimming of trees by utility agency to keep high tension power lines clear.
- H. Protected species cannot be removed

**Section 12:** That Chapter § 355-15 entitled “Application for permit” is stricken and replaced with the following language and shall read as:

**§ 355-15. Application for permit.**

- A. Any person, firm or corporation desiring to cut or remove tree(s) shall apply to the Borough of Woodcliff Lake Shade Tree Committee for a permit to remove such tree(s). The applicant shall, on the application:
  - i. Description
    - a. Identify, by street, block and lot number, the land upon which the tree(s) is located.
    - b. Provide the name, address and telephone number of the owner or duly authorized agent of said owner, where applicable.
    - c. Identify and place on the site plan application the location of said tree(s) sought to be cut, removed or destroyed.
    - d. Mark said tree(s) on site by visible, weatherproof and reasonably tamperproof means; said tree(s) not to be sprayed with paint or chemicals or otherwise permanently marked, damaged or defaced.
- B. Permits shall be duly signed by the person or firm undertaking the tree removal work.
  - i. Contractor License, Crane Operator License
- C. In the event a tree is deemed hazardous, by a duly authorized agent of the borough, no permit is required

**Section 13:** That Chapter § 355-15.1 entitled “Fees” is added and shall read as:

**§ 355-15.1. Fees**

The permit fees established by this article are contained within the Borough Fee Ordinance.

**A. Permit Fees.**

- i. Applicants will submit the appropriate permit fee for a tree removal permit
- ii. No permit fees will be required for trees deemed by the Shade Tree Committee as an Undesirable, Unhealthy, Dead, Diseased, Dying, or Pest Infested.

**B. Replacement trees and Replacement fees**

- i. Trees removed should be replaced on the ground of the subject property with a species and type approved by the Shade Tree Committee.
- ii. The borough reserves the right to collect replacement fees when the requested tree removal is deemed by the Shade Tree Committee to create a deleterious impact to the tree canopy.
- iii. Replacement fees may be refunded to the applicant when evidence is presented that replacement trees were planted on the ground of the subject property with a species and type pre-approved by the Shade Tree Committee.
- iv. Replacement fees are forfeited after 6 months, and deposited into the borough treasury and shall thereafter be appropriated to the Shade Tree Trust Fund.
- v. Replacement fees shall be in addition to the permit fees

**Section 14:** That Chapter § 355-16 entitled “Permit required” is stricken and replaced with the following language and shall read as:

**§ 355-16 Permit Required.**

Any person firm, or corporation shall apply for and receive a permit before removing any tree, as defined as in this article. The Construction Code Official, except in accordance with the provisions of N.J.S.A. 40:55D-20 (exclusive authority of Planning Board and Board of Adjustments), shall not issue a certificate of occupancy until a tree removal permit has been issued and approved in accordance with the provisions of this article.

**Section 15:** That Chapter § 355-17 entitled “Protection of existing trees during construction” is stricken and replaced with the following language and shall read as:

**§ 355-17. Protection of existing trees during construction**

All persons subject to the provisions of this article shall comply with the following precautions.

- A. Prior to the commencement of construction, install protection at the dripline of any tree which is designated to be saved and prohibit any construction materials or other materials inside the barrier. The dripline shall not be altered in any way so as to increase the encroachment or the constructions.
- B. Prohibit excavation, grading, drainage and leveling within the driplines of the tree unless approved by the Construction Code Official, with the advice of the Shade Tree Committee.
- C. Prohibit disposal or depositing of oil, gasoline, chemicals or other harmful materials within the dripline or in drainage channels, swales or areas that may lead to the dripline.
- D. Prohibit the nailing, screwing or other permanent attachment of wires, signs and ropes to any heritage tree or any tree in the municipal right-of-way.
- E. Design utility services (underground utilities) to be located outside of the dripline or tunnel under root line when possible to avoid trenching within driplines wherever possible.
- F. The Construction Code Official shall be notified of any damage that occurs to a tree during construction so that proper treatment may be administered by a certified Tree Expert, retained by the contractor.

**Section 16:** That Chapter § 355-18 entitled "Application review by Shade Tree Committee." is stricken and replaced with the following language and shall read as:

**§ 355-18. Application review by Shade Tree Committee.**

Upon the Shade Tree Committee receiving the application for the cutting or removal, it shall review the site to determine whether the removal or destruction of said tree(s) shall change the drainage conditions, cause soil erosion, increase the dust, decrease the fertility of the soil or deteriorate the property value and shall further determine the overall physical conditions of the land and the deleterious effect thereon. In reviewing the aforesaid items, the Shade Tree Committee may utilize the services of the Borough Engineer, or industry expert, and request and consider a report and recommendation from him with regard to same. In addition to the aforesaid items, the Shade Tree Committee shall also consider the following in making its determination to issue or deny the permit:

- A. Whether the area where the tree is located shall be used for a building or other structure or a sewerage line, said tree located within 12 feet of any of the foregoing; whether the area where the tree is located shall be used for a patio, a driveway, a recreation area, a roadway or a drainage right-of-way, said tree located within four feet of any of the foregoing.
- B. Whether the tree or trees are likely to cause a hardship upon the applicant or place the community in danger or affect deleteriously an adjacent property owner.
- C. Whether the cutting, removal and destruction of trees shall affect the drainage conditions, cause or contribute to soil erosion, increase the dust and decrease the fertility of the soil on the land under consideration.

D. Whether the application abides by the borough ordinances as defined herein.

**Section 17:** That Chapters § 355-22 entitled "Enforcement" is stricken in its entirety and replaced by a new chapter entitled "Replacement and treatment of trees." with the following language and shall read as:

**§ 355-22. Replacement and treatment of trees.**

- A. Any tree destroyed or removed in violation of this article shall be replaced by the owner with another four trees of the same species at least three inches in diameter measured at a point one foot above the ground. In the event that a tree which is not permitted to be removed is injured during building or other construction work, such tree(s) shall be promptly treated in an approved manner.
- B. The Construction Code Official of the Borough may order any tree work or other activity which is carried on in violation of any tree removal permit or any provision of this article to be stopped forthwith. The order shall be issued in writing and a copy served upon any person engaged in tree work upon the subject lot. If no such person is present upon the lot, then the order shall be served upon the applicant; but if no permit has been issued as to such lot, then the order shall be served upon the owner of the lot. Thereafter, except for such work as is necessary to remedy the violation, any further work shall comply with the terms and conditions of any permit and the provisions of this article.
- C. Any imposition of duties under this chapter shall be in addition to the penalties contained in § 355-23.

**Section 17:** That Chapters § 355-23 entitled "Replacement and treatment of trees" is stricken in its entirety and replaced by a new chapter entitled "Violations and penalties" with the following language and shall read as:

**§ 355-23. Violations and penalties.**

- A. Any person violating the provisions of this article shall be subject to a fine not exceeding \$1,000 or imprisonment for up to 90 days, or both, for each and every offense. In the event of violations involving more than one lot or more than one tree, a violation as to each such lot or tree shall be considered as a separate offense. The penalties herein may be levied against the property owner or any person, firm, or corporation retained or otherwise engaged to undertake any acts that are regulated by the provisions of this article. Any person, firm, or corporation that fails assure that the proper permits have been secured before commencing any work shall be jointly and severally liable from the property owner for violating the provisions of this article.
- B. If required replacement work is not completed within 30 days of written notification to do so, a municipal lien shall be placed upon all affected lots, and such lien shall not be discharged from such lots until such replacement work is completed.
- C. In addition to all other remedies set forth in this article or otherwise provided by law, the following remedies shall be available to the Borough for violation of this article:

stop work - temporary moratorium. If a violation occurs during development, the Borough in the discretion of the Construction Code Official, may issue a stop-work order suspending and prohibiting further activity on the property pursuant to the grading, demolition, and/or building permit(s) (including construction, inspection and issuance of certificated of occupancy) until a mitigation plan has been filed with, and approved by, the Construction Code Official, agreed to in writing by the property owner(s), and either implemented or guaranteed by the posting of adequate security. The mitigation plan shall include measures for protection of any remaining trees on the property, and shall provide for replacement of each tree removed on the property or at locations approved by the Shade Tree Committee and Construction Code Official. The replacement shall be in accordance with the standards set forth in this article, and shall be greater than that required where tree removal is permitted pursuant to the provisions of this article.

**Section 18:** That Chapters § 355-24 entitled “Obligation for New and added construction” is added with the following language and shall read as:

**§ 355-24 Obligation for New and added construction**

All new or added construction shall be subject to the above regulations. Upon receiving a building permit, it is understood that the builder or property owners will cooperate with the Shade Tree Committee of the Borough of Woodcliff Lake. Any new structure, home, business, industry or improvement to existing structures is not complete until properly planted, that is:

- A. Where advisable, shade trees are to be planted, but not closer than 40 feet, on center, with a minimum of two per lot, within property designated as reserved to the Borough of Woodcliff Lake by easement or other reservation.
- B. With a minimum of two per lot, shade trees shall be planted within 10 feet from the edge of the street curb as permitted and approved by the Shade Tree Committee.
- C. Parking lots must have areas set aside for shade trees and/or evergreens and shrubs, or both, and planting for screening where advisable.
- D. Trees shall be two inches or more in diameter and of the species designated by the Committee.
- E. Failure to comply with the provisions of this article shall be deemed a violation as defined in 355-10 and/or 355-24 of this chapter. No certificate of Occupancy will be issued until such provisions are met.
- F. Provide Tree Coverage to specifications dictated by the Shade Tree Committee
- G. Submit a landscaping plan identifying the trees to be removed from the property, and the proposed trees to be replanted, and expected canopy coverage after 10 years.

**Section 19:** That Chapters § 355-25 entitled “Obligations for Major Site Renovations” is added with the following language and shall read as:

**§ 355-25 Obligations for Major Site Renovations**

Any property renovations impacting trees to a degree deemed significant by the Shade Tree Committee will be considered a major site renovation, and subject to the provisions outlined in 355-24.

**Section 20:** That Chapters § 355-26 entitled "Tree Removal Company; registration." is added with the following language and shall read as:

**§ 355-26 Tree Removal Company; registration.**

Every person, firm, association, partnership, corporation and individual that is engaged in the practice of removing any "tree" as defined by this article must register annually with the Borough. Said annual registration fees re contained within the Borough Fee Ordinance.

**Section 21:** The terms of this ordinance shall not be deemed and are not intended to impair the provisions and enforcement of any other chapter of this Code, which shall remain in full force and effect.

**Section 22:** The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remain in effect; it being the legislative intent that this ordinance shall stand notwithstanding the invalidity of any part.

**Section 23.** All Ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only however, to the extent of such conflict or inconsistency, it being the legislative intent that all Ordinances or part of ordinances now existing or in effect unless the same being conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**Section 24:** This ordinance shall take effect upon passage and publication according to law.

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

**DEBORAH DAKIN  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING HOLDING OF CLOSED SESSION

**Resolution No. 16-199**

**August 1, 2016**

**WHEREAS**, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to the provisions of N.J.S.A. 10:4-12(b), may meet in closed session; and

**WHEREAS**, the following is the subject matters to be discussed in closed session:

1. Personnel Matters

**WHEREAS**, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT FURTHER RESOLVED** that formal action may be taken at the Meeting.

### ROLL CALL:

Introduction: Mr. Panso

Second: Mrs. Chiavelli

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

### RESOLUTION NO. 16-200

August 1, 2016

**BE IT RESOLVED**, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 7/15/2016 - \$216,864.60

Payroll Released 7/31/2016 - \$213,235.98

**BE IT FURTHER RESOLVED** that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$5,355,124.89
Capital:	\$ 798.75
Escrow:	\$ 9,743.24

### ROLL CALL:

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### CERTIFICATION OF FUNDS

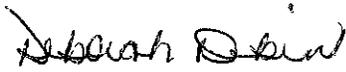
I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

---

Harold Laufeld  
Chief Financial Officer

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.



---

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

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## RESOLUTION OF THE GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

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### Resolution No. 16-201

August 1, 2016

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its book, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the "Borough Clerk" pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgates N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

**WHEREAS**, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolutions of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars

(\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to show evidence of said compliance.

**ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

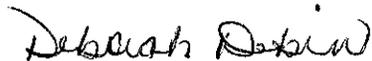
Nays: None

Abstain: None

Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE

**RESOLUTION NO. 16-202**

**August 1, 2016**

**WHEREAS**, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**RADU KRAMER**  
**22 Anton Court**  
**Woodcliff Lake, New Jersey**  
**Escrow Refund: \$1675.00**

**WHEREAS**, the Borough Construction Code Official and Borough Engineer have confirmed that all is satisfactory and has recommended that the escrow balances be released.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$1675.00 in connection with the aforementioned.

### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE

**RESOLUTION NO. 16-203**

**August 1, 2016**

**WHEREAS**, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**TRACEY ZIZZO**  
**121 S. Carnot Avenue**  
**Woodcliff Lake, New Jersey**  
**Escrow Refund: \$270.00**

**WHEREAS**, the Borough Construction Code Official and Borough Engineer have confirmed that all is satisfactory and has recommended that the escrow balances be released.

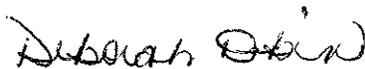
**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$270.00 in connection with the aforementioned.

### ROLL CALL:

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.

  
**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE

**RESOLUTION NO. 16-204**

**August 1, 2016**

**WHEREAS**, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**MARISA POLLOTTA**  
**118 Rose Avenue**  
**Woodcliff Lake, New Jersey**  
**Escrow Refund: \$200.00**

**WHEREAS**, the Borough Construction Code Official and Borough Engineer have confirmed that all is satisfactory and has recommended that the escrow balances be released.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$200.00 in connection with the aforementioned.

### ROLL CALL:

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE

**RESOLUTION NO. 16-205**

**August 1, 2016**

**WHEREAS**, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**KATHLEEN RENKEN  
165 GLEN ROAD  
Woodcliff Lake, New Jersey  
Escrow Refund: \$100.00**

**WHEREAS**, the Borough Construction Code Official and Borough Engineer have confirmed that all is satisfactory and has recommended that the escrow balances be released.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$100.00 in connection with the aforementioned.

### ROLL CALL:

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION TO APPROVE THE CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR 2015 AUDIT REPORT OF THE BOROUGH OF WOODCLIFF LAKE

**Resolution No. 16-207**

**August 1, 2016**

**WHEREAS**, the Division of Local Government Services requires the Chief Financial Officer to file a "Corrective Action Plan" outlining the actions to be taken by the Borough relative to findings and recommendations in the annual audit report; and

**WHEREAS**, the "Corrective Action Plan" shall be prepared by the Chief Financial Officer with assistance from other officials affected by the audit findings and recommendations; and

**WHEREAS**, the Governing Body is required by resolution, to approve said "Corrective Action Plan", as prepared by the Chief Financial Officer and approved by the Governing Body, shall be placed on file and made available for public inspection in the Borough Clerk's office;

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Woodcliff Lake hereby approved the "Corrective Action Plan" for the Fiscal Year 2015 Audit Report submitted by the Chief Financial Officer.

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE

**RESOLUTION NO. 16-206**

**August 1, 2016**

**WHEREAS**, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**JOSEPH PIACENTILE  
25 ANGLEA COURT  
Woodcliff Lake, New Jersey  
Escrow Refund: \$270.20**

**WHEREAS**, the Borough Construction Code Official and Borough Engineer have confirmed that all is satisfactory and has recommended that the escrow balances be released.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$270.20 in connection with the aforementioned.

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION -- CHAPTER 159 – N.J.S.A. 40A: 4-87 – NJ HIGHWAY SAFETY – CLICK IT OR TICKET

### RESOLUTION NO. 16-208

August 1, 2016

**WHEREAS**, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or Municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amounts; and

**WHEREAS**, the Borough of Woodcliff Lake has received \$5,000.00 from NJ Highway Safety- Click It or Ticket Grant and wishes to amend its 2016 Budget to include this amount as a revenue.

**NOW, THEREFOR BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake requests the Director of Division of Local Government Services to approve the insertion of an Item of Revenue in the 2016 Budget in the sum of \$5,000.00 which is now available as a revenue from State and Federal Grants off-set by revenue; and

**BE IT FURTHER RESOLVED**, that a like sum of \$ 5,000.00 and the same is hereby appropriated under the caption

General Appropriations  
Operations Excluded from CAPS  
State and Federal Programs Offset by Revenues  
Click It or Ticket Grant

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

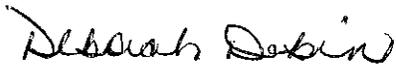
Nays: None

Abstain: None

Absent: None

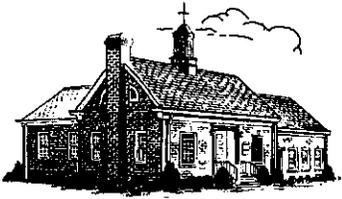
**CERTIFICATION**

I, Deborah Dakin, Borough Clerk of the Borough of Woodcliff Lake, in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at a meeting on August 1, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## A RESOLUTION AUTHORIZING TAX APPRAISALS IN THE BOROUGH OF WOODCLIFF LAKE

### RESOLUTION NO. 16-209

August 1, 2016

**WHEREAS**, it is the advice and recommendations of the Borough Tax Counsel to seek formal appraisals for five (5) properties with matters pending before the Tax Court of New Jersey; to wit

1. Block 402, Lot 2 on the Borough Tax Map owned by plaintiff 400 Chestnut Realty, LLC (c/o Mack-Cali); a proposal for such appraisal services is attached hereto in the amount of \$4,000 to cover the years 2012, 2013, 2014, 2015, and 2016;
2. Block 202, Lot 4.01 on the Borough Tax Map owned by Plaintiff Mack-Cali Realty, LP (c/o Danscuk) and sold to Plaintiff H Y2 530 Chestnut Ridge, LLC; a proposal for such appraisal services is attached hereto in the amount of \$3,000 to cover the years 2012, 2013 and 2014.
3. Block 202, Lot 4.01 on the Borough Tax Map owned by Plaintiff Mack-Cali Realty, LP (c/o Danscuk) and sold to Plaintiff H Y2 530 Chestnut Ridge, LLC; a proposal for such appraisal services is attached hereto in the amount of \$2,500 to cover the years 2015, and 2016;
4. Block 202, Lot 4.02 on the Borough Tax Map owned by Plaintiff Mack-Cali Realty, LP (c/o Danscuk) and sold to Plaintiff H Y2 470 Chestnut Ridge, LLC; a proposal for such appraisal services is attached hereto in the amount of \$3,000 to cover the years 2012, 2013 and 2014.
5. Block 202, Lot 4.02 on the Borough Tax Map owned by Plaintiff Mack-Cali Realty, LP (c/o Danscuk) and sold to Plaintiff H Y2 470 Chestnut Ridge, LLC; a proposal for such appraisal services is attached hereto in the amount of \$2,500 to cover the years 2015, and 2016;
6. Block 301, Lot 3.03 on the Borough Tax Map owned by Plaintiff 300 Tice Realty Association, LLC (c/o Mack-Cali); a proposal for such appraisal services is attached hereto in the amount of \$6,000 to cover the years 2015 and 2016;
7. Block 301, Lot 3.01 on the Borough Tax Map owned by Plaintiff Mack-Cali Realty, LP (c/o Danscuk); a proposal for such appraisal services is attached hereto in the amount of \$6,000 to covers the years 2015 and 2016;

**WHEREAS**, the total cost for said appraisals is \$27,000.00 pursuant to the proposals submitted by Mason Helmstetter Associates, Inc. is attached hereto, and

**WHEREAS**, it is in the best interest of the Borough to order such appraisals; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Mayor be and is hereby authorized and

directed to execute any and all documents necessary in order to facilitate the payment to Mason Helmstetter Associates, Inc for the appraisals stated above; and

**ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## A RESOLUTION AUTHORIZING TAX APPEAL SETTLEMENT IN THE BOROUGH OF WOODCLIFF LAKE

201-391-4977  
Fax 201-391-8830

### RESOLUTION NO. 16-211 AUGUST 1, 2016

**WHEREAS**, it is upon the advice and recommendation of the Borough Tax Counsel and Tax Assessor to seek formal approval of the Stipulation of Settlement for the properties with matters pending before the Tax Court of New Jersey; to wit

1. Block 1707, Lot 11.01 on the Borough Tax Map owned by plaintiff Linrich Realty, LLC; the proposed Stipulation of Settlement is attached hereto to cover the years 2014, 2015, and 2016.

**WHEREAS**, it is in the best interest of the Borough to approve the proposed Stipulation of Settlements based upon the uncertainty and cost of litigation as well as fair market data produced.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Mayor be and is hereby authorized and directed to execute any and all documents necessary in order to facilitate the payment for the above stated Stipulations of Settlement.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

#### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

RESOLUTION NO. 16-212  
AUGUST 1, 2016

**WHEREAS**, the Borough of Woodcliff Lake is a member of the Bergen County Municipal Joint Insurance Fund; and

**WHEREAS**, said renewed membership terminates as of December 31, 2016 unless earlier renewed by agreement between the Municipality and the Fund; and

**WHEREAS**, the Municipality desires to renew said membership.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The Borough of Woodcliff Lake agrees to renew its membership in the Bergen County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and/or Administrator and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereto and to deliver same to the Bergen County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

**A RESOLUTION IN THE BOROUGH OF WOODCLIFF LAKE ENDORSING THE "FAIRNESS FORMULA" AS INTRODUCED BY GOVERNOR CHRISTIE TO PROMOTE FAIR FUNDING FOR THE BOROUGH OF WOODCLIFF LAKE STUDENTS AND TO RELIEVE THE UNFAIR PROPERTY TAX BURDEN**

**RESOLUTION NO. 16-213  
AUGUST 1, 2016**

**WHEREAS**, Woodcliff Lake Public Schools receive State funding pursuant to the funding formula known as the School Funding Reform Act; and

**WHEREAS**, the State of New Jersey does not fully fund the program as currently constructed; and

**WHEREAS**, recent figures demonstrate the State funds school districts at a Statewide average of 85.3% of what is called for under the funding formula; and

**WHEREAS**, in order to operate its local and regional school systems, the Borough of Woodcliff Lake has had no alternative but to raise supplemental funding through a local school tax based upon real estate owned within the Borough; and

**WHEREAS**, utilizing real estate taxes to subsidize the school systems places an undue and unfair burden upon owners of property within the Borough, particularly since those same taxpayers are overfunding other school districts by way of allocation of New Jersey State taxes through the School Funding Reform Act; and

**WHEREAS**, Governor Christie has introduced a "Fairness Formula" in which each District will receive an equal amount of State aid per student, and, in so doing, will provide substantial property tax relief to owners of real property within the Borough of Woodcliff Lake and allow for the Borough's schools to operate on a more fiscally responsible basis and provide the tools and staffing to provide a quality education to our Borough's students; and

**WHEREAS**, Governor Christie's "Fairness Formula" for the coming school year would result in each district receiving \$6,599.00 in State aid for each student enrolled; and

**WHEREAS**, such an equitable redistribution of State aid based upon number of pupils educated in a given school district is expected to yield a local tax savings for the average property owner in the Borough of Woodcliff Lake; and

**WHEREAS**, Governor Christie's "Fairness Formula" will eliminate the gross overfunding of other local school districts within the State of New Jersey that have not experienced the overwhelming surge in population experienced in the Borough of Woodcliff Lake and the County of Bergen; and

**WHEREAS**, the Mayor and Council of the Borough of Woodcliff Lake wishes to take action to foster and improve the health, safety, welfare and education of its local population.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake, in the County of Bergen and State of New Jersey, hereby endorses the "Fairness Formula" as introduced by Governor Chris Christie as a means of approaching a fair level of funding for local schools and provide relief from overly burdensome property taxes experienced by owners of real property in the Borough of Woodcliff Lake.

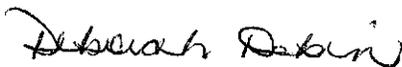
**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be served upon the offices of the Governor of the State of New Jersey, the Senate President of the New Jersey Senate, and the Assembly Speaker of the New Jersey General Assembly.

**ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: Mrs. Gadaleta  
Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## RESOLUTION AWARDING THE SALE OF COLLECTED CLOTHING CONTRACT IN THE BOROUGH OF WOODCLIFF LAKE

201-391-4977  
Fax 201-391-8830

### RESOLUTION NO. 16-214

August 1, 2016

**WHEREAS**, the Borough of Woodcliff Lake has identified the benefits of offering for sale its collected used clothing; and

**WHEREAS**, the Borough of Woodcliff Recycling Coordinator has identified the corporation of **USAGAIN** as having the expertise, equipment and experience necessary to perform this service for the Borough pursuant to the terms on the June 22, 2016 contract attached hereto; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold and/or because of their dealing with recyclables materials to be done without competitive bids and provides that the contract itself must be available for public inspection.

**NOW THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the execution of the contract between the Borough and **USAGAIN**, for the purchase of collected recyclable clothing Lake pursuant to the terms of the June 22, 2016 contract and permits the installation of a collection bin to be installed in the appropriate location of Borough property.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

#### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION PROMOTING FARIBA NEGAHBAN TO FINANCE SUPERVISOR IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 16-215

August 1, 2016

**WHEREAS**, the Borough of Woodcliff Lake has determined the need to hire full time finance supervisor; and

**WHEREAS**, the Borough of Woodcliff Lake has determined the finance supervisor shall work at the direction and with the approval of the Chief Financial Officer as well as the Borough Administrator who shall set her work hours; and

**WHEREAS**, the Borough of Woodcliff Lake has codified such full time employment within the salary ordinance of the Borough; and

**WHEREAS**, the Borough of Woodcliff Lake has identified the current finance clerk Fariba Negahban as possessing the necessary skills and experience to hold the position of payroll; and

**WHEREAS**, Ms. Negahban has been acting in such position since the beginning of 2016.

**NOW THEREFORE, BE IT RESOLVED**, that Fariba Negahban is promoted to the position of finance supervisor made retroactive to January 1, 2016 with salary pursuant to the Woodcliff Lake Salary Ordinance and resolutions passed pursuant to same.

### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR FINANCE CLERK IN THE BOROUGH OF WOODCLIFF LAKE

### RESOLUTION NO. 16-216

August 1, 2016

**WHEREAS**, the Borough of Woodcliff Lake has determined the need to hire a part time finance clerk; and

**WHEREAS**, the Borough of Woodcliff Lake has determined the finance clerk shall work at the direction and with the approval of the Borough Administrator who shall set her work hours; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that such part time employment shall not exceed twenty nine (29) hours per work week; and

**WHEREAS**, the Borough of Woodcliff Lake has identified candidates for offer of employment, to wit, Rosemarie Blackton; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that Rosemarie Blackton possess the necessary skills and experience to hold the position of payroll specialist; and

**WHEREAS**, it is in the Borough's best interest to hire the part-time finance clerk with a payment rate of \$20.00 per hour; and

**WHEREAS**, said offers are contingent upon successful completion of background and reference investigation.

**NOW THEREFORE, BE IT RESOLVED**, that Rosemarie Blackton is hired as part time finance clerk at a payment rate of \$20.00 per hour and that such part time employment shall not exceed twenty nine (29) hours per work week.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

## RESOLUTION MODIFYING THE POSITION OF THE PARKS AND RECREATION DIRECTOR TO FULL TIME IN THE BOROUGH OF WOODCLIFF LAKE

201-391-4977  
Fax 201-391-8830

### RESOLUTION NO. 16-217

August 1, 2016

**WHEREAS**, the Borough of Woodcliff Lake Park and recreation programs continue year round and touch all segments of the residents of the Borough of Woodcliff Lake from the youth to senior citizens; and

**WHEREAS**, the Parks and Recreation department, in addition to working with Borough sports associations, also sponsors various year round activities such as the Town Pool, Summer Camps, and is responsible for the coordination and use of town facilities and pools; and

**WHEREAS**, the Parks and Recreation Director must oversee the Park and Recreation Department, its programs, facilitates and also act as liaison with the Board of Education in the use of the Borough's facilities; and

**WHEREAS**, as the Parks and Recreations programs have and continue to grow and expand, thereby it has become necessary to make the Parks and Recreation Director position one of fulltime employment; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that it is in the Borough's best interest to make the position of Parks a Recreations Director a full time position.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake that effective July 1, 2016, the Parks and Recreation director position is hereby made a full time position within in the Borough and its salary made pursuant to the salary ordinance of the Borough.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mrs. Chiavelli  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: Mrs. Gadaleta  
Abstain: None  
Absent: None

#### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**CERTIFICATION OF FUNDS**

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements.

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Harold Laufeld  
Chief Financial Officer



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION ESTABLISHING SALARIES FOR THE 2016 CALENDAR YEAR IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 16-218  
AUGUST 1, 2016

**WHEREAS**, N.J.S.A. § 40:48-1 et. seq. permits the Mayor and Council of the Borough of Woodcliff Lake to adopt salaries for those employees that fall within the ranges permitted within the Borough of Woodcliff Lake salary ordinance; and

**WHEREAS**, the schedule attached to this Resolution establish the salaries for those positions indicated for the 2016 calendar year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake that the salary schedule attached hereto is hereby adopted and the Chief Financial Officer and/or the Borough Administrator is directed to make all payments, retroactive and future, pursuant to same.

### **ROLL CALL:**

Introduction: Mr. Belgiovine  
Second: Mr. Panso  
Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington, Mr. Panso  
Nays: None  
Abstain: None  
Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK

<u>EMPLOYEE</u>	<u>DEPARTMENT/POSITION</u>	<u>2016 SALARY</u>
TOM PADILLA	ADMINSTRATION	110,500.00
SUGERMAN, JOY	ADMINSTRATION	41,932.19
SALUZZI, NICK	BUILDING-CODE OFF/PLUMBING/CONST	98,472.82
BECHTEL, PAUL	BUILDING - PROPERTY MAINTENANCE	10,175.00
BARBONI, ED	BUILDING - FIRE SUBCODE	10,175.00
HEFLICH, MIKE	BUILDING - ELECTRICAL SUBCODE	17,143.69
TARDIBUONO, TONYA	BUILDING - TECH ASST/PLNG & ZONE SECTY	45,552.92
TARDIBUONO, TONYA	BD OF HEALTH - DEP. REGISTRAR STIPEND	500.00
DEBBIE DAKIN	CLERK/OFFICE MANAGER	76,312.50
DEBBIE DAKIN	CLERK/REGISTRAR STIPPEND	1,000.00
ANTOINE, DAVID	DPW - SUPT	99,357.17
BARBONI, EVAN	DPW - LABORER/DRIVER/MECHANIC	72,695.36
BEHRENS, CHRIS	DPW - SANITATION	75,972.11
BEHRENS, CHRIS	RECYCLING COORINATOR STIPPEND	5,000.00
BLACKTON, RAY	DPW - FOREMAN	88,932.96
DAVIS, SCOTT	DPW - LABORER/DRIVER	78,138.28
IVANCICH, TOM	DPW - LABORER/DRIVER	75,477.61
LINKO, DAVID	DPW - LABORER/DRIVER	49,511.55
MARINUK, JOHN	DPW - LABORER/DRIVER	76,872.16
TORPEY, THOMAS	DPW - FACILITIES MAINTENANCE	76,872.16
WILLIAMS, SCOTT	DPW - LABORER/DRIVER	34,081.16
WOODS, ROBERT	DPW - SANITATION	76,592.79
ZINK, KEVIN	DPW - LABORER/DRIVER	38,212.21
ECOLOGY	DPW - HOURLY	16.80
ECOLOGY 2	DPW - HOURLY	33.55
SNOW	DPW - HOURLY	31.92
LEAVES	DPW - HOURLY	13.84
SUMMER HELP	DPW - HOURLY	12.77
LAUFELD, HAROLD	FINANCE - CFO (P/T)	40,745.82
BLACKTON, ROSEMARIE	FINANCE CLERK/ADM ASST - HOURLY	20.00
FREZZA, LOIS	FINANCE - TAX COLLECTOR	61,405.34
FREZZA, LOIS	BD OF HEALTH STIPEND	750.00
NEGAHBAN, FARIBA	FINANCE - FINANCE SUPERVISOR	52,200.00
BECHTEL, PAUL	FIRE PREV OFFICIAL	17,500.00
ENNIS, TIM	FIRE PREVENTION DEPUTY OFFICIAL - / HOUR	26.68
MAURO, JOE	FIRE PREVENTION/hourly	25.32
STALB, JOHN	FIRE PREVENTION/hourly	24.95
JOHN LEPORE	FIRE PREVENTION/hourly	24.95
JOHN WHELAN	FIRE PREVENTION/hourly	24.95
CALDERONE, E	PARKS AND REC DIRECTOR (P/T)	43,717.57
	WEBSITE STIPPEND	3,000.00
Effective 7/1/2016	PARKS AND REC DIRECTOR - FULL TIME	75,000.00
KUEHLKE, HERB	OEM	8,752.54
KATHY BOWEN	PUBLIC ASSISTANCE	2,030.47
A. JANNICELLI	POLICE CHIEF	165,492.00
VACANT	POLICE CAPTAIN -BY CONTRACT	
FLOWER, NANCY	POLICE	53,031.74
CROSSING GUARDS	POLICE - HOURLY	19.43



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZE AGREEMENT WITH NATIONAL JOINT POWERS ALLIANCE (NJPA) PURCHASING COOPERATIVE IN THE BOROUGH OF WOODCLIFF LAKE

### RESOLUTION NO. 16-219

August 1, 2016

**WHEREAS**, N.J.S.A. 52:34-6.2 P.L. 2011, C.139 allows contracting units to enter into agreement with state, regional, or single government agencies that award contracts for its own use and is authorized under its own laws to extend those contracts to other government agencies; and

**WHEREAS**, the National Joint Powers Alliance, hereinafter referred to as NJPA has offered voluntary participation in a Cooperative Purchasing System for the purchase of goods and services in a cost efficient manner through a system that complies with all applicable laws of the State of New Jersey, Local public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Woodcliff Lake to join the NJPA Cooperative Purchasing System to purchase goods and or services, to make the procurement process more efficient and to provide cost savings to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the Mayor is authorized to execute and the Borough clerk shall attest to any and all documentation necessary to enter into an agreement so that the Borough may participate in the NJPA Cooperative Purchasing System.

#### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of August 1, 2016.



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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

## RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR 2016 MUNICIPAL ROAD PROGRAM

**Resolution No. 16-220**

**August 1, 2016**

**WHEREAS**, the Mayor and Council has heretofore authorized the Borough Engineer, Neglia Engineering Associates, to perform all necessary professional engineering services for said project, including surveying, design, contract document preparation, field and office work, coordinate with municipal departments, perform final design and prepare final plans and specifications, prepare an estimate of construction costs, and accept, review, tabulate, and make recommendations with respect to the receipt of bids and the award of contract; and

**WHEREAS**, subject to the receipt of plans and specifications from the Borough Engineer for the **2016 Municipal Road Program** project, the Borough of Woodcliff Lake is ready to advertise for the receipt of sealed bids.

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake, Bergen County, New Jersey that the Plans and Specifications for the **2016 Municipal Road Program** project, as prepared by Joseph R. Vuich, P.E., C.M.E. for the Borough Engineer, Neglia Engineering Associates, are hereby approved and the Borough Clerk is hereby directed to advertise for bids.

### **ROLL CALL:**

Introduction: Mr. Belgiovine

Second: Mr. Panso

Ayes: Mr. Belgiovine, Mrs. Chiavelli, Mrs. Gadaleta, Mrs. Hayes, Mrs. Herrington,  
Mr. Panso

Nays: None

Abstain: None

Absent: None

### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of August 1, 2016.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**