

**BOROUGH OF WOODCLIFF LAKE
BOARD OF HEALTH MEETING MINUTES
MAY 15, 2018
7:45 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", was posted at the Borough Hall, and two newspapers, The Record and The Ridgewood News, were notified.

ROLL CALL

John Frey, Board of Health President asked for a roll call. Members Josephine Higgins, Dr. Steven Sperber, Dr. Mary Clark, and John Frey were present. Councilwoman Angela Hayes, Board of Health Secretary Debbie Dakin and Linda Quinn, were also present. Members Elaine Metlitz, Michelle Micali and Ina Palatnek were absent.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION to approve the Minutes of January 16, 2018 was made by Dr. Mary Clark, seconded by Josephine Higgins and approved by John Frey, Dr. Steven Sperber, Dr. Mary Clark and Josephine Higgins.

SANITARIAN'S REPORT

Linda Quinn stated that if anyone wants to speak about anything in the description, but don't mention the address. Please just say the month and item number.

Josephine Higgins asked about the different food establishment risk levels. Linda Quinn stated the following: Risk 1 is prepackaged food (candy shop); Risk 2 would be a food establishment that does prepare food, but not extensively; Risk 3 does more food preparation, they cool food

down and reheat it (delis, nursing homes, restaurants); and Risk 4 is specialized like sushi. Risk 3 and Risk 4 are inspected twice a year and Risk 1 and Risk 2 are inspected once a year.

John Frey asked if anyone had any comments for January. Mr. Frey asked about the forged rabies certificate. Ms. Quinn explained the situation that the owner did not want to vaccinate her dogs so she forged the certificate.

Josephine Higgins asked if it was the ceiling that was falling in at the Woodcliff Manor. Linda Quinn replied probably or it could be missed ceiling tiles. Ms. Quinn stated that that facility always has a lot of violations.

Dr. Clark asked about a deli in one of the office buildings. Linda Quinn replied that the biggest issue was they had dirty rags around the cutting boards.

Dr. Sperber noticed in February that there were a lot of animal bites. Linda Quinn stated that people sometimes get bit somewhere else and then they come home and forgot to get the information so they then go for rabies shots. Linda stated that whenever it says unknown dog, they got bit somewhere and they never got the information.

Dr. Clark asked if #7 was an unprovoked attack. Linda Quinn replied that that was a regular dog bite. She determined if we need to get animal control involved. If we felt that this dog could be potentially dangerous, we right away call animal control and they do the potentially dangerous or vicious dogs.

Dr. Sperber asked if #4 prepares the food. Linda Quinn replied no, it was a prepacked pretzel.

Linda Quinn stated that BMW now has a Starbucks.

MOTION to approve the Sanitarian's Report was made by Dr. Sperber, second by Dr. Clark and unanimously approved.

NEW BUSINESS

- Cash Receipts Reports

Debbie Dakin reported that in January we collected \$13,930 for retail food licenses. For Board of Health transcripts we collected \$190. In February we collected \$4,350 for retail food licenses. We had one marriage license and collected \$30 for transcripts. In March we collected \$1,200 for retail food licenses, one marriage license and \$70 for transcripts. In April, we had one marriage license and \$80 for transcripts. Josephine Higgins asked if liquor licenses went through the Board of Health. Debbie Dakin replied that they go through the Clerk's office.

- Various Water Reports

Mr. Frey went over the water reports from Park Ridge and they stated that there are no problems and everything is within the limits. There are no issues on the water reports. MOTION to approve the Water Reports was made by Dr. Mary Clark, second by Dr. Steven Sperber and unanimously approved.

- Animal Control Reports

Mr. Frey stated that everyone should have a copy of the reports from January, February and March, 2018. It looks like they are doing 8-10 patrols per month. In January, there were 2 dead deer. February, you had one deer and in March one deer, coyote, opossum and groundhog.

MOTION to approve the Animal Control Reports was made by Josephine Higgins, second by Dr. Sperber and unanimously approved.

- Municipal Humane Law Enforcement Officer (MHLEO)

John Frey stated that this letter was handed out tonight. Administrator Padilla spoke with the Chief of Police and two of the officers regarding this. This is a new thing that is starting and the police agreed that they thought it would be best to go with the County on this at least this year. Otherwise, they would have to train at least 2 police officers since it is a 24/7 job. Someone has to be trained to go into a house where there animal cruelty might be taking place. It could include animal feces, stray cats, multiple cats, abundant amount of pets, etc.

OLD BUSINESS

- Mayor's Wellness Challenge

Mr. Frey stated that we are underway for the Mayor's Wellness Challenge. We are partnering with Park Ridge. We have approximately 120 people signed up from the 2 towns. There are a lot of incentives to join. This is done online and emails go out to those that are signed up.

PUBLIC COMMENT

MOTION to open to the public was made by Ms. Higgins, seconded by Dr. Clark and unanimously approved.

No comments.

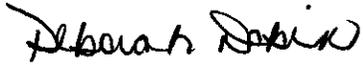
MOTION to close to the public was made by Ms. Higgins, seconded by Dr. Sperber and unanimously approved.

ADJOURNMENT

MOTION to adjourn was made by John Frey, second by Josephine Higgins and unanimously approved by voice call vote.

Meeting was adjourned at 9:15 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Deborah Dakin". The signature is written in a cursive style with a large initial 'D'.

Deborah Dakin, RMC, CMR
Borough Clerk