



**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL AGENDA  
SPECIAL MEETING  
September 25, 2013  
8:30 AM**

**CALL TO ORDER**

This is a special meeting of the Mayor and Council and the notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given 48 hours in advance of this meeting by publication in the Bergen Record and The Herald News, filed with the Clerk's Office of the Borough of Woodcliff Lake, and posted in Borough Hall on September 20, 2013.

**ROLL CALL**

Mayor Jeffrey R. Goldsmith  
Councilwoman Donna Abene  
Councilman Jeffrey Bader  
Councilwoman Jean Bae  
Councilman Eric Bloom  
Councilwoman Jacqueline Gadaleta  
Council President Robert Rosenblatt

**PLEDGE OF ALLEGIANCE**

**NEW BUSINESS**

- League of Municipalities – led by Mayor Goldsmith

**Resolution Authorizing the Mayor to Enter an Inter-Local Services Agreement with the Borough of Paramus for the Use of the Borough of Paramus Tax Assessor**

**WHEREAS**, the Shared Services Act, N.J.S.A. 40A:65-1, et seq., permits municipalities to enter into agreements for the shared provision of services which a municipality is "empowered to provide or receive within its own jurisdiction"; and

**WHEREAS**, by Resolution dated June 17, 2013, the Borough of Woodcliff Lake authorized the Mayor to execute an inter-local services agreement with Borough of Paramus to provide the Borough of Woodcliff Lake with Tax Assessor services effective July 1, 2013; and

**WHEREAS**, the Borough of Woodcliff was represented by Eric Bernstein, Esq., acting as special counsel to the Borough of Woodcliff Lake, in the negotiation and drafting of the inter local services agreement; and

**WHEREAS**, the Borough of Paramus has entered into a similar resolution; and

**WHEREAS**, the Borough of Paramus was represented by Mark Sokolich, Esq., acting as special counsel to the Borough of Paramus, in the negotiation and drafting of the inter-local services agreement who has recommended the execution and delivery of the agreement (the Borough of Paramus was represented by Mark Sokolich in this matter); and

**WHEREAS**, pursuant to the Resolution adopted June 17, 2013, the Mayor has executed and delivered the inter-local services agreement; and

**WHEREAS**, the Governing Body is desirous of ratifying and confirming the execution and delivery of the inter-local services agreement;

**NOW THEREFORE BE IT RESOLVED** that:

1. The Borough of Woodcliff Lake hereby ratifies the execution and delivery of the inter local services agreement with the Borough of Paramus as described above and set forth in this Resolution.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      **Goldsmith**

**Resolution Authorizing the Borough Attorney to Defend Third Party Complaint Filed Against the Borough of Woodcliff Lake by Diana DiGirolamo**

**WHEREAS**, the Borough of Woodcliff has been served with a Third Party Complaint in the matter captioned George Catherwood and Eileen Catherwood v. Diana DiGirolamo and Diana DiGirolamo v. Borough of Woodcliff Lake in the Superior Court of New Jersey bearing Docket No. BER-L-2017-13 (the "Litigation"); and

**WHEREAS**, in the complaint, George Catherwood and Eileen Catherwood ("Catherwood") allege Diana DiGirolamo ("DiGirolamo") unlawfully trespassed upon their property in the course of her maintenance and cleaning of a swale and/or water drainage system causing physical property damage to and diminution in value of Catherwood's property. In response thereto, DiGirolamo has filed a third party complaint against the Borough of Woodcliff Lake which seeks indemnification from the Borough of Woodcliff Lake for any liability and damages which may be deemed attributable to DiGirolamo in the Catherwood complaint; and

**WHEREAS**, the claim was previously submitted to the Joint Insurance Fund ("JIF") which denied coverage; and

**WHEREAS**, the Borough believes it is in the best interests of the Borough to defend the Litigation.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Woodcliff Lake that the Borough Attorney, Paul Kaufman, Esq., be and the same is hereby authorized and directed to defend the Litigation and otherwise protect the Borough's interests therein.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      **Goldsmith**

**OLD BUSINESS**

**Resolution Appointing Joyce M. Larena as Temporary Part-Time Clerk**

**WHEREAS**, on August 5, 2013, the Borough of Woodcliff Lake Administrator and Acting Borough Clerk, Wolfgang Albrecht, was charged with violating N.J.S.A. 2C:21-4A; and

**WHEREAS**, through Counsel, Wolfgang Albrecht requested a 60-day leave of absence to "concentrate on his defense"; and

**WHEREAS**, following discussions with Counsel, Wolfgang Albrecht submitted a memorandum dated August 8, 2013 requesting the leave of absence; and

**WHEREAS**, the Woodcliff Lake Governing Body accepted the leave of absence; and

**WHEREAS**, the Borough of Woodcliff Lake is in need of a Borough Clerk at this time; and

**WHEREAS**, in response to the Borough's advertisement for a part-time temporary Borough Clerk, the Borough received and reviewed numerous resumes and has determined that Joyce M. Larena has over seven years' experience as a municipal clerk, is available on a part-time basis, and is the most qualified candidate with the background sufficient to perform the duties of Borough Clerk on a part-time and temporary basis;

**NOW THEREFORE BE IT RESOLVED** that the Woodcliff Lake Governing Body appoints Joyce M. Larena to serve at the will of the Borough of Woodcliff Lake as Temporary Borough Clerk on a part time basis at a daily rate of Two-Hundred Seventy Five Dollars (\$275.00) and without any fringe benefits such as health benefits, sick leave or paid vacation time; and

**FURTHER RESOLVED** that Joyce M. Larena shall serve as Temporary Borough Clerk until such time as the Governing Body has determined otherwise.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      **Goldsmith**

**Motion to open to the public**

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      **Goldsmith**

**Motion to close to the public**

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      **Goldsmith**

**CONSENT AGENDA DISCUSSION**

**CONSENT AGENDA VOTE**

**ADJOURNMENT**

**CONSENT AGENDA – September 25, 2013**

1. Resolution Authorizing Raffle License(s) for GFWC Pascack Junior Woman's Club
2. Resolution Authorizing Raffle License for The Colleen Giblin Foundation for Hope for Children
3. Resolution Authorizing Mutual Aid – Pascack Valley Fire Department
4. Resolution Authorizing Change in Reimbursement for Senior Citizens for Use of Hillsdale Public Library
5. Resolution Approving Stipends
6. Resolution Appointing David Antoine Superintendent of the Borough of Woodcliff Lake Department of Public Works

**RESOLVED**, that the Consent Agenda is approved as presented.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      **Goldsmith**

**Resolution Authorizing Raffle License(s) for GFWC Paskack Junior Woman's Club**  
**(Consent Agenda – 1)**

**WHEREAS**, application has been made by the GFWC Paskack Junior Woman's Club, P.O. Box 373, Park Ridge, New Jersey 07656 for an off-premises raffle licenses to be held at the Tice Center, 411 Chestnut Ridge Road on November 16, 2013; and

**WHEREAS**, said application has been submitted to the Woodcliff Lake Police Department for investigation and have been found to be in good order;

**NOW, THEREFORE, BE IT RESOLVED**, that the application for the GFWC Paskack Junior Woman's Club is approved and the Acting Borough Clerk is hereby authorized to issue Raffle License No. RA13-503.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      Goldsmith

**Resolution Authorizing Raffle License for The Colleen Giblin Foundation for Hope for Children**  
**(Consent Agenda – 2)**

**WHEREAS**, application has been made by The Colleen Giblin Foundation, 700D Lake Street, Ramsey, New Jersey 07446 for an off-premises raffle licenses to be held at the Woodcliff Lake Hilton, 200 Chestnut Ridge Road, Woodcliff Lake, New Jersey on December 5, 2013; and

**WHEREAS**, said application has been submitted to the Woodcliff Lake Police Department for investigation and have been found to be in good order;

**NOW, THEREFORE, BE IT RESOLVED**, that the application for The Colleen Giblin Foundation is approved and the Acting Borough Clerk is hereby authorized to issue Raffle License No. RA13-504.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      Goldsmith

**Resolution Authorizing Mutual Aid – Pascack Valley Fire Departments** (Consent Agenda – 3)

**WHEREAS**, the Borough of Woodcliff Lake recognizes the necessity for the sharing of the emergency vehicles, aka mutual aid, to communities or districts inside and outside of the presently established Pascack Valley and Tri-Borough Mutual Aid groups. For the purpose of providing of personnel and fire rescue equipment; and

**WHEREAS**, the Borough of Woodcliff Lake's Fire Chief or the Fire Chief's designated representative will be making decisions to provide mutual aid to area communities with brief notice;

**WHEREAS**, the Borough of Woodcliff Lake's Fire Chief or the Fire Chief's designated representative will insure that arrangements are made, prior to providing such mutual aid to

other communities, for appropriate emergency protection for the Borough of Park Ridge and its residents; and

**WHEREAS**, the Borough of Woodcliff Lake understands that the community or region requiring mutual aid may not be adjacent to or part of the existing Pascack Valley or Tri-Boro Mutual Aid groups already established in the Pascack Valley of Bergen County; and

**WHEREAS**, Worker's Compensation will be provided by the Borough of Woodcliff Lake (employer), General Liability is assumed by the recipient of the service and Automobile Liability/Physical Damage and Property Insurance stays with the owner of the property (Woodcliff Lake).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake that it authorizes the Borough of Woodcliff Lake's Fire Chief and/or the Fire Chief's designated representative to provide mutual aid services to any community or district the Fire Chief or his designated representative deems necessary.

**BE IT FURTHER RESOLVED** that the Borough of Woodcliff Lake will provide its insurance carriers and its insurance agents with copies of this Resolution to insure that insurance coverage, in the same manner as provided on an everyday basis, is provided to the Borough of Woodcliff Lake and its representatives during the time period mutual aid is provided to another community or district.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Governing Body of Emerson, Hillsdale, Montvale, Park Ridge, Old Tappan, River Vale, Township of Washington and Westwood.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      Goldsmith

**Resolution Authorizing Change in Reimbursement for Senior Citizens for Use of Hillsdale Public Library** (Consent Agenda – 4)

**WHEREAS**, residents of the Borough of Woodcliff Lake use the Borough of Hillsdale's Public Library ("Hillsdale Library"); and

**WHEREAS**, Hillsdale Library's current annual family membership fee is \$275; and

**WHEREAS**, Woodcliff Lake currently reimburses \$175 of that fee and Woodcliff Lake residents contribute \$100 out of pocket to bridge the difference; and

**WHEREAS**, Hillsdale Library has agreed to lower the annual fee for Woodcliff Lake seniors to \$250 if Woodcliff Lake agrees to pay \$200 of that fee, with the first \$50 to be paid by the seniors; and

**WHEREAS**, Woodcliff Lake is amenable to this agreement; and

**WHEREAS**, this agreement shall be for a term of no less than one year; and

**WHEREAS**, this resolution supersedes Resolution 13-139; and

**NOW THEREFORE BE IT RESOLVED** that the Woodcliff Lake Governing Body authorizes the Mayor to execute a formal agreement with Hillsdale Library pursuant to the terms set forth in this resolution; however, the terms set forth in this resolution shall take effect immediately for the benefit of seniors in Woodcliff Lake.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      Goldsmith

**Resolution Approving Stipends**

**(Consent Agenda – 5)**

**WHEREAS**, the Woodcliff Governing Body desires to grant stipends to certain personnel; and

**WHEREAS**, Kathy Rizza, Payroll Clerk and Planning and Zoning Board Secretary, is granted a \$500 per year stipend for taking on additional responsibilities regarding benefits and insurance; and

**WHEREAS**, Michael Lukowski, “lead man” at the Woodcliff Lake Department of Public Works, is granted a \$1,000 per year stipend to account for his new “lead man” position; and

**WHEREAS**, Joy Sugerman, Administrative Assistant, is granted a \$10 per week stipend to account for her title change from Receptionist to Administrative Assistant;

**NOW THEREFORE BE IT RESOLVED** that the Woodcliff Lake Governing Body grants the stipends set forth in this resolution and directs the Chief Financial Officer to pay the stipends accordingly.

Abene      Bader      Bae      Bloom      Gadaleta      Rosenblatt      Goldsmith

**Resolution Appointing David Antoine Superintendent of the Borough of Woodcliff Lake Department of Public Works**

**(Consent Agenda – 6)**

**WHEREAS**, David Antoine was previously appointed as Acting Superintendent of the Borough of Woodcliff Lake Department of Public Works; and

**WHEREAS**, the Borough of Woodcliff Lake is in need of a Superintendent of the Borough of Woodcliff Lake Department of Public Works; and

**WHEREAS**, David Antoine has the background and experience sufficient to fill the position of Superintendent of the Borough of Woodcliff Lake Department of Public Works;

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Woodcliff Lake hereby appoints David Antoine as Superintendent of the Borough of Woodcliff Lake Department of Public Works.

Abene

Bader

Bae

Bloom

Gadaleta

Rosenblatt

**Goldsmith**