

**BOROUGH OF WOODCLIFF LAKE**

**ORDINANCE NO. 19-02**

**'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY'**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

**SECTION I.** That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2019 as follows:

	<b>SALARY RANGE</b>	
	<b><u>MIN.</u></b>	<b><u>MAX.</u></b>
Mayor	4,550	10,000
Councilmembers	2,900	7,500

**SECTION II.** That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2019 as follows:

	<b>SALARY RANGE</b>	
	<b><u>MIN.</u></b>	<b><u>MAX.</u></b>
<b><u>Administration</u></b>		
Administrator	90,000	150,000
Admin. Asst./Fire Prev/Park & Rec Secretary	30,000	60,000
Director of Public Assistance	1,600	3,000
Summer Intern	9.00/hour	15.00/hour
<b><u>Clerk</u></b>		
Borough Clerk/Office Manager/Registrar/ Safety Coordinator	55,000	93,000
<b><u>Building Dept</u></b>		
Construction Code Official	30,000	50,000
Tech. Assistant (FT)	30,000	50,000
Tech. Assistant (PT)	25,000	35,000
Property Maintenance Official(s)	5,000	17,000
Construction Supervisor/Building & Grounds	12,000	25,000
Building Sub code Official (PT/ Salaried)	10,000	20,000
Plumbing Sub code Official (PT/Salaried)	10,000	20,000
Electrical Sub code Official (PT/Salaried)	10,000	20,000
Fire & Mechanical Sub code Official (PT/Salaried)	10,000	20,000
Building Inspector (PT/Salaried)	5,000	12,000
Electric Inspector (PT/Salaried)	5,000	12,000
Plumbing Inspector (PT/Salaried)	5,000	12,000
Zoning Official (PT/Salaried)	10,000	20,000

Zoning Board Administrator	46,000	60,000
Planning/Zoning Board Secretary (up to 20 meetings)		5,000/annually
• Special Meetings (Over 20 meetings)	\$250.00 per meeting	
• Alternate Secretary	\$250.00 per meeting	

	<b>SALARY RANGE</b>	
	<b>MIN.</b>	<b>MAX.</b>
<b><u>Finance</u></b>		
Chief Financial Officer (PT)	25,000	55,000
Finance Supervisor/Payroll Benefits	32,000	60,000
Tax Collector	42,600	66,000
Finance Clerk	30,000	50,000
<b><u>Fire Prevention</u></b>		
Fire Prevention Official	15,000	30,000
Deputy Fire Prevention Officials	25.00/hour	40.00/hour
Fire Prevention Inspectors	23.00/hour	35.00/hour

	<b>SALARY RANGE</b>	
	<b>MIN.</b>	<b>MAX.</b>
<b><u>Additional Stipends</u></b>		
Deputy Registrar		500 - 1,500 annually
Board of Health Secretary		1,500 – 3,000 annually
Website Administrator/Social Media		3,000 – 6,000 annually
QPA		3,000 - 6,000 annually

**SECTION III.** Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2019.

	<b>SALARY RANGE</b>	
	<b>MIN.</b>	<b>MAX.</b>
Police Chief	160,000	195,000
Captain	150,000	175,000
Admin. Asst./ Matron	30,000	60,000
Admin. Asst./Matron (P/T)	20.00/hour	30.00/hour
Emergency Mgmt. (OEM) Coordinator (P/T)	5,200	10,400
Deputy OEM Coordinator (P/T)	2,000	4,000
School Crossing Guards (P/T)	15.00/hour	23.00/hour

**SECTION IV.** Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2019.

	<b>SALARY RANGE</b>	
	<b>MIN.</b>	<b>MAX.</b>

Superintendent	85,000	115,000
Foreman	60,000	90,000
Lead Man	50,000	85,000
Senior Labor/Driver/Asst. Mech	30,000	85,000
Sanitation	30,000	80,000
Labor/Driver	30,000	80,000
Facilities Maintenance	30,000	80,000

**Stipends/Licenses**

Recycling Coordinator	\$4,000 – 6,000 annually
Sewer License Holder	4,000 - 6,000 annually
Facilities Management (Main)	2,500 – 5,000 annually
Facilities Management (Asst.)	1,500 – 3,000 annually
Tree Truck (Main)	1,500 - 2,500 annually
Tree Truck (Asst)	1,000 - 2,000 annually
Mechanic	1,500 - 3,000 annually

**SALARY RANGE**

	<u>MIN.</u>	<u>MAX.</u>
<b><u>Seasonal/Stand-by/Hourly Employees</u></b>		
Ecology Lead	25.00/hour	35.00/hour
Ecology Assistant	15.00/hour	20.00/hour
Snow Plow Driver	25.00/hour	35.00/hour
Summer Help	13.00/hour	18.00/hour
Leaves – Fall Help	15.00/hour	20.00/hour
Senior Van Driver	18.00/hour	25.00/hour
Stand-By pay/period		350.00/week

**SECTION V.** Parks & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2019:

	<b>SALARY RANGE</b>	
	<u>MIN.</u>	<u>MAX.</u>
Recreation Director	30,000	85,000
Pool Manager	9,000	14,000
Pool Assistant Manager	8,000	12,000
Co-Director – Summer Day Camp	5,500	7,000
Life Guard	8.85/hour	15.00/hour
Gate Guard	8.85/hour	12.00/hour
Camp Counselor	8.85/hour	12.00/hour
Tennis Attendant	8.85/hour	12.00/hour

**SECTION VI.** Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year for full-time employees. All full-time employees have an option to accumulate sick days in lieu of this compensation.

Any additional compensation must be approved by the Mayor and Council.

**SECTION VII.** Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

<b>STEP</b>	<b>LONGEVITY %</b>	<b>AFTER YEARS OF SERVICE</b>
1	2	6
2	4	11
3	6	15
4	8	19
5	10	23
6	12 (CAP)	29

**LONGEVITY IS *NOT* REFLECTED IN 2019 SALARIES ON APPLICABLE EMPLOYEES**

**SECTION VIII.** Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

**SECTION IX.** That this ordinance shall be retroactive to January 1, 2019 upon passage and publication as required by law.

**SECTION X.** Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

**SECTION XI.** All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

**SECTION XII.** This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

**SECTION XIII.** This ordinance shall be codified as an amendment to the salary ordinance.