



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA**

April 7, 2014

8:00 PM

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. 231" has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Jeffrey R. Goldsmith
Council President Donna Abene
Councilman Corrado Belgiovine
Councilman Eric Bloom
Councilwoman Jacqueline Gadaleta
Councilman Carlos Rendo
Councilman Robert Rosenblatt

PLEDGE OF ALLEGIANCE

CLOSED SESSION

1. Litigation – Rizza Tort Claim Notice/Health Insurance
2. Employee Handbook/Personnel Manual

APPROVAL OF MINUTES

March 17, 2014
March 17, 2014 (closed session)
March 25, 2014 – work session
March 25, 2014 - work session (closed)

MAYORAL COMMITTEE APPOINTMENTS (no Council confirmation needed)

Public Utilities Committee

Leslie Rubel to the Public Utility Committee for a term of one (1) year, ending on December 31, 2014.

Strategic Planning Committee

Carlos Rendo, Council Liaison, to the Strategic Planning Committee, for a term of one (1) year, ending December 31, 2014.

Jacqueline Gadaleta, Council Liaison, to the Strategic Planning Committee, for a term of one (1) year, ending December 31, 2014.

John Spirig, Chairman, to the Strategic Planning Committee, for a term of one (1) year, ending December 31, 2014.

PRESENTATION

Certificate of Achievement to Angela Rossi – Gold Award from the Girl Scouts

PRESENTATION

Presentation by Pascack Hills High School Administration – Virtual School Day

- School Representatives
- Alexa Hershberg

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

OLD BUSINESS

- Proposals from Neglia Engineering, led by Mayor Jeffrey Goldsmith

NEW BUSINESS

Presentation on Police Accreditation – led by Frank Covelli

**Introduction of Ordinance 14-02 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

PUBLIC COMMENT

(limited to 5 minutes per speaker)

CONSENT AGENDA

Resolution No. 14-77	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 14-78	Resolution Authorizing Salary Adjustment for Employees Receiving State Mandated Certification
Resolution No. 14-79	Resolution Authorizing the Mayor to Sign Agreement with North Jersey Media Group
Resolution No. 14-80	Resolution Authorizing Release of Performance Surety Bond in the Amount of \$171,720 and Cash Bond for Pioneer Developers in the Amount of \$19,101.64
Resolution No. 14-81	Resolution Authorizing 2014 Pool & Tennis Rates
Resolution No. 14-82	Emergency Temporary Budget Appropriation
Resolution No. 14-83	Resolution Authorizing Release of Escrow
Resolution No. 14-84	Resolution Authorizing Refund of Overpayment of Taxes (Schultz)
Resolution No. 14-85	Resolution of Tax Settlement – Grunfeld vs. Borough of Woodcliff Lake
Resolution No. 14-86	Introduction of 2014 Budget
Resolution No. 14-87	Resolution to Enter into Closed Session

ADJOURNMENT

Introduction of Ordinance 14-02

**BOROUGH OF WOODCLIFF LAKE
BERGEN COUNTY, NEW JERSEY
CALENDAR YEAR 2014
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% or the cost of living adjustment, whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, the cost of living adjustment for calendar year 2014 budgets is calculated at 0.5% pursuant to N.J.S.A. 40A:4-45.2; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake in the County of Bergen finds its advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Borough Council hereby determines that a 3.0% increase in the budget of said year, amount to \$263,051 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Woodcliff Lake, in the County of Bergen, a majority of the full authorized membership of this governing body affirmative concurring, that, in the 2014 budget year, the final appropriations of the Borough of Woodcliff Lake shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$306,893, and that the 2014 municipal budget for the Borough of Woodcliff Lake be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding year; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Abene						
Belgiovine						
Bloom						
Gadaleta						
Rendo						
Rosenblatt						
Mayor Goldsmith						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**April 7, 2014
Resolution No. 14-77**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 3/31/2014 - \$173,685.81

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 149,301.80
Trust:	\$ 500.00
Capital:	\$ 10,665.00
Escrow:	\$ 29,515.39

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING SALARY ADJUSTMENT FOR EMPLOYEES RECEIVING
STATE MANDATED CERTIFICATION
RESOLUTION NO. 14-78
April 7, 2014**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Abene						
Belgiovine						
Bloom						
Gadaleta						
Rendo						
Rosenblatt						
Mayor Goldsmith						

WHEREAS, Tonya Tardibuono has received certification from the State of New Jersey in recognition of her successful completion of the Certified Municipal Registrar Certification classes on December 9, 10, 11, 12 and 13; and

WHEREAS, Ms. Tardibuono has been appointed Deputy Registrar as of February 18, 2014; and

WHEREAS, the State of New Jersey mandates that a municipality must have a certified Deputy Registrar as well as a Registrar on staff; and

WHEREAS, this onetime salary adjustment of \$2,000.00 is in accordance with Borough past practice to employees who received their certifications that are required for the Borough and mandated by State of New Jersey; and

WHEREAS, this certification requires State Educational Credits be maintained in order to keep this license current;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorize this salary adjustment to Tonya Tardibuono for receiving her certification effective March 1, 2014.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF WOODCLIFF LAKE
TO SIGN AGREEMENT BETWEEN THE BOROUGH OF WOODCLIFF LAKE
AND NORTH JERSEY MEDIA GROUP**

RESOLUTION NO. 14-79
April 7, 2014

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Abene						
Belgiovine						
Bloom						
Gadaleta						
Rendo						
Rosenblatt						
Mayor Goldsmith						

WHEREAS, North Jersey Media Group, Inc. (NJMG) is a media company providing local news, information and services to the residents of northern New Jersey; and

WHEREAS, the Borough of Woodcliff Lake currently does not have a local newsletter for distribution among its residents; and

WHEREAS, the Borough of Woodcliff Lake is desirous of providing a local newsletter to its residents; and

WHEREAS, NJMG has agreed to design, produce, print and deliver a newsletter entitled "My Woodcliff Lake" (the "Publication") for the benefit of Woodcliff Lake residents; and

WHEREAS, NJMG has further agreed to provide the Publication to the residents of Woodcliff Lake at least four (4) time per calendar year; and

WHEREAS, the Borough of Woodcliff Lake has determined it is in the best interest of the Borough to provide a local newsletter to its residents.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Mayor is authorized to execute a contract with North Jersey Media Group, Inc.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING SURETY BOND RELEASE AND CASH BOND RELEASE
FOR PIONEER DEVELOPERS
ELLIS COURT AND ELLIS LANE, BLOCK 1905, LOTS 1.04, 1.05 and 1.06**

**RESOLUTION NO. 14-80
April 7, 2014**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Abene						
Belgiovine						
Bloom						
Gadaleta						
Rendo						
Rosenblatt						
Mayor Goldsmith						

WHEREAS, based upon observations during site inspections, the Borough Engineer takes no exception that the Performance Surety Bond be released in the amount of \$171,720.00 and the Cash Bond be released in the amount of \$19,101.64; and

WHEREAS, construction is complete and surrounding site improvements have been stabilized;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council authorize the release of the Performance Surety Bond and the release Cash Bond stated above.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING 2014 POOL AND TENNIS RATES
RESOLUTION NO. 14-81
April 7, 2014

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Abene						
Belgiovine						
Bloom						
Gadaleta						
Rendo						
Rosenblatt						
Mayor Goldsmith						

WHEREAS, the Mayor and Council have reviewed the membership rates for the 2014 Pool and Tennis Season; and

WHEREAS, the Mayor and Council have agreed to accept the pool rates as listed for the 2014 Pool and Tennis Season.

Family pool	\$ 375.00
Family tennis	\$ 75.00
Family pool and tennis	\$ 425.00
Family pool with nanny	\$ 500.00
Family pool and tennis with nanny	\$ 575.00
Fire and ambulance membership	\$ 150.00
Adult pool	\$ 200.00
Child pool	\$ 150.00
Senior citizen	\$ -0-
Adult tennis	\$ 50.00
Child tennis	\$ 30.00
Senior tennis	\$ -0-

Sponsored Memberships

Family pool (non-residential)	\$ 800.00
Family tennis (non-resident)	\$ 125.00
Family pool & tennis (non-resident)	\$ 925.00
Adult pool (non-resident)	\$ 350.00
Adult tennis (non-resident)	\$ 100.00
Child tennis (non-resident)	\$ 75.00

Out of Town Residents (non-sponsorship needed)

Registration April 15, 2014 – June 1, 2014

Family (non-resident)	\$ 875.00 (limited to first 50 families)
Single (non-resident)	\$ 400.00 (limited to first 50 individuals)

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorize the 2014 Pool and Tennis Membership rates.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

Emergency Temporary Budget Appropriation

Resolution No. 14-82

April 7, 2014

WHEREAS, an emergent condition has arisen with respect to various Appropriations listed below and no adequate provision has been made in the 2014 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, said total emergency temporary resolutions adopted in the year 2014 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$1,103,600 and

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

Municipal Clerk – Salaries and Wages	\$ 10,000.00
Financial Administration – Salaries and Wages	20,000.00
Financial Administration – Other Expenses	7,000.00
Legal – Other Expenses	25,000.00
Engineering – Other Expenses	10,000.00
Workmen’s Compensation	80,000.00
Group Health Insurance	100,000.00
Police – Salaries and Wages	125,000.00
Police Dispatch	50,000.00
Fire Prevention – Salaries and Wages	10,000.00
Department of Public Works – Salaries and Wages	25,000.00
Buildings and Grounds – Other Expenses	20,000.00
Bergen County Utilities Authority	150,000.00
Gasoline	20,000.00
Public Employees Retirement System	63,745.00
Police and Firemen’s Retirement System	367,815.00
Social Security	20,040.00
Total	\$1,103,600.00

2. That said emergency temporary appropriations will be provided for in the 2014 budget under the various titles listed above.

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

DEBORAH DAKIN
ACTING BOROUGH CLERK

Resolution Authorizing Release of Escrow Balance

Resolution No. 14-83

April 7, 2014

WHEREAS, a request has been made for the release of the escrow balances with respect to the following in the Borough of Woodcliff Lake:

**Testa
57 Indian Drive
Escrow release
\$608.75**

**DMR Construction
Ellis Court
Escrow release
\$30.96**

WHEREAS, the Borough Construction Official has confirmed that all is satisfactory and has recommended that the escrow balances be released;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of the escrow balance in the amount of **\$639.71** in connection with the aforementioned.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES

**Resolution No. 14-84
April 7, 2014**

WHEREAS, the property tax on the following parcel were overpaid by property owners;
and

WHEREAS, this has resulted in the overpayment of property tax on this parcel by
\$350.15; and

WHEREAS, the owners of the property listed have requested a refund of overpayment

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of
Woodcliff Lake, that the CFO be authorized to refund the overpayment of \$350.15 to the
owner listed below:

B/L	OWNER	AMOUNT	REASON
605/13	SCHULTZ, KAREN & EUGENE	350.15	OVERPAYMENT

PAYMENT MAILED TO:
SCHULTZ KAREN a& EUGENE
12 AVON PLACE
Woodcliff Lake, NJ 07677

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the
State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original
resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION OF TAX SETTLEMENT – GRUNFELD V. BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 14-85

April 7, 2014

WHEREAS, Sharon Grunfeld is the owner and taxpayer of property located at 8 Hunter Ridge, also known as Block 1207, Lot 4, Woodcliff Lake, New Jersey; and

WHEREAS, the taxpayer has filed a tax appeal for the year 2011 against the Borough of Woodcliff Lake in a matter entitled Sharon Grunfeld vs. Borough of Woodcliff Lake, which is presently pending in Tax Court; and

WHEREAS, it has been recommended by the Tax Appeal Attorney, the Borough Appraiser and the Borough Assessor that the matter be settled at this time, and that such settlement is in the best interest of the Borough;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the Tax Appeal attorney be and he is hereby authorized and directed to execute any and all documents necessary in order to finalize the settlement of litigation entitled Sharon Grunfeld vs. Borough of Woodcliff Lake, so that for tax year 2011, the assessment of \$1,305,800 will be reduced to \$1,100,000, resulting in a refund of \$4,604; and

BE IT FURTHER RESOLVED, that the aforesaid settlement is predicated upon a waiver of any and all pre-judgment interest by the taxpayer, as long as the refunds are paid within 60 days of the Tax Court Judgments.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

INTRODUCTION OF 2014 BUDGET

Resolution No. 14-86

April 7, 2014

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Abene						
Belgiovine						
Bloom						
Gadaleta						
Rendo						
Rosenblatt						
Mayor Goldsmith						

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Woodcliff Lake, Bergen County, New Jersey for the year 2014.

BE IT FURTHER RESOLVED, that the said budget be published in the Record Newspaper in the issue of April 16, 2014 and that a hearing on the Budget will be held at the Municipal Building, 188 Pascack Road, Woodcliff Lake, New Jersey on May 5, 2014 at 8:00 PM or as soon thereafter as the matter may be reached.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING HOLDING OF CLOSED SESSION

**Resolution No. 14-87
April 7, 2014**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Abene						
Belgiovine						
Bloom						
Gadaleta						
Rendo						
Rosenblatt						
Mayor Goldsmith						

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake, pursuant to the provisions of N.J.S.A. 10:4-12(b), may meet in closed session; and

WHEREAS, the following is the subject matter to be discussed in closed session:

1. Litigation – Rizza Tort Claim Notice/Health Insurance
2. Employee Handbook/Personnel Manual

WHEREAS, these Minutes will be kept and once the matter involving the confidentiality of the aforementioned no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that formal action may be taken at the Meeting.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of April 7, 2014.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**