

BOROUGH OF WOODCLIFF LAKE MAYOR AND COUNCIL MINUTES MAY 4, 2020 5:00 PM

Mayor Rendo stated that the Mayor and Council, Borough Attorney and Borough Engineer are participating via zoom. If you hear background noise, it is because everyone is participating from home. Any questions asked on Facebook will not be answered because Council does not have the benefit of seeing what the questions are. Any comments or questions have to be called in or you could have emailed the Borough Clerk up until 4:30 PM. If you call in, each comment will be limited to 3 minutes. Please be brief in your comments.

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, <u>The Record</u> and <u>The Ridgewood News</u>, have been notified. This meeting is being held via zoom and televised.

ROLL CALL

Mayor Rendo asked for a roll call. Council members Falanga, Gross, Hayes, Singleton and Spelling were present. Borough Attorney John Schettino was present, as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin. Councilwoman Gadaleta arrived at 5:15 PM.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion to approve the Minutes of April 6, 2020 was made by Councilwoman Gross, second by Councilman Spelling and approved by Councilman Falanga, Councilwoman Gross, Council President Singleton and Councilman Spelling. Councilwoman Hayes abstained since she was not in attendance for the meeting. Councilwoman Gadaleta was absent for this portion of the meeting.

MAYOR'S REPORT

Mayor Rendo asked for a Moment of Silence for the passing of Councilwoman Gadaleta's fatherin-law, Councilwoman Hayes' father, former Councilman Paul Camella and all the victims of COVID-19. Mayor Rendo stated that Woodcliff Lake has 108 positive cases of COVID-19 as of yesterday. We did not receive any information of where they come from, the age, race or sex of the victim. Please practice social distancing. Mayor Rendo stated that every week he has a telephone conference with the Governor's office. It is 70 Bergen County mayors, County Executive and representatives from the Office of the Governor. This past week the Mayor asked 2 questions. Mayor Rendo asked about the opening of the ballfields. The answer to that specific question was no. Baseball fields, tennis courts and any active recreation fields shall remain closed. This is a direct order from the Office of the Governor. The County parks are open, but it is a soft opening. Mayor Rendo asked the Governor's office whether to open the pool this summer or not. None of the Executive Orders prevent us from opening the town pool. If we open it up, are there any restrictions. The response was that there are no restrictions to opening the municipal pool; however, that does not mean that a restriction is not coming down the pike. Mayor Rendo stated that he took that to indicate that they are looking at closing municipal pools. Hillsdale is in the same position as us. Mayor Rendo stated that the residents are happy with the co-mingling. It makes it a lot easier for them to recycle. Mayor Rendo stated that there will be a Resolution on the Agenda for the extension of tax payments to June 1, 2020. This is being considered by the Council. If this does pass, you have until June 1, 2020 to pay property taxes but knowing if you pay past June 1, 2020 interest reverts to May 1, 2020.

ENGINEER'S REPORT

Evan Jacobs stated that we received a letter from the DOT that the Glen Road Culvert project received a \$600,000 grant towards the replacement of that bridge culvert. Mr. Jacobs stated that he will be sending in a proposal shortly for the survey work. Mr. Jacobs stated that we are doing a joint road project with Hillsdale for Lincoln Avenue. Woodcliff Lake received a grant from the DOT for approximately \$200,000 to put towards that project. Mr. Jacobs stated that he was been coordinating with Chris Behrens for the 2020 Road Paving program. They identified three roads that need the most attention for various reasons. On the Agenda tonight, is the pool cover bid. Whether or not the pool gets opened this year, you need a functional pool cover that is easy to use. We are still moving forward with that project. There was still some remediation work at Galaxy Gardens that was going on. This should take approximately another week to do that work. As of last week, we received the Treatment Works Approval Permit for both pump stations. We also received the Wetlands Permit for the Glen Road pump station. The Maria Road permit should be coming in another week.

ADMINISTRATOR'S REPORT

Administrator Padilla stated he has had different conversations with Chris Behrens and DPW Council liaisons regarding the ecology center. Chris Behrens joined the meeting via zoom. Mr. Padilla commended Chris and his staff for doing a fantastic job during this crisis. Chris has been

strategically planning. We did put in a temporary solution for our guys to pick up recycling. This can work for a short time but cannot go on forever. The equipment that is being used to pick up the recycling is going to be needed come fall time for leaves. Chris has been looking at different options. We came up with the recommendation that beginning this Saturday, we can begin to open the ecology center on a limited basis. It would be Saturdays and Sundays would be half days for recyclables and cardboard. Only 2 cars will be let in to the fenced in area. On Wednesday, bulky and brush would be allowed. Additionally, this Wednesday, Zone B will have a pick-up for brush. Come June, we will stop doing a recycling pick-up because we are going to be needed to go out and do bulky. Our DPW workers will be needed in other capacities. If we open the ecology center, masks and gloves must be worn by everybody. If you don't have a mask and gloves, you will be turned away. There have been discussions about outsourcing recycling, and Chris will look at those numbers. During the month of May, DPW will still pick up co-mingled up at the curb. Council President Singleton asked Chris Behrens to get some estimates on the cost to co-mingle. Chris stated that he would have to go out for bid for this. Right now, he has 4 guys going out to do co-mingling and this doesn't include every house. Chris stated that you would also have to include tipping fees. He looked at some numbers today and we would probably be looking at \$25,000 - \$30,000 tipping fees. Councilman Falanga stated that it must be communicated with the residents that if they are taking their recyclables to the ecology center, they must be separated. Co-mingling is only temporary and only if DPW is picking it up from their curb. Administrator Padilla agreed that it needs to be spelled out. Councilwoman Gross stated that as much as we all want the ecology center opened, her concern is that it doesn't make a whole lot of sense if residents are dropping off their recyclables separated but we are picking up at their houses co-mingled. It would take a lot more time of everybody to be in the recycling center if they must separate and it is confusing. Councilwoman Gross suggested that maybe you have a schedule for different zones be allowed to use the center on different days. Maybe we won't get stuck in a situation where we have a line of cars stuck with their garbage in their cars. Mr. Padilla stated that we can request different zones, but it is hard to enforce it. We will also have a barricade out and anyone past that barricade at a certain time would be allowed to enter the facility. Councilwoman Hayes stated that after this crisis is over, we need to look at different scenarios for the Mayor and Council to consider going forward. Councilwoman Hayes stated that we are going to have to reimagine. Chris will send a message via constant contact regarding the ecology center being opened this weekend. Chris will send a plan to the Mayor and Council for approval first.

Elizabeth Calderone joined the meeting via zoom. Administrator Padilla stated that as far as pools go, there is no closure yet. That does not mean that there will not be an order going forward. Additionally, there may be restrictions as to the amount of people that will be allowed in. Mr. Padilla stated that we might not be able to have a snack stand at the pool. Another issue is the bathrooms. How often do they have to be cleaned? Last year we allotted a certain amount of money for the repairs at the pool. One of the venues that we could take is to keep the pool closed and use the summer to go out to bid and make those repairs. Camp is a little more optimistic because it is later in the year. If we do open, are we going to receive the revenue. Ms. Calderone stated that it is not looking good for the pool. We normally open Memorial Day weekend and this year we cannot. We are in a holding pattern right now. We have a large pool

and our expenses are up there. If Governor Murphy puts a maximum number of people that we could have at a gathering, we must go back to the chalkboard and revisit again. We would have to come up with another set of rules. Registration and membership come into play. If you have a membership you should be able to come whenever you want. We talked about doing daily passes instead of a membership. How do we keep the staff safe? It is all about health and safety. We would not have a snack bar. Do we have 15-year old kids be responsible for cleaning the bathrooms? Ms. Calderone stated that camp doesn't begin until the end of June and we could possibly push it out until July and do a short camp. How do we keep young children apart if there is a social distancing directive? How do you keep masks on children? Ms. Calderone stated that people are registering for the camp. Administrator Padilla stated that most of the prep work is done by DPW. Because of all the extra work DPW is doing, they will not be able to open the pool. We received an estimate from a pool company for \$30,000 to open the pool. Councilman Falanga stated that a lot of residents might not be travelling this summer, so many people will be home. We wanted to try and offer our residents something. We have been deliberative and careful not to make any definitive decisions until we absolutely must and there is literally no other option. Councilwoman Gross stated that safety, and cost is important but also mental health is important as well. Councilwoman Gross stated that the pool is seeming a little bit dicier for her right now and was more hopeful earlier on. The thing that concerns her is that there is a directive right now on how many people can gather. That is a factor and the other factor is to pay somebody to open the pool up. Additionally, we must give staff notice if we are not planning to open so they could find other employment. Mr. Padilla stated that he believes the pool is very hard to do this year, but we should keep camp as an option. Ms. Calderone stated that there is a lot that needs to be done prior to the pool opening. A discussion took place on different scenarios on how to hold camp for the summer. A discussion took place on when to decide regarding the opening of the pool and camp. Councilwoman Hayes stated that being that schools are closed until the end of this school year, the fixed cost to get everything up and running and not knowing if the Governor is going to impose a new directive, she doesn't believe it would be fair to staff, Elizabeth, and DPW. She believes we should decide and move on at this point so we could finalize our budget. Closing the pool will trigger some things in the budget as well. Administrator Padilla asked if the Park and Recreation Committee which consists of himself, Elizabeth Calderone, Councilwoman Gross and Councilman Falanga could discuss it and make the call in 2 weeks. Councilwoman Gadaleta asked how long it would take DPW to open the pool. Councilman Falanga replied 3 weeks. It was agreed that the Park and Recreation Committee would make the call on May 18, 2020 on whether to open the pool.

COUNCIL MEMBERS' REPORT/COMMENTS

Council President Singleton stated that he would like to give a report on finance. Mr. Singleton stated that there has been a discussion especially on Facebook and email blasts that have been sent out from residents or the Mayor's comments on Facebook about negotiating what we talked about in terms of the budget. Council President Singleton stated that he wants to clear the air here and tell people what we are doing. In terms of negotiations, there are no negotiations between the Mayor, himself, or Councilman Falanga. This is a complete Council decision and is not his decision, the Mayor's decision or Councilman Falanga's decision. We are here to do the

right thing by the town. What we are deciding on is what is the right path going forward. There is a Budget out there that we are going to introduce that calls for a \$12.00 increase per month. Some of the suggestions that he has received from the Mayor and Councilman Falanga is to get this back to not having a tax increase this year. There have been discussions about \$0, \$109 and \$149 increase. Council President Singleton stated that he has asked both our auditor and our CFO if we could do a look out over and above of what we are looking at this year, so we are informed about our decision. Council President Singleton stated that this cannot be a political decision. It must be a decision on what is best for our residents. Tonight, we are going to introduce our budget. The reason why we are introducing is so that the residents can see the budget. That doesn't mean that this is the final number. This means that we are going to start having discussions over the next 4 weeks. Hopefully, next week Council President Singleton gets the numbers for what next year and the following year will look like. He plans to share the information with the Mayor and Council and residents. To decide today that we are going to have a zero-tax increase without looking into the future, Mr. Singleton thinks is irresponsible of the Mayor and Council. If people call in regarding specific line items, Mr. Singleton does not know how you are talking about specific line items because we haven't introduced the budget yet and nobody should have seen it until after it is introduced. It will be on our website after tonight's meeting. Council President Singleton stated that he is available to speak with anybody regarding the budget. Councilwoman Gadaleta thanked Council President Singleton for sharing that with everyone. Councilwoman Gadaleta asked Mr. Singleton what the original tax increase number that was given to us by our auditor and CFO. Council President Singleton stated that they originally came back to us with a \$260 tax increase. Mr. Singleton asked them to cut that back down and they out \$275,000 in expense in that number to bring us down to the \$148 which is where we are today. Councilman Falanga stated that we try and maintain a zero percent tax increase. He does not suggest it has to be zero. He suggested that that should be our goal and try and maintain last year's taxes. Councilman Falanga stated that one thing that is not in the budget that he is concerned about is that we are not budgeting to redo the Master Plan. This is vital to the Borough to take care of. He understands that this might be done by Resolution and he believes that is a mistake. Especially in light of the current litigation, it is vital that we complete our Master Plan this year, so we do not open up the possibility of builder's remedy type lawsuits. If this is his only chance to comment on this, he wants to get it on the record. Council President Singleton asked Mr. Padilla how much it would cost to put the Master Plan in the budget. Mr. Padilla replied approximately \$60,000. Mr. Padilla stated that we did a re-examination last year, so we do have coverage for builder's remedy. The consensus is that we should pursue a Master Plan. We looked at that with our financial professionals, and their suggestion would be to wait until after the budget is passed and do an emergency appropriation because that will allow us the ability to do that cost over the following 5 years as opposed to take a one-time hit for \$60,000. Council President Singleton asked Mr. Padilla if the intent would be to do it this year. Mr. Padilla replied yes. Councilman Falanga asked Mr. Padilla if we would be paying the planner this year. Mr. Padilla replied that the CFO would be better off explaining this and he could have him call tomorrow. Mr. Padilla stated that he does not know how long it would take the planner to complete the Master Plan. Councilwoman Hayes stated that we had Mr. Preiss come to a meeting last year and she believes we are compliant with the re-examination. She would like to hear an update if we are not compliant and at risk for a builder's remedy. If we want to try and

work this budget as close to zero as possible, that \$60,000 nut should be rethought if we are not at risk for a builder's remedy suit. Councilwoman Gross stated to Mayor Rendo that she is hearing that he is having virtual meetings with the Governor and other Mayors and that is fantastic. However, we as a Council body, could be informed as to what is discussed during these meetings. She would like to understand our numbers and understands HIPPA regulations but would love to have some accurate numbers. Councilwoman Gross also stated that she finds out information by looking at it on Facebook but would appreciate it if the Council could learn from you before reading something on Facebook. Mayor Rendo replied that the numbers are recorded by the County and every municipality is struggling with finding out where these numbers are coming from. We are only given number of positive cases; we are not given information as to where they are coming from. Councilwoman Gross stared that the bulk of her frustration is communication amongst our Governing Body and how important it is as leaders of the Community that we are informed of what is going and what you learned and know and that you share it with us instead of each one us individually reaching out to Mr. Padilla. It is embarrassing to have somebody call us to tell us something that they saw on Facebook that the Council has not yet been made aware of. Mayor Rendo replied that he understood. Council President Singleton stated that when everybody gets a change, he asks that the Mayor and the Council email him and let him know what their suggestions for reductions are.

ORDINANCES

Public Hearing Ordinance No. 20-01

2020 Salary Ordinance

An Ordinance to Fix the Compensation of Certain Officers and Employees of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey

MOTION to adopt Ordinance 20-01 was made by Councilman Spelling, second by Councilwoman Gross.

MOTION to open to the public was made by Councilwoman Gadaleta, second by Councilwoman Gross and unanimously approved.

Alex Couto, Woodcliff Lake, asked if this Ordinance could be postposed for 6 months. Administrator Padilla replied that this Ordinance only gives the minimum and maximum salaries for employees. This does not set any salaries for employees.

Councilman Falanga stated that it is important to note that this Ordinance does include a step guide for our amazing DPW guys. We looked at other towns and our DPW is dramatically underpaid.

MOTION to close to the public was made by Councilman Spelling, second by Council President Singleton and unanimously approved by voice call vote.

Introduction Ordinance 20-02

Borough of Woodcliff Lake

Calendar Year 2020

Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish

a Cap Bank (N.J.S.A. 40A:4-45.14)

MOTION to introduce Ordinance No. 20-02 was made by Councilwoman Gadaleta, second by Councilman Spelling and unanimously approved by voice call vote.

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga				Х		
Gadaleta			Х			
Gross		Х	Х			
Hayes			Х			
Singleton	Х		Х			
Spelling			Х			
Mayor Rendo						

INTRODUCTION OF BUDGET RESOLUTION NO. 20-119 MAY 4, 2020

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Woodcliff Lake, Bergen County, New Jersey for the year 2020.

BE IT FURTHER RESOLVED, that the said budget be published in the Bergen Record in the issue on May 8, 2020 and that a hearing on the Budget will be held at the Municipal Building on June 1, 2020 at 5:00 PM or as soon thereafter as the matter may be reached.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

Debouah Blue

PUBLIC COMMENT

Mayor Rendo asked if anyone from the public would like to call in, now is the time to do it. Administrator Padilla gave the phone number of the Council Chambers. There will be a 3-minute maximum on comments.

MOTION to open to the public was made by Councilwoman Gadaleta, second by Council President Singleton and unanimously approved.

Dave Zislin, Woodcliff Lake, stated that he appreciates the work that everyone is doing as well as all the employees of the town. He thinks that everyone is doing a great job. He stated that he is not worried about the 4%, but what worries him is that we have a large commercial base in the town and would increase our appeals for commercial properties.

Cheryl Dispoto, Woodcliff Lake, stated that she agrees with Councilman Falanga and appreciates is no vote on the budget. Ms. Dispoto stated that she is a little confused about the process. Usually when we get to this point and the Council introduces in budget, is she to assume that they are introducing this budget and then they are going to go back and work on it.

Andre DiMino, Woodcliff Lake, stated that when he was on Council, they investigated the next 2 years to see what might transpire and the Council should do their best to do what is right for the residents during this pandemic.

Craig Marson, Woodcliff Lake, asked up until what point is the Master Plan okay as is without a potential lawsuit running against the town. Administrator Padilla stated that he will find out the answer and email it to him. Mention was made regarding the budget and he is looking forward to analyzing it. What are the percentages that would force a budget redo? Is it a gross percentage of an amount or a line item? Administrator Padilla stated that he will find out and

email him.

MOTION to close to the public was made by Councilwoman Gadaleta, second by Council President Singleton and unanimously approved.

Attached to the minutes please are emails that the Borough Clerk before 4:30 PM on May 4, 2020 to be made part of the record.

CORRESPONDENCE

CONSENT AGENDA

MOTION to add Resolution No. 20-120, Resolution Extending the Grace Period for Second Quarter Property Tax to June 1, 2020, was made by Councilman Falanga, second by Councilman Spelling and unanimously approved by voice call vote.

MOTION to approve the Consent Agenda as amended was made by Councilwoman Gadaleta, second by Councilwoman Gross and unanimously approved by voice call vote.

CLOSED SESSION

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			Х			
Gadaleta		Х	Х			
Gross	Х		Х			
Hayes			Х		· · · · · ·	
Singleton			X			
Spelling			Х	 · · · · · · ·		
Mayor Rendo						

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12

RESOLUTION NO. 20-121 MAY 4, 2020

WHEREAS, the Borough of Woodcliff Lake is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and WHEREAS, it is necessary for the Borough of Woodcliff Lake to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below: 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act. 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States. 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to __ ______. The minutes will be ___, 20__ when the issues pertaining to the property located at released on or before ___ have been approved and finalized. 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law. X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to: Litigation Update. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court

8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely

decision and the time period for any and all appeals.

affected request in writing that such matter or matters be discussed at a public meeting, specifically: personnel discussion.

The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

_____9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on May 4, 2020 that an Executive Session closed to the public shall be held on May 4, 2020 at 5:00 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

Deborah Dein

<u>ADJOURNMENT</u>

MOTION to adjourn was made by Councilwoman Gadaleta, second by Councilwoman Gross and unanimously approved by voice call vote. Meeting was adjourned at 9:05 PM.

Respectfully submitted,

Deborah Dakin, RMC, CMR

Borough Clerk

From:

Andre' DiMino <andre@admtronics.com>

Sent:

Friday, May 01, 2020 9:22 AM

To:

tpadilla@wclnj.com; admin@wclnj.co

Cc:

CLERK@WCLNJ.COM

Subject:

For the May 4, 2020 Mayor & Council Meeting

Hello Mr. Padilla:

Last evening I contacted Mayor Rendo about a request I submitted on April 16 for the Mayor & Council to consider (see emails below). He said he did not recall if my request was communicated to the Mayor & Council and advised me to submit it to you for inclusion in the discussion of this matter at the next Mayor & Council Meeting of 5/4/2020 at 5 PM. Would you please provide this communication to the Governing Body, prior to the discussion of this matter, and include it in the record of the meeting.

I am formally requesting that the Woodcliff Lake Mayor & Council extend the grace period for property tax payments to the end of May without interest or penalty assessments, as many, many New Jersey municipalities have done (see below). This is an extremely difficult time for all of us and any assistance would be meaningful - especially financial assistance.

As a previous 3-term Woodcliff Lake Councilperson, I certainly understand and appreciate the many difficult decisions and responsibilities of our borough's elected officials. I also understand that extending such a tax grace period would have an extremely small impact on the Borough as a whole, and yet, be a meaningful help to your Woodcliff Lake residents dealing with this extremely difficult situation.

Therefore, I formally request the Mayor & Council approve the grace period for property tax payments to May 31, without interest or penalty. With this action, you take another step in confirming your care and concern for the residents during this crisis.

Respectfully submitted,

Andre' DiMino

On Apr 16, 2020, at 5:12 PM, Elizabeth Calderone <parkandrec@wclnj.com> wrote:

Hi Andre,

I will pass along to Mayor and Council.

Stay well,

Elizabeth

From: Andre' DiMino <andre@admtronics.com>

Sent: Thursday, April 16, 2020 5:02 PM

To: info@wclnj.com

Subject: Some relief during this crisis...

Here is what some towns are doing to help residents during this crisis. How about Woodcliff Lake???

TOWN EXTENDS GRACE PERIOD FOR PROPERTY TAX PAYMENTS

While quarterly property taxes are due May 1, the Mayor and the Town Council have extended the grace period to pay taxes without interest or penalty until May 31. The Council unanimously passed a resolution authorizing the extension to provide relief to taxpayers and businesses affected by the Coronavirus pandemic.

"Everyone is experiencing some level of hardship due to the ongoing public health crisis."

"While we do not have the authority to delay the property tax due date, we do have say over the interest rate on late payments. Waiving that interest for 30 days is one way we can help people struggling during this time."

The zero percent interest rate effectively provides a 30-day grace period to property owners.

From:

rockyb98@verizon.net

Sent:

Monday, May 04, 2020 2:06 PM

To:

CLERK@WCLNJ.COM

Subject:

2020 budget

First, let me acknowledge what a great job the entire team is doing under these unusual circumstances. Thanks for keeping the community as safe as it is.

Could you please enumerate the major components of this year's budget that are contributing to the proposed increase of approximately 4.5%.

IF you are planning for the impact of the Covid-10 virus to continue through the rest of the year, as has been outlined by Dr. Anthony Fauci, in briefings, then certain costs should be changing due to the stay-at-home conditions.

The capital budgets were consolidated into a 10 year bond and should be consistent. A new fire truck was proposed for 2021. The DPW may have some expenses for moving our recycling to another further location. Police staffing should be at current levels as would be most of the full time jobs. Is there a significant increase to reserve for uncollected taxes being planned? The parks and recreation department should be at a minimum and have almost no expenses except for director this year. Most positions ae being held at present staffing levels.

The school portion of the budget is such a large chunk of expenses. Their heat, light and power should be minimal with everyone at home. Techers and students will have difficulties keeping up. Maintenance should be at minimum for the schools as well as heat and air conditioning.

Bert Taylor 1 Stratford Ct Woodcliff Lake, NJ

From:

Jennifer Dolan <jennifer.h.dolan@gmail.com>

Sent:

Monday, May 04, 2020 1:53 PM

To:

clerk@wclnj.com

Subject:

Woodcliff Lake Budget 2020

Ms. Dakins,

Thank you for your service during this time; I hope this email finds you and your family healthy and well.

In light of tonight's proposed budget increase in Woodcliff Lake, I would like to make the Mayor and Council aware of the words of Steve Fulop, mayor of Jersey City (NJ's second largest city), when addressing the Board of Education on their proposed tax increase in the middle of the Coronavirus Pandemic: https://www.nj.com/hudson/2020/03/fulop-blasts-jersey-city-boe-budget-as-tone-deaf-really-irresponsible.html

He told the BOE: "you guys are tone-deaf," he said. "You don't see what's going on in the world"

He called it "really irresponsible". He continued say, "They're going to destroy the taxpayers. They're going to destroy residents, both renters and homeowners," Fulop said. "People are struggling and it's not going to get easier for a couple months."

If NJ's second largest city recognizes that tax increases will destroy taxpayers, why does a small town with far less services and 2% of the population of Jersey City need an increase in spending?

Every home, business, town, state, and for that matter, country, are slashing budgets. Why isn't Woodcliff Lake making that effort?

I request a response to my question for each council member and the mayor.

Best regards, Jennifer Dolan

Jennifer Dolan 201 218 7421 jennifer.h.dolan@gmail.com

From:

Carolina Salazar <salazarc@un.org>

Sent:

Monday, May 04, 2020 1:02 PM

To: Cc: CLERK@WCLNJ.COM

Skip Dolan

Subject:

FW: 4.5% tax increase: WCL

Dear Skip, As always thank you for articulating well all our concerns! Or rather main concern of again INCREASED PROPERTY TAXES! THIS HAS TO BE STOPPED!

Dear Debbie, thanks to Skip for representing WCL residents about this possible increase in WCL budget resulting into increased property taxes! I truly believe that majority of WCL residents would just go ballistic if we see another increased in property taxes. As you know that federal tax deduction has capped property taxes to \$10,000 disqualifying the amount in excess of \$10,000 as part of our so-called tax shelter. Pandemic or no pandemic is just killing residents with increased property taxes! I firmly believe that it is not you making the determination nor the decision. However, I would urge that with Mayor to fight for WCL residents FOR SAKE OF PRESERVATION AND SURVIVAL!

Respectfully yours,
ROBERTO and CAROLINA SALAZAR
7 Stonewall Court, Woodcliff Lake

From: Skip Dolan < skip@dolanrealty.com > Sent: Monday, May 4, 2020 12:19 PM
To: Skip Dolan < skip@dolanrealty.com > Subject: RE: 4.5% tax increase: WCL

The U.S. GNP shrunk 4.8% in 1Q 2020 and is expected to contract more than 30% in the 2nd quarter according the Federal Reserve https://www.frbatlanta.org//media/documents/cqer/researchcq/gdpnow/RealGDPTrackingSlides.pdf

This evening the Woodcliff Lake Borough Mayor and Council will be meeting at 5:00 PM and the 2020 proposed budget will be introduced.

Attached is the WCL approved budget for 2019 taken from the borough web page, total budget for 2019 was \$13,384,344.

Page 5 of the "User Friendly" version gives a summary breakdown of the budget line items, more granular details could be found in the 60 page document.

A copy of the proposed 202 budget was requested but has not been made available for inspection prior to this meeting.

It is our understanding there will be a 4.5% increase to the budget but we have not been able to verify whether it is within the 2% cap or 4.5%

Covid -19 has impacted 30% of the 2019 budget year many of these budget items will not be fully expended, not to reduce the 2020 budget moving forward is an insult to everyone's intelligence.

Any increase to the budget in light of the times we are now living in is unconscionable and at a minimum a ten (10%) percent cut would start to approach what the majority of families in Woodcliff Lake and Northern New Jersey are and will be experiencing.

Ask you and the members of your family to take 10 - 15 minutes and scan the User Friendly budget format and if any question percolate up in your mind please email them to Ms. Debbie Dakin the Borough Clerk by 3:00 PM if you can no later than 3:30 PM so Ms. Dakin does not get overwhelmed.

Ms.Debbie Dakin does her job very, very well and the questions your email to Ms. Dakin will be read in the record since none of us will be permitted to attend the meeting in person.

You can of course email the Mayor and council members, all their emails are below for your convenience.

Woodcliff Lake's proposed budget for 2020 is tone deaf and unless all of demand better you will see your property taxes increased. If the U.S. GNP is going to shrink 10% or more so should Woodcliff Lake's municipal budget, we are the constituents not the municipal vendors or employees, cuts, not increases need to made across the board. Increased property taxes only hurt the value of your home.

Debbie.dakins@wcl.org

mayorrendo@wcl.com

councilmansingleton@wcl.com

councilmanfalanga@wcl.com

councilwomangadaleta@wclnj.com

councilwomangross@wclnj.com

councilwomanhayes@wclnj.com

councilmanspelling@wclnj.com

From: Skip Dolan

Sent: Sunday, May 03, 2020 5:06 PM

To: Skip Dolan

Subject: FW: 4.5% tax increase: WCL

Below is an email from a resident in town who my family has tremendous respect for, thought you would want to know about what is being proposed and to respond as you see fit. These are my thoughts on the matter:

Cheryl,

Thank you for bringing this to our attention.

FYI to all - the Local Finance Board "LFB" which is an agency within the Department of Community Affairs "DCA" must approve any municipal budget with more than a 2% annual increase.

Cannot get garden debris picked up at curb side or dropped it off and since the town does not have a library no cost increases there.

Reduced expenses for two (2) months or 17% of the year – how does Councilman Singleton come up with a 4.5% increase – there should only be a decrease in taxes proposed.

Businesses have laid off hundreds of thousands of employees in NJ, has WCL laid off or furloughed just one (1)?

Schools closed since March and will not reopen – no reduction in operating expenses there, none? No reduction is utilities for heating, electric what about crossing guards, etc.?

The council's constituents and those who voted them into office are the residential home owners not the municipal vendors or employees.

Councilman Singleton and all Council members must explain to every taxpayer the steps taken, the lengths they went to claw back some of these expenses which have clearly not occurred in the past 60 days and those which will not moving forward.

Councilman Singleton needs to show us the New Jersey Department of Community Affairs Local Finance Board approval granting the 125% increase over the 2% annual cap.

Skip Dolan 99 West Hill Road

From: Cheryl Dispoto [mailto:Cadispoto@aol.com]

Sent: Sunday, May 03, 2020 2:27 PM

To: Cheryl Dispoto

Subject: 4.5% tax increase: WCL

Dear Residents:

Hope you are all well during this very difficult time. I wanted to make you aware that tomorrow night's municipal budget will propose a 4.5% tax increase. My understanding is that Councilman Brian Singleton is the lead on the finance committee and this is the budget he is promoting.

I encourage you to watch tomorrow night's Mayor and Council meeting and call in if you do not support higher taxes for Woodcliff Lake. According to the Mayor's post the Council will vote on extending the timeframe to pay taxes from May 1st to June 1st because of the current economic crises but at the same time they will propose an increase? That is absurd. There should be zero municipal increase at this time given the economy and financial hardship facing our residents. This Council should be running the town like we are all forced to run our households during hard times, by making cuts and looking for ways to cost save. Please tune in and call in to the meeting with your questions and concerns. Everyone must be heard and do their part to be heard, especially if you do not want to pay more because if this Council doesn't here the collective outrage, they will raise your taxes and you will pay more. The school and county are one portion but the municipal increase is significantly higher than in the prior year. I am attaching info from the Mayor's post with viewing and call in details. Please forward to your friends and neighbors so they have the opportunity to oppose this increase. Thank you.

Cheryl Dispoto

- 000
- 1. On Monday the WCL council will introduce a budget with a 4.5% tax increase from last year's budget. This goes together with tax increases from your local school board, the regional school board and the county. More on this after Monday's Mayor/Council meeting.
- 2. On the agenda is a resolution to extend the May 1st tax payment time to June 1st. With so many people out of jobs, not able to pay their property taxes, and possibly on the verge of foreclosure, I am going to recommend to the council to adopt the extension. Remember, if adopted, the extension is only until June 1st. If you pay on June second, you will be charged for interest going back to May 1st.

Please tune in on Monday, May 4th at 5:00pm to watch the Mayor/Council meeting. Tune in to channel 77 for cablevision and channel 37 for FIOS. You will not be able to see us but you can hear the meeting as it will be conducted through Zoom. You may call 201-391-4977 ext. 203 during public session for comments.

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Write a	comm	ient	







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From:

James Krazit <krazit@verizon.net>

Sent:

Monday, May 04, 2020 12:45 PM

To:

debbiedakin@wclnj.com

Subject:

Fwd: Proposed tax increase

Hello Debbie,

I hope you are well at this most trying time for all of us.

I was surprised to see that WCL is looking to raise taxes in their 2020 proposed budget. Even the mere suggestion of such a move during a pandemic when many people have lost their jobs, are suffering from Cobid-19, or are at risk of losing their businesses is just absurd, but not all that surprising coming from a Republican town government. If they need to increase their tax base, I have to question why they went ahead and began construction on the Middle School at this time? Surely money could have been saved on that front.

I hope members of the Council come to their senses regarding this matter.

Thank you,

Madeline Krazit 16 Daniel Court Woodcliff Lake, NJ

From:

Gail L <gtreehaus@gmail.com>

Sent:

Monday, May 04, 2020 11:25 AM

To:

CLERK@wclnj.com; debbiedakin@wclnj.com

Subject:

Comments for Town Meeting Today

Good Morning Debbie,

My name is Gail Livingstone and I am a WCL resident.

First of all, you should know the link on the web site does not work, I had to copy and paste to email you.

I would like to submit my concerns, for the Burrough's meeting tonight, on the subject of raising the towns municipal taxes. I feel now is just not the time to be taking such measures. These are tough time, unprecedented and in lieu of that I feel it would be irresponsible for the council to consider putting such a burden on residents at this time. I hope you can understand my concern as a resident.

Thank you for passing along my message, stay safe,

Gail Livingstone

From:

Skip Dolan <badtaxdeal@gmail.com>

Sent:

Monday, May 04, 2020 2:19 PM

To:

clerk@wclnj.com

Subject:

Proposed Woodcliff Lake 2020 Budget

In light of the collapsing U.S. economy and the Federal Reserve stating the U.S. GNP is down 4.8% for the 1st Qtr. of 2020 and projected to be down more than 30% for the 2nd Qtr. of 2020 (see the Fed Bank of Atlanta link dated May 4, 2020)

https://www.frbatlanta.org/-/media/documents/cqer/researchcq/gdpnow/RealGDPTrackingSlides.pdf

and unemployment in New Jersey reaching record highs during the past 60 days, what has the Woodcliff Lake Mayor and Council done to cut expenses by at least 10% from the 2020 budget?

Please post immediately on the Borough web page for the taxpayers of Woodcliff Lake to see copies of all letters and correspondence sent out by the Woodcliff Lake Mayor and Council to all municipal vendors, including all professionals in the last 30 to 60 days, seeking better pricing and terms on all contracts. If we do not see any letters posted to any municipal vendors, we will know the answer.

Even New York City has cut its budget.

From:

Cheryl Dispoto <Cadispoto@aol.com>

Sent:

Monday, May 04, 2020 2:38 PM

To:

 $CARLOS\ RENDO;\ council man singleton @wclnj.com;\ Jacqueline\ Gadaleta;$

councilmanspelling@wclnj.com; councilmanfalanga@wclnj.com; Angela Hayes;

councilwomangross@wclnj.com

Cc:

Debbie Dakin

Subject:

WCL Taxes and Recycling Center

I am writing to ask that the Council vote NO on the introduction of the proposed budget. In light of the current economic climate, it is simply unconscionable to raise taxes on WCL residents at this time. How can this Council consider moving the tax payment deadline to June 1st because of financial hardship (which is the right thing to do) while voting to raise taxes on the same night? As a taxpayer in Woodcliff Lake, I believe there should be zero increase this year without question, you must rethink your spending plans and you cannot ask the public for more at this time. Last year WCL was below \$40 per household. This year it is nearly four times higher? I propose tabling the proposed budget for further collaborative review until line by line cuts can be made taking into account current economic conditions and restrictions in place throughout NJ.

On a different note, I am asking the Council to immediately consider coming up with a safe feasible plan to reopen the recycling center immediately. There obviously can be restrictions limiting contact and the number of cars but many residents myself included are tired of the trash piling up in our garages. We also need a place to bring piled up sticks, grass and yard debris. If grocery stores which are indoors can remain open with restrictions surely you can put together a safe plan to utilize an outdoor recycling center.

Thank you. Cheryl A. Dispoto 7 Bonnie Lane, WCL

From:

Rebecca Noelle < rebecca.n.dolan99@gmail.com>

Sent:

Monday, May 04, 2020 3:17 PM

To:

clerk@wclnj.com

Subject:

Woodcliff Lake Budget for 2020

Hello,

I hope you are your family are doing well during these hard times.

NorthJersey.com published an article on April 23, 2020, citing that close to 20% of the New Jersey workforce filed for unemployment. This figure does not account for freelancers or workers who work based on commission. https://www.northjersey.com/story/news/2020/04/23/nj-unemployment-140-000-workers-filed-unemployment-last-week/3002512001/

Another article in Northjersey.com published on April 30, 2020, said 1 of every 10 New Jersey resident seek unemployment. https://www.northjersey.com/story/news/new-jersey/2020/04/30/nj-unemployment-coronavirus-nears-million-71000-april/3050100001/

How is a feasible or moral to subject a town of 6,000 people with an estimated 600 of them seeking unemployment due to this pandemic to pay more on taxes? New York City even cut back on their budget.

These unemployment figures do not account for salaries that have been slashed or work put on hold.

Our town does not have:

- Workers in the school
- Library to support
- Post office opened daily
- The pool is not open
- There is no walking trail around the reservoir to maintain
- Kayaking or boat launch at the reservoir to maintain
- DPW working overtime.

Where is the money going? There was no snow this winter. Where did that money in the budget go? No one is coming to pick up debris from yard work. Garbage is still once a week which includes recycling.

Please have the council members answer these concerns.

Warmest regards, Rebecca

Rebecca Dolan

Tel: 201.220.2533

http://about.me/rebecca.dolan

From:

Craig Marson <cmarson@5cwealth.com>

Sent:

Monday, May 04, 2020 3:28 PM

To:

CLERK@WCLNJ.COM

Cc:

Craig Marson

Subject:

M&C Meeting 5/4/2020 - Resolution 20-119

Mayor and Council,

Good evening, I hope everyone is well.

Regarding Resolution 20-119:

After a basic review of the proposed budget it appears there are a good number of line items worthy of adjustment considering unprecedented socioeconomic conditions.

Will the council consider delaying the introduction and vote on the 2020 budget until further guidance is provided by Federal and State governments regarding key factors such as the opening of businesses, schools and social/leisure activities?

It seems to make sense that investing a modest amount of time waiting for useful guidance will far outweigh the desire to maintain a calendar that for most purposes has been scuttled due to our current situation.

With the M&C's approved, I would be pleased to chair a concerned citizens committee regarding the budget.

Sincerely,

Craig R. Marson

Craig R. Marson, JD, CPA
Director of Financial Planning
5C Capital Management, LLC
50 Tice Boulevard, Suite A32
Woodcliff Lake, NJ 07677
Main (347) 331-0648 Fax (347) 331-0647
Dir (201) 474-0987
Mob (201) 280-1843
cmarson@5CWealth.com 5CWealth.com



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From:

JoAnn Dolan <joann.w.dolan83@gmail.com>

Sent:

Monday, May 04, 2020 3:30 PM

To:

clerk@wclnj.com

Subject:

Woodcliff Lake Budget Increase

Dear Ms. Dakins:

Hope you and your family are doing well.

I would like to ask the Mayor and Council why they would put forth a budget increase when the unemployment rate is at a record high, as reported by the US Dept. of Labor daily? People are hurting.

As most households have no choice but to cut their own budgets, explain to the voters how the Mayor and Council can propose increasing taxes on the taxpayers and voters of Woodcliff Lake, and not a budget cut, in light of current economic conditions?

Thank you.

Best regards, JoAnn Dolan

From:

Kristine Dolan < kristine.j.dolan@gmail.com>

Sent:

Monday, May 04, 2020 3:30 PM

To:

clerk@wclnj.com

Subject:

Woodcliff Lake Budget 2020

Dear Ms. Dakins:

We are daily met with news of a worsening economy.

Every home and business are actively cutting their budgets. The Woodcliff Lake Mayor and Council must explain to the voters and tax payers how this is your best effort on our behalf.

Best Regards,

Kristine Dolan

From:

COURTNEY LYNCH <clynch6@aol.com>

Sent:

Monday, May 04, 2020 3:39 PM

To:

debbiedakin@wclnj.com

Subject:

Meeting questions

Debbie:

Good afternoon, and hope you are well. My questions are:

- 1) what happened with taxes was there a vote to increase, did it happen, and who voted what way?
- 2) what happened with the burglary on Brookview?
- 3) why are the front Sidewalks etc. of Woodcliff middle school being Redone? They looked fine to me last year when my daughter went to school there. How much is it costing us? Thanks, Courtney Lynch Augustensen

Sent from my iPhone

ORDINANCE 20-02

BOROUGH OF WOODCLIFF LAKE CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Woodcliff lake in the County of Bergen finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determines that a 1% increase in the budget for said year, amounting to \$101,181 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Woodcliff Lake, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Woodcliff Lake shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1%, amounting to \$101,181 and that the CY 2020 municipal budget for the Borough of Woodcliff Lake be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borqueh Administrator

201-391-4977 Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			Х			
Gadaleta	Х		Х			
Gross		Х	Х			
Hayes			Х			
Singleton			Х			
Spelling			Х			
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

RESOLUTION NO. 20-111 MAY 4, 2020

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 4/15/2020

\$189,185.26 \$181,721.63

Payroll Released 4/30/2020 \$18

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund: \$ 164,655.42

Open Space Trust: \$ 172,726.15

Trust/Other: \$ 200.00 Affordable Housing Trust: \$ 770.00

General Capital: \$ 854.29

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

Deborah Dobin



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

Carlos Rendo, Mayor Tomas J. Padilla, Borough

Acoumoil:Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga	-		Х			
Gadaleta	Х		Х			
Gross		х	Х			
Hayes			Х			
Singleton			Х			
Spelling			Х			
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENTS TO QUALIFIED 2019 MEMBERS OF THE WOODCLIFF LAKE FIRE DEPARTMENT INTO THEIR LOSAP ACCOUNTS

RESOLUTION NO. 20-112 MAY 4, 2020

WHEREAS, the Borough Auditor has advised that a certified list of eligible LOSAP volunteer members must be approved by Resolution of the Governing Body; and

WHEREAS, the lists of members meeting their LOSAP requirements for the year 2019 has been submitted to the CFO by the Captain of the Woodcliff Lake Volunteer Fire Department.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake to certify the following list of eligible LOSAP volunteer members and authorize payments into the LOSAP accounts:

Domenic Baratta	Edward Barboni	James Drobinske
Tim Ennis	Joseph Franzetti	George Fusco
Herbert Kuehlke	James Kuehlke	Robert Kuehlke
George Lucia	Raphael Maurrasse	Kevin McGovern
Francis Meredith	Daniel Schuster	Jeffrey Schuster
Richard Sparke	John Stalb	John Whelan
Vicky Patel	William Farrell	

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR

Debouah Dober

BOROUGH CLERK



BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor Tomas J. Padilla, Borou

201-391-4977 Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga			Х			
Gadaleta	x		Х			
Gross		х	Х			
Hayes			Х			
Singleton			Х			
Spelling			Х			
Mayor Rendo						

RESOLUTION AUTHORIZING AWARD FOR NEW TOWN POOL COVER

RESOLUTION NO. 20-113 MAY 4, 2020

WHEREAS, the Governing Body authorized the Borough Engineer to advertise for bids for the New Town Pool Cover; and

WHEREAS, the Borough Engineer, on behalf of the Borough, received three (3) bids with the lowest responsible bid submitted by TriPlex Industries, Inc. located at 933 Route 9 North, South Amboy, New Jersey in the amount of Eighty Thousand, Six Hundred and Thirty-Seven and 00/100 (\$80,637.00) dollars; and

WHEREAS, it has been determined that the Borough of Woodcliff Lake has adequate funding to award the bid to TriPlex Industries, Inc. as same represents the lowest responsible bid and TriPlex Industries has met all the requirements in the bid specifications; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for the award of this Contract; said certification is attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Engineer and Borough Attorney have reviewed the bid and recommend that the bid be awarded to TriPlex Industries Inc. for the New Town Pool Cover in the amount of \$80,637.00 as same represents the lowest responsible bid and TriPlex Industries Inc. has met all the requirements in the bid specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that the bid for the New Town Pool Cover the amount of \$80,637.00 submitted by TriPlex Industries, which represents the lowest responsible bid, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and he is hereby authorized and directed to notify TriPlex Industries Inc. that their bid for the New Town Pool Cover has been approved by the Governing Body.

BE IT FURTHER RESOLVED, that the contract agreement attached hereto and incorporated herein by reference awarding the contract in the total amount of \$80,637.00 between the Borough and TriPlex Industries Inc. be and is hereby approved; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the contract agreement to TriPlex Industries Inc. upon its passage.

CERTIFICATION OF FUNDS

I hereby certify to the availability of funds for the New Town Pool Cover.	

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

Sporah Robin

Harold Laufeld, CFO



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

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Carlos Rendo, Mayor Tomas J. Padilla, Boro	Council Member	Motion	Second	Yea	Nay	Abstain	Absent
	Falanga			Х			
•	Gadaleta	Х		х			
	Gross		Х	х			
	Hayes			Х			
	Singleton	·		Х			
	Spelling			Х			
	Mayor Rendo						·

RESOLUTION TO JOIN THE GATEWAY/BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND (BMED) TO ADMINISTER THE GROUP DENTAL BENEFITS PROGRAM FOR ELIGIBLE EMPLOYEES AND THEIR COVERED DEPENDENTS UTILIZING DELTA DENTAL OF NEW JERSEY, INC.

RESOLUTION NO. 20-114 MAY 4, 2020

WHEREAS, the Borough of Woodcliff Lake, hereinafter referred to as the Borough, provides an inclusive dental benefits program, currently administered by Guardian Insurance Company, for eligible employees and their covered dependents as part of the comprehensive Employee Health Benefits Program; and

WHEREAS, the Borough received a 2020 renewal from Guardian in excess of 11% and as a matter of due diligence, requested the Borough's Health Benefits Consultant to examine options available to the Borough to maintain the existing level of benefit while offering long-term budget stability through membership in a Health Insurance Fund for public entities; and

WHEREAS, the Consultant worked with the Gateway/ Bergen Municipal Employee Benefits Fund (BMED) to provide both a plan design that is equal to the current plan and also to develop an Alternate Plan Design that provides enhanced benefits utilizing a PPO platform and as such, was successful in securing a comprehensive Dental Benefits Program through the BMED that:

 Provides a Dental Plan utilizing the Premier Network that equals the current dental plan at a
 17% savings to the Guardian renewal (4% savings over the 2019 Guardian expiring rates), and

- Provides an optional Alternate PPO Plan that provides enhanced benefits to Participants
 that choose the Plan, at an additional 18% savings to the Borough, and
- Through membership in the Gateway/BMED HIF, provides Delta Dental networks and platforms, thus employing the largest dental benefits administrator in the nation; and

WHEREAS, the Borough Administrator has reviewed this matter and recommends that the Borough join the Gateway/Bergen Municipal Employee Benefits Fund.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the comprehensive dental benefits program provided by Gateway/Bergen Municipal Employee Benefits Fund be and is hereby approved; and

BE IT FURTHER RESOLVED, that the dental benefits program provided by Gateway/Bergen Municipal Employee Benefits Fund shall be for a three (3) year period commencing July 1, 2020 or as soon thereafter as administratively practical; and

BE IT FURTHER RESOLVED, the Governing Body does hereby authorize and affirm the implementation of this Dental Benefits Program, which maintains the current plan design of benefits; thereby ensuring the moral and contractual obligation of the Borough, while also offering choice through the optional PPO plan that offers additional benefit to plan participants at a notable savings to the Borough; and

BE IT FURTHER RESOLVED, the Mayor and Borough Administrator are hereby authorized and directed to execute the documents necessary to implement this Program, as promulgated herewith; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to PIA Security Programs, 429 Hackensack Street, P.O. Box 818 Carlstadt NJ, Health Benefits Consultant to the Borough, the Borough Chief Financial Officer and Municipal Auditor.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR

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188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

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Carlos Rendo, Mayor Tomas J. Padilla, Boro	Council Member	Motion	Second	Yea	Nay	Abstain	Absent
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	Mayor Rendo						

RESOLUTION APPROVING HOURLY RATE

RESOLUTION NO. 20-115 MAY 4, 2020

WHEREAS, the Borough of Woodcliff Lake desires to set the hourly rate for the Planning Board Attorney and Zoning Board of Adjustment Attorney at \$125.00 per hour, unless otherwise agreed to by the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey, that the Planning Board Attorney and Zoning Board of Adjustment Attorney shall be paid an hourly rate of \$125.00 per hour unless agreed to otherwise by the Governing Body; and

BE IT FURTHER RESOLVED, that the Mayor be and he is hereby authorized and directed, and the Borough Clerk will attest to, any documentation necessary to effectuate the hourly rate of \$125.00 per hour for the Planning Board and Zoning Board of Adjustment Attorneys.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR BOROUGH CLERK

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188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

Fax 201-391-8830

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	Mayor Rendo						

RESOLUTION APPROVING COUNTERCLAIM FOR OUTSTANDING PROFESSIONAL FEES

RESOLUTION NO. 20-116 MAY 4, 2020

WHEREAS, 188 Broadway LLP has filed an action appealing the decision of the Woodcliff Lake Board of Adjustment's denial of various zoning variances including a use variance; and

WHEREAS, 188 Broadway LLP has not paid all professional fees due nor has it replenished its escrow as requested by the Board; and

WHEREAS, S. Robert Princiotto, Esq., the Zoning Board attorney, prepared and filed a counterclaim for the outstanding fees due; and

WHEREAS, 188 Broadway LLP is challenging the attorney's fees, planner's fees and authorization to file a counterclaim; and

WHEREAS, the agreement for professional services between the Zoning Board attorney, the Board and the Borough provides for representation on any litigation on behalf of the Board and/or Borough; and

WHEREAS, the Zoning Board attorney has requested a resolution acknowledging and ratifying his authorization to file a counterclaim in the Bergen County Superior Court and/or represent the Board and/or Borough with regard to any appeal before the Construction Board of Appeals; and

WHEREAS, the Borough Attorney has reviewed this matter and recommends the approval of same.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey, that S. Robert Princiotto, Esq., the attorney for the Zoning Board of Adjustment, be and is hereby authorized to take any legal action necessary retroactive to the date of the filed counterclaim to prosecute the counterclaim for professional fees due; and

BE IT FURTHER RESOLVED, that the Zoning Board Attorney be and is hereby authorized to represent the Board and/or Borough both in the litigation as well as before the Construction Board of Appeals or any other appropriate forum; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to S. Robert Princiotto, Esq. upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR



188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

201-391-4977

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Carlos Rendo, Mayor Tomas J. Padilla, Bor	Council Member	Motion	Second	Yea	Nay	Abstain	Absent
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	Mayor Rendo						

EMERGENCY TEMPORARY BUDGET APPROPRIATION

RESOLUTION NO. 20-117 MAY 4, 2020

WHEREAS, an emergent condition has arisen with respect to various Appropriations listed below and no adequate provision has been made in the 2020 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, said total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$ 1,500,000.00 and

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

Administration – Salaries and Wages	\$ 20,000.00
Administration – Other Expenses	50,000.00
Financial Administration – Salaries and Wages	25,000.00
Tax Collection – Salaries and Wages	10,000.00
Tax Assessment – Other Expenses	15,000.00
Legal – Other Expenses	30,000.00
Planning Board – Salaries and Wages	10,000.00

Zoning Board – Salaries and Wages	10,000.00
Group Health Insurance for Employees	25,000.00
Police – Salaries and Wages	425,000.00
Fire Prevention – Salaries and Wages	5,000.00
Road Department – Salaries and Wages	50,000.00
Buildings and Grounds – Salaries and Wages	15,000.00
Buildings and Grounds – Other Expenses	15,000.00
Vehicle Maintenance – Other Expenses	10,000.00
Parks and Recreation – Salaries and Wages	20,000.00
Parks and Recreation – Other Expenses	15,000.00
Telephone	15,000.00
Sewer – Other Expenses	10,000.00
Social Security	25,000.00

Total

\$ 800,000.00

- 2. That said emergency temporary appropriations will be provided for in the 2020 budget under the various titles listed above.
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR

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188 PASCACK ROAD, WOODCLIEF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor Tomas J. Padilla, Boro	Council Member Igh Administrator	Motion	Second	Yea	Nay	Abstain	Absent	201-391-4977 Fax 201-391-8830
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RESOLUTION APPROVING REFUND OF CAMP PAYMENT

RESOLUTION NO. 20-118 MAY 4, 2020

WHEREAS, Borough resident Charisse Chmielowiec is requesting a refund of her payment for the summer camp program; and

WHEREAS, after a review of same, the Park and Recreation Commission seek to issue the refund minus the credit card charge of \$24.00 for a total refund amount of \$800.00; and

WHEREAS, in accord with the Borough Auditor's guidelines for same, said refund shall be authorized by resolution.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of Woodcliff Lake, County of Bergen and State of New Jersey, that a refund in the amount of \$800.00 to Borough resident Charisse Chmielowiec for the summer camp program be and is hereby approved;

BE IT FURTHER RESOLVED, that the Park and Recreation Commission take the necessary steps to refund the amount of \$800.00 to Charisse Chmielowiec for the summer camp program.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR

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188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor Tomas J. Padilla, Borough Administrator

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Council Member	Motion	Second	Yea	Nay	Abstain	Absent
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Mayor Rendo						

INTRODUCTION OF BUDGET RESOLUTION NO. 20-119 MAY 4, 2020

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Woodcliff Lake, Bergen County, New Jersey for the year 2020.

BE IT FURTHER RESOLVED, that the said budget be published in the Bergen Record in the issue on May 8, 2020 and that a hearing on the Budget will be held at the Municipal Building on June 1, 2020 at 5:00 PM or as soon thereafter as the matter may be reached.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR



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BOROUGH OF WOODCLIFF LAKE

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RESOLUTION EXTENDING THE GRACE PERIOD FOR SECOND QUARTER PROPERTY TAX TO JUNE 1, 2020

RESOLUTION NO. 20-120 MAY 4, 2020

WHEREAS, in response to financial hardships created from COVID-19, municipalities throughout the state adopted changes to how they charge interest on delinquent takes; and

WHEREAS, Governor Murphy issued Executive Order No. 130 on April 28, 2020, which states that no municipality shall enact or enforce any resolution in an attempt to otherwise temporarily fix, reduce, or retroactively modify the rate of interest on delinquent property taxes charged for failure to make timely payment; and

WHEREAS, Executive Order No. 130 states that any governing body of a municipality with a calendar year budget cycle may adopt a resolution instituting a grace period concluding on a date no later than June 1, 2020 for the payment of second quarter property taxes; and

WHEREAS, property tax payments received after June 1, 2020 will be subject to an interest penalty calculated from May 1, 2020 as currently required.

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Woodcliff Lake hereby institutes a grace period concluding June 1, 2020 for the payment of second quarter property taxes; and

BE IT FURTHER RESOLVED, that the Municipal Clerk will transmit a certified copy of this resolution to the Director of the Division of Local Government Services in the Department of Community Affairs, the Tax Collector and the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be placed on file in the Municipal Clerk's Office, the Office of the Borough Administrator and a copy be transmitted to the Borough Attorney.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR



BOROUGH OF WOODCLIFF LAKE

188 PASCACK BOAD, WOODCLIFF LAKE, NEW JERSEY 07677

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A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12

RESOLUTION NO. 20-121 MAY 4, 2020

WHEREAS, the Borough of Woodcliff Lake is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Borough of Woodcliff Lake to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b

and designated below:
1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. Matters Where the Release of Information Would Impair the Right to Receive Funds Any matter in which the release of information would impair a right to receive funds from th Government of the United States.
3. Matters Involving Individual Privacy. Any material the disclosure of which constitute an unwarranted invasion of individual privacy such as any records, data, reports recommendations, or other personal material of any educational, training, social service medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing

relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to The minutes will be released on or before, 20 when the issues pertaining to the property located at have been approved and finalized.
6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to: Litigation Update.
The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.
8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected

request in writing that such matter or matters be discussed at a public meeting, specifically:

personnel discussion.

The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on May 4, 2020 that an Executive Session closed to the public shall be held on May 4, 2020 at 5:00 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 4, 2020.

DEBORAH DAKIN, RMC, CMR

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