



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL WORK SESSION MINUTES
January 17, 2017
7:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Carlos Rendo sked for a roll call. Council members Belgiovine, Gadaleta, Hayes, Herrington and Panso were present. Borough Attorney Ron Dario was present, as well as Administrator Tomas Padilla and Borough Clerk Debbie Dakin.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

NEW BUSINESS

Parks and Recreation Update, led by Tomas Padilla and Elizabeth Calderone

Elizabeth Calderone, Director of Parks and Recreation, stated that she was here this evening to talk to the Mayor and Council about maintaining pool membership in 2017. Ms. Calderone stated that in 2016, we were unsuccessful in partnering with our sister town, the Borough of Montvale to allow residents to join our pool at our resident rates.

Ms. Calderone stated that this year she would like to try another avenue, where by we have shared recreational services, on a trial basis with the Borough of Old Tappan. Ms. Calderone stated that she feels by doing so, Woodcliff Lake residents who wish to have a golf membership and access to the amenities at the Old Tappan Golf Club can join at the resident rate and those Old Tappan residents who wish to join the Old Mill Pool and have the option of sending their children to Camp Algonquin can also join at the resident rate. This seems to be mutually beneficial.

Ms. Calderone's hope is that this will maintain membership at the pool, whilst offering a recreational service Woodcliff Lake does not currently provide to its residents. Should this be a success, we can explore having similar shared recreational services with other towns.

Ms. Calderone proposed that the Old Tappan Golf Course, Old Mill Pool and Camp Algonquin shall be available to the residents of Woodcliff Lake and the Borough of Old Tappan at the standard resident price irrespective of which borough the resident resides.

Ms. Calderone handed out a brochure that listed the rates/dues for the Old Mill Pool and Golf Course at Old Tappan.

Ms. Calderone stated that they basically the same rates with the exception of senior citizens. We do not charge our senior citizens. There would be a very minimal fee for senior citizen couples and senior citizen singles. There would be no sponsorship required. They can sign up online. They will be grandfathered in. Another benefit is that children with a family membership would be able to join our Lakers swim team. That is a great thing because we were low on enrollment on the Lakers team. Ms. Calderone also thought that it would be a great opportunity for them to send their children to the camp if they become members of the pool. This is on a trial basis and would be discussed at the end of the season. Ms. Calderone would like to open up membership early so she could see if additional furniture would be needed at that point.

Administrator Padilla stated that this would require a Shared Services Agreement with us and the Borough of Old Tappan. Mr. Padilla stated that we have been in touch with Old Tappan and they are also discussing it with their Mayor and Council. Mr. Padilla stated that they felt it be appropriate to bring this before the full Council to see how they felt about this. Mr. Padilla stated that Ms. Calderone worked hard on this and it is mutually beneficial since we do not have a golf course and they don't have a pool.

Councilwoman Herrington asked how long of a ride it was from here to Old Tappan. Mr. Padilla replied approximately 10 minutes. Councilwoman Herrington asked what the population of Old Tappan is. Mr. Padilla replied 5,800. Councilwoman Herrington asked how many elementary schools are in Old Tappan. Mayor Rendo replied one.

Councilwoman Gadaleta stated that she thought it was a great idea and a great family compromise. Councilwoman Gadaleta asked if it were a 9 or 18 hole course. Mr. Padilla replied 9 hole course and you would play it twice.

Mayor Rendo asked if they had a club house. Administrator Padilla replied yes and also a restaurant. Mayor Rendo asked if resident would have use of the club house. Ms. Calderone replied yes.

Councilwoman Hayes whatever happened with Montvale. Ms. Calderone replied that we couldn't agree with rates. Councilwoman Hayes asked if even after the season ended. Ms.

Calderone replied that we went back and offered them a rate, not the resident rate, and it just didn't work.

Councilwoman Hayes asked that if Montvale residents wanted to join the Old Mill pool, if they could join at the non-resident rate. Administrator Padilla replied yes. Councilman Belgiovine asked if they would need a sponsor. Ms. Calderone replied yes they would need a sponsorship.

Councilwoman Herrington stated that she received some positive feedback from the golf instructions that were offered last year. Councilwoman Herrington asked if there was a "golf team" at the golf course. Councilwoman Herrington stated that Old Tappan children join our swim team, could Woodcliff Lake children join the "golf team" if there was one. Ms. Calderone stated that she would look into it.

Councilwoman Gadaleta asked Ms. Calderone if she would look into Old Tappan having an open house for Woodcliff Lake residents at the golf course. Ms. Calderone stated that she would look into it and ask for it.

Councilwoman Hayes asked Ms. Calderone if based on the pool membership last year, do we have the ability to double membership without being at capacity at the pool. Ms. Calderone replied yes and that she has ideas for utilizing open space at the pool this year.

Councilwoman Herrington stated that she had a question on Resolution No. 17-26, extending the Borough of Woodcliff Lake summer camp program to non-residents employed within the Borough and to residents of Upper Saddle River, Saddle River, Montvale, Park Ridge and Hillsdale. Councilwoman Herrington asked Ms. Calderone to walk her thru that process. Ms. Calderone stated that non-residents employed within the Borough are your employees at BMW, EISAI, etc. Ms. Calderone stated that she went to BMW last year and gave a presentation who were interested in using our facilities for an event. She went over the services that we had and touched on day camp. There are a lot of part-time moms that work at BMW and were very interested in learning about the summer camp. Some of those individuals did join last year. Ms. Calderone stated that she is trying to inform the corporations that we have in town of what we offer and make them feel included in our community.

Councilwoman Herrington asked what the percentage of people last year that registered and were not residents of Woodcliff Lake. Ms. Calderone replied approximately 25-30 percent.

Councilwoman Gadaleta asked that in regards in Resolution No. 17-23, the camp fees for discounted pool, tennis and camp fees for disadvantaged families in the Borough of Woodcliff Lake, is this for financial reasons. Ms. Calderone stated that we had one family take advantage of it last year. Councilwoman Herrington asked if there were guidelines that had to be met. Administrator Padilla replied yes and that there was proof of documentation needed such as tax returns.

Newsletter Update, led by Tomas Padilla and Elizabeth Calderone

Administrator Padilla passed around sample newsletters that are used by the Borough of Upper Saddle River. Mr. Padilla stated that in the past we have partnered to do our newsletter and it has been sent twice a year. Some of the feedback that we have gotten regarding the newsletter is that it is too long and some of the items were outdated when they got it. We looked around and checked with a couple of towns. Upper Saddle River uses a local printer and we would propose doing it this way on a trial basis. It would be 4 pages. It would go out quarterly as opposed to twice a year. We would actually still save money. Our old newsletter was just under \$4,200 for the 12 page issue and about \$2,800 for the 8 page issue. If we went to this type of format, 4 pages, it is about \$1,154 and goes to about 2300 households. We have just under 2300 households so we would have a few extras. You could also do inserts. Each insert would be around \$325. We could pass the cost along to an association, committee or foundation. Councilwoman Herrington asked if we could make this profit generating. Mr. Padilla replied that he would have check on the legalities of that.

Councilwoman Herrington stated that she thinks the idea is great. She believes that the glossy newsletter of the past is something that we really don't need anymore. It is beautiful but it is expensive and does not think it is a good use of Borough's money. She does think that we talk about open and transparent government and we talk about communication and the link to the people, this is a much easier way to communicate more information more frequently. She loves the idea of the inserts for many different reasons.

Council President Panso asked if there is an online version. Administrator replied that there will be a PDF and put on the website as soon as it goes out.

Mayor Rendo and Councilwoman Gadaleta asked that Administrator Padilla look into corporate sponsorship for the newsletter.

General Code Update, led by Borough Clerk Debbie Dakin

Clerk Dakin stated that she has received several inquiries as to when the Ordinances will be codified. Ms. Dakin stated that she sent all Ordinances to General Code for the years 2013, 2014, 2015 and 2016. General Code is going to get back to Ms. Dakin as to the cost for codifying all Ordinances. Ordinances will be updated on e-code on the Borough website and also new books will be published. Once Ms. Dakin gets a quote from General Code she will inform Mayor and Council.

Borough Holidays, led by Administrator Tomas Padilla

Administrator Padilla stated that he was working with Clerk Dakin on setting up the Borough Holidays for employees, mostly borough hall because DPW has a different schedule because of garbage collections and the police work out their own holiday schedule. Mr. Padilla stated that our employees get one floater day in addition to their regular holidays. We are proposing to use

that floater day on Monday, July 3rd because July 4th falls on a Tuesday this year. Otherwise, we normally close early the day before a holiday, so we would have employees coming into borough all on July 3rd for 4 hours and then go home. His suggestion is that we use the floater that day.

RESOLUTIONS

Councilman Belgiovine asked if we heard back from the Borough Engineer regarding the roads for the DOT grant. Mr. Padilla stated that we had to take that resolution off. There were a couple of suggestions but it was too late to go over with the DPW and our grant writer to see if those streets would qualify for the grant.

CLOSED SESSION

RESOLUTION AUTHORIZING HOLDING OF CLOSED SESSION

RESOLUTION NO. 17-017

January 17, 2017

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to the provisions of N.J.S.A. 10:4-12(b), may meet in closed session; and

WHEREAS, the following are the subject matters to be discussed in closed session:

1. Cantor v. Hayes v. Woodcliff Lake Litigation
2. RLUIPA Litigation
3. Personnel Matter

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT FURTHER RESOLVED that formal action may be taken at the Meeting.

ROLL CALL:

Introduction: Mr. Panso

Second: Mr. Belgiovine

Ayes: Mr. Belgiovine, Mrs. Gadaleta, Mrs. Hayes, Mr. Herrington, Mr. Panso

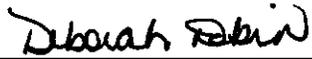
Nays: None

Abstain: None

Absent: None

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 17, 2017.



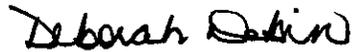
**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

ADJOURNMENT

Motion to adjourn was made by Council President Panso, seconded by Councilman Belgiovine and unanimously approved by voice call vote.

Meeting was adjourned at 8:20 PM.

Respectfully submitted,



**Deborah Dakin, RMC, CMR
Borough Clerk**