



**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL WORK SESSION MINUTES  
MARCH 4, 2019  
6:30 PM**

**CALL TO ORDER**

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted at the Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

**ROLL CALL**

Mayor Rendo asked for a roll call. Council members Gadaleta, Gross, Hayes, Singleton and Spelling were present. Borough Attorney John Schettino was present, as well as Borough Administrator Tomas Padilla and Borough Clerk Debbie Dakin. Councilman Belgiovine arrived at 6:45 PM.

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**CLOSED SESSION**

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine						X
Gross			X			
Hayes			X			
Singleton	X		X			
Spelling			X			
Gadaleta		X	X			
Mayor Rendo						

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS  
OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12**

**RESOLUTION NO. 19-64**  
**MARCH 4, 2019**

**WHEREAS**, the Borough of Woodcliff Lake is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Borough of Woodcliff Lake to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to \_\_\_\_\_. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the property located at \_\_\_\_\_ have been approved and finalized.

\_\_\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X \_\_\_\_\_ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to: Risk Management Strategies.

The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_\_\_ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or

disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically:

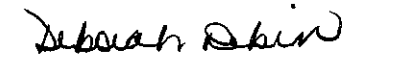
The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on March 4, 2019 that an Executive Session closed to the public shall be held on March 4, 2019 at 6:30 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

#### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 4, 2019.



DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK

#### **PRESENTATION – Erik Gundersen, Superintendent of Pascack Valley Regional High School District**

MOTION to open to the public for questions pertaining to Mr. Gundersen's presentation was made by Council President Gadaleta, second by Councilman Belgiovine and unanimously approved.

Josephine Higgins, Woodcliff Lake, thanked Mr. Gundersen for being so involved. Mrs. Higgins asked Mr. Gundersen if Pascack Hills High School will be impacted with the amount of new construction that is expected to happen. Mr. Gundersen responded that he is aware that there is going to be an influx of new residents in Woodcliff Lake and Montvale. Demographic studies that they had conducted within the last 5 years showed a 10% decrease in the student population at particularly Pascack Hills High School. He believes it was about 12% over the next 7-8 years. They have space for students.

MOTION to close to the public was made by Council President Gadaleta, second by Councilwoman Gross and unanimously approved.

## **APPROVAL OF MINUTES**

Motion to approve the Minutes of February 11, 2019 (Closed) was made by Councilman Belgiovine, second by Council President Gadaleta and approved by Councilman Belgiovine, Council President Gadaleta, Councilwoman Gross, Councilwoman Hayes, Councilman Singleton and Councilman Spelling.

Motion to approve the Minutes of February 11, 2019 (Open) was made by Councilman Belgiovine, second by Councilman Spelling and approved by Councilman Belgiovine, Council President Gadaleta, Councilwoman Gross, Councilwoman Hayes, Councilman Singleton and Councilman Spelling.

## **MAYOR'S REPORT**

Mayor Rendo stated that periodically we recognize residents for their services to this community and for exceptional civic activity. Mayor Rendo read a Certificate of Appreciation awarded to Selim Boub for helping the children on the bus when the bus driver became ill.

## **COMMITTEE APPOINTMENTS**

Appointments will expire on December 31, 2019.

- Green Team – Bert Taylor
- 125th Anniversary Committee – Edward Barboni, Bert Taylor
- Council of the Arts – Nora Singleton, Suzanne Mohan, Elena Lebedeva, Michelle Rendo, Jill Strassberg, Elayne Marks, Nilufer DeScherer, Malcolm McLaren, Nilufer DeScherer, Elizabeth Calderone, Herb Benkel

### **Roll Call:**

Motion: Council President Gadaleta

Second: Councilman Belgiovine

Ayes: Councilman Belgiovine, Council President Gadaleta, Councilwoman Gross, Councilwoman Hayes, Councilman Singleton, Councilman Spelling

Nays: None

Abstain: None

Absent: None

Borough Attorney John Schettino asked the Mayor if Council members are going to be appointed as actual members of the Committee or as liaisons. Mr. Schettino stated that you do have the option of making them Committee members or liaisons. Mayor Rendo stated liaisons. Mr. Schettino asked if the Council members wanted to discuss the guidelines for the Committees now or later. Mayor Rendo stated that we could discuss this today and we could adopt this at the next meeting. Mayor Rendo stated that we have a new format for Mayor and Council meetings. The first meeting of the month will be a work session. The second meeting of the month will be an action meeting. We still could take action during the meeting, but it is mostly for items so

that the next meeting will move along a little quicker and more efficiently. Councilman Spelling stated that this is the first work session meeting. Mayor Rendo stated that a lot of residents have expressed an interest to have a second garbage pick-up during the summer. Mayor Rendo stated that we should discuss this with Public Works to see if its efficient and how much it is doing to cost and work doing. Council President Gadaleta replied that she thinks it is something that we could discuss again. We have gone through this before, but we could discuss with DPW again. Council President Gadaleta stated that any time that a resident might need an additional pick-up, whether they have a party or gathering, they can always call DPW and they will be there to pick up. You cannot abuse that but occasionally you can do it. Councilman Singleton stated that based on a few discussions, they are exploring it from a cost standpoint and it is on the table. Councilwoman Hayes stated that a few years ago Mr. Padilla helped with getting the numbers of how much it would cost for a second pick-up. Mr. Padilla stated that it requires more men, more equipment, the transportation of the garbage to the dump and that nature. One of the things we are looking at is instituting a program that you could call and be put on the list.

Mayor Rendo stated that he attended a press conference at the Meadowlands regarding the North Bergen Power Plant. The Council passed a Resolution along with 45 other towns opposing to the construction of this nuclear power plant. Councilman Belgiovine stated that this would be one the largest polluters in the state. Mayor Rendo stated that the only Mayor supporting this is the Mayor of North Bergen.

Mayor Rendo stated that he was recently invited to the Homeowners' Association of Pulte Homes. Mayor Rendo stated that it is an absolute disaster over there with construction. There is flooding in the backyards, cracked basements and slabs, some incline basements and Pulte has not been very communicative with that. Mayor Rendo attended the meeting to tell them that they have our support and that Pulte is not done with construction and we are keeping an eye on it. The residents are very upset. Our Borough Engineer has been on it and we will continue to monitor it.

#### **ADMINISTRATOR'S REPORT**

Administrator Padilla stated that he met with our Construction Code Official, Borough Engineer and some representatives from Pulte. They do have 2 more buildings that have to go up. They have been informed that we are going to be very diligent. The Borough Engineer is now more involved than before. Administrator Padilla stated that we have jurisdiction over certain items. There are other things that are occurring there that are not under the jurisdiction of the town.

Administrator Padilla stated that this is a work session but there are a few things on the Agenda. With Nick Saluzzi retiring at the end of the month, we have a candidate that we are proposing tonight for final approval by the Mayor and Council. Mr. Padilla received word today that Park Ridge Water is raising their rates. It is an approximate 4% increase. The increase could be found on our website and they will have the information in their bills. The contractor will be mobilizing soon at the Holly Court site to start drilling. Administrator Padilla stated that he will be meeting with PSE&G soon. Because of the work that they had done with the gas piping, they now must

come back and pave some of the roads. We are coordinating with PSE&G and the County because they will also be starting paving soon.

Mr. Padilla stated that we opened the bids on February 20, 2019 for Galaxy Gardens. Our Borough Engineer and LSRP have been vetting the 3 lowest bids. We received 7 bids in total. Our Engineer submitted to us his recommendation. That Resolution is on the Agenda as well. HighGround was awarded the demolish portion of Galaxy Gardens some time ago. We have a pre-construction meeting with HighGround tomorrow afternoon at 3:00 PM to go over the timeline of the project.

Mr. Padilla stated that he received a visit from the Sheriff's Department last week. The Sheriff's Department runs the K-9 units. Since they know we are knocking these buildings down they are asking for permission to use those buildings before we knock them down to do some K-9 training. If they get here before the buildings go down and submit the proper insurance, we are going to allow them to use the property. In case anyone sees police cars at the site, they are only doing training.

MOTION to allow the Bergen County Canine Unit to use the Galaxy Gardens property for drills if they meet all the legal requirements was made by Council President Gadaleta, second by Councilman Belgiovine and unanimously approved.

Administrator Padilla also stated that we will be introducing Ordinance 19-01 tonight. This is for building department fees. This is related to the changes we are having in our building department. Credit goes to our Planning and Zoning Boards Secretary, Meg Smith, for putting this all together.

#### **ENGINEER'S REPORT**

(Please see attached).

#### **COUNCIL MEMBERS COMMENTS/REPORTS**

Councilman Spelling stated that as of January 1, 2019 to February 28, 2019 our Fire Department handled 52 events. This was 474 manhours, including drills, incident days, incident nights, meeting and special events.

Councilwoman Gross stated that we have a lot of committee that is made up of some many volunteers. These volunteers are putting in so much time and effort to help us shed light on things. A big thank you for all those that volunteer.

Councilman Belgiovine stated on a Library note, Dr. Seuss's birthday was March 2. Councilwoman Hayes stated that she received an email from a new mom in town requesting that we increase the rate reimbursement for the Hillsdale library.

Council President Gadaleta stated that the Tri-Boro Ambulance Corp had 143 calls for the month of January. That would be in the towns of Hillsdale, Montvale, Old Tappan, River Vale, Park Ridge, Westwood and Woodcliff Lake. They travelled 2011 miles and the hours were over 140. We are so blessed in this area to have so many volunteers. Council President Gadaleta stated that DPW has been working hard to salt and scrape certain areas in town where groundwater runoff continually freezes on the roadways. Four of DPW employees went to Safety Training class. They clean the litter on the Causeway weekly, monitoring the sweepers in town, repaired fences and potholes and maintaining the recycling. On Friday alone, they had 10 trucks out to make our roads were cleaned and they had 14 trucks out last night.

Council President Gadaleta stated that she would like to have something on the Agenda for March 18<sup>th</sup>. With the Mayor's approval, she would like to recommend Gerald Salerno to be the COAH attorney.

Administrator Padilla stated that even though DPW was out all-night salting and plowing, they also picked up the garbage today. Two DPW employees also went to a ballfield class at Rutgers.

Councilman Singleton stated that tomorrow night is going to be a big night. Chief Burns is going to have his formal ceremony at 7:00 PM at the Senior Center. All are welcome. Councilman Singleton stated that he has been meeting with Councilwoman Gross and Chief Burns over the last few months and he is exceptional.

Councilwoman Hayes stated that she and Councilman Singleton are moving along with finance. They are continuing to meet with different departments and looking to finalize the Capital Budget. Councilwoman Hayes stated that Green Team met, and it was very productive. They formed sub-committees and put out some objectives. They talked about composting and plastic bag recycling and our Sustainable Jersey submission that will be happening later this year. Thank you to Ulises Cabrera for putting the Agenda together. Mayor Rendo asked for a follow-up on Lime Bike.

#### **CORRESPONDENCE**

- Letter dated February 14, 2019 from the Tri-Boro Food Pantry

Mayor Rendo read the February 14, 2019 letter (please see attached).

#### **NEW BUSINESS**

- Determination and Award Certificate, led by Administrator Padilla

Administrator Padilla read the attached Determination and Award Certificate into the record to comply with the Bond Anticipation Note (please see attached).

## **ORDINANCE**

Introduction 19-01

An Ordinance to Amend the Borough Fee Ordinance Contained in Chapter 163 of the Code of Bergen County and State of New Jersey

MOTION to introduce Ordinance 19-01 was made by Councilwoman Gadaleta, second by Councilman Belgiovine.

## **PUBLIC COMMENT**

MOTION to open to the public was made by Councilman Spelling, second by Councilwoman Gross and unanimously approved.

Mark Vogel, Woodcliff Lake, stated that he and his wife moved to Woodcliff Lake in December 2018. Mr. Vogel thanked the Mayor and Councilman Belgiovine because as soon as they moved in they noticed some deficiencies and he contacted the Mayor. Mr. Vogel stated that he couldn't believe how quickly he came to meet with them. That was the first interaction he had with any politician in Woodcliff Lake. Both the Mayor and Councilman Belgiovine also followed up with them. Mr. Vogel stated that he invited them to the Homeowners' Association annual meeting and they both attended. He expressed his tremendous appreciation.

Bert Taylor, Woodcliff Lake, stated that he had heard that people that had recently bought in the Gables community were putting their homes on the market for a lesser price than they bought them. Mr. Taylor stated that he was pleasantly surprised with the blending fee at Galaxy Gardens. Mr. Taylor asked everyone to think about putting a light by Galaxy Gardens.

Ulises Cabrera, Woodcliff Lake, thanked the Council for appointing him Chairman of the Green Team. Mr. Cabrera stated that the Mayor made some valid points at the last meeting that he agreed with. He reached out to the Democrats and told them that he agrees with the Mayor about the Committee voting for the Chairman. They had their first Shade Tree meeting and it was successful. He gave them an introduction and background and stated that he didn't feel comfortable if someone else wanted to be Chairperson. Everyone talked amongst themselves and he was unanimously named Chairman. The Committee is working on the Plastic Bag Ordinance. They spoke about composting and the tree farm.

Josephine Higgins, Woodcliff Lake, stated that with regards to DPW and a second pick-up, she believes that every Council that has been seated since she moved into town in 1971, has dealt with this. The best solution was to always call in and the guys would do a second pick-up. You had to notify them 72 hours in advance and it worked out very well.

MOTION to close to the public was made by Councilman Spelling, second by Councilwoman Gross and unanimously approved.



## **CONSENT AGENDA**

MOTION to approve the Consent Agenda was made by Councilman Belgiovine, second by Councilwoman Gross and unanimously approved.

Mayor Rendo asked that we circle around to Mr. Schettino's memorandum regarding rules and guidelines for municipal committees. Mr. Schettino asked if the Council wanted to ask questions or if you wanted to go through one by one.

Mr. Schettino went over each item and will make the necessary revisions and will have a Resolution for the next Mayor and Council meeting

## **ADJOURNMENT**

MOTION to adjourn was made by Councilman Belgiovine, second by Council President Gadaleta and unanimously approved by voice call vote. Meeting was adjourned at 10:20 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Deborah Dakin".

Deborah Dakin, RMC, CMR  
Borough Clerk

February 14, 2019

Tri-Boro Food Pantry  
65 Pascack Road  
Park Ridge, NJ 07656  
[www.triborofoodpantry.org](http://www.triborofoodpantry.org)  
201-573-9083



The Honorable Carlos Rendo, Mayor of Woodcliff Lake  
and Members of the Woodcliff Lake City Council  
Borough of Woodcliff Lake  
188 Pascack Road  
Woodcliff Lake, NJ 07677

Dear Mayor Rendo and Members of the City Council:

On behalf of the board of the Tri-Boro Food Pantry, I am writing to celebrate Demarest Farms and their continual support of the food pantry. We are grateful for their commitment to make a difference in our community. Over the last two years, Demarest Farms has supported our major meal distributions. During the Easter, Thanksgiving, and Christmas, we prepare over 80 meal kits. These kits allow a family to prepare, cook, and serve a large meal. For example, our Christmas meal kits included hams, pies, sides, and fresh vegetables. These meals need the support of many different organizations to pull it off. During our preparations, we now send a list of fresh produce to Demarest Farms. Demarest always responds with an immediate "yes." We estimate that Demarest Farms provided over \$1500 worth of produce for each special meal distribution. As a small pantry, our finances are secure but tight. In 2018, the number of people utilizing our pantry increased by almost 100%. Before Demarest Farms stepped in, these meal distributions (Thanksgiving, Christmas, and Easter) accounted for almost 50% of our budget. Demarest Farms generous gift allows us to do more for those we serve. Their support is making a difference in Woodcliff Lake, Park Ridge, Montvale, and more. Jason DeGise and the team at Demarest Farms continue to make a lot of men, women, and children happy at Easter, Thanksgiving, and Christmas. We are grateful for their continuing partnership.

Sincerely,

Rev. Marc A. Stutzel  
Pastor of Christ Lutheran Church, Woodcliff Lake  
Treasurer, Tri-Boro Food Pantry, Park Ridge

CC: Jason DeGise, Demarest Farms

RECEIVED  
BOROUGH OF WOODCLIFF LAKE  
2019 FEB 19 P 2:36

DETERMINATION AND AWARD CERTIFICATE

(\$6,770,000 BOND ANTICIPATION NOTE)  
BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN, NEW JERSEY

I, HAROLD E. LAUFELD, III, Chief Financial Officer of the Borough of Woodcliff-Lake, in the County of Bergen, New Jersey (herein called "Issuer"), HEREBY CERTIFY as follows:

1. By virtue of the authority conferred upon me by twelve bond ordinances adopted by the Borough Council of the Issuer on June 6, 2011 (Ord. No. 11-06), March 5, 2012 (Ord. No. 12-01), July 16, 2012 (Ord. No. 12-12, as amended by Ord. No. 12-16 adopted on September 19, 2012), April 16, 2013 (Ord. No. 13-01), July 14, 2014 (Ord. No. 14-07), October 20, 2014 (Ord. No. 14-11), February 23, 2015 (Ord. No. 15-01), September 8, 2015 (Ord. No. 15-13), March 21, 2016 (Ord. No. 16-03), September 12, 2016 (Ord. No. 16-14), July 17, 2017 (Ord. No. 17-06) and April 16, 2018 (Ord. No. 18-04), I have determined to issue a Bond Anticipation Note (herein called the "Note") of the Issuer in accordance with the following description:

TOTAL PRINCIPAL AMOUNT: \$6,770,000

DATED: February 22, 2019

MATURITY: October 1, 2019 (non-callable)

<u>NUMBER</u>	<u>DENOMINATION</u>	<u>CUSIP</u>	<u>DATED DATE</u> <u>SETTLE DATE</u>
19-1R	\$6,770,000	979217GK6	February 22, 2019

INTEREST RATE PER ANNUM (payable at maturity): 3.25%

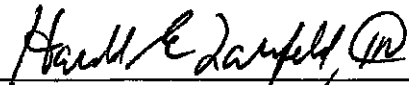
REGISTERED OWNER: CEDE & CO.

PLACE OF PAYMENT: Chief Financial Officer  
Municipal Building  
188 Pascack Road  
P.O. Box 8619  
Woodcliff Lake, New Jersey

2. Pursuant to said authority, I have awarded and will sell the Note to TD Securities (USA) LLC, at the price of \$6,820,707.30 plus an amount equal to the interest on the Note accrued to the date of payment of the purchase price thereof. I will be the Note Registrar/Paying Agent for the Note.

3. No obligations of the Issuer other than the Note have been issued pursuant to the ordinances referenced above and are now outstanding.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day  
of February, 2019.

  
\_\_\_\_\_  
HAROLD E. LAUFELD, III  
Chief Financial Officer  
Borough of Woodcliff Lake  
County of Bergen  
State of New Jersey

**FEBRUARY ENGINEER'S REPORT**  
**BOROUGH OF WOODCLIFF LAKE**  
**MARCH 4, 2019**



**1. Galaxy Gardens – Phase I – Building Demolition and Site Clearing**

High Ground Industrial has provided the required documents, including the signed contracts to the Borough. The Borough subsequently endorsed the contracts and signed copies have been distributed to all parties. A pre-construction meeting will be held on March 5, 2019 to discuss the particulars of the project and to identify the schedule. Assuming all is in order from the pre-construction meeting, a formal Notice to Proceed will be issued to the contractor, thereby initiating the timing of the contract. Due to the relatively short anticipated duration of the project, NEA will provide a weekly updates to the Borough Administrator regarding progress and a summary of the work completed to date.

**2. Galaxy Gardens – Phase II – Soil Removal and Blending**

The Soil Removal and Blending contract was put out to public bid on January 14. Two pre-bid site walk-through meetings were held at the site, on January 24 and February 7. On February 20, 2019, the Borough of Woodcliff Lake accepted bids for this contract. The lowest of seven (7) bids received was submitted by Enterprise Network Resolutions Contracting, LLC. (a.k.a. ENR Contracting, LLC.) in the amount of Two Hundred and Twenty-Seven Thousand, Three Hundred and Seventy-Five Dollars and Zero Cents (\$227,375.00). The project generally consists of the blending and removal of on-site soils associated with previous site uses. Assuming the project is awarded at the March 4, 2019 Mayor and Council meeting, contracts would be drawn up and distributed for execution. Once all required documentation is in order, a pre-construction meeting would be held, followed by a Notice to Proceed. The exact timing of the initiation of the remediation phase of the work will be determined once a schedule is coordinated for the first phase (demolition).

**3. 2018 Municipal Road Program (Stonewall Court, Centennial Way, and Cambridge Road)**

As a reminder, the Borough awarded the 2018 Municipal Road Program to American Asphalt & Milling Services, LLC., located in Kearny, NJ, in the amount of Two Hundred and Twenty-Three Thousand, Nine Hundred and Thirty-Seven Dollars and Sixty-Five Cents (\$223,937.65). NEA is currently preparing the contracts for execution and will distribute to all parties for review and execution. Once all required documentation is received, a pre-construction meeting will be held to coordinate the project and schedule. Assuming all is in order after this meeting, a formal Notice to Proceed would be issued, thus initiating the timing of the contract.

**4. Lincoln Avenue Roadway Improvements**

NEA understands that the Borough received a grant to reconstruct a portion of Lincoln Avenue for the portion of the road within the Borough of Woodcliff Lake. A portion of the roadway also falls within the Borough of Hillsdale as well. NEA understands that Hillsdale is interested in joining in on this project with Woodcliff Lake. NEA will provide a proposal for this roadway improvements project this week to the Mayor and Council for review.

**5. Bank Stabilization and Outfall Reconstruction at 77 Brookview Drive**

NEA will be coordinating with the Borough and the property owners regarding the landscaping and restoration work to be performed in the rear yard, which was removed from the emergency work contract. It is anticipated



that bid documents for this restoration work would be prepared during the winter, with public bidding occurring in late winter/early spring so that work can begin as soon as the weather permits.

**6. Glen Road Rock Slope**


NEA was requested by the Borough to investigate an existing rock slope which appears to falling rocks that end up in the Glen Road roadway. NEA is coordinating with a geotechnical engineering sub-consultant to provide a proposal to rectify the rock issue. Due to the slope's location immediately uphill of the Bear Brook, NEA anticipates that NJDEP Land Use permitting will be required.

**7. Maria Road Pumping Station Improvements**

NEA understands that the Borough intends to perform upgrades and improvements to the existing Maria Road sanitary pumping station. At the request of the DPW, NEA attending a meeting with the DPW and Rapid Pump, the Borough's pumping systems vendor. NEA understands that the Borough may partake in a co-op in order to have the work done by Rapid Pump, as a pre-approved contractor. However, based on preliminary research, it appears as if there are freshwater wetlands immediately adjacent to the pumping station. As such, any excavation or vegetation disturbance in this area would require NJDEP Land Use permitting. However, in order to determine exactly what permitting is required, Rapid Pump would need to provide a full proposal inclusive of their exact scope and limit of work. Once received, NEA can prepare a proposal to prepare the required plans and documents to obtain the necessary permits.

We trust you will find the above in order. Should you have any questions or require additional information, please do not hesitate to contact the undersigned.

Respectfully submitted,  
Neglia Engineering Associates



Evan M. Jacobs, P.E., P.P.  
For the Borough Engineer  
Borough of Woodcliff Lake

\\Nea-file01\WDOX\MUNI\WDLA\WDLAADM19001\ENGNOTE\00124454.DOCX



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council							
Member	Motion	Second	Yea	Nay	Abstain	Absent	
Belgiovine						X	
Gross			X				
Hayes			X				
Singleton	X		X				
Spelling			X				
Gadaleta		X	X				
Mayor Rendo							

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\_\_\_\_1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing,

relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to \_\_\_\_\_. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the property located at \_\_\_\_\_ have been approved and finalized.

\_\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to: Risk Management Strategies.

The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_\_ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically:




The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_\_9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, assembled in public session on March 4, 2019 that an Executive Session closed to the public shall be held on March 4, 2019 at 6:30 P.M. at the Borough of Woodcliff Lake offices located at 188 Pascack Road, Woodcliff Lake, New Jersey, for the discussion of matters relating to the specific items designated above.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 4, 2019.



---

**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gross		X	X			
Hayes			X			
Singleton			X			
Spelling			X			
Gadaleta			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING CONTRACT FOR CUSTODIAL MAINTENANCE IN THE BOROUGH OF WOODCLIFF LAKE

RESOLUTION NO. 19-66  
MARCH 4, 2019

**WHEREAS**, the Borough of Woodcliff Lake has recognized the need for custodial maintenance of several municipal buildings; (i.e. Borough Hall, Police Department and Tice Senior Center); and

**WHEREAS**, the Borough has recognized the need to award this contract based on several factors including cost, job performance, qualification and experience of vendor, the vendors record with municipal organizations, and that the vendor has demonstrated a track record of service as evidenced by on-time and contract compliance performance; and

**WHEREAS**, the Borough sought quotes for such services; and

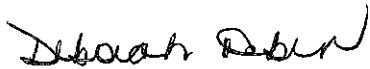
**WHEREAS**, National Maintenance Service, Inc. a New Jersey corporation with offices at 62 Tenafly Road, Englewood, New Jersey 07631 did provide the third lowest (\$34,700.00) of four quotes and is the best candidate to meet the above criteria to fulfill the needs of the Borough; and

**WHEREAS**, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold without competitive bids.

**NOW THEREFORE, BE IT RESOLVED,** that the Mayor and Council of the Borough of Woodcliff Lake authorizes the Mayor to execute and the Clerk to attest to any documentation to contract with National Maintenance Service, Inc for the custodial maintenance in the amount of \$34,700.00. Such service shall not extend beyond December 31, 2019.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 4, 2019.



---

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gross		X	X			
Hayes			X			
Singleton			X			
Spelling			X			
Gadaleta			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**RESOLUTION NO. 19-65**

**MARCH 4, 2019**

**BE IT RESOLVED**, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 2/28/2019

\$182,978.71

**BE IT FURTHER RESOLVED** that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 1,142,040.55
Open Space:	\$ 2,100.13
Escrow:	\$ 6,250.65
Manual:	\$ 9,010,613.35

**CERTIFICATION OF FUNDS**


I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

---

Harold Laufeld  
Chief Financial Officer

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 4, 2019.

---

DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gross		X	X			
Hayes			X			
Singleton			X			
Spelling			X			
Gadaleta			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES

**RESOLUTION NO. 19-67**

**MARCH 4, 2019**

**WHEREAS**, the property tax on the following parcel were overpaid by the former property owner's mortgage company; and

**WHEREAS**, this has resulted in the overpayment of property tax on this parcel by \$2719.32; and

**WHEREAS**, the owner of the property has requested a refund of overpayment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, that the CFO be authorized to refund the overpayment of \$2719.32 to the homeowner listed below:

B/L	OWNER	AMT.	REASON
2006/2	Halder	\$2719.32	DUPLICATE PAYMENT

**PAYMENT TO:**  
**KIMBERLY HADLER**  
**38 CARTERET ROAD**  
**ALLENDALE, NJ 07401**

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 4, 2019.

A handwritten signature in black ink, appearing to read "Deborah Dakin", written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gross		X	X			
Hayes			X			
Singleton			X			
Spelling			X			
Gadaleta			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING SOLICITORS LICENSE TO CLEAN WATER ACTION

RESOLUTION NO. 19-68

MARCH 4, 2019

**WHEREAS**, Clean Water Action, a New Jersey Nonprofit Organization has applied to the Borough Clerk's Office for a solicitor's license to conduct door-to-door education and fundraising drive. The purpose of the campaign is to inform the community about the protection of the waterways and drinking water supplies from toxins, ensure that citizens know what is in their water, reduce pesticide use, and to elect "green candidates; and

**WHEREAS**, the Police Department has stated that there is no reason to deny this application; and

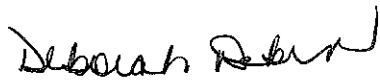
**WHEREAS**, the applicant has been advised of the rules and guidelines established in the Borough of Woodcliff Lake and strict adherence to this policy must be followed.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Woodcliff Lake authorize the Borough Clerk to issue a solicitor's license to Clean Water Action.



**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 4, 2019.

A handwritten signature in black ink, appearing to read "Deborah Dakin", is written over a horizontal line.

**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCOACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gadaleta		X	X			
Gross			X			
Hayes			X			
Singleton			X			
Spelling			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING THE APPOINTMENT OF CONSTRUCTION OFFICIAL, BUILDING SUB-CODE, BUILDING INSPECTOR AND ZONING OFFICIAL IN THE BOROUGH OF WOODCLIFF LAKE

**RESOLUTION NO. 19-69  
MARCH 4, 2019**

**WHEREAS**, due to the impending retirement of Nick Saluzzi from the Woodcliff Lake Building Department, it is necessary to hire an individual to perform his duties as Construction Official, Building Sub-Code and Building Inspector and Zoning Official; and

**WHEREAS**, after a review of the resumes on file, the Borough would like to appoint Mark Berninger to the position of Construction Official, Building Sub-Code and Building Inspector and Zoning Official to replace Nick Saluzzi; and

**WHEREAS**, Mr. Berninger possesses all the qualifications and experience necessary for the position; and

**WHEREAS**, Mark Beninger's appointment shall be effective March 5, 2019 at a total annual salary of \$55,000 as follows:

- a. Construction Code Official - \$30,000
- b. Building Sub-Code Official - \$10,000
- c. Building Inspector - \$5,000
- d. Zoning code Official - \$10,000

**WHEREAS**, the Borough Administrator and Personnel Committee have reviewed this matter and recommend that Mark Berninger be appointed to the position of Acting Construction Official, Building Sub-Code and Building Inspector and Zoning Official effective March 5, 2019 for

a total annual salary of \$55,000. Effective April 1, 2019 Mark Berninger will be appointed to the position of Construction Official, Building Sub-Code and Building Inspector and Zoning Official.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Woodcliff Lake that Mark Berninger be and he is hereby appointed as Acting Construction Official, Building Sub-Code and Building Inspector and Zoning Official for the Woodcliff Lake Building Department from March 5, 2019 to March 31, 2019 and effective April 1, 2019 Mark Berninger will appointed Construction Official, Building Sub-Code and Building Inspector and Zoning Official; and

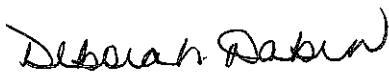
**BE IT FURTHER RESOLVED**, that Mark Berninger's employment with the Borough shall be effective March 5, 2019 at a total annual salary of \$55,000 as follows:

- a. Construction Code Official - \$30,000
- b. Building Sub-Code Official - \$10,000
- c. Building Inspector - \$5,000
- d. Zoning code Official - \$10,000; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to Mark Berninger upon its passage.

#### **CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 4, 2019.



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**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gross		X	X			
Hayes			X			
Singleton			X			
Spelling			X			
Gadaleta			X			
Mayor Rendo						

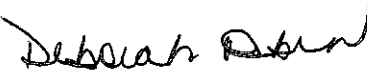
## 2018 BUDGET RESERVES TRANSFERS FOR MARCH 4, 2019 MEETING

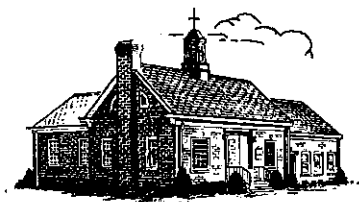
### RESOLUTION NO. 19-70 MARCH 4, 2019

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>FROM</u>	<u>TO</u>
Municipal Clerk – Other Expenses	8-01-20-120-020	1,000.00	
Municipal Clerk – Salaries and Wages	8-01-20-120-010		1,000.00
TOTAL		1,000.00	1,000.00

### CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 4, 2019.

  
DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor

Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gadaleta		X	X			
Gross			X			
Hayes			X			
Singleton			X			
Spelling			X			
Mayor Rendo						

## EMERGENCY TEMPORARY BUDGET APPROPRIATION

**RESOLUTION NO. 19-71**

**MARCH 4, 2019**

**WHEREAS**, an emergent condition has arisen with respect to various Appropriations listed below and no adequate provision has been made in the 2019 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

**WHEREAS**, said total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$822,000.00.

**NOW, THEREFORE, BE IT RESOLVED** (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

Financial Administration – Salaries and Wages	\$ 15,229.00
Planning Board – Salaries and Wages	10,000.00
Zoning Board – Salaries and Wages	10,000.00
Zoning Board – Other Expenses	20,000.00
Workmen's Compensation	40,000.00
Police – Tri-Boro Dispatch	10,000.00
Fire Hydrant Services – Other Expenses	3,000.00
Buildings and Grounds – Other Expenses	20,000.00
Sewer Charges – Borough of Montvale	10,000.00
Deferred Charges – Unfunded – Ord 18-04	125,003.00

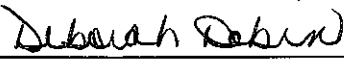
Public Employees Retirement System	92,513.00
Police and Firemen's Retirement System	466,255.00

Total	\$ 822,000.00
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2. That said emergency temporary appropriations will be provided for in the 2019 budget under the various titles listed above.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of March 4, 2019.

  
\_\_\_\_\_  
**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



# BOROUGH OF WOODCLIFF LAKE

188 PASCACK ROAD, WOODCLIFF LAKE, NEW JERSEY 07677

Carlos Rendo, Mayor  
Tomas J. Padilla, Borough Administrator

201-391-4977  
Fax 201-391-8830

Council Member	Motion	Second	Yea	Nay	Abstain	Absent
Belgiovine	X		X			
Gross		X	X			
Hayes			X			
Singleton			X			
Spelling			X			
Gadaleta			X			
Mayor Rendo						

## RESOLUTION AUTHORIZING AWARD FOR SOIL REMOVAL AND BLENDING AT GALAXY GARDENS

**RESOLUTION NO. 19-72**  
**MARCH 4, 2019**

**WHEREAS**, the Governing Body authorized the Borough Engineer to advertise for bids for "Soil Removal and Blending of Galaxy Gardens, located at 223 Woodcliff Avenue, Block 1402, Lot 7, in the Borough of Woodcliff Lake; and

**WHEREAS**, the Borough Engineer, on behalf of the Borough, received seven (7) bids with the lowest responsible bid submitted by Enterprise Network Resolutions Contracting, LLC (a/k/a ENR Contracting, LLC), located at 874 Piney Hollow Road, P.O. Box 70, Winslow, New Jersey 08095 in the amount of Two Hundred Twenty-Seven, Three Hundred Seventy-Five and 00/100 (\$227,375.00) Dollars; and

**WHEREAS**, it has been determined that the Borough of Woodcliff Lake has adequate funding to award the bid to ENR Contracting LLC as same represents the lowest responsible bid and ENR Contracting LLC has met all the requirements in the bid specifications; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funds are available for the award of this Contract by way of the Borough's Open Space Trust Account, said certification is attached hereto and incorporated herein by reference; and

**WHEREAS**, the Borough Engineer and Borough Attorney have reviewed the bid and recommend that the bid be awarded to ENR Contracting LLC for the Soil Removal and Blending at Galaxy Gardens in the amount of \$227,375.00 as same represents the lowest responsible bid and ENR Contracting LLC has met all the requirements in the bid specifications.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that the bid for the Soil Removal and Blending at Galaxy Gardens located at 223 Woodcliff Avenue in the amount of \$227,375.00 submitted by ENR Contracting LLC, which represents the lowest responsible bid, be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Borough Administrator be and he is hereby authorized and directed to notify ENR Contracting LLC that their bid for the Soil Removal and Blending at Galaxy Gardens has been approved by the Governing Body.

**BE IT FURTHER RESOLVED** that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution to ENR Contracting LLC upon its passage.

**CERTIFICATION OF FUNDS**

I hereby certify to the availability of funds for the Soil Removal and Blending at Galaxy Gardens in the following account number for the amount of this contract:

Acct. No.: \_\_\_\_\_

\$227,375.00

\_\_\_\_\_  
, CFO

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of March 4, 2019.



\_\_\_\_\_  
**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**



**BOROUGH OF WOODCLIFF LAKE**  
**Bergen County, New Jersey**

**ORDINANCE NO. 19-01**

**AN ORDINANCE TO AMEND CHAPTER 163 ENTITLED "FEES" OF THE BOROUGH CODE OF  
THE BOROUGH OF WOODCLIFF LAKE, STATE OF NEW JERSEY**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WOODCLIFF LAKE IN  
THE COUNTY OF BERGEN AND STATE OF NEW JERSEY, AS FOLLOWS:**

**WHEREAS**, Borough of Woodcliff Lake Code Chapter §163-1 sets for the schedule of most fees for the Borough of Woodcliff Lake; and

**WHEREAS**, Mayor and Council of the Borough of Woodcliff Lake, wish to amend and update the fees contained Chapter §163-1.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Woodcliff Lake, Bergen County, New Jersey, as follows:

**Section 1.** That Chapter §163-1. entitled "FEE" shall be amended and shall be read and as follows:

**§ 163-1. Fee Schedule established. [Amended 12-21-1987 by Ord. No. 87-12; 4-6-2009 by Ord. No. 09-05; 11-4-2009 by Ord. No. 09-16; 6-20-2011 by Ord. No. 11-07; 11-19-2012 by Ord. No. 12-18]**

The following Schedule of Fees is hereby established with respect to licenses, permits and activities required or regulated under the provisions of various chapters of the Code of the Borough of Woodcliff Lake. Applications for the issuance of such licenses and permits shall be subject to the provisions of the specific chapter of the Code which is indicated for each type of license or permit. The business, activity or operation for which the license or permit is required shall be subject to all regulations set forth in the chapter to which reference is made

<b>Chapter</b>	<b>Fee</b>
<b>Chapter 37, Land Use Procedures</b>	
Fees payable on approval of any minor or major subdivision Updating Borough Tax Map	\$50 per lot

Certified list of property owners requiring notice	\$10
<b>Chapter 86, Alcoholic Beverages</b>	
Plenary retail consumption license	\$432
Plenary retail distribution license	\$432
Club license	\$50
<b>Chapter 92, Amusement Devices</b>	
Annual license	\$100
<b>Chapter 98, Animals</b>	
<b>Article I, Dogs</b>	
License and registration tag:  Spayed and/or neutered dog  (Includes the sum of \$1 for the registration tag of each dog and the sum of \$0.20 surcharge to be remitted to the Pilot Clinic Fund of the State of New Jersey)	\$8
Non-spayed and/or non-neutered dog  (Includes the sum of \$1 for the registration tag of each such dog, the sum of \$0.20 surcharge to be remitted to the Pilot Clinic Fund of the State of New Jersey and the sum of \$3 surcharge to be remitted to the Animal Population Control Fund of the State of New Jersey)	\$11
Impoundment fee, per day	\$0.50
<b>Article II, Cats</b>	
License	\$5
Delinquent fee	\$5
<b>Chapter 131, Certificates, Permits and Licenses</b>	
<b>Article III, Site Work Permits</b>	
Permit fee	\$25
<b>Chapter 140, Construction Codes, Uniform</b>	
<b>General fees</b>	
Plan review fee	20% of amount of amount charged for construction permit
Construction permit fee	Sum of all sub code fees (building, elevator, electrical, plumbing, fire

	protection) listed below; additional fee for certificate of occupancy
Change of contractor applications	\$50 per sub code and no DCA fee
<b>BUILDING SUB CODE FEES</b>	
New building (per cubic foot volume of structure, including installations and foundation system of pre-manufactured construction and the external utility connection of pre- manufactured construction)	Residential: \$0.060 per cubic foot; Commercial: \$0.065 per cubic foot
Additions (per cubic foot volume of new structure)	Residential: \$0.060 per cubic foot Commercial: \$0.065 per cubic foot
Alterations, renovations and repairs per \$1,000 of estimated cost of project	Residential: \$25 Commercial: \$30
<b>Minimum fees</b> for Building Sub Code	Residential: \$100 Commercial: \$150
<b>Fencing</b>	Residential: \$100 Commercial: \$150
<b>Signs</b> Per square foot face area (one side only for double-faced signs)	\$10 per square foot
<b>Pools</b>	
Residential above ground	\$75
Residential in-ground	\$750
Commercial in-ground	\$1,000
<b>Commercial Re-roofing and Re-siding</b>	\$30 per \$1,000 cost
<b>Asbestos &amp; Lead Hazard Abatement</b>	
Construction permit	\$150
Certificate of occupancy	\$25

<b>Solar Photovoltaic Systems (per \$1,000 estimated cost of project)</b>	Residential: \$25 Commercial: \$30
<b>Demolition</b>	
Principal building; residential	\$400
Principal building; commercial	\$750
Accessory building	\$150
<b>Retaining Walls (per \$1,000 estimated cost of project)</b>	Residential: \$25 Commercial: \$30
<b>Radon Remediation</b>	Residential: \$100 Commercial: \$150
<b>Variation</b>	\$150
<b>Zoning Review</b>	Residential: \$50 Commercial: \$100
All other structures where volume cannot be computed, a flat rate for each of the following units, including temp tents, (per \$1,000 of estimated cost of project)	Residential: \$25 Commercial: \$30
Fees for combination renovations and additions shall be computed as the sum of the fees for additions and alterations computed separately as listed above	
<b>Certificate Fee Schedule</b>	
Certificate of occupancy (CO) indicating that construction authorized by a construction permit is completed in accordance with the approved plans and the Uniform Construction Code regulations. Prepayment at the time of issuing the construction permit is required.	New Residential: \$300 Residential addition: \$100 New Commercial: \$500 Commercial addition: \$200
Temporary certificate of occupancy	No charge
Certificate of Continued Occupancy (CCO)	Residential: \$75 Commercial: \$150
Certificate of approval:	No charge

State of New Jersey training fees	DCA training fees shall be added to the permit fees above in accordance with N.J.A.C. 5:23-4.19
<b>ELEVATOR SUB CODE FEES</b>	
Where third-party agency serves as the sub code official	As outlined in N.J.A.C. 5:23-12.5 and N.J.A.C. 5:23-12.6(a) and (b)
If using a private on-site inspection agency for elevators	The Borough may add to the fees established in N.J.A.C. 5:23-12.6(a) and (b) an administrative surcharge of 15% of the relevant sub code permit fees. In lieu of the administrative surcharge, the fees charged by an on-site agency, the Borough may adjust its fee schedule 15% higher for this purpose.
<b>ELECTRICAL SUB CODE FEES</b>	
<b>Minimum project fees</b>	\$100
Lighting, fixtures, receptacles, switches, detectors, light poles, emergency and exit lights, communication points, alarm devices	1 thru 50: \$75 Each additional 25: \$30
<b>Range / Oven / Surface unit</b>	\$75 per unit
<b>Electric Dryer</b>	\$75
<b>Dishwasher</b>	\$75

<b>Boiler /Baseboard Electric Heat</b>	\$ 75
<b>Electric Water Heater</b>	\$ 75
<b>Motors</b>	1 to 20hp: \$ 75 21 to 50hp: \$ 300 51 to 100hp \$ 350 Greater than 100hp \$450
<b>Transformers / Generators</b>	1 to 10kw: \$ 75 11 to 45kw: \$200 46 to 112.5kw: \$300 Greater than 112.5kw: \$450
<b>Service Panels / Subpanels</b>	Less than 200amps: \$100 200-1,000amps: \$ 250 Greater than 1,000amps: \$450
<b>Solar Photovoltaic Systems</b>	1 to 50kw: \$ 100 51kw to 100kw: \$ 300 Greater than 100kw: \$450
Pool with UW lights	\$75
Pool Bonding / Grounding	\$75
Annual Pool Bonding	\$150
Storable pool / Spa / Hot Tub	\$75
Garbage Disposal	\$75
Air Conditioning unit / Furnace	\$75
Air handler	\$75
Signs with Electric	\$75
<b>PLUMBING SUB CODE FEE</b>	
<b>Minimum project fees</b>	\$100
Water closet	\$20

Urinal or bidet	\$20
Bathtub	\$20
Lavatory	\$20
Shower	\$20
Floor drains	\$20
Sink	\$20
Dishwasher	\$20
Drinking fountain	\$20
Washing Machine	\$20
Hose Bibb	\$20
Water Heater	\$75
Fuel Oil Piping	\$40
Gas piping (per unit)	\$20
Condensate Drains	\$20
Boiler (Steam or Hot Water)	\$75
Air Handler	\$75
Air Conditioner with Condenser	\$75
Furnace	\$75
Water Softener	\$75
Chimney Liner	\$75
Interceptor/separator	\$75
Sewer pump/ejector	\$75
Backflow preventor	\$75
Grease trap	\$75
Sewer Connection	\$75

Water service inspection	\$75
Vent Stack	\$75 each
<b>FIRE PROTECTION SUB CODE FEES</b>	
<b>Minimum project fees</b>	\$100
Sprinklers	#1-50        \$ 200 #51-100     \$ 300 #101-200    \$ 500 #201-400    \$ 600 #401-600    \$1,000 Over \$600   \$1,500
Standpipes	\$300 each
Alarm & Signaling Devices	1 <sup>st</sup> 10        \$ 200 Each add'l one   \$ 5
Smoke Control System	\$500
Dry Pipe/ Alarm Valve	\$150 each
Pre-engineered Suppression System	\$200
Commercial Kitchen Hood / Exhaust system	\$200
Gas or oil-fired appliance	\$100
Storage tanks	Installation: \$100 Removal: \$75
<b>Chapter 145, Contractors, Licensing of</b>	
Initial license fee	\$25
Annual renewal fee	\$10
<b>Chapter 168, Fence</b>	
Fence erection permit	\$1



<b>Chapter 178, Fire Prevention</b>	
Article II, Uniform Fire Code Enforcement	
Permit	
Type 1	\$75
Type 2	\$250
Type 3	\$350
Type 4	\$500
Type 5	\$1,200
Registration of buildings, tenants and occupancies	
(area in square feet)	
0 to 1,499	\$60
1,500 to 3,499	\$140
3,500 to 6,999	\$280
7,000 to 9,999	\$400
10,000 to 14,999	\$525
15,000 to 19,999	\$600
20,000 to 39,999	\$800
40,000 to 74,999	\$1,300
75,000 to 99,999	\$1,500
100,000 and up	\$2,000
First re-inspection after violation notice	No charge
Additional re-inspection	\$35
Article III, Smoke and Carbon Monoxide Detectors	
Smoke detector compliance certificate	\$25
Residential	
Non-owner-occupied one- and two-family dwellings	\$100
Condos/townhouses/apartments, each up to 20	\$35 per unit

Condos/townhouses/apartments, over 20 units	\$35 per unit for the first 20 units and \$15 for every unit thereafter
<b>Chapter 198, Games of Chance</b>	
Bingo	\$20 for each occasion bingo is held
Raffles	
On-premises draw raffles awarding cash or merchandise as a prize	\$20 for each day on which a drawing is held
Off-premises draw raffles awarding merchandise as a prize	\$20 per \$1,000 or part thereof of the retail value of the awarded prize(s)
Non-draw raffles (carnival wheels and games)	\$20 for each wheel or game conducted on any day or series of six consecutive days in one week

Off-premises draw raffles awarding cash as a prize(50/50s)	\$20 per \$1,000 or part thereof the retail value of the awarded prize(s)*
Special door prize raffle	No fees
Calendar raffle awarding cash or merchandise as a prize	\$20 for each \$1,000 or part thereof of the retail value of the prize(s) to be awarded
Instant raffle games awarding cash or merchandise as a prize	\$20 for each day on which instant raffle tickets are sold or offered for sale; or \$750 for a one-year license to sell or to offer for sale instant raffle tickets
Golf hole-in-one contest	\$20 for each \$1,000 or part thereof of the retail value of the ancillary prizes offered
Armchair race	\$50 per licensed day of operation
Casino night	\$100 for each day of operation
NOTE:  * The fee of \$20 is due at the time the application is filed and, if the awarded prize(s) exceeds \$1,000, an additional fee of \$20 per \$1,000 or part thereof awarded as a prize is due upon the filing of the report of operations.	
<b>Chapter 250, Vehicles and Traffic</b>	
Vehicle identification sticker	\$1
<b>Chapter 255, Peddling and Soliciting</b>	
At time of filing application	\$2
Initial license	\$25
For each person more than 2	\$5
For each vehicle more than 1	\$5

<b>Chapter 261, Precious Metals and Gems</b>	
Dealers in	
License	\$25
<b>Chapter 275, Satellite Earth Station Antenna</b>	
Application fee	\$10
<b>Chapter 287, Signs</b>	
Sign erection permit by resolution	\$1 per square foot or such other fee as the Mayor and Council may determine
<b>Chapter 292, Site Plan Review</b>	
Planning Board	
Application fee	\$250
Escrow fee	\$1,500
Zoning Board	
Application fee	\$100
Escrow fee	\$500
<b>Chapter 299, Soil Erosion and Sediment Control</b>	
Fee when application is not in conjunction with subdivision or site plan approval	\$100
<b>Chapter 304, Soil Moving</b>	
For the moving of soil up to 500 cubic yards	\$35
For the moving of soil in excess of 500 cubic yards	\$75
For the moving of soil in excess of 1,000 cubic yards, per cubic yard, multiplied by the number of cubic yards to be moved, as stated in the application and certified on the topographical map	\$0.15
<b>Chapter 326, Streets and Sidewalks</b>	
Opening of improved street	\$25
Park Ridge Water Utility	\$1

Tunneling beneath improved street	\$50
Curb and sidewalk construction and repair permit	\$10
<b>Chapter 332, Subdivision of Land</b>	
Updating Borough Tax Map upon approval of minor or major subdivision	\$150 per lot
Certified list of property owners requiring notice	\$0.25 for each name or \$10, whichever is greater
Planning Board	
Application fee	\$250
Escrow fee	\$1,500
Zoning Board	
Application fee	\$100
Escrow fee	\$500
<b>Chapter 343, Taxicabs</b>	
Driver's license (per year)	\$5
Owner's license (per year, per vehicle)	\$25
<b>Chapter 349, Towing</b>	
License application fee	\$50
New Jersey Insurance Commission Guidelines rates	
Towing charges	
Days	
First mile or less	\$40
Each additional mile	\$1.75
Nights, weekends and New Jersey State holidays	
First mile or less	\$50
Each additional mile	\$1.75

Storage charges*	
Inside building storage facility capacity	
21 or more spaces	\$15
10 to 20 spaces	\$20
Fewer than 10 spaces	\$25
Outside secured storage facility capacity	
21 or more spaces	\$10
10 to 20 spaces	\$12
Fewer than 10 spaces	\$15
Outside unsecured storage facility capacity:	
21 or more spaces	\$8
10 to 20 spaces	\$10
Fewer than 10 spaces	\$12
NOTE: Trucks may be charged at a higher rate in line with customary and reasonable rates in the industry.	
<b>Chapter 362, Vehicles, Abandoned and Junked</b>	
Storage fees	
First 30 days	\$10 per day, per vehicle
31st day of storage and any day thereafter	\$50 per day, per vehicle
<b>Chapter 380, Zoning<sup>1</sup></b>	
Application fee for outdoor lighting	\$200

**Section 2.** That the fees contained in § 163-2, *Fingerprinting* shall be amended and shall read as:

- A. First fingerprinting, initial fee: \$10
- B. For additional fingerprinting by the same applicant: \$5

**Section 3.** That the fees contained in § 163-3, *Fees for copies of public records* shall be amended and shall read as:

- 1) For printed records, the following fees shall be based upon a total number of pages or parts thereof to be purchased without regard to the number of records being copied. The fees for printed records shall be as follows:
  - a. For a letter-size page or smaller: \$0.05 per page
  - b. For a legal-size or larger: \$0.07 per page
- 2) For audio records, the fee for a CD-rom of any Mayor and Council or Board meeting recorded in the Borough of Woodcliff Lake's Council Chambers on the recording system shall be at the cost of \$1.
- 3) Access to electronic records and non-printed materials shall be provided free of charge, but the Borough may charge for actual costs of any needed supplies such as computer discs.

**Section 4.** That the fees contained in §163-4, *Municipal Court discovery/motor vehicle reports*, shall be amended and shall read as:

A. Municipal Court discovery request and fees.

- 1) All requests for discovery in matters pending in the Woodcliff Lake Municipal Court shall be submitted through the Municipal Prosecutor.
- 2) The following fees shall be payable by the requestor to the Borough of Woodcliff Lake for the discovery provided:
  - a. For each of the first 10 pages photocopied: \$0.75 per page.
  - b. For each of the next 10 pages photocopied: \$0.50 per page.
  - c. For each of the pages photocopied thereafter: \$0.25 per page.
  - d. Actual postage for any discovery sent by mail.
  - e. envelope for any discovery sent by mail: \$0.25.
  - f. Photographs will be photocopied at the rates established herein. If requests are made for duplicate photographs, the actual cost of making the photographs shall be charged.
  - g. Duplication of videotapes constitutes an extraordinary duplication process and will be charged at the rate of \$ 25 per videotape to be supplied by defendant.
  - h. On any item that cannot be photocopied on the Borough copy machine or not otherwise provided for in this schedule, the actual cost incurred in making the copy shall be charged.

- 3) Where the discovery must be obtained from an entity other than the Borough of Woodcliff Lake, e.g., another police department, the actual costs paid to the other entity shall be paid by the requestor.

**B. Motor vehicle reports**

- 1) Notwithstanding the foregoing, the fee for motor vehicle reports shall conform to N.J.S.A. 39:4-131 et seq.
- 2) Requests for motor vehicle reports which are made in person shall pay the fees set forth above the same rate as Municipal Court discovery.
- 3) Requests for motor vehicle reports which are not made in person shall result in the following fees being paid from the requestor to the Borough for the motor vehicle reports provided:
  - a. The same fees which could be charged under Subsection A above; and
  - b. An additional \$5 for the first three pages; and
  - c. An additional \$1 per page after that.
- 4) At no time shall the Borough's fee schedule differ from applicable law and , in the event it does so at any time, the supplier of records is authorized to charge the amounts set forth in applicable law or statute.

**Section 4.** That the fees contained in *§163-5, Zoning fees*, shall be amended and shall read as:

- A. Zoning fees for additions and alteration. A zoning fee in the amount of %50 for residential and \$100 for commercial shall be charged for all additions and/or alterations, including decks, patios, fences, sheds, cabanas, aboveground and in-ground pools, retaining walls, driveways, walks and entrance platforms and any other item which may require Zoning approval prior to the issuance of a construction permit.
- B. Zoning fees for new construction. A zoning fee in the amount of \$100 shall be charged for all new residential and \$200 for all new commercial construction of any type in the Borough of Woodcliff Lake which may require Zoning approval prior to the issuance of a construction permit.
- C. Payment of zoning fees. The zoning fees shall not be paid at the time the application is submitted for approval and review by the Zoning Officer.



**Section 5.** All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

**Section 6.** This ordinance shall be construed consistent with the purpose stated in section 1 hereof. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Woodcliff Lake Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Woodcliff Lake Code.

**Section 7.** This ordinance shall take effect immediately upon approval and publication of notice of adoption as provided by law.