

**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
December 5, 2011
8:00 p.m.**

CALL TO ORDER.

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL.

Mayor LaPaglia
Councilman Bader
Councilman Baum
Councilman Camella
Councilman Glaser
Councilman Hoffman
Councilman Struk

PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES.

RESOLVED, that the Minutes of a **Regular Mayor and Council Meeting on November 21, 2011** have been received by all Councilpersons, are hereby approved as presented.

Bader Baum Camella Glaser Hoffman Struk LaPaglia

RESOLVED, that the Minutes of an **Executive Closed Session of the Mayor and Council on November 21, 2011** have been received by all Councilperson, are hereby approved as presented but not ready for release to the public.

Bader Baum Camella Glaser Hoffman Struk LaPaglia

PRESENTATION BY APPRAISAL SYSTEM – BOROUGH WIDE REVALUATION UPDATE

ENGINEER'S REPORT.

- Intersection Improvements at Woodcliff Avenue and Werimus Road
- Intersection Improvements at Kinderkamack Road and Prospect Avenue
- 2010 NJDOT Pascack Valley Cooperative Pricing System for Road Paving Program
- Intersection Improvements to Chestnut Ridge Road and Saddle River Road (Bergen County Project)
- United Water Woodcliff Lake Dam Project

MAYOR'S REPORT.

ADMINISTRATOR'S REPORT.

2011 Bergen County Trust Fund Municipal Program Old Mill Recreation Complex Improvements - \$20,525

Bergen County recently acknowledged the receipt of the above-referenced application for the 2011 funding round of the Open Space Trust Fund Municipal Program for Park Improvements in the Pascack Valley Subregion. In a separate e-mail I had forwarded a summary list of all applications submitted for consideration in our Subregion. This list also indicates the amount of money available in this Subregion, consisting of its 2011 open space tax allocation and available unspent/unallocated funding from prior funding rounds.

There is no need for any meeting of this Subregion at this time. Our municipality's 2011 funding award recommendation will be our Trust Fund project request, unless you are otherwise notified. It will be presented for approval to the Trust Fund Public Advisory Committee at its meeting tentatively scheduled on December 5, 2011. In early spring 2012 (tentatively), the County will schedule the required Public Hearing upon direction by the Board of Freeholders.

All Trust Fund recommendations are subject to final review and approval by the Board of Freeholders. Final Freeholder approval, via resolution, will follow no sooner than 45 days after the Public Hearing.

Partnership With Baseball Association

On Wednesday, November 21st, Councilman Ken Baum and I met with Mike Tsontakis, the head of WCL baseball to discuss the renovations planned for Major Field under the above mentioned grant application. As a result of our fruitful discussions, we would like to recommend a slight modification to our original plan for the baseball field. The modification would include a covered bleacher on the first base side of Major Field. The original plan called for an open bleacher. Accordingly, the WCL Baseball Association has offered to donate \$10,000.00 initially and up to \$20,000.00 to assist with this modification. Therefore, \$20,525.00 funding request from BC Trust Fund, \$20,525.00 Borough Match and \$20,000.00 contribution from WCL Baseball Association towards baseball field improvements.

Hills/Valley Coalition - Interlocal Agreement

WHO PARTICIPATES ON THE COALITION? The Hills Valley Coalition is comprised of school officials, parents, health providers, law enforcement officers, community leaders and municipal leaders from Hillside, Montvale, River Vale and Woodcliff Lake.

MISSION STATEMENT: Their mission is to educate and inform the community-at-large about how to promote a healthy, safe and substance-free environment that encourages the development of a positive lifestyle for our youth and reduces at-risk teen behavior. On the consent agenda for December 5th will be a resolution authorizing Woodcliff Lake's contribution of \$2,500.00 and your support to negotiate a new agreement for 2012.

Requisition System (memo issued last month) – We will be implementing the new requisition program this month following our department head meeting. The new Requisition Program will complement and strengthen our existing purchasing procedure.

Easement at Broadway

As you know the Broadway road widening project has been underway for several weeks. The project is nearly complete and activation of the signalization is anticipated shortly.

Leaf Collection

Sunday, December 11th will be the last day to put out leaves.

Tree Maintenance/Replacement Program

The initial meeting of a committee made up of borough staff, Council representatives and shade tree committee members was held on Thursday, December 1st. This committee will report back to the governing body periodically.

Recycled Waste Vegetable Oil Pilot Project

Our Recycled Waste Vegetable Oil Pilot Project is progressing very well.

OLD BUSINESS

NEW BUSINESS.

Fire House Use for Residential Tax Assessment Conferences

PUBLIC FORUM

Motion to open to the public

Bader Baum
Camella Glaser
Hoffman Struk
 LaPaglia

Motion to close to the public

Bader Baum
Camella Glaser
Hoffman Struk
 LaPaglia

CONSENT AGENDA DISCUSSION.

CONSENT AGENDA VOTE.

Resolution to Authorize Entering into Executive Closed Session

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: [Woodcliff Lake Hilton Tax Appeal](#); and

WHEREAS, this session is anticipated to last approximately 60 minutes; and

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this portion of the meeting.

Bader Baum Camella Glaser Hoffman Struk LaPaglia

ADJOURNMENT.

CONSENT AGENDA – December 5, 2011

1. [Authority to Pay Claims, page 6](#)
2. Payroll, **page 6**
3. RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES CAUSED BY A TAX COURT JUDGEMENT FOR THE YEAR 2010 Appeal # 014428-2010, **page 6**
4. RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES, **page 7**
5. Resolution Authorizing the Submission of a Governor’s Council on Alcoholism and Drug Abuse, **page 7, 8**
6. Resolution Authorizing Contract to Valley Health Medical Group to Coordinate Alcohol and Drug Testing Services, **page 8**
7. Resolution Authorizing Agreement for Bergen County Department of Health Services Proposal for Public Health Shared Services for the Borough of Woodcliff Lake, **page 8,9**
8. Resolution Authorizing Interlocal Agreement Between the Borough of Hillsdale, Township of River Vale, Borough of Montvale and Borough of Woodcliff Lake for the Hills/Valley Coalition, **page 9, 10**
9. 2011 Budget Transfers for December 5, 2011 meeting, **page 10**

RESOLVED, that the Consent Agenda is hereby approved as presented.

Bader Baum Camella Glaser Hoffman Struk LaPaglia

CLAIMS AND BILLS.

Authority to Pay Claims.

(Consent Agenda - 1)

RESOLVED, that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund	\$ 1,250,769.09
Capital Fund	5,375.00

Bader Baum Camella Glaser Hoffman Struk LaPaglia

Payroll

(Consent Agenda-2)

RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll released \$ 167,415.10

Bader Baum Camella Glaser Hoffman Struk LaPaglia

RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES CAUSED BY A TAX COURT JUDGEMENT FOR THE YEAR 2010 Appeal # 014428-2010

(Consent Agenda-3)

WHEREAS, The owners of Block 808 Lot 5.01, Nowak, Helen, 51 Saddle River Road, Woodcliff Lake, N.J. was successful in their appeal to the County Tax Board New Jersey and have won a Judgment adjusting their assessed value for the year 2010.

WHEREAS, this has resulted in their overpaying their property tax for year of 2010 in the amount of \$988.82 and

WHEREAS, they have been awarded this judgment and therefore are entitled to a refund,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the CFO be authorized to refund the overpayment of \$988.82 to Nowak, Helen c/o A.DelVecchio, Esq.

Mail check to:
Helen Nowak c/o Antimo A. Delvecchio, Esq.
50 Chestnut Ridge Road
Montvale, NJ 07645

Pay by: December 25, 2011

Bader Baum Camella Glaser Hoffman Struk LaPaglia

RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES

(Consent Agenda-4)

WHEREAS. The property tax on the following parcel were overpaid by property owners,

WHEREAS, this has resulted in the overpayment of property tax on this parcel by \$3030.92 and,

WHEREAS, the owners of the property listed have requested a refund of overpayment,

NOW, THEREFORE, BE IT RESOLVED, BY THE Mayor and Council of the Borough of Woodcliff Lake, that the CFO be authorized to refund the overpayment of \$3030.92 to the owner listed below:

B/L	OWNER	AMT.	REASON
1401/4.06	Semelsberger, John & Yolanda	\$3030.92	DUPLICATE PAYMENT

PAYMENT TO:
Semelsberger, John & Yolanda
1 Balsam Road
WOODCLIFF LAKE, NJ 07677

Bader Baum Camella Glaser Hoffman Struk LaPaglia

Resolution Authorizing the Submission of a Governor’s Council on Alcoholism and Drug Abuse
(Consent Agenda-5)

WHEREAS, the Borough of Woodcliff Lake Mayor and Council, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Borough of Woodcliff Lake Mayor and Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community ; and

WHEREAS, the Borough of Woodcliff Lake Mayor and Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Borough of Woodcliff Lake Mayor and Council does hereby authorize submission of an application for the Woodcliff Lake Municipal Alliance Grant for calendar year 2012 in the amount of \$10,356.00.

2. The Borough of Woodcliff Lake Mayor and Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Joseph T. LaPaglia, Mayor

CERTIFICATION

I, Lorinda Sciara, Municipal Clerk of the Borough of Woodcliff Lake of, County of Bergen, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution duly authorized by the Borough of Woodcliff Lake Mayor and Council on the 5th of December 2011.

Lorinda D. Sciara, RMC/CMC

Bader Baum Camella Glaser Hoffman Struk LaPaglia

Resolution Authorizing Contract to Valley Health Medical Group to Coordinate Alcohol and Drug Testing Services (Consent Agenda-6)

WHEREAS, there exists a need for alcohol and drug testing services, and

WHEREAS, Valley Health Medical Group has submitted a proposal to perform such services for the term of January 1, 2011 to December 31, 2012 at a sum of \$66.00 per CDL holder or other participants, and

WHEREAS, the contract is a valid contract for Professional Services which may be awarded without competitive bidding in accordance with NJSA 40A:11(a) of the Local Public Contracts Law, and;

WHEREAS, the CFO has certified that funds are available.

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Commerce National Risk Control for the term of January 1, 2011 to December 31, 2012 at a sum of \$66.00 per CDL holder or other participants.

Bader Baum Camella Glaser Hoffman Struk LaPaglia

Resolution Authorizing Agreement for Bergen County Department of Health Services Proposal for Public Health Shared Services for the Borough of Woodcliff Lake (Consent Agenda-7)

WHEREAS, there exists a need for the Borough of Woodcliff Lake Health Department

to provide state mandated public health services of a technical professional nature; and

WHEREAS, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public health services; and

WHEREAS, the Bergen County Department of Health Services has agreed to provide public health services through a contract agreement with the Borough of Woodcliff Lake Department of Health for the calendar year 2012, and

WHEREAS, the maximum amount of the contract is \$53,758.00 and funds will be available for this purpose; and

WHEREAS, it has been certified that this meets the statutes and regulations concerning the award of said contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

1. That the Mayor is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform public health services of a professional nature for the period of January 1, 2012 through December 31, 2012 at a cost not to exceed \$53,758.00
2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

BE IT FURTHER RESOLVED, that the Borough Treasurer has certified, in accordance with N.J.A.C. 5:30-14.5, that sufficient legally appropriated funds are available for this purpose subject to appropriation of funds in the 2012 temporary and/or adopted budget.

Bader Baum Camella Glaser Hoffman Struk LaPaglia

**RESOLUTION AUTHORIZING INTERLOCAL AGREEMENT BETWEEN THE
BOROUGH OF HILLSDALE, TOWNSHIP OF RIVER VALE, BOROUGH OF
MONTVALE AND BOROUGH OF WOODCLIFF LAKE FOR THE HILLS/VALLEY
COALITION**
(Consent Agenda-8)

WHEREAS, there has been an agreement since 2009 between the Borough of Hillsdale, the Borough of Montvale, the Borough of Woodcliff Lake and the Township of River Vale to financially support the Hills/Valley Coalition which provides programs to the students and their families of the PVRHS district that help create safe and substance-free environments in our community; and

WHEREAS, the Interlocal Services Act, N.J.S.A. 40A:8A-1 et seq. authorizes public entities to enter into a contract with each other to subcontract any services which the parties to an agreement are empowered to render within its own jurisdiction;; and

WHEREAS, the Borough of Hillsdale, the Borough of Montvale, the Borough of Woodcliff Lake and the Township of River Vale have each agreed to contribute \$2,500.00 to help fund this organization; and

WHEREAS, the Township of River Vale has agreed to act as the lead agency for the Hills/Valley coalition as employer of Jacqueline Murphy, as part-time coalition consultant; and

WHEREAS, the Consultant will assist the Hills/Valley Coalition and all four PVRHS town alliances in grant writing and prevention activities

WHEREAS, the CFO has certified the funds are available

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that payment be made in accordance with the Interlocal Services Agreement on file; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Borough Administrator the Mayor and Council authorize Borough Administrator Albrecht to negotiate a new Interlocal Services Agreement for 2012.

Bader Baum Camella Glaser Hoffman Struk LaPaglia

2011 Budget Transfers for December 5, 2011 meeting

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>FROM</u>	<u>TO</u>
Parks and Recreation - Other Expenses	020 1-01-28-370-	2,000.00	
Maintenance of Parks - Other Expenses	020 1-01-28-375-		2,000.00
Administration - Salaries and Wages	010 1-01-20-100-	2,000.00	
Fuel Oil	000 1-01-31-447-		2,000.00
Sewer - Other Expenses	020 1-01-31-455-	1,000.00	
Sewer - Salaries and Wages	010 1-01-31-455-		1,000.00
TOTAL		5,000.00	5,000.00

Bader Baum Camella Glaser Hoffman Struk LaPaglia

