



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA**

September 16, 2013

8:00 PM

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted, and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Jeffrey R. Goldsmith
Councilwoman Donna Abene
Councilman Jeffrey Bader
Councilwoman Jean Bae
Councilman Eric Bloom
Councilwoman Jacqueline Gadaleta
Council President Robert Rosenblatt

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

RESOLVED, that the Minutes of the Mayor and Council Meeting on July 15, 2013, copies of which have been received by all Councilpersons, are hereby approved.

RESOLVED, that the Minutes of the Mayor and Council Meeting on August 7, 2013, copies of which have been received by all Councilpersons, are hereby approved.

RESOLVED, that the Minutes of the Mayor and Council Meeting on August 27, 2013, copies of which have been received by all Councilpersons, are hereby approved.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

MAYORS REPORT – To Be Distributed at Meeting

ENGINEERS REPORT – Previously distributed to Governing Body

ADMINISTRATORS REPORT - Previously distributed to Governing Body

STANDING COMMITTEE REPORTS

Administration/Finance	DONNA ABENE/Eric Bloom
DPW & Roads/Sewers & Sanitation, Ecology	DONNA ABENE/Jeffrey Bader
Parks & Recreation	ERIC BLOOM/Jacqueline Gadaleta
Public Safety/Police/OEM/TriBoro	ROBERT ROSENBLATT/Eric Bloom
Buildings & Grounds/Building Dept.	ROBERT ROSENBLATT/Jacqueline Gadaleta
Board of Health, Mental Health & Welfare	JEFFREY BADER/Jean Bae
Education (elementary) (high)	JEAN BAE/Donna Abene JACQUELINE GADALETA/Jean Bae
Public Information, Newsletters, Ordinances	JEAN BAE/Robert Rosenblatt
Fire – Volunteer/Fire Prevention	JACQUELINE GADALETA/Jeffrey Bader
Library	ERIC BLOOM/Robert Rosenblatt
Senior Citizens' Program	DONNA ABENE/Jacqueline Gadaleta

NEW BUSINESS

Resolution of the Governing Body Certification of the Annual Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the "Borough Clerk" pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and

Recommendations”, and

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Woodcliff Lake hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to show evidence of said compliance.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution to Approve the Corrective Action Plan for the Fiscal Year 2012 Audit Report of the Borough of Woodcliff Lake

WHEREAS, the Division of Local Government Services requires the Chief Financial Officer to file a “Corrective Action Plan” outlining the actions to be taken by the Borough relative to findings and recommendations in the annual audit report; and

WHEREAS, the “Corrective Action Plan” shall be prepared by the Chief Financial Officer with assistance from other officials affected by the audit findings and recommendations; and

WHEREAS, the governing body is required by resolution, to approve said “Corrective Action Plan”, as prepared by the Chief Financial Officer and approved by the Governing Body, shall be placed on file and made available for public inspection in the Borough Clerk’s office;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Woodcliff Lake hereby approves the "Corrective Action Plan" for the Fiscal Year 2012 Audit Report submitted by the Chief Financial Officer.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

BOROUGH OF WOODCLIFF LAKE

ORDINANCE NO. _____

'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

SECTION I. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2013 as follows

	SALARY RANGE			2013
	MIN.	MID	MAX.	SALARY
Mayor	4,550	5,850	7,150	5,000
Councilmembers	2,900	3,725	4,550	3,000

SECTION II. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2013 as follows:

	SALARY RANGE			2013
	MIN.	MID	MAX.	SALARY
Administrator	90,000	120,000	150,000	115,901
Chief Financial Officer (P/T)	25,000	37,500	50,000	38,871
Borough Clerk	42,600	54,400	66,200	64,728
Part-time Clerical Assistant				5,000
Tax Collector	42,600	54,400	66,200	56,326
Finance Clerk	28,000	36,000	48,000	47,733
Receptionist/Fire Prevention Secretary	24,900	35,350	38,800	36,031
Secretary, Planning/Zoning Board/Board of Health and Payroll Clerk	40,000	50,000	60,000	55,787
Tech. Assistant/Administrative Asst./ Deputy Clerk/Deputy Registrar	45,000	50,000	55,000	52,361
Summer Intern				5,000

Additional Stipends

Chief Financial Officer – Budget Preparation	2,700
Administrator – From June 1, 2013	160 per week
Tech. Assistant/Administrative Asst. – From May 1, 2013	200 per week

	SALARY RANGE			2013
	MIN.	MID	MAX.	SALARY
Construction Code Official	27,200	34,800	45,000	43,676
Property Maintenance Official	3,100	5,050	5,500	5,286
Construction Supervisor	14,000	17,000	21,000	20,805
Building Sub code Official	9,000	12,000	16,000	15,105
Plumbing Sub code Official	5,000	8,500	12,000	5,000
Electrical Sub code Official	5,000	8,500	12,000	11,972
Zoning Official	4,100	5,150	6,200	5,286
Secretary, Tax Assessor	20,000	25,000	30,000	0
Registrar- Stipend				
1,000				
Deputy Registrar – Stipend				
500				
Director of Public Assistance	1,600	2,100	2,600	1,937
Recycling Coordinator	4,000	5,250	6,500	6,126
Fire and Mechanical Sub code Official	5,000	8,500	12,000	7,361
Fire Prevention Official	9,000	12,000	15,000	14,019
Deputy Fire Prevention Officials				25.45/hr.
Fire Prevention Inspectors				24.22/hr.
Sewer License Holder				2,500

SECTION III. Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2013.

	SALARY RANGE			2013
	MIN.	MID	MAX.	SALARY
Police Chief				165,492
Captain				156,808
Admin. Assist./Matron	30,000	40,000	50,000	48,645
Emergency Mgmt. Coordinator (P/T)	5,200	7,800	10,400	7,955
Deputy Emergency Mgmt. Coordinator (P/T)				0
School Crossing Guards (P/T)	11.98	15.32	18.65	18.54/hr.

SECTION IV. Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2013.

	SALARY RANGE			2013
	MIN.	MID	MAX.	SALARY
Superintendent	75,000	102,500	130,000	78,856
Supervisor of DPW				75,000
Foreman *	50,000	67,500	85,000	75,806
Senior Labor/Driver/Asst. Mech./Lead Man**	45,000	60,000	75,000	67,678
Sanitation	45,000	60,000	75,000	66,682
Labor/Driver	30,000	60,000	75,000	37,555 - 66,682
Facilities Maintenance	32,500	38,750	75,000	66,682
Stand by Person - \$300.00 per week				
Ecology Lead (P/T)				32.00/hr.
Ecology Assistant (P/T)				16.03/hr.

	SALARY RANGE			2013
	MIN.	MID	MAX.	SALARY

Snow Plow Driver (P/T)	30.45/hr.
Summer Help (P/T)	12.18/hr.
Leaves – Fall Help (P/T)	13.20/hr.

* Includes \$2,500 Foreman

** Lead man position receives \$1,000 extra

SECTION V. Park & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2013:

	SALARY RANGE			2013
	MIN.	MID	MAX.	SALARY
Recreation Director (P/T)	21,000	32,000	43,000	42,331
Park & Recreation Secretary (P/T)				15.05/hr.
Pool Manager				11,500
Pool Assistant Manager				9,500
Life Guard – 1 st Year				7.50/hr.
Life Guard – 2 nd Year				7.50/hr.
Life Guard – 3 rd Year				7.75/hr.
Life Guard – 4 th Year				8.25/hr.
Life Guard – 5 th Year or more				8.25/hr. – 9.50/hr.
Substitute Lifeguard				7.50/hr.
Gate Guard – Old Mill Pool 1 st Year				7.50/hr.
Gate Guard – Old Mill Pool 2 nd Year				7.50/hr.
Gate Guard – Old Mill Pool 3 rd Year				7.75/hr.
Swim Team Head Coach				2,500
Swim Team Assistant Coach				1,700
Head Director – Summer Day Camp				3,800
Assistant Director – Summer Day Camp				3,000
Arts & Crafts Director – Summer Day Camp				1,800
Camp Counselor – 1 st Year				25/day
Camp Counselor – 2 nd Year				27/day
Camp Counselor – 3 rd Year				30/day
Camp Counselor – 4 th Year				32/day
Tennis Attendant		not to exceed		11.00/hr.

SECTION VI. Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year. All full-time employees have an option to accumulate sick days in lieu of this compensation.

An auto allowance will be provided for the Construction Code Official at \$250/month.

Any additional compensation must be approved by the Mayor and Council.

SECTION VII. Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

AFTER YEARS

STEP	LONGEVITY %	OF SERVICE
1	2	6
2	4	11
3	6	15
4	8	19
5	10	23
6	12(CAP)	29

SECTION VIII. Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

SECTION IX. That this ordinance shall be retroactive to January 1, 2013 upon passage and publication as required by law.

SECTION X. Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

SECTION XI. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

SECTION XII. This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

SECTION XIII. This ordinance shall be codified as an amendment to the salary ordinance.

RESOLUTION TERMINATING APPOINTMENT OF STERLING AND STERLING, INC. AND APPOINTMENT PROFESSIONAL INSURANCE AGENTS FOR THE REMAINDER OF THEIR TERM

WHEREAS, on January 16, 2013 the Borough of Woodcliff Lake appointed Sterling and Sterling, Inc. as risk manager for the Borough for a term of one year ending December 31, 2013; and

WHEREAS, Sterling and Sterling, Inc. has never executed a contract with the Borough for such appointment; and

WHEREAS, the Borough seeks to change risk managers because it is in the best interests of the Borough; and

WHEREAS, the Borough seeks to appoint Professional Insurance Agents for the remainder of Sterling and Sterling, Inc.'s term; and

NOW THEREFORE BE IT RESOLVED that the Woodcliff Lake Governing Body hereby terminates Sterling and Sterling, Inc.'s appointment, effective immediately, and appoints Professional Insurance Agents for the remainder of Sterling and Sterling, Inc.'s term; and

IT IS FURTHER RESOLVED that a copy of this resolution shall be sent to Sterling and Sterling, Inc. within five (5) days of this termination of their appointment.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

OLD BUSINESS

Motion to open to the public

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Motion to close to the public

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

CONSENT AGENDA DISCUSSION

CONSENT AGENDA VOTE

ADJOURNMENT

CONSENT AGENDA – September 16, 2013

1. Payroll
2. Authority to Pay Claims
3. Resolution of Tax Settlement – Goldstein v. Borough of Woodcliff Lake
4. Resolution of Tax Settlement – Tierman v. Borough of Woodcliff Lake
5. Resolution Requesting Approval of Items of Revenue and Appropriation – Chapter 159 – N.J.S.A. 40A:4-87 – Alcohol Education Rehabilitation Fund
6. Resolution Authorizing Payments to Qualified 2012 Members of the Woodcliff Lake Fire Department Into Their LOSAP Accounts
7. Resolution Authorizing Change Order for the Pascack Valley Cooperative Pricing Program 2011 Resurfacing Program
8. Resolution for Application for a Grant from New Jersey Department of Community Affairs to Provide a Comprehensive and Specialized Recreation Program for Pascack Valley Municipalities
9. Resolution Authorizing Emergency Budget Appropriation
10. Resolution Requesting Approval of Items of Revenue and Appropriation – Chapter 159 – N.J.S.A. 40A:4-87 – Senior Citizen Grant – County of Bergen
11. Resolution to Enter Into a Grant Agreement with the County of Bergen for the Purpose of Utilizing Community Development Block Grant – Senior Citizen Activities
12. Resolution Authorizing Raffle License(s) for the IEA Boosters Club
13. Resolution Authorizing Solicitor Licenses to Kellen McCaughey, Helmi Abdelaziz, Michael Valenti and Dean Fitzgerald
14. Resolution Authorizing Agreement for Bergen County Department of Health Services Proposal for Public Health Shared Services for the Borough of Woodcliff Lake

15. Resolution Authorizing Woodcliff Lake to Enter Into a Grant Agreement with the County of Bergen from the 2012 Funding Round of the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund
16. Resolution Authorizing Change in Reimbursement for Senior Citizens For Use of Hillsdale Public Library
17. Resolution Authorizing the Mayor to Execute Master Service Agreement with MetTel
18. Resolution Appoint Joyce M. Larena as Temporary Part-Time Clerk
19. Resolution Appointing the Borough's Fund Commissioner and Alternate Fund Commissioner to the Bergen County Municipal Joint Insurance Fund

RESOLVED, that the Consent Agenda is approved as presented.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

CLAIMS AND BILLS

Authority to Pay Claims

(Consent Agenda - 1)

RESOLVED, that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$1,539,901.99
Animal Control:	\$ 10.20
Trust Fund	\$ 101.44
State Unemployment:	\$ 303.00
Capital:	\$ 97,759.16

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Payroll

(Consent Agenda - 2)

RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll released:	8/15/13 - \$207,556.96
	8/31/13 - \$183,832.39
	9/15/13 - \$193,567.17

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Resolution of Tax Settlement – Goldstein v. Borough of Woodcliff Lake (Consent Agenda – 3)

WHEREAS, Steven Goldstein and Greer Goldstein, are the owners and taxpayers of property located at 2 Valley View Road, also known as Block 2201.01, Lot 16, Borough of Woodcliff Lake, County of Bergen, State of New Jersey; and

WHEREAS, the taxpayers have filed tax appeals for tax years 2012 and 2013 against the Borough of Woodcliff Lake in a matter entitled Steven and Greer Goldstein vs. Borough of Woodcliff Lake, which is presently pending in the Tax Court; and

WHEREAS, it is has been recommended by the Tax Appeal Attorney, and the Borough Appraiser that the matter be settled at this time, and that such settlement is in the best interests of the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the Tax Appeal Attorney be and he is hereby authorized and directed to

execute any and all documents necessary in order to finalize the settlement of litigation entitled Steven and Greer Goldstein vs. Borough of Woodcliff Lake, so that the assessments for the tax years 2012 and 2013 of \$1,297,900 will be reduced to \$1,262,900, resulting in a total refund of approximately \$1,475; and

BE IT FURTHER RESOLVED that the aforesaid settlement is predicated upon a waiver of any and all pre-judgment interest by the taxpayer, as long as the refunds are paid within 60 days of the Tax Court Judgments.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution of Tax Settlement – Tierman v. Borough of Woodcliff Lake (Consent Agenda – 4)

WHEREAS, Robert and Mindy Tierman are the owners and taxpayers of property located at 118 Maria Drive, also known as Block 2206, Lot 1.04, Woodcliff Lake, New Jersey; and

WHEREAS, the taxpayers have filed tax appeals for the years 2012 and 2013 against the Borough of Woodcliff Lake in a matter entitled Robert and Mindy Tierman vs. Borough of Woodcliff Lake, which are presently pending in the Tax Court; and

WHEREAS, it is has been recommended by the Tax Appeal Attorney, the Borough Appraiser and the Borough Assessor that the matter be settled at this time, and that such settlement is in the best interests of the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the Tax Appeal Attorney be and he is hereby authorized and directed to execute any and all documents necessary in order to finalize the settlement of litigation entitled Robert and Mindy Tierman vs. Borough of Woodcliff Lake, so that for tax year 2012, the complaint will be withdrawn, and the assessment of \$1,132,300 will remain intact; for tax year 2013, the assessment of \$1,132,300 will be reduced to \$1,000,000, resulting in a refund of \$2,753 (based on the 2012 tax rate), and for tax year 2014, the assessment of \$1,132,300 will be reduced to \$950,000; and

BE IT FURTHER RESOLVED that the aforesaid settlement is predicated upon a waiver of any and all pre-judgment interest by the taxpayer, as long as the refunds are paid within 60 days of the Tax Court Judgments.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Requesting Approval of items of Revenue and Appropriation – Chap 159 – N.J.S.A. 40A 4-87 – Alcohol Education Rehabilitation Fund (Consent Agenda – 5)

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or Municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget: and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amounts;

NOW, THEREFOR BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake requests the Director of Division of Local Government Services to approve the insertion of an item of revenue in the 2013 Budget in the sum of \$ 105.55 which is now available from Alcohol Education Rehabilitation Fund

BE IT FURTHER RESOLVED, that a like sum of \$ 105.55 is hereby appropriated under the caption

General Appropriations
Operations Excluded from CAPS
State and Federal Programs Offset by Revenues
Alcohol Education Rehabilitation Fund

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing Payments to Qualified 2012 Members of the Woodcliff Lake Fire Department Into Their LOSAP Accounts (Consent Agenda – 6)

WHEREAS, the Borough Auditor has advised that a certified list of eligible LOSAP volunteer members must be approved by Resolution of the Governing Body; and

WHEREAS, the lists of members meeting their LOSAP requirements for the year 2012 has been submitted to the CFO by the Captain of the Woodcliff Lake Volunteer Fire Department.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake to certify the following list of eligible LOSAP volunteer members and authorize payments including the 2.2% CPI Adjustment allowed by the State of New Jersey into their LOSAP accounts:

Tim Ennis	Rob Kuehlke	Frank Meredith	Ed Barboni	Kevin McGovern
Jim Kuehlke	John Stalb	Dan Schuster	Christian Mautz	George Fusco
Michael Baratta	Joseph Franzetti	Jeff Schuster	Dan Disco	Herb Kuehlke
Jim Drobinske	Richard Sparke	David Linko	Rob Stahl	Ruth Beckman
Raphael Jose Maurrasse		Kevin Rice	Matt Buesser	George Lucia, Jr.
Jared Shapiro	Alex Kaplan			

**Resolution Authorizing Change Order for the Pascack Valley Cooperative Pricing Program
2011 Resurfacing Program** (Consent Agenda – 7)

WHEREAS, the Project Engineer, Christopher P. Statile, P.E., has recommended the approval of the NJDOT Change Order, and

WHEREAS, the Project Engineer has recommended the approval of the NJDOT Change Order in a net amount of \$5,270.86 for work performed by English Paving, on the 2011 Road Resurfacing Program; and

WHEREAS, the CFO shall certify that funds are available;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that the NJDOT Change Order for the Pascack Valley Cooperative Pricing Program 2011 Resurfacing Program is hereby approved; and

BE IT FURTHER RESOLVED that the payment of \$5,270.86 is hereby authorized.

**Resolution for Application for a Grant from New Jersey Department of Community Affairs to
Provide a Comprehensive and Specialized Recreation Program for Pascack Valley
Municipalities** (Consent Agenda – 8)

WHEREAS, the Borough of Woodcliff Lake desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$10,800.00 with a \$2,700.00 local share for a total contract of \$13,500.00 for 2014 to provide a comprehensive and specialized Recreation Program for the Pascack Valley Municipalities.

BE IT FURTHER RESOLVED, that the Borough of Woodcliff Lake does hereby authorize the application for such grant; and upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; authorize the expenditure of such funds pursuant to the terms of said agreement between the Borough of Woodcliff Lake and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Mayor and Interim Administrator, whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

Jeffrey R. Goldsmith
Mayor

Thomas Richards
Interim Borough Administrator

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing Emergency Budget Appropriations **(Consent Agenda – 9)**

WHEREAS, an emergency has arisen with respect to an invoice for Municipal Excess Liability Insurance Fund for the services rendered in a legal proceeding and the Borough is responsible for a share calculated by the fund and no adequate funds were provided for in the 2013 Current Fund budget for the aforesaid purpose, and NJS 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriation created, including the appropriation to be created by this resolution is \$ 49,000.00 and three (3) percent of the total operating appropriations in the budget for 2013 is \$ 288,023.00 and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations (including utility operation appropriations) in the budget for 2013.

NOW, THEREFORE BE IT RESOLVED, (by not less than 2/3 of all governing members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation is hereby made for Liability Insurance – Other Expenses in the amount of \$ 49,000.00.
2. That said emergency appropriation shall be provided for in full in the 2014 Budget, and is requested to be excluded from CAPS pursuant to NJS 40-45.3.c(1).
3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Requesting Approval of Items of Revenue and Appropriation – Chapter 159 – NJS 40A:4-87 – Senior Citizen Grant – County of Bergen **(Consent Agenda – 10)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or

Municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget: and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amounts;

NOW, THEREFOR BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake requests the Director of Division of Local Government Services to approve the insertion of an item of revenue in the 2013 Budget in the sum of \$ 3,274.00 which is now available from Senior Citizen Grant – County of Bergen

BE IT FURTHER RESOLVED, that a like sum of \$ 3,274.00 is hereby appropriated under the caption

General Appropriations
Operations Excluded from CAPS
State and Federal Programs Offset by Revenues
Senior Citizen Grant – County of Bergen

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith
Resolution to Enter Into a Grant Agreement with the County of Bergen for the Purpose of Utilizing Community Development Block Grant – Senior Citizen Activities
(Consent Agenda – 11)

BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$3,274 in 2013-2014 Community Development Block Grant funds for Senior Activities, 411 Chestnut Ridge Road in the Borough of Woodcliff Lake,

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Interim Borough Administrator Thomas Richards to be a signatory for the aforesaid mentioned grant agreement, and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Interim Borough Administrator Thomas Richards to sign all County vouchers submitted in connection with the aforesaid mentioned project, and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Woodcliff Lake is liable for any funds not spent in accordance with the Grant Agreement, and that liability of the Mayor and Council is in accordance with HUD requirements.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith
Resolution Authorizing Raffle License(s) for the IEA Boosters Club **(Consent Agenda - 12)**

WHEREAS, application has been made by the IEA (Institute for Education) Boosters Club, 381 Madison Avenue, New Milford, New Jersey for two (2) off-premises raffle licenses to be

held at the Woodcliff Manor, 25 Prospect Avenue, Woodcliff Lake, New Jersey on October 18, 2013; and

WHEREAS, said application has been submitted to the Woodcliff Lake Police Department for investigation and have been found to be in good order;

NOW, THEREFORE, BE IT RESOLVED, that the application for the IEA Boosters Club is approved and the Acting Borough Clerk is hereby authorized to issue Raffle License(s) No. RA13-500 and RA13-501.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Resolution to Authorize Solicitor Licenses to Kellen McCaughey, Helmi Abdelaziz, Michael Valenti and Dean Fitzgerald
(Consent Agenda – 13)

WHEREAS, Kellen McCaughey, Helmi Abdelaziz, Michael Valenti and Dean Fitzgerald have applied for a Solicitor License to the Borough Clerk's office, representing Power Home Remodeling Group, marketing the company with respect to windows, siding and roofing; and

WHEREAS, the Police Department has stated that there is no reason to deny this application; and

WHEREAS, the applicants have been advised of the rules and guidelines established in the Borough of Woodcliff Lake and strict adherence to this policy must be followed.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorize the Acting Borough Clerk to issue solicitor licenses to Kellen McCaughey, Helmi Abdelaziz, Michael Valenti and Dean Fitzgerald to represent Power Home Remodeling Group with the marketing of said company.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**

Resolution Authorizing Agreement for Bergen County Development of Health Services Proposal for Public Health Shared Services for the Borough of Woodcliff Lake
(Consent Agenda – 14)

WHEREAS, there exists a need for the Borough of Woodcliff Lake Health Department to provide state mandated public health services of a technical professional nature; and

WHEREAS, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public health services; and

WHEREAS, the Bergen County Department of Health Services has agreed to provide public health services through a contract agreement with the Borough of Woodcliff Lake Department of Health for the calendar year 2013; and

WHEREAS, the amount of the contract is \$38,365.60 and funds will be available for this purpose; and

WHEREAS, it has been certified that this meets the statutes and regulations concerning the award of said contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

1. That the Mayor is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform public health services at a professional nature for the period of January 1, 2013 through December 31, 2013 at a cost of \$38,365.60
2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

BE IT FURTHER RESOLVED that the Borough Treasurer has certified, in accordance with N.J.A.C. 5:30-14.5, that sufficient legally appropriated funds are available for this purpose subject to appropriation of funds in the 2013 adopted budget.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing Woodcliff Lake to Enter Into a Grant Agreement with the County of Bergen for the Purpose of Using Grant Award Money from the 2012 Funding Round of the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund
(Consent Agenda – 15)

BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake wish to enter into a grant agreement with the County of Bergen for the purpose of using \$50,000.00 grant award from the 2012 Funding Round of the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the project entitled Ballfield & Pool Improvements located at Block 1504, Lot 13 on the tax maps of the Borough of Woodcliff Lake;

BE IT FURTHER RESOLVED, that the Mayor and Council hereby Thomas Richards, Interim Borough Administrator to be a signatory to the aforesaid grant agreement CONTRACT; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Thomas Richards to sign all County of Bergen Payment Vouchers submitted in conjunction with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognize that Woodcliff Lake is liable for a dollar for dollar match for any funds awarded in accordance with the Trust Fund’s requirements.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing Change In Reimbursement for Senior Citizens For Use of Hillsdale Public Library (Consent Agenda – 16)

WHEREAS, residents of the Borough of Woodcliff Lake use the Borough of Hillsdale’s Public Library (“Hillsdale Library”); and

WHEREAS, Hillsdale Library’s current annual family membership fee is \$275; and

WHEREAS, Woodcliff Lake currently reimburses \$175 of that fee and Woodcliff Lake residents contribute \$100 out of pocket to bridge the difference; and

WHEREAS, Hillsdale Library has agreed to a discount for Woodcliff Lake senior citizens age 60 years and older, provided that Woodcliff Lake matches the discount dollar for dollar; and

WHEREAS, Hillsdale Library has agreed to its fee to an amount equal to the amount that Woodcliff Lake agrees to increase its reimbursement for seniors; for example, if Woodcliff Lake increases reimbursement to \$225 for seniors, the Hillsdale Library shall reduce the membership fee to \$225; and

WHEREAS, Woodcliff Lake agrees to this dollar for dollar reimbursement for seniors for use of the Hillsdale Library in order to foster greater use of the Library and afford seniors greater access to it; and

WHEREAS, Woodcliff Lake agrees to pay \$225 for seniors for use of the Hillsdale Library in exchange for Hillsdale Library reducing the membership fee for these seniors to \$225; and

NOW THEREFORE BE IT RESOLVED that the Woodcliff Lake Governing Body authorizes the Mayor to execute a formal agreement with Hillsdale Library pursuant to the terms set forth in this resolution; however, the terms set forth in this resolution shall take effect immediately for the benefit of seniors in Woodcliff Lake.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Authorizing the Mayor to Execute Master Service Agreement With MetTel (Consent Agenda – 17)

WHEREAS, the Borough of Woodcliff Lake has been presented with a master service agreement for voice, advanced voice, data, and IP services by Manhattan Telecommunications Corporation (“MetTel”); and

WHEREAS, this agreement would yield significant savings to the Borough for the aforementioned services when compared with the Borough’s current rates for these services; and

WHEREAS, this agreement is attached to this resolution and incorporated as if fully set forth herein; and

WHEREAS, any existing and future contracts for the above services, even if from different providers, will be under this agreement; and

NOW THEREFORE BE IT RESOLVED that the Woodcliff Lake Governing Body authorizes the Mayor to execute the master service agreement with MetTel, subject to any legal requirements for cancellation of existing contracts for such services, and authorizes any existing and future contracts for the above services to be administered/managed by MetTel under the agreement.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Appointing Joyce M. Larena as Temporary Part-Time Clerk (Consent Agenda - 18)

WHEREAS, on August 5, 2013, the Borough of Woodcliff Lake Administrator and Acting Borough Clerk, Wolfgang Albrecht, was charged with violating N.J.S.A. 2C:21-4A; and

WHEREAS, through Counsel, Wolfgang Albrecht requested a 60-day leave of absence to “concentrate on his defense”; and

WHEREAS, following discussions with Counsel, Wolfgang Albrecht submitted a memorandum dated August 8, 2013 requesting the leave of absence; and

WHEREAS, the Woodcliff Lake Governing Body accepted the leave of absence; and

WHEREAS, the Borough of Woodcliff Lake is in need of a Borough Clerk at this time; and

WHEREAS, in response to the Borough’s advertisement for a part-time temporary Borough Clerk, the Borough received and reviewed numerous resumes and has determined that Joyce M. Larena has over seven years’ experience as a municipal clerk, is available on a part-time basis, and is the most qualified candidate with the background sufficient to perform the duties of Borough Clerk on a part-time and temporary basis;

NOW THEREFORE BE IT RESOLVED that the Woodcliff Lake Governing Body appoints Joyce M. Larena to serve at the will of the Borough of Woodcliff Lake as Temporary Borough Clerk on a part time basis at a daily rate of Two-Hundred Seventy Five Dollars (\$275.00) and without any fringe benefits such as health benefits, sick leave or paid vacation time; and

FURTHER RESOLVED that Joyce M. Larena shall serve as Temporary Borough Clerk until such time as the Governing Body has determined otherwise.

Abene Bader Bae Bloom Gadaleta Rosenblatt Goldsmith

Resolution Appointing the Borough’s Fund Commissioner & Alternate Fund Commissioner To The Bergen County Municipal Joint Insurance Fund (Consent Agenda – 19)

WHEREAS, the Borough of Woodcliff Lake is a member of the Bergen County Municipal Joint Insurance Fund (hereinafter the **FUND**) for all its property and casualty insurance coverages;

WHEREAS, in accordance with the By-Laws and more specifically, the requirements of membership in the Fund, the Borough must appoint a Fund Commissioner and Alternate Fund Commissioner to represent the Borough in all pertinent Fund affairs;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that Kathy Rizza and Borough Administrator Thomas Richards are hereby appointed to serve as the Borough's Fund Commissioner and Alternate Fund Commissioner respectively, to the Bergen County Municipal Joint Insurance Fund, effective upon adoption of this Resolution; and

BE IT FURTHER RESOLVED, a certified copy of this Resolution shall be forwarded to the Fund through the Borough's Risk Management Consultant.

Abene Bader Bae Bloom Gadaleta Rosenblatt **Goldsmith**