

**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL MINUTES
SEPTEMBER 17, 2018
8:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Rendo asked for a roll call. Council members Belgiovine, Gadaleta, and Gross were present. Borough Attorney Ron Dario was present as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin. Councilwoman Hayes and Councilwoman Herrington arrived at 9:00 PM. Councilman Singleton was absent.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

CERTIFICATES OF RECOGNITION – JEFF SCHUSTER AND JIM DROBINSKE

MOTHERS AGAINST DRUNK DRIVING AWARDS – RYAN HANSEN & MICHAEL MATOVSKI
Presented by Steven Benvenisti, Esq., Mothers Against Drunk Driving National Board of Directors

APPROVAL OF MINUTES

Motion to approve the September 4, 2018 Minutes (Open) was made by Council President Belgiovine, second by Councilwoman Gross and approved by Council President Belgiovine, Councilwoman Gadaleta, Councilwoman Gross and Mayor Rendo. Councilwoman Hayes, Councilwoman Herrington and Councilman Singleton were absent.

Motion to approve the September 4, 2018 Minutes (Closed) was made by Councilwoman Gadaleta, second by Councilwoman Gross, and approved by Council President Belgiovine, Councilwoman Gadaleta, Councilwoman Gross and Mayor Rendo. Councilwoman Hayes, Councilwoman Herrington and Councilman Singleton were absent.

MAYOR'S REPORT

Mayor Rendo stated that we have to break for closed session at 9:00 PM sharp. We are going to try and go through the Agenda as fast as we could and we are going to ask the speakers in the audience that during public comment, please keep to the 5 minute rule. We do have to break at 9:00 PM. If we don't finish by 9:00 PM we will have to go into closed session and come back out and that could be around 11:00 PM.

ADMINISTRATOR'S REPORT

Administrator Padilla stated that Park Ridge Water is set to begin on drilling the well over by the Holly tank area. They were slated to start today but when he took a ride there earlier today, there was no equipment there. They have notified the area residents and we also posted that notice on our website so that other folks would know. This is just the drilling part which they have received the appropriate permits from the DEP. They do not yet have the plans for the actual structure that will go there. Once they do, that will require some work with our building department and will be the appropriate time for us to also work with them to make sure we address some of the concerns that have been brought to us. Mr. Padilla also stated that the road work continues throughout town. We thank and ask our residents for their patience. There are many roads under construction. Mr. Padilla commended our police department. Lieutenant Burns and Lieutenant Uhl have been very proactive and obviously the Chief and under the Chief's direction. There were a couple of times that it interfered dramatically with the schools and they are working a lot to try and minimize that as much as possible. Administrator Padilla stated that they will only be working on the well from the hours of 9:00 AM to 3:30 PM. Mayor Rendo stated that he would like the least amount of inconvenience to our residents in that area. Administrator Padilla stated that that message was relayed.

ENGINEER'S REPORT

Please see attached.

COUNCIL MEMBERS' REPORTS/COMMENTS

Councilwoman Gadaleta stated that she received a message from Tim Whelan, Assistant Principal at Pascack Hills, and he said that the school year started off without a hitch so far. The sports programs have all kicked in. The cross country, both boys and girls varsity, are really taking off. There will be auditions held for Godspell this year from November 1st to 4th this year. The PFA has worked with amazon and it is called amazon smile. Let amazon make a donation to the PFA every time you shop. Register the Pascack Hills High School PFA as your chosen charity and they will receive a percentage back from each purchase. Councilwoman Gadaleta stated that she will send the flyer to Debbie Dakin and have it put on the website.

Councilwoman Gross stated that our Parks and Recreation Director Elizabeth Calderone is really

doing some great charity things. At Drool in the Pool, she collected some dog food and any towels that were left over from the pool season, she took them home washed them and is bringing everything to the animal shelter. She is also working on putting together a welcome package. She put something on Facebook asking residents what they would have wanted as new residents. Oktoberfest and Breast Cancer Awareness is coming up on October 20th and the Halloween celebration on the 27th.

Mayor Rendo stated for those that were not here at the beginning of the meeting, we must go into closed session at 9:00 PM. We will open it up to the public, but he will ask anyone who speaks that you try and keep it as brief as possible because we cannot pass the 9:00 hour. If we do we have to break for closed session and then come back into open session which might be around 11:00 PM.

PUBLIC COMMENT

MOTION to open to the public was made by Council President Belgiovine, second by Councilwoman Gadaleta and unanimously approved.

Alex Couto, Woodcliff Lake, asked how long the terms for Planning and Zoning Board members are and how they are appointed. Council President Belgiovine replied that Planning Board is appointed by the Mayor and Zoning Board is approved by the Council. Council President Belgiovine also stated that their term depends on when they were appointed and what classification they are. Mr. Couto stated that 188 Broadway could set the standard for the whole town. If you have some type of recommendation you might give your opinion to the Zoning Board. Attorney Dario stated the members of the Council are not allowed to influence those Boards. That is not something that they can do.

MOTION to close to the public was made by Councilwoman Gadaleta, second by Councilwoman Gross and unanimously approved.

CONSENT AGENDA

MOTION to approve the Consent Agenda was made by Council President Belgiovine, second by Councilwoman Gadaleta and approved by Council President Belgiovine, Councilwoman Gadaleta, Councilwoman Gross and Mayor Rendo.

CLOSED SESSION

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		X	X			
Gross			X			
Hayes						X
Herrington						X
Singleton						X
Belgiovine	X		X			
Mayor Rendo			X			

RESOLUTION AUTHORIZING HOLDING OF CLOSED SESSION

**RESOLUTION NO. 18-217
SEPTEMBER 17, 2018**

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to the provisions of N.J.S.A. 10:4-12(b), may meet in closed session; and

WHEREAS, the following is the subject matter to be discussed in closed session:

1. Potential Litigation

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT FURTHER RESOLVED that formal action may be taken at the Meeting.

CERTIFICATION

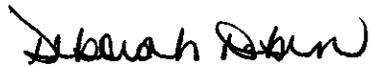
I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of September 17, 2018.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

ADJOURNMENT

MOTION to adjourn was made by Council President Belgiovine, second by Councilwoman Gadaleta and unanimously approved by voice call vote. Meeting was adjourned at 11:10 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Deborah Dakin". The signature is written in a cursive style with a large initial 'D'.

Deborah Dakin, RMC, CMR
Borough Clerk

AUGUST ENGINEER'S REPORT
BOROUGH OF WOODCLIFF LAKE
SEPTEMBER 17, 2018

1. Bank Stabilization and Outfall Reconstruction at 77 Brookview Drive

Construction has commenced at the site. Tree clearing is complete and the worksite is being prepared for wall construction. We are coordinating with the contractor regarding the specific limit of disturbance. We are also coordinating with Park Ridge Water regarding a water line near the proposed reconstructed outfall. NEA will provide updates as construction progresses.

2. 2018 Municipal Road Program

NEA anticipates advertising the bid this week. However, NEA recently learned that PSE&G is planning to do gas main work on additional streets within the Borough. Additionally, PSE&G has not completed the work on Cambridge Road. NEA is coordinating the work with PSE&G to determine the most appropriate time to bid and commence the project. NEA will provide updates as more information becomes available. For reference, below is the scope:

- Cambridge Road (Berkshire to Arcadia) – 23 years since last paved – \$67,778.40;
- Centennial Way (full length) – 23 years since last paved – \$87,204.00; and
- Stonewall Court (full length) – 23 years since last paved – \$177,756.00.

3. Galaxy Gardens – Phase I – Soil Remediation Land Use Permitting

NEA submitted the Land Use Permitting application package to the NJDEP in early August. Recently, the NJDEP requested additional information pertaining to mitigation tree planting to replace those required to be removed during the soil remediation. NEA will continue to coordinate with the NJDEP in the hopes of satisfying any tree planting requirements during the second phase of the project (i.e. construction of the new passive park). NEA will provide updates as more information is available.

4. Glen Road Bridge (Culvert)

In a cooperative effort between the Borough of Woodcliff Lake and Park Ridge, NEA coordinated with TranSystems to perform a thorough bridge (culvert) inspection to assess the current condition of the culvert over the Bear Brook. On March 13, NEA received the final report based on an in-depth field inspection of the culvert. TranSystems also indicated the existing bridge (culvert) has an estimated lifespan of approximately 3 to 5 years. TranSystems has provided two alternatives to address the poor condition of the bridge:

1. Bridge Rehabilitation (Estimate Construction Cost of \$700,000, Approx. 25-year service life)

The Rehabilitation alternate involves replacing the superstructure portion of the bridge, while maintaining and repairing the abutments and substructure that are currently in-place. Generally, this would include a new bridge deck, new parapet walls, new guiderails and end terminals. The estimated service life for this option is approximately 25 years, with an estimated construction duration of approximately 5 months.

2. Complete Bridge Replacement (Estimated Construction Cost of \$1,180,000, Approx. 40-year service life)

The Replacement alternate involves removal and complete replacement of the entire bridge (i.e. abutments, culverts, deck, parapets, guiderails, etc. The new bridge would consist of an asphalt wearing surface on pre-stressed concrete voided slab beams, with new cast-in-place concrete abutments. The estimate service life for this option is approximately 40 years, with an estimated construction duration of approximately 7 months.



In addition to the structural deficiencies noted both above and in the report, there are also scour issues at one of the abutments. Regardless of which option is chosen, minor repairs to the substructure will be required to be performed during 2019 to address the current scour. It is highly likely that NJDEP Land Use permitting will be required for this work, in addition to either of the options listed above. NEA will continue to coordinate with both Boroughs regarding this project. Regardless of which option is chosen by the two Boroughs, NEA strongly recommends that the Borough's Grant Writer apply for any applicable grants to assist the Borough of Woodcliff Lake with the financial burden of the impending repair or replacement. NEA will continue to provide updates as to the status of this project.

5. 2017 Municipal Road Program

The 2017 Municipal Road Program included the following roadways: Wyandemere Road, Windham Court, Wildwood Road, Benjamin Court, Shaw Road, and the Municipal Pool Entrance driveway. The project began construction on October 3, 2017. As of December 4, 2017, the contractor has virtually completed all work for the project. NEA is currently preparing a punch-list of any outstanding issues to be addressed, once the weather permits. NEA will provide the Borough with an update as soon as the information is available.

6. Coordination with Bergen County Paving Program

The Borough of Woodcliff Lake was informed by Bergen County that the following County Roads will be repaved as part of the 2018-2019 Proposed County Aid Resurfacing Program:

- Broadway (Hillsdale line to Park Ridge line);
- Glen Road (Park Ridge line to Chestnut Ridge Road);
- Pascack Road (Woodcliff line to Park Ridge line);
- Prospect Avenue (Park Ridge line to Broadway);
- Saddle River Road (Werimus Road to Chestnut Ridge Road);
- Werimus Road (Woodcliff Avenue to Glen Road); and
- Woodcliff Avenue (Broadway to Werimus Road).

The Borough would be responsible to perform the following improvements prior to the County repaving:

- Install all necessary ADA ramps (NEA to coordinate with the Bergen County ADA Ramp Coordinator);
- Inspect the conditions of the Borough's curbs and make any repairs or replacements;
- Completing any existing streetscape or intersection projects;
- Notify municipal utilities to perform all necessary leak testing and complete repairs (including coordination with PSE&G's GSMP Project);
- Notify the Building Department to ensure that all necessary work needed to be completed on curbs, driveway aprons, sewer and utility connections are completed;
- Inspect and remove, if necessary, any paver and/or concrete crosswalks; and
- Inspect sanitary sewer manholes and frames to assess their condition (Bergen County can remove, replace, and reset frames and covers if supplied by the Borough).

NEA met with Bergen County regarding the ADA curb ramp construction along the County's roadway resurfacing project limits. NEA is in the process of preparing a proposal for the surveying and engineering design required to submit to the County for inclusion under their contract for the curb ramp work.



We trust you will find the above in order. Should you have any questions or require additional information, please do not hesitate to contact the undersigned.

Respectfully submitted,
Neglia Engineering Associates

Evan M. Jacobs, P.E., P.P.
For the Borough Engineer
Borough of Woodcliff Lake

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BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		X	X			
Gross			X			
Hayes						X
Herrington						X
Singleton						X
Belgiovine	X		X			
Mayor Rendo			X			

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

RESOLUTION NO. 18-213 SEPTEMBER 17, 2018

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 9/15/2018 \$307,756.20

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund: \$ 66,695.98
Trust/Other: \$ 130.00
General Capital: \$ 25,673.00

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of September 17, 2018.



DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

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Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		X	X			
Gross			X			
Hayes						X
Herrington						X
Singleton						X
Belgiovine	X		X			
Mayor Rendo			X			

RESOLUTION APPOINTING KATHLEEN SHALHOUB AS FINANCE CLERK WITH THE BOROUGH OF WOODCLIFF LAKE FINANCE DEPARTMENT

RESOLUTION NO. 18-214 SEPTEMBER 17, 2018

WHEREAS, Borough of Woodcliff Lake has recognized the need to hire a Finance Clerk with the Borough's Finance Department; and

WHEREAS, the Borough of Woodcliff Lake has determined that Kathleen Shalhoub possesses the necessary skills and experience to hold the position; and

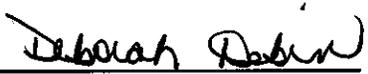
WHEREAS, such hiring is made pursuant to the terms of the employment laws and policies of the Borough of Woodcliff Lake and the State of new Jersey; and

WHEREAS, the annual salary for such position shall be based on a \$43,000.00 yearly salary for the remaining portions of 2018 and \$46,000.00 for 2019.

NOW THEREFORE, BE IT RESOLVED, that Kathleen Shalhoub is appointed as Finance Clerk with the Borough of Woodcliff Lake in accordance with the policies of the Borough of Woodcliff Lake and the laws of the State of New Jersey.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of September 17, 2018.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

201-391-4977
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		X	X			
Gross			X			
Hayes						X
Herrington						X
Singleton						X
Belgiovine	X		X			
Mayor Rendo			X			

**RESOLUTION AUTHORIZING AN INTER-LOCAL AGREEMENT
BETWEEN THE COUNTY OF BERGEN AND THE BOROUGH OF WOODCLIFF LAKE FOR THE
PROVIDING OF FLU VACCINATIONS IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 18-215
SEPTEMBER 17, 2018**

WHEREAS, the County of Bergen, Department of Health Services offers a program in which municipalities may contract with the County for the purpose of providing flu vaccination to the residents of the municipality; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff lake deem it in the best interest of the Borough to provide such service to the residents of Woodcliff Lake; and

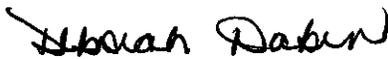
WHEREAS, pursuant to N.J.S.A. 40A:65-1, et seq., any municipality of the State of New Jersey may contract with any other State agency, County, municipality or municipalities for the shared provision of any service that any party to the agreement is empowered to provide within its own jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that the Mayor is authorized and the Borough Clerk shall attest to an Inter-Local Agreement between the County of Bergen and the Borough of Woodcliff Lake for the purpose of providing flu vaccination to the residents of the municipality pursuant to the terms of the contract provided by the County of Bergen which is attached hereto; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the County of Bergen.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of September 17, 2018.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor
Tomas J. Padilla, Borough Administrator

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Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta		X	X			
Gross			X			
Hayes						X
Herrington						X
Singleton						X
Belgiovine	X		X			
Mayor Rendo			X			

RESOLUTION APPROVING EXECUTION OF AGREEMENT WITH APTIVE ENVIRONMENTAL, LLC IN THE BOROUGH OF WOODCLIFF LAKE, BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. 18-216 SEPTEMBER 17, 2018

WHEREAS, Aptive Environmental, LLC has filed legal action against the Borough of Woodcliff Lake in the New Jersey District Federal Court to take issue with aspects Borough Code Section 255 which governs door-to-door solicitation; and

WHEREAS, to resolve this matter, Howard Mankoff, Esq. the appointed counsel from the Joint Insurance Fund has reached an understanding with Aptive Environmental, LLC pursuant to the terms contained within a settlement agreement; and

WHEREAS, it is recommended to execute such settlement as it is in the best interest of the Borough; and

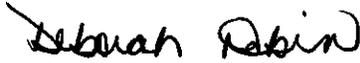
WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake declares that such settlement is limited to the particular facts and circumstances surrounding the instant matter and further declares that same does not create a precedence or practice within the Borough of Woodcliff Lake.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest to any documentation

necessary to enter into the settlement agreement and resolve the matter with Aptive Environmental, LLC.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of September 17, 2018.



**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

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Tomas J. Padilla, Borough Administrator

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Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Gadaleta	X		X			
Gross		X	X			
Hayes						X
Herrington						X
Singleton						X
Belgiovine			X			
Mayor Rendo			X			

RESOLUTION AUTHORIZING HOLDING OF CLOSED SESSION

RESOLUTION NO. 18-217 SEPTEMBER 17, 2018

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to the provisions of N.J.S.A. 10:4-12(b), may meet in closed session; and

WHEREAS, the following is the subject matter to be discussed in closed session:

1. Litigation Update

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT FURTHER RESOLVED that formal action may be taken at the Meeting.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of September 17, 2018.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK