

**BOROUGH OF WOODCLIFF LAKE
CONSTRUCTION DEPARTMENT**

APPLICATION TO DEMOLISH A STRUCTURE

All items listed below shall be submitted prior to the release of a permit:

- Building Permit (form F100 & F110)**
- Plumbing permit required (F130): sewer and water lines must be cut and capped within 10 ft. of the curb; the Plumbing Inspector must inspect the lines and the inspection must "pass". (If keeping the foundation and first floor, capping in basement is acceptable.)**
- Notice to adjoining property owners; copy of letter and list of addresses.**

- Are there oil tanks on the site? ___ Yes ___ No**
- Are there any wells on the site? ___ Yes ___ No**
 - If yes, certification from a licensed company is required that either the well is intact and working or that it will be decommissioned.**

- Water meter removed. (All water meters are the property of the Borough of Park Ridge Water)**

PARK RIDGE WATER DEPT.

Certification that the water meter was removed: _____

- PSE&G (Electric and Gas) have been disconnected. Letter or signature of authorized representative:**

PSE&G Print Name: _____ **Signature:** _____

- Bergen County Soil Conservation District letter of permission.**
- Letter from a certified professional stating there are no visible signs of asbestos within the dwelling.**
- Copy of Certificate of Insurance.**

Building Location: _____

Block: _____ **Lot:** _____

Contractor Name: _____

Address: _____

Telephone: _____

OWNER'S AFFIDAVIT:

I agree to comply with the provisions of the Building Code and all other Borough Ordinances and State Laws applicable to the demolishing of buildings and/or structures. I further agree to assume all responsibility for any damage caused to any persons or properties during the wrecking of the premises herein described.

SIGNED: _____

OWNER (If company or corporation, signature and title of responsible officer)

PLEASE NOTIFY THIS DEPARTMENT 24-48 HOURS PRIOR TO THE START OF DEMOLITION.

EMERGENCY SERVICES NOTE FOR STRUCTURE DEMOLITIONS

If you would be willing to have the Police and/or Fire Department perform drills on the structure to be demolished, please let me know so I can inform them.

Please provide below the contact information that will be sent to the Police and Fire Departments.

Name: _____

Phone: _____

Email: _____

Many thanks!

Claresse Neumann
Technical Assistant to the Construction Official
201-391-4977 ext. 210

PLEASE BE AWARE.....

THE SEWER AND WATER CAPPING MUST BE INSPECTED AND PASS INSPECTION BEFORE THE STRUCTURE IS DEMOLISHED.

**PLEASE COORDINATE WITH CLAIRESSSE IN THE CONSTRUCTION DEPARTMENT PRIOR TO SCHEDULING YOUR DEMOLITION TO ENSURE THE INSPECTOR IS AVAILABLE.
201-391-4977 EXT 210**

THE DPW DOES NOT CONDUCT THIS INSPECTION.

THANK YOU.

THE PERMIT FOR THE NEW STRUCTURE WILL NOT BE ISSUED UNTIL THE DEMO PERMIT HAS BEEN CLOSED.

THANK YOU.