



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
OCTOBER 19, 2020
6:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Carlos Rendo
Councilman Stephen Falanga
Councilwoman Jacqueline Gadaleta
Councilwoman Nancy Gross
Councilwoman Angela Hayes
Councilman Craig Marson
Council President Brian Singleton

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

(Limited to 3 minutes per speaker)

APPROVAL OF MINUTES

October 5, 2020 (Open)
October 5, 2020 (Closed)

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

COUNCIL MEMBERS' REPORTS/COMMENTS

CORRESPONDENCE

ORDINANCE

Introduction Ordinance No. 20-4
An Ordinance to Amend Chapter 37 Entitled "Land Use Procedures" of the Borough Code of the Borough of Woodcliff Lake, State of New Jersey

CONSENT AGENDA

- Resolution No. 20-212 Resolution Authorizing Payroll and Payment of Claims
- Resolution No. 20-213 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation's Transportation Alternatives Set-Aside Program 2020 for the Broadway Streetscape Improvement Project
- Resolution No. 20-214 Resolution Adopting a Fair and Open Process for Retention of Professionals and Consultants for the Calendar Year 2021
- Resolution No. 20-215 Resolution Authorizing Cancellation of Old Outstanding Checks – Payroll Fund
- Resolution No. 20-216 Resolution Authorizing Cancellation of Accounts Payable in the Current Fund
- Resolution No. 20-217 Resolution Approving Municipal Services Agreement with Four Seasons at Ridgemont
- Resolution No. 20-218 Resolution Authorizing Preparation and Advertisement of Bid Specifications for Recycling Collection and Disposal Services
- Resolution No. 20-219 A Resolution Approving Promotion Process/Policy of the Woodcliff Lake Police Department

OCLOSED SESSION

- Resolution No. 20- A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

ADJOURNMENT

******Disclaimer******

Subject to Additions and/or Deletions

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

RESOLUTION NO. 20-212

OCTOBER 19, 2020

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 10/15/2020 \$212,080.59

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$217,075.35
Animal:	\$ 2.40
Affordable Housing:	\$ 1,142.50
Other Trust:	\$ 1,504.36
Open Space Trust:	\$ 28,809.37
General Capital:	\$ 17,609.00
Escrow:	\$ 3,026.50

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 19, 2020.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION ALTERNATIVES
SET-ASIDE PROGRAM 2020 FOR THE BROADWAY STREETScape IMPROVEMENT PROJECT**

**OCTOBER 19, 2020
RESOLUTION NO. 20-213**

WHEREAS, the Borough of Woodcliff Lake, Bergen County, State of New Jersey desires to apply to the New Jersey Department of Transportation for funding under the Transportation Alternatives Set-Aside Program; and

WHEREAS, the Transportation Alternatives Set-Aside Program provides federal funds for community based "non-traditional" surface transportation projects designed to strengthen the cultural, aesthetic, and environmental aspects of the nation's intermodal system; and

WHEREAS, the Borough of Woodcliff Lake, has prepared the Broadway Streetscape Improvement Project to meet all criteria necessary to receive funding under Transportation Alternatives Set-Aside Program, and to maximize accessibility of multiple modes of surface transportation along Broadway in Woodcliff Lake; and

WHEREAS, the proposed project that funding is being sought for is directly related to surface transportation; correlates with other local/regional plans; will have a regional/community impact; and will help to increase and improve upon the local economy/tourism and user mode of choice by enhancing the Broadway corridor with streetscape to help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for Woodcliff Lake residents.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake:

- *Authorization to Submit Application:* That the Borough of Woodcliff Lake is hereby authorized to submit a Transportation Alternatives Set-Aside Grant application, identified as *TA-2020-Broadway Streetscape Improvement Pro-00060*, to the New Jersey Department of Transportation, for the completion of the project titled *Broadway Streetscape Improvement Project*;
- *Responsible Charge:* Mr. Tomas Padilla, Borough Administrator for the Borough of Woodcliff Lake will serve as the designated "*responsible charge*" for this project. Mr. Padilla is a full-time employee of the Borough of Woodcliff Lake and will be directly responsible for overseeing and carrying out his duties as responsible charge;
- *Maintenance Commitment:* Following the completion of the proposed project, the Borough of Woodcliff Lake certifies that it will be responsible for the continual ownership and maintenance for the useful life of the project after the construction is completed through its Department of Public Works;
- *Ownership Assurances:* All project related construction will occur on publicly accessible Borough property and not on privately held lands;
- *ADA Compliance:* All proposed construction will comply with the provisions set forth within the Americans with Disabilities Act (ADA) and the entire project area will be ADA compliant.

BE IT FURTHER RESOLVED that the Mayor, Administrator and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Woodcliff Lake and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2020.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

ATTEST AND AFFIX SEAL

Deborah A. Dakin, RMC, CMR
Borough Clerk

Carlos Rendo
Mayor

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

**RESOLUTION ADOPTING A FAIR AND OPEN PROCESS FOR RETENTION OF PROFESSIONALS
AND CONSULTANTS FOR THE CALENDAR YEAR 2021**

**RESOLUTION NO. 20-214
OCTOBER 19, 2020**

WHEREAS, the Borough of Woodcliff Lake (hereinafter the "Borough"), is required to adopt a fair and open process or a non-fair and open process for the retention of professionals and consultants pursuant to N.J.S.A. 19:44A-20.4 known as the "Local Pay to Play Law"; and

WHEREAS, the Borough has determined that it is in the best interest of the Borough to utilize the fair and open process as described therein.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake that the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of professionals/consultants be and the same is hereby adopted; and

BE IT FURTHER RESOLVED, that the General Counsel to the Borough is hereby authorized and directed to prepare the Request for Qualifications for 2021 with respect to the retention of professionals/consultants and that the appropriate notice be published in The Record; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect as of January 5, 2021;
and

BE IT FURTHER RESOLVED, that this Resolution shall be kept on file in the Office of the Borough Clerk.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

**RESOLUTION AUTHORIZING CANCELLATION OF OLD OUTSTANDING
CHECKS -PAYROLL FUND**

**RESOLUTION NO. 20-215
OCTOBER 19, 2020**

WHEREAS, the Chief Financial Officer has requested the cancellation of outstanding checks which have not cleared the bank account in Payroll Fund in the amount of \$ 1,764.35.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake, that these checks be cancelled and return said funds to the appropriate accounts in accordance with the recommendation of the Chief Financial Officer.

DATE	CHECK #	AMOUNT
09/30/17	10205	352.52
09/30/17	10280	488.95
09/30/17	10290	452.88
06/30/18	10434	22.93
07/15/18	10460	29.97
11/30/18	10562	417.10

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

RESOLUTION AUTHORIZING CANCELLATION OF ACCOUNTS PAYABLE IN THE CURRENT FUND

RESOLUTION NO. 20-216

OCTOBER 19, 2020

WHEREAS, certain accounts payable balances remain open on the Borough's records; and

WHEREAS, these balances represent old outstanding purchase orders that are no longer valid, and it is necessary to formally cancel these balances.

NOW, THEREFORE, BET IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the following balances in the Current Fund be cancelled:

Accounts Payable – Current Fund

DESCRIPTION	ACCOUNT BALANCE	CANCELLED TO FUND BALANCE
Accounts Payable	\$21,847.39	\$21,847.39

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2021.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

**RESOLUTION APPROVING MUNICIPAL SERVICES AGREEMENT WITH
FOUR SEASONS AT RIDGEMONT**

**RESOLUTION NO. 20-217
OCTOBER 19, 2020**

WHEREAS, Four Seasons at Ridgemont seeks to enter into a Municipal Services Agreement with the Borough of Woodcliff Lake as a portion of Four Seasons is located in the Borough; and

WHEREAS, pursuant to N.J.S.A. 40:67-23.2, the Condo Services Act provides for a phase-in schedule for municipal reimbursement payment at the municipal cost for certain municipal services or the providing of such services by a municipality in lieu of such reimbursement; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the Municipal Services Agreement between the Borough and Four Seasons at Ridgemont, a copy of which is attached hereto and incorporated herein by reference and recommend the approval of same.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Municipal Services Agreement between the Borough and Four Seasons at Ridgemont, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor be and he is hereby authorized and directed to execute the Municipal Services Agreement with Four Seasons at Ridgemont on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and is hereby authorized and directed to forward a copy of this resolution together with the executed Municipal Services Agreement to Four Seasons at Ridgemont upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2020.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

**RESOLUTION AUTHORIZING PREPARATION AND ADVERTISEMENT OF BID SPECIFICATIONS
FOR RECYCLING COLLECTION AND DISPOSAL SERVICES
RESOLUTION NO. 20-218
OCTOBER 19, 2020**

WHEREAS, the Governing Body desires to prepare and advertise bid specifications for recycling collection and disposal services; and

WHEREAS, the bid specifications are in the process of being prepared; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed this matter and recommend that the bid specifications for recycling collection and disposal services be advertised upon completion of the bid specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that the advertisement of the bid specifications for the recycling collection and disposal services be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to advertise the Bid Specifications upon completion of same; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Clerk.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of October 19, 2020.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Falanga						
Gadaleta						
Gross						
Hayes						
Marson						
Singleton						
Mayor Rendo						

**A RESOLUTION APPROVING PROMOTION PROCESS/POLICY OF THE WOODCLIFF LAKE
POLICE DEPARTMENT**

RESOLUTION NO. 20-219

OCTOBER 19, 2020

WHEREAS, the Borough of Woodcliff Lake Police Department seeks to conduct a Sergeant Promotional Process commencing November 17, 2020; and

WHEREAS, the Woodcliff Lake Police Department Standard Operating Procedure for the Promotional Process, a copy of which is attached hereto and incorporated herein by reference, has been provided for review; and

WHEREAS, the Borough Administrator, Police Chief and Police Commissioners have reviewed the Standard Operating Procedure for the Sergeant Promotional Process attached hereto and incorporated herein by reference and recommend the approval of same.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey, that the attached Woodcliff Lake Police Department Standard Operating Procedures for the Sergeant Promotional Process be and are hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to the Chief of Police upon its passage.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of October 19, 2020.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**