



**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL AGENDA  
February 8, 2016  
8:00 PM**

**CALL TO ORDER**

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

**ROLL CALL**

Mayor Carlos Rendo  
Council President Corrado Belgiovine  
Councilwoman Jeanine Chiavelli  
Councilwoman Jacqueline Gadaleta  
Councilwoman Angela Hayes  
Councilwoman Kristy Herrington  
Councilman Thomas Panso

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

January 19, 2016 (Closed)  
January 19, 2016 (Open)

**SNOWMAN/SNOW SCULPTURE AWARD CERTIFICATES**

**MAYORAL COMMITTEE APPOINTMENTS – (No Council Confirmation Required)**

**FIRE DEPARTMENT APPOINTMENTS**

- Appointment of William Farrell as a member of the Woodcliff Lake Fire Department
- Appointment of Kyle Ladewig as a member of the Woodcliff Lake Fire Department
- Appointment of Thomas Derienzo as a member of the Woodcliff Lake Fire Department

**MAYOR'S COMMENTS**

**ADMINISTRATOR'S REPORT**

## **ENGINEER'S REPORT**

### **ORDINANCE**

Introduction Ordinance 16-01

"An Ordinance Governing On Duty Injury Benefits for Officers of the Woodcliff Lake Police Department"

### **NEW BUSINESS**

- DPW Update, led by Councilwoman Jeanine Chiavelli
- Park and Recreation Update, led by Councilwoman Jeanine Chiavelli
- Pascack Hills High School Update, led by Councilwoman Jacqueline Gadaleta

### **PUBLIC COMMENT**

(limited to 5 minutes per speaker)

### **CONSENT AGENDA**

Resolution No. 16-39	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 16-40	Resolution for Mayor and Council to Enter Into a Service Agreement for a Certified Recycling Professional (CRP) to Prepare the Annual Recycling Tonnage Grant
Resolution No. 16-41	Resolution Authorizing Woodcliff Lake Pool and Tennis Rates for the 2016 Season
Resolution No. 16-42	Resolution Authorizing 2016 Field Rental Fees
Resolution No. 16-43	Resolution Authorizing Action on the Recommendation by the Risk Management Consultant to Increase the Borough's General Liability Limit in Accordance with the Coverage Options Afforded by the Bergen County Municipal Joint Insurance Fund
Resolution No. 16-44	Resolution Authorizing Execution of a Shared Service Agreement with the County of Bergen for Short Term Emergency Sharing of Fire Apparatus
Resolution No. 16-45	Resolution Approving Hourly Rate in the Borough of Woodcliff Lake
Resolution No. 16-46	Resolution Authorizing Woodcliff Lake Camp Rates for the 2016 Season
Resolution No. 16-47	Resolution Authorizing the Appointment of Borough Planner/Conflict Planner in the Borough of Woodcliff Lake
Resolution No. 16-48	Resolution Authorizing Agreement for Bergen County Department of Health Services Proposal for Public Health Shared Services for the Borough of Woodcliff Lake
Resolution No. 16-49	Resolution Authorizing the Appointment of Health Benefits Consultant in the Borough of Woodcliff Lake

Resolution No. 16-50	Resolution Authorizing an Offer of Employment for Head/Assistant Pool Manager in the Borough of Woodcliff Lake
Resolution No. 16-51	Resolution for Seasonal Hires for Co-Camp Directors for the 2016 Camp Algonquin Program in the Borough of Woodcliff Lake
Resolution No. 16-52	Resolution for Seasonal Hire Appointing Rhonda Leibson-Swidorski as an Arts and Crafts Coordinator for the 2016 Camp Algonquin Program in the Borough of Woodcliff Lake

**ADJOURNMENT**

**\*\*\*\*Disclaimer\*\*\*\***

**Subject to Additions and/or Deletions**

### **GALAXY GARDENS NEGOTIATING COMMITTEE**

**(MAYOR)** I appoint Council President Corrado Belgiovine to the Galaxy Gardens Negotiating Committee for a term of one (1) year, ending December 31, 2016.

**(MAYOR)** I appoint Councilwoman Angela Hayes to the Galaxy Gardens Negotiating Committee for a term of one (1) year, ending December 31, 2016.

### **OPEN SPACE PARK DEVELOPMENT COMMITTEE**

**(MAYOR)** I appoint Jeanine Chiavelli, Council Liaison, to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

**(MAYOR)** I appoint Thomas Panso, Council Liaison, to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

**(MAYOR)** I appoint Elizabeth Calderone to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

**(MAYOR)** I appoint Michael Felz to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

**(MAYOR)** I appoint Joanne Felz to the Open Space Park Development Committee for a term of one (1) year, ending December 31, 2016.

**RESOLUTION FOR MAYOR AND COUNCIL TO ENTER INTO A SERVICE AGREEMENT FOR A  
CERTIFIED RECYCLING PROFESSIONAL (CRP)  
TO PREPARE THE ANNUAL RECYCLING TONNAGE REPORT**

**February 8, 2016  
Resolution No. 16-40**

**WHEREAS**, the Bergen County Utilities Authority, a public body politic and corporate of the State of New Jersey, having its principal offices for the performance of essential governmental functions and services located at the Foot of Mehrhof Road, Little Ferry, New Jersey;

**WHEREAS**, commencing in 2012, New Jersey municipalities are required by the New Jersey Recycling Enhancement Act ("REA") P.L. 2008, Chapter 6, to have the mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional (CRP);

**WHEREAS**, the Annual Recycling Tonnage Reports must be submitted via e-mail to the New Jersey Department of Environmental Protection (NJDEP) utilizing a spreadsheet provided by the NJDEP on or before April 30<sup>th</sup> of each year; and

**WHEREAS**, Woodcliff Lake designated Christopher Behrens as the preparer to the report. The report's designated preparer shall be responsible should the NJDEP audit the report submittal.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council hereby authorize Mayor Carlos Rendo to execute an agreement with the Bergen County Utilities Authority for the period of January 1, 2016 through December 31, 2016.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING WOODCLIFF LAKE POOL AND TENNIS RATES FOR THE 2016 SEASON**

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**RESOLUTION NO. 16-41**

**February 8, 2016**

**WHEREAS**, the Mayor and Council authorize the Borough to collect the following fees for the 2016 pool and tennis season as stated:

**2016 POOL AND TENNIS RATES**

A \*Family shall consist of not more than 2 adults and all children 23 and under and living at the same address.

**Resident Family Pool and Tennis Membership Rates (Includes WCL Employees and WCL Police Regardless of Residency) – Proof of Residency is Required**

Family Plan (Pool) + 10 pool guest passes	\$400
Family Plan (Pool & Tennis) + 10 pool and 10 tennis guest passes	\$450
Family Plan (Pool) with Nanny + 10 pool guest passes	\$525
Family Plan (Pool & Tennis) with Nanny + 10 pool and 10 tennis guest passes	\$575

**Resident Individual Pool Membership Rates (Includes WCL Employees and WCL Police Regardless of Residency)**

\*An Adult is considered 24 and up.

Adult +3 guest passes	\$200
Couple + 5 guest passes	\$350
Student + 2 guest passes (ages 13-23)	\$150
Senior Citizen (Age 62 & over – proof of age required)	Free
Under Age 5	Free

**Reduced Fee Daily Admittance Guest CARD & Daily Fee @ Gate**

5 Guest Passes (All ages) Resident members only, purchase at Borough Hall ONLY	\$45
10 Guest Passes (All ages) Resident members only, purchase at Borough Hall ONLY	\$90
Daily Fee @ Gate – Ages 24 & Up	\$15
Daily Fee @ Gate – Ages 5-23	\$10
Twilight – After 4PM (All ages) Available for purchase @ GATE	\$5

**Volunteer Fire Fighter & Tri-Boro Ambulance**

(Regardless of residency, but must be a current volunteer in the Borough of Woodcliff Lake for the current year)

Family Plan (Pool) + 5 guest passes	\$150
Family Plan (Tennis) + 5 guest passes	\$40

**Non-Resident Pool Membership Rates (No- Sponsorship Needed)**  
**(Registration Period April – June 15, 2016)**

Family Plan (Pool) (Non-Resident) + 5 Guest Passes (Limited to first 50 families)	\$875
*Couple Plan (Pool) (Non-Resident) + 3 Guest Passes (Limited to first 50 couples)	\$700
* A couple consists of 2 adults living at the same address	
Single (Adult) (Pool) (Non-Resident) + 2 Guest Passes (Limited to first 50 individuals)	\$425

**Non-Resident Pool Membership Rates**

Family Plan (Pool) + 5 guest passes	\$825
*Couple Plan (Pool) + 3 guest passes	\$650
*A couple consists of 2 adults living at the same address	
**Single Adult (Pool) + 2 guest passes	\$375
Family Plan (Pool & Tennis) * 5 guest passes	\$950

**Lost Badges**

There is a \$25 charge for replacing badges lost during the season

**Resident Tennis Membership**

Family Plan + 10 guest passes	\$75
Adult ** No guest passes	\$50
Student (Ages 5-23)	\$30
Senior Citizen (Age 62 & over – proof of age required) (Proof of Residency Required)	Free

**Non-Resident Tennis Membership**

Family *No guest passes	\$125
Adult *No guest passes	\$100
Student (Age 5-23) *No guest passes	\$75
Daily Rate (Non-members)	\$5

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING 2016 FIELD RENTAL FEES**

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**RESOLUTION NO. 16-42**

**February 8, 2016**

**WHEREAS**, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Committee have discussed and agreed upon field rental fees; and

**WHEREAS**, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Department wish to recommend the following field usage fees for 2016:

**Tier 1: Free – No Charge**

Woodcliff Lake School Teams; ALL Woodcliff Lake Recreational and Travel Sports Teams (must register through the appropriate Recreational Association: eg. Baseball, Basketball, Softball, Soccer, etc.)

**Tier 2: \$50.00 Per Hour\***

Club Team

**Seasonal Pricing\***

\$500.00 per Club Team, per calendar year (January – December) – *Club team fee is at the discretion of the Parks & Recreation Director and is subject to revision.*

**Tier 3: \$100.00 Per Hour\* (call for seasonal pricing & usage)**

Woodcliff Lake businesses under 50 employees

**Tier 4: \$200.00 Per Hour \* (call for seasonal pricing & usage)**

Other businesses over 50 employees

\*Note: Tier 2, 3 & 4, are subject to availability as Tier 1 takes priority.

\*\*Note: Non-Profit Woodcliff Lake School Based Organizations or other – please call for pricing and availability.

**PERMITS**

Permits will be issued to ALL who utilize the Sports Complex. Unauthorized users will be subject to fines.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN  
ACTING BOROUGH CLERK**

**A RESOLUTION AUTHORIZING ACTION ON THE RECOMMENDATION BY THE RISK MANAGEMENT CONSULTANT TO INCREASE THE BOROUGH'S GENERAL LIABILITY LIMIT IN ACCORDANCE WITH THE COVERAGE OPTIONS AFFORDED BY THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

**FEBRUARY 8, 2016  
RESOLUTION NO. 16-43**

**WHEREAS**, the Borough of Woodcliff Lake (hereinafter, the Borough) is a member of the Bergen County Municipal Joint Insurance Fund (hereinafter, the Fund) for all Property and Casualty coverages (including but not limited to Property, General Liability, Inland Marine and Workers Compensation); and

**WHEREAS**, the Borough currently maintains a General Liability limit of \$15 million, subject to the coverage terms, limitations and conditions set forth by the coverage documents (policy); and

**WHEREAS**, the Borough's Risk Management Consultant (hereinafter, the RMC) performed due diligence in reviewing the Borough's coverage limits and the options offered by the Fund and recommended, as part of the annual insurance report, given at a Public Meeting held December 7, 2015, the Borough consider increasing the limit of liability by \$5 million for a total limit of liability of \$20 million for an additional assessment (premium) in 2016 of approximately \$4,100; and

**WHEREAS**, the Governing Body, after due consideration and deliberation, concluded the additional coverage limit was in the Borough's best interest.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, the Borough Administrator and RMC are hereby authorized and directed to effectuate the increase in the General Liability limit, as enumerated above, in accordance with the requirements promulgated by the Bergen County Municipal Joint Insurance Fund for a **January 1, 2016** effective date or as soon thereafter as administratively practical; and

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be forwarded to Professional Insurance Associates, 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Risk Management Consultant to the Borough.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE COUNTY OF BERGEN FOR SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS**

**FEBRUARY 8, 2016  
RESOLUTION NO. 16-44**

**WHEREAS**, there exists a need for the Borough of Woodcliff Lake to enter into a shared service agreement for short term use on a temporary/emergency basis fire apparatus made available through the County of Bergen; and

**WHEREAS**, the County of Bergen has established such a program and has made such fire apparatus available to the Bergen County municipalities; and

**WHEREAS**, County Counsel has prepared a form Shared Services Agreement, entitled "SHARED SERVICES AGREEMENT FOR THE SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS BETWEEN THE COUNTY OF BERGEN AND ANY MUNICIPALITY WITHIN THE COUNTY OF BERGEN", a copy of which is annexed to this resolution as Exhibit A, and

**WHEREAS**, the shared services agreement sets forth the terms under which the County will, subject to availability, loan Fire Apparatus to municipalities on an emergent temporary basis, and

**WHEREAS**, *N.J.S.A. 40A:65-1 et seq.*, the "Uniformed Shared Services and Consolidation Act," authorizes contracts between municipalities and the County for the sharing of services within their respective jurisdictions; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake as follows:

The Mayor or Administrator, is hereby authorized and directed to execute, and the Borough Clerk is authorized to attest an agreement with the County of Bergen to enter into a shared service for short term use of fire apparatus.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION APPROVING HOURLY RATE IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 16-45  
FEBRUARY 8, 2016**

**WHEREAS**, the Borough of Woodcliff Lake has determined the need to set the hourly rate for all special legal counsel to \$125.00 per hour.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, to any documentation necessary to set the hourly rate for all special legal counsel to \$125.00 per hour.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING WOODCLIFF LAKE CAMP RATES FOR THE 2016 SEASON**

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**RESOLUTION NO. 16-46**

**February 8, 2016**

**WHEREAS**, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Committee have discussed and agreed upon changes to the 2016 Camp fees; and

**WHEREAS**, the Park and Recreation Director and the Council Liaisons for the Park and Recreation Department wish to recommend the following Camp fees for 2016:

Camp Algonquin runs for 6 weeks.

Half Day – 8:30 AM – 12:30 PM

One Week	\$150.00
Three Weeks	\$382.50 (15% discount)
Full Six Weeks	\$720.00 (20% discount)

Full Day – 8:30 AM – 4:00 PM

One Week	\$300.00
Three Weeks	\$765.00 (15% discount)
Full Six Weeks	\$1,440.00 (20% discount)

**Before & After Care**

8:00 AM – 8:30 AM	\$10 per day/per child
12:30 PM – 1:30 PM	\$20 per day/per child

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Woodcliff Lake that the aforementioned rates are approved as presented.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR**  
**BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH PLANNER/CONFLICT PLANNER IN  
THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 16-47**

**February 8, 2016**

**WHEREAS**, there exists a need for the appointment of a Borough Planner to provide land use/planning services and advice for the Borough of Woodcliff Lake for the year 2016; and

**WHEREAS**, the Borough Planner shall also be utilized as the Conflict Planner to the Zoning and Planning Board of the Borough when their appointed Planner shall become disqualified; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Woodcliff Lake that of the firm of **Francis Reiner, DMR Architect** is hereby appointed as Borough Planner for the Borough of Woodcliff Lake and Conflict Planner to the Borough Zoning and Planning Boards at an hourly rate of \$150.00 for a professional planner, \$180.00 per hour for the principal of the firm and \$40.00 per hour for administrative costs. The term of the contract commences on January 1, 2016 and extends until December 31, 2016; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING AGREEMENT FOR BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES  
PROPOSAL FOR PUBLIC HEALTH SHARED SERVICES FOR THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 16-48**

**February 8, 2016**

**WHEREAS**, there exists a need for the Borough of Woodcliff Lake Health Department to provide state mandated public health services of a technical professional nature; and

**WHEREAS**, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public health services; and

**WHEREAS**, the Bergen County Department of Health Services has agreed to provide public health services through a contract agreement with the Borough of Woodcliff Lake Department of Health for either a 2, 3 or 5 year term as stated in the attached agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Woodcliff Lake as follows:

1. That the Mayor or Administrator is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform public health services of a professional nature.
2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2).

**BE IT FURTHER RESOLVED** that the CFO has certified, in accordance with N.J.A.C. 5:30-14.5, that sufficient legally appropriated funds are available for this purpose subject to appropriation of funds in the 2016 temporary and/or adopted budget.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF HEALTH BENEFITS CONSULTANT IN THE  
BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 16-49**

**FEBRUARY 8, 2016**

**WHEREAS**, there exists a need for the appointment of a Health Benefits Consultant to provide such services and advice for the Borough of Woodcliff Lake in the year 2016; and

**WHEREAS**, the Borough of Woodcliff Lake has identified Frank Covelli of Professional Insurance Associates, Inc with offices at 429 Hackensack Street in Carlstadt, New Jersey as having the expertise and experience necessary to perform these duties; and

**WHEREAS**, said appointment is made pursuant to the terms of the December 10, 2015 submitted response to the Borough's Request for Qualifications; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

**WHEREAS**, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Woodcliff Lake that Frank Covelli of Professional Insurance Associates, Inc is hereby appointed as Borough Insurance Health Benefits Consultant. The term of the contract commences on January 1, 2016 and extends until December 31, 2016; and

**BE IT FURTHER RESOLVED** that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR HEAD/ASSISTANT POOL MANAGER IN  
THE BOROUGH OF WOODCLIFF LAKE**

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**RESOLUTION NO. 16-50  
FEBRUARY 8, 2016**

**WHEREAS**, the Borough of Woodcliff Lake has determined the need to hire Pool Managers for the 2016 season and has conducted a hiring process for these positions; and

**WHEREAS**, the Borough of Woodcliff Lake has identified candidates for offer of employment, to wit, Brian Koch as Head Pool Manager, Donna Foudy as Assistant Pool Manager and Todd Colombo as Assistant Pool Manager; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that these individuals possess the necessary skills and experience to hold the position of Head/Assistant Pool Manager; and

**WHEREAS**, it is in the Borough's best interest to hire the Pool Managers with a salary of \$11,000.00 for Head Pool Manager and \$9,500.00 for the Assistant Pool Managers.

**WHEREAS**, said offers are contingent upon successful completion of background and reference investigation.

**NOW THEREFORE, BE IT RESOLVED**, that Brian Koch is hired as head Pool Manager, and Donna Foudy and Todd Colombo are hired as Assistant Pool Managers.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**CERTIFICATION OF FUNDS**

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements.

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Harold Laufeld  
Chief Financial Officer

**RESOLUTION FOR SEASONAL HIRES FOR CO-CAMP DIRECTORS  
FOR THE 2016 CAMP ALGONQUIN PROGRAM IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 16-51  
FEBRUARY 8, 2016**

**WHEREAS**, the Borough of Woodcliff Lake has determined the need for seasonal hires for Co-Camp Directors for the Camp Algonquin Program; and

**WHEREAS**, the Borough of Woodcliff Lake has identified candidates for offer of employment, to wit, Mark Offitto and Christopher Haffler as Co-Camp Directors; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that Mark Offitto and Christopher Haffler possess the necessary skills and experience to hold the seasonal positions of Co-Camp Director for the Camp Algonquin Program.

**WHEREAS**, each co-camp director position pays a total of \$5,000.00 for the entire Camp Algonquin program including pre-season preparation work; and

**WHEREAS**, said position serves at the direction of the Parks and Recreation Director who retains the right to assign projects within and outside of the Camp Algonquin program as needed.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Woodcliff Lake that Mark Offitto and Christopher Haffler are hired as a seasonal employees with the title of Co-Camp Director for the Camp Algonquin program. Said employment is subject to the successful completion of the appropriate background check.

**CERTIFICATION**

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**

**RESOLUTION FOR SEASONAL HIRE APPOINTING RHONDA LEIBSON-SWIDERSKI  
AS AN ARTS AND CRAFTS COORDINATOR FOR THE 2016 CAMP ALGONQUIN PROGRAM IN  
THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 16-52  
FEBRUARY 8, 2016**

**WHEREAS**, the Borough of Woodcliff Lake has determined the need for the seasonal hire of an Arts and Crafts Coordinator for the 2016 Camp Algonquin Program; and

**WHEREAS**, said position pays a total of \$1,800.00 for the entire 6 week Camp Algonquin program; and

**WHEREAS**, the Borough of Woodcliff Lake has identified a candidate for offer of position, Rhonda Leibson-Swidorski; and

**WHEREAS**, the Borough of Woodcliff Lake has determined that Rhonda Leibson-Swidorski possesses the necessary skills and experience to hold the seasonal position of Arts and Crafts Coordinator for the Camp Algonquin Program.

**NOW THEREFORE, BE IT RESOLVED**, that Rhonda Leibson-Swidorski is hired as a seasonal employee with the title of Arts and Crafts Coordinator for Camp Algonquin. Said employment is subject the successful completion of the appropriate background check.

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of February 8, 2016.

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**DEBORAH DAKIN, RMC, CMR  
BOROUGH CLERK**