

**BOROUGH OF WOODCLIFF LAKE
REORGANIZATION MEETING MINUTES
MAYOR AND COUNCIL**

January 7, 2013
8:00 p.m.

CALL TO ORDER.

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

OATH OF OFFICE

Councilman Eric Bloom sworn into office by Mayor Jeffrey R. Goldsmith for a term ending December 31, 2015.

Councilwoman Jacqueline Gadaleta sworn into office by Mayor Jeffrey R. Goldsmith for a term ending December 31, 2015.

PLEDGE OF ALLEGIANCE.

INVOCATION.

Father Bob Ulak of Our Lady of Mercy Church and Rabbi Ben Shull of Temple Emanuel to give the Invocation.

ROLL CALL.

Mayor Goldsmith asked for a roll call. Council members Abene, Bae, Bloom, Gadaleta, and Rosenblatt were present. Councilman Bader was absent. Administrator Albrecht and Borough Clerk Sciara were present.

SELECTION OF COUNCIL PRESIDENT FOR 2013

Motion to nominate Robert Rosenblatt as Council President.

ROLL CALL:

Introduce: Mrs. Abene
Second: Mr. Bloom
Ayes: Mrs. Bae, Mrs. Gadaleta, Mr. Bloom, Mrs. Abene
Nays: None
Abstain: Mr. Rosenblatt
Absent: Mr. Bader

The following Woodcliff Lake Volunteer Fire Department Officers were announced at the Fire House on January 1, 2013.

Chief Jared Shapiro
Deputy Chief George Lucia
Captain Dan Schuster
Captain Rob Kuehlke
Lieutenant Alex Kaplan
Lieutenant John Whelen

ANNUAL PROFESSIONAL APPOINTMENTS:

<u>Position</u>	<u>Firm</u>	<u>Designee</u>
Borough Attorney	Kaufman, Semeraro, Bern, Deutsch, Leibman	Paul Kaufman, Esq.
Borough Engineer	Neglia Engineering Associates	Michael Neglia, P.E..
Borough Auditor	Lerch, Vinci & Higgins	Paul Lerch, CPA
Labor Attorney	Eric M. Bernstein & Associates, LLC	Eric Bernstein, Esq.
Bond Attorney	Rogut McCarthy, LLC	Steven Rogut, Esq.
Risk Manager	Burton Kanwisher (30 day holdover)	Robert Kanwisher
Special Counsel for COAH	Solok, Behot & Fiorenzo	Michael Feltman, Esq.
Special Counsel for PVRHSD	Porzio Bromberg & Newman, P.C.	Vito A. Gagliardi, Jr., Esq.
Special Counsel for Tax Appeals	(Commercial)	Steven D. Muhlstock, Esq.
	(Residential)	Crystal Calabrese, Esq.
Borough Planner	Maser Consulting P.A.	

RESOLVED, that these appointments are hereby confirmed and approved at the same rate as 2012.

ROLL CALL:

Introduce: Mrs. Abene
 Second: Mrs. Gadaleta
 Ayes: Mrs. Bae, Mr. Bloom, Mr. Rosenblatt, Mrs. Gadaleta, Mrs. Abene
 Nays: None
 Abstain: None
 Absent: Mr. Bader

At this time Borough Attorney Paul Kaufman took his place at the dais.

MAYORAL ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Fire Board Commissioners	Councilwoman Jacqueline Gadaleta/Councilman Bader
Property Maintenance Official	Nick Saluzzi
Zoning Official	Nick Saluzzi
Recycling Program Coordinator	Edward Barboni
Fire Sub-Code Official	Edward Barboni
Chief Financial Officer	Harold Laufeld, III
Plumbing Sub-Code Official	Richard O'Dowd
Park and Recreation Director	Jay Esposito
Fire Official	Paul Bechtel
Deputy Fire Official	Timothy Ennis
Fire Inspector	Joseph Mauro
Fire Inspector	James Strabone
Fire Inspector	John Stalb
Fire Inspector	George Fusco, Jr.
Police and Assistant Police Surgeons	Drs. David Abend, Sergio Dragone, Stephen Margulis, Guiseppe Condemi, Steven Meyerson
C-2 Sewer License	William Hahn

Safety Fund Commissioner
Certified Tree Expert/Arborist

Wolfgang Albrecht
William Comery

ROLL CALL:

Introduce: Mrs. Abene
Second: Mrs. Gadaleta
Ayes: Mr. Rosenblatt, Mrs. Bae, Mr. Bloom, Mrs. Gadaleta, Mrs. Abene
Nays: None
Abstain: None
Absent: Mr. Bader

MAYORAL APPOINTMENTS TO VARIOUS BOARDS

Mayor Jeffrey R. Goldsmith to make the following appointments

APPOINTMENT OF PLANNING BOARD MEMBERS. (No confirmation needed)

Class I	Josephine Higgins	(term ending 12-31-13)
Class II	Robert Friedberg	(term ending 12-31-13)
Class IV	George Fry	(term ending 12-31-16)
Class IV	Robert Nathin	(term ending 12-31-16)
Alt. 1	Bert Siegel	(term ending 12-31-14)
Class III (Council confirmation needed)	Donna Abene	(term ending 12-31-13)

ROLL CALL:

Introduce: Mrs. Gadaleta
Second: Mrs. Bae
Ayes: Mr. Bloom, Mr. Rosenblatt, Mrs. Abene, Mrs. Bae, Mrs. Gadaleta
Nays: None
Abstain: None
Absent: Mr. Bader

APPOINTMENTS OF STANDING COMMITTEES. (Council confirmation needed)

Administration/Finance	DONNA ABENE/Eric Bloom
DPW & Roads/Sewers & Sanitation, Ecology	DONNA ABENE/Jeffrey Bader
Parks & Recreation	ERIC BLOOM/Jacqueline Gadaleta
Public Safety/Police/OEM/TriBoro	ROBERT ROSENBLATT/Eric Bloom
Buildings & Grounds/Building Dept.	ROBERT ROSENBLATT/Jacqueline Gadaleta

Board of Health, Mental
Health & Welfare

JEFFREY BADER/Jean Bae

Education (elementary)
(high)

JEAN BAE/Donna Abene
JACQUELINE GADALETA/Jean Bae

Public Information,
Newsletters, Ordinances

JEAN BAE/Robert Rosenblatt

Fire – Volunteer/Fire Prevention

JACQUELINE GADALETA/Jeffrey Bader

Library

ERIC BLOOM/Robert Rosenblatt

Senior Citizens' Program

DONNA ABENE/Jacqueline Gadaleta

ROLL CALL:

Introduce: Mrs. Gadaleta

Second: Mrs. Bae

Ayes: Mr. Bloom, Mr. Rosenblatt, Mrs. Abene, Mrs. Bae, Mrs. Gadaleta

Nays: None

Abstain: None

Absent: Mr. Bader

MAYORAL COMMITTEE APPOINTMENTS –(no Council confirmation needed)

(MAYOR) I appoint the following persons to the Mayor's Committees for a term of one (1) year, ending December 31, 2013:

Advisory Committee to the Mayor

Warren Feldman
David Barcus
Steven Berger
Dana Cassell
Skip Dolan
Robert Friedberg
Richard Schnoll
Neil Tipograph

**The Alliance
DARE/Municipal Drug Program**

Robert Rosenblatt, Council Liaison
Eric Bloom, Council Liaison
Roger Caron, Captain
Mike Origoni, Sgt.
James Foley, Police Officer
Bridgette Greve, Police Officer
Chad Malloy, Police Officer
Jim Uhl, Police Officer
Allyson Barratta, Citizen
Diana DiGirolamo, Citizen
Sigrid Frawley, Citizen
Donna Sirlin, Citizen

Bergen County Municipal Joint Insurance Fund

Wolfgang Albrecht, Fund Commissioner
Lorinda Sciara, Alternate

Bergen Municipal Excess Liability Fund

Wolfgang Albrecht, Fund Commissioner
Lorinda Sciara, Alternate

Budget Review Advisory Committee

Joseph T. LaPaglia
David Barcus
Skip Dolan
Josephine Higgins

COAH/Round 3 Committee

Robert Rosenblatt, Council Liaison
Wolfgang Albrecht, Borough Administrator
Warren Feldman, Administrator
Paul Kaufman, Esq.
Michael Feltman, Esq. (Special Counsel)
_____, Planning Board Chairman
_____, Planning Board Attorney
Maser Consulting, P.A., Borough Planner

Historian(s)

Andre DiMino
Barbara Fusco
Bernard Kettler, co-chair
Marie Kettler, co-chair
John Locke
Richard Purcell

Joint Court Advisory Committee

Councilman Robert Rosenblatt
Councilman Eric Bloom

Library Committee

Councilman Eric Bloom
Councilman Robert Rosenblatt
Gwenn Levine
Craig Padover

Mayor's Wellness Committee

Neil Tipograph, Chair
Monica Berry, Co-Chair

Open Space Park Development Committee

Councilwoman Jacqueline Gadaleta
Warren Feldman, Chair
Jay Esposito, Park and Recreation Director
Michael Felz
Joanne Felz

Park and Recreation Committee

Commissioner, Council Representative
Park and Recreation Director
Baseball Commissioner/Kickball
Boy's Basketball
Girls' Basketball
Softball Commissioner
Softball
Soccer Commissioner 1-6 /Volleyball

Eric Bloom, Jacqueline Gadaleta
Jay Esposito
Mike Tsontakis
Jeff Danzig
Arpie Najarian
Jeffrey Hoffman
Gina Alberta
Jeff Schneider

Woodcliff Lake/Montvale Combined Programs

Cheerleading
Football
Soccer Grades 7-8
Track
Wrestling

Mary Koroghilian
Jeff Herring
Roy Moose
Christie Rossig
Mike Tsontakis

Non-Athletic Programs

Boy Scouts
Girl Scouts

Representative, Board of Education
Representative, Senior Association

Carrie Perricone
Barbara Bressler

Superintendent Lauren Barbalet
Marilyn Clark

**Pascack Valley Regional High School
Funding Equity Committee**

Mayor Jeffrey Goldsmith
Councilwoman Donna Abene
Kenneth Baum
Dana Cassell
Robert Nathin
Robert Schnoll

Pool and Tennis Committee (Citizen)

Jacqueline Gadaleta, Council Liaison
Jay Esposito, Park and Recreation Director
Felix Aronsky
Lora Behnke
Sigrid Frawley
Lori Gottheim
Susan Johnson
Robert Nathin
Thomas Panso

Public Utility Committee

Robert Rosenblatt, Council Liaison
Donna Abene, Council Liaison
Steven Berger
Joseph Langschultz
John Strauss

Shade Tree Committee

Jeffrey Bader, Council Liaison
Clayton Bosch
Kathleen Bagley
Marilyn Clark
Carlton Disney
Paul Habicht
Wiebke Hinsch
Josephine Higgins
Bert Taylor

Special Events Committee

Donna Abene, Council Liaison
Robert Rosenblatt, Council Liaison
Alyson Baratta
Abby Oringer
Anna Camella
Jay Ferreira
Amy Goldsmith
Joanne Siegel

Technology Committee

Donna Abene, Council Liaison
Jean Bae, Council Liaison
Wolfgang Albrecht, Borough Administrator
Lori Sciara, Borough Clerk
Matthew Berry
Brian Boffa

Tri-Boro Public Safety Liasion

Robert Rosenblatt, Chair
Dana Cassell
Warren Feldman

Tri-Boro Shared Services Committee

Eric Bloom, Chair
Dana Cassell
Warren Feldman

Wage and Salary Committee

Donna Abene, Council Liaison
Eric Bloom, Council Liaison
Wolfgang Albrecht, Borough Administrator

Youth Guidance Council

Robert Rosenblatt, Council Liaison
Chad Malloy, Police Officer
Jim Uhl, Police Officer

Westervelt-Lydecker House Restoration and Use Committee

Donna Abene, Council Liaison
Jacqueline Gadaleta, Council Liaison
Jay Esposito, Park and Recreation Director
Laurie Caspert
Richard Purcell
Carol Fusco

MAYOR APPOINTMENTS TO VARIOUS BOARDS (with Council Approval)
(all appointments will be approved with one roll call unless otherwise noted)

Affordable Housing Board

Robert Rosenblatt, Council Liaison
Robert Friedberg, Administrator
Warren Feldman, Chair
Joseph Langschultz, Planning Board Representative
Marcia Denbeaux, Zoning Board Representative

Board of Health.

Steven Sperber (term expires 12-31-15)

Gary Newman (term expires 12-31-15)

Local Assistance Board.

Jean Bae, Council Liaison
Sigrid Frawley

APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBERS

Dana Cassell (term ending 12/31/15)

Christine Hembree (term ending 12/31/16)

Marcia Denbeaux (term ending 12/31/16)

Alt. #1 Robin Effron-Malley (term ending 12/31/14)

ROLL CALL:

Introduce: Mr. Bloom
Second: Mrs. Bae
Ayes: Mrs. Gadaleta, Mr. Rosenblatt, Mrs. Abene, Mrs. Bae, Mr. Bloom
Nays: None
Abstain: None
Absent: Mr. Bader

NEW BUSINESS.

None

MAYOR'S COMMENTS – ELEVATING WOODCLIFF LAKE!

At every Reorganization meeting, seven Woodcliff Lake residents are entrusted as elected officials to guide our community with diligence and respect. This year is no different. I take exception to the words “control” and “power” and ask this Council that the oath of office we all took states that we are to work in the best interests of our residents. Bi-partisanship in Woodcliff Lake is alive and well.

We lead by example. As your Mayor, one message was evident in 2012: hard work pays off. It all begins and ends with a strong work ethic. My greatest pleasure is seeing other people succeed. I want this Council to succeed. I want to see the Borough succeed and prosper. We must work together. Diverse discussion is necessary to truly understand all sides of any issue. However, being dysfunctional is not acceptable.

Tonight, we look at the bright future ahead for Woodcliff Lake. And, we need to look at the past year and its achievements. There were four themes in my speech from last year, a speech that was a blueprint for the year and many years ahead.

One- Transparent. We listened to all and acted. We communicated clearly. We started to record our meetings for broadcast. And, my door is and will always be open.

Two. Consistent. I asked that decisions be made with data that is timely and accurate. Today, I ask that we continue to interpret that information to make smart, intelligent short and long term decisions.

Three. We must be passionate in the jobs we pursued. We are stewards of the taxpayer's dollars. Never forget that. I asked that each of you bring a level of commitment and caring that is second to none. We must be dedicated to bringing professionalism and efficiency to this Borough.

And Fourth, Forward Thinking. We need to think outside the box. We need to test expectations and dream big. We need to question all current practices and ask is that still best for our Woodcliff Lake.

Our accomplishments in 2012:

We built community. We are becoming a role model for other communities to emulate.

1. Developed relationships with our corporate residents that will bring significant dividends in the years to come
2. We negotiated a mutually beneficial settlement with Mack Cali on real estate assessed values that represent 7% of our tax base. We heard them and they heard us and together we both benefited.
3. We expended less than budgeted and our revenues were greater than projected- Our financial well-being is one of my top priorities
4. We have begun the process to challenge and change the inequitable high school funding formula, with potential savings of 7-11%
5. We showed our resolve and planning as we dealt with Hurricane Sandy and we are a stronger Woodcliff Lake because of it
6. We were recognized by The Record as “On track to being a Top Ten Town in New Jersey.”

7. We joined Sustainable Jersey as our commitment to being a "green" community.
8. Held quarterly meetings with all Borough personnel to share the vision and listen to the comments of our associates
9. Participated in the Tri-Boro Police Consolidation study
10. New adult programming for Park and Recreation
11. Proactive thinking across departments that enhanced our facilities and done at lower costs
12. We have no pending litigation against the municipality, except for filed tax appeals.

But that was last year and the year before does not carry over. The train pulled out of the station and this year will be a great year for our town. At the Mayor and Council meeting on January 16th, I hope to share the details of "Elevate Woodcliff Lake," our vision for Woodcliff Lake over the next decade. Our motto, the "ultimate Driven Community," will recognize that our municipalities' attractiveness is directly related to its ability to offer the basic essential services that support growth opportunities, build economic value and create competitive differentiation. We need to operate efficiently and with purpose.

"Elevate" is a mindset that will

- leverage information to make better decisions
- anticipate and resolve problems proactively
- coordinate resources to operate more efficiently

We are not waiting for better economic times to take action. We will be competitive by maximizing our resources and laying the groundwork for transformation.

Beginning tomorrow, we start the zero based budget process. All borough departments will be empowered to really understand their short, intermediate and long term needs. If we cannot justify the expenditure, we will not make the monetary appropriation. We must deliver the best services to our resident's at the most compelling value.

Our opportunities for 2013:

1. The BMW tax appeal. Since 2006, BMW has challenged our municipality with tax appeals and this is the year to deal with the issue head on. They are our neighbor and they deserve our respect as we have gained theirs over the past twelve months.
2. Continue to fight the high school funding formula
3. Intelligent growth and development in several areas throughout the Borough
4. An amicable contract with our Police department as their contract expires December 31, 2012
5. Thorough review of the Boroughs existing agreements
6. Evaluation of all benefits programs

Last year set the stage. This year starts the dream. I pride myself on being a person of action. You have discovered that I am a man of my word and my word is my bond. I was honored to have guided Woodcliff Lake in one of its most challenging years in its history and I am privileged to work with a great Council, a great staff and most important, a great community of wonderful residents. We are the pride of the Pascack Valley. We will be the pride of New Jersey.

To my family, thank you for allowing me to do my part as a citizen. And I thank my better half, Amy, our First Lady for standing up to the task and delivering in her role. Her guidance and counsel is priceless. To Warren Feldman, my other guiding light, who so eloquently swore me in last year and shared the message that set the tone for this administration when he said "A man is given three names, on that his father and mother call him, one that his fellow men call him and one that he acquires. The one he acquires for himself is better than all the others."

I hope I have no let anyone down. I am demanding but one knows exactly where I stand on any issue. That will not change. And we will continue to listen.

As always, God Bless Woodcliff Lake. And God bless America.

PUBLIC FORUM.

Motion to open the meeting to the public was made by Mr. Rosenblatt, second by Mrs. Abene and approved unanimously by voice call vote.

Hearing no comment from the public, motion to close the meeting to the public was made by Mr. Rosenblatt, second by Mrs. Bae and approved unanimously by voice call vote.

CONSENT AGENDA VOTE.

Motion to approve the Consent Agenda as presented was made by Mr. Rosenblatt, second by Mr. Bloom.

ROLL CALL:

Introduce: Mr. Rosenblatt
Second: Mr. Bloom
Ayes: Mrs. Gadaleta, Mrs. Abene, Mrs. Bae, Mr. Bloom, Mr. Rosenblatt
Nays: None
Abstain: None
Absent: Mr. Bader

ADJOURNMENT.

Motion made by Mr. Rosenblatt, second by Mrs. Bae to adjourn. All are invited back to the Fire House to join the new council members, Eric Bloom and Jacqueline Gadaleta. The time is 9:15 p.m.

Respectfully submitted,

Lori Sciara, RMC/CMC
Borough Clerk

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2013 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2013; and

WHEREAS, the total appropriations in the 2012 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Funds and for Public Assistance (Relief) is the sum of \$10,463,586.00 and

WHEREAS, 26.25% of the total appropriations in the 2013 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance is the sum of \$2,746,691.00 for the 2013 temporary budget, and

2013 TEMPORARY BUDGET

<u>CURRENT FUND</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
General Administration	50,000.00	12,000.00
Mayor and Council	8,000.00	3,000.00
Municipal Clerk	20,000.00	10,000.00
Financial Administration	25,000.00	12,000.00
Audit Services		10,000.00
Revenue Administration	20,000.00	5,000.00
Tax Assessment	1,000.00	15,000.00
Legal Services		30,000.00
Engineering Services		10,000.00
Planning Board	5,000.00	5,000.00
Zoning Board of Adjustment	5,000.00	5,000.00
Uniform Construction Code	60,000.00	10,000.00
Insurance - Other Insurance Premiums		130,000.00
Group Insurance Plans for Employees		275,000.00
Unemployment Insurance		1,000.00
Police	600,000.00	40,000.00
Police Dispatch/911		40,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,500.00	30,000.00
First Aid Organization		5,000.00
Fire Prevention Bureau	10,000.00	5,000.00
Municipal Prosecutor	3,500.00	
Municipal Public Defender		1,500.00

Municipal Court	0.00	25,000.00	
Streets and Roads	225,000.00	45,000.00	
Shade Tree Commission		3,000.00	
Solid Waste Collection	60,000.00	20,000.00	
Buildings and Grounds	20,000.00	20,000.00	
Vehicle Maintenance		30,000.00	
Public Health Services	8,000.00	12,000.00	
Animal Control		2,000.00	
Welfare Administration	500.00	500.00	
Parks and Recreation	25,000.00	25,000.00	
Maintenance of Parks		15,000.00	
Library Membership		25,000.00	
Celebration of Public Events		5,000.00	
Electricity		60,000.00	
Street Lighting		30,000.00	
Telephone		10,000.00	
Water		3,000.00	
Fuel Oil		5,000.00	
Gasoline		40,000.00	
Sewerage Processing and Disposal	60,000.00	5,000.00	
Landfill Dumping Fees		60,000.00	
Social Security		40,000.00	
Public Employees Retirement System		100,000.00	
Police and Fire Retirement System		125,000.00	
<u>OPERATION -OUTSIDE CAP</u>			
BCUA Shared Sewer Charges		150,000.00	
Borough of Montvale - Sewer Charges		10,000.00	
Borough of Hillsdale - Sewer Charges		5,000.00	
LOSAP - Volunteer Ambulance		500.00	
LOSAP - Volunteer Fire		500.00	
Capital Improvement Fund		5,000.00	
Total Appropriations	= 1,212,500.00	= 1,534,000.00	\$2,746,500.00
Municipal Debt Service			
Payment of Bond Principal	922,000.00		
Interest on Bonds	141,757.00		
Interest on Notes	8,554.00		
	= 1,063,757.00		

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that the following Temporary Appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

RESOLVED, that the Temporary Budget in the form presented to this Meeting be approved and adopted and that a copy thereof be attached to the Minutes of this Meeting and made a part of the Resolution.

Authorizing Award of Contracts for Professional Services. (Consent Agenda - 2.)

WHEREAS, the Borough of Woodcliff Lake is a municipal corporation of the State of New Jersey; and

WHEREAS, there exists annually a need for a 1. Borough Attorney; 2. Borough Auditor; 3. Borough Engineer 4. Labor Attorney 5. Bond Counsel 6. Risk Manger 7. Special Council for COAH Matters 8. Special Counsel for Regional School District Funding and 9. Special Counsel for Tax Appeals

WHEREAS, funds are available for these purposes, and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1), et seq.) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

1. That Paul Kaufman, Attorney, is hereby appointed Borough Attorney of the Borough of Woodcliff Lake;
2. That Paul Lerch of Lerch, Vinci and Higgins, Registered Municipal Accountant, is hereby appointed Borough Auditor of the Borough of Woodcliff Lake;
3. That Michael Neglia, Professional Engineer, is hereby appointed Borough Engineer of the Borough of Woodcliff Lake;
4. That Eric Bernstein is hereby appointed Labor Attorney(s) of the Borough of Woodcliff Lake;
5. That Steven Rogut, is hereby appointed Bond Counsel of the Borough of Woodcliff Lake.
6. That Michael Feltman is hereby appointed Special Counsel on for COAH matters.
7. That Steven D. Muhlstock is hereby appointed Special Counsel for Commercial Tax Appeal matters.
8. That Crystal Calabrese is hereby appointed Special Counsel for Residential Tax Appeal matters.
9. That Maser Consulting P.A. is hereby appointed Borough Planner of Woodcliff Lake

BE IT FURTHER RESOLVED, that these appointments are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the services performed are by a person authorized by law to practice a recognized profession and such services are not subject to competitive biddings; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute this resolution and advertise same according to law.

By-Laws, 2013

(Consent Agenda - 3.)

BE IT RESOLVED that the By-Laws of the Mayor and Council are hereby adopted and approved for the year 2013 subject to revision during the year by the Council.

Depositories Designated.

(Consent Agenda - 4.)

The Mayor requests a resolution for the designation of depositories.

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

BE IT RESOLVED, that

- Bank of America
- State of NJ Cash Management Fund
- NJ Class Fund
- TD Bank
- Valley National Bank
- PNC Bank
- Wells Fargo Bank
- Bank of New Jersey

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

Designations and Authorities of Municipal Officials.

(Consent Agenda - 5)

BE IT RESOLVED, that the designated Municipal Officials shall have duties and authorities hereinafter set forth:

1. In the absence of the Borough Administrator or Borough Clerk, the Deputy Borough Clerk shall carry out the duties of the office as prescribed in Ordinances and Resolutions of the Mayor and Council; and
2. The Chairman, or member acting in the absence of the Chairman, of the Council Committee responsible for materials and services for which payment is required shall be the certifying authority as prescribed for in By-Laws, Ordinances and Resolutions of the Mayor and Council.

Signature Authority.

(Consent Agenda - 6.)

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, Payroll Clerk

As to the **Payroll Account**, any two of the above officials is authorized to direct withdrawal by check;

As to the **Public Assistance Funds**, any two of the following officials are authorized to direct withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Public Assistance Director

As to the **Municipal Court Account and Municipal Court Bail Account**, any two of the following officials are authorized to direct withdrawal by checks:

Municipal Judge, Administrator, Borough Clerk, Chief Financial Officer, Court Administrator

As to the **Current Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer,

As to the **Unemployment Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Animal Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Capital Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Claims Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Causeway Beautification Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Affordable Housing Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **CD Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Mandatory Development Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Assessment Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Open Space Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Police Private Duty Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

Safe Deposit Box.

(Consent Agenda - 7.)

RESOLVED, that the Borough is hereby authorized to enter into a contract for the rental of a safe deposit box with the Wachovia Bank, Woodcliff Lake, New Jersey, for the safe custody of duplicate computer tapes and other essential records of the Borough of Woodcliff Lake; and

FURTHER RESOLVED, that any one of the following Borough Officials is authorized to have access thereto.

Mayor, Administrator, Borough Clerk, Chief Financial Officer

Interest on Delinquent Taxes.

(Consent Agenda - 8.)

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.
3. In connection with any delinquency of taxes, assessments or municipal charges in excess of

\$10,000.00 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.

4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

Tax Collector to Charge fee for Returned Checks.

(Consent Agenda - 9.)

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$25.00 per check or other written instrument for all checks returned for insufficient funds; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be given to CFO and Tax Collector.

Regular Meetings.

(Consent Agenda - 10.)

RESOLVED, that the regular meetings of the Mayor and Council shall be held on the first and third Mondays of each month, except January, February, April, September and November as noted below, and on any other days specified during the year 2013 at the Municipal Building at 8:00 P.M.

January 7, 2013	Reorganization	January 16, 2013	(Wednesday)
February 11, 2013		February 20, 2013	(Wednesday)
March 4, 2013		March 18, 2013	
April 1, 2013		April 16, 2013	(Tuesday)
May 6, 2013		May 20, 2013	
June 3, 2013		June 17, 2013	
July 15, 2013			
August 19, 2013			
September 3, 2013	(Tuesday)	September 16, 2013	
October 7, 2013		October 21, 2013	
November 6, 2013	(Wednesday)	November 18, 2013	
December 2, 2013		December 16, 2013	

January 6, 2014 Reorganization 8:00 p.m.
 Sine Die 7:30 p.m.

Municipal Offices.

(Consent Agenda -11.)

The Mayor states that the Borough Administrator has requested that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 3, 2013.

RESOLVED, that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 2, 2013.

Legal Newspapers Designated.

(Consent Agenda – 12.)

RESOLVED, that the following newspapers are designated the legal newspapers of the Borough:

- The Record
- The Ridgewood News

Borough Holidays Designated

(Consent Agenda – 13.)

RESOLVED, the following holidays will be observed in 2013

- | | |
|-------------------|-------------------------------|
| January 1, 2013 | New Year’s Day |
| January 21, 2013 | Martin Luther King’s Day |
| February 18, 2013 | President’s Day |
| March 29, 2013 | Good Friday |
| May 27, 2013 | Memorial Day |
| July 4, 2013 | Fourth of July |
| July 5, 2013 | Floater Day for all employees |
| September 2, 2013 | Labor Day |
| October 14, 2013 | Columbus Day |
| November 11, 2013 | Veteran’s Day |
| November 28, 2013 | Thanksgiving Day |
| November 29, 2013 | Day after Thanksgiving |
| December 25, 2013 | Christmas Day |

Resolution Authorizing Certificate of Insurance for Borough-Sponsored Organizations.

(Consent Agenda – 14.)

WHEREAS, the Director of Parks & Recreation and the Parks & Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

- Woodcliff Lake Baseball Association
- Woodcliff Lake Basketball Association
- Woodcliff Lake Girls Softball Association
- Woodcliff Lake Athletic Association
- Woodcliff Lake Soccer Association
- WLM Wrestling Association
- Pascack Junior Volleyball Association
- Woodcliff Lake Recreation Department

Woodcliff Lake Adult Basketball
Official Meetings or Functions of the Borough of Woodcliff Lake; and

and

WHEREAS, the aforementioned organizations have submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

Resolution Authorizing Acceptance of Sewer System Extensions. (Consent Agenda – 15.)

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Borough Administrator and Borough Engineer are hereby authorized to certify to the acceptance of extensions of sanitary sewer facilities for developments in the Borough, approved by the Planning Board, and to submit said certification and/or endorsement to the New Jersey Department of Environmental Protection, pursuant to their Standard Application Form (CP#1) Construction and Discharge Permits.

Resolution Authorizing Regulating Vehicle Towing and Storage Services (Consent Agenda- 16)

WHEREAS, the Borough of Woodcliff Lake advertised for bids on October 31, 2012; and

WHEREAS, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1 and 94-2;

NOW, THEREFORE, BE IT RESOLVED, that Ramsey Auto Body of Upper Saddle River, NJ, Rich's Automotive of Emerson, NJ, Emerson Towing of Emerson, NJ and Bergen Brookside Towing of Emerson, NJ are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2013.

Resolution Designating Wolfgang Albrecht, Borough Administrator the Public Compliance Officer
(P.A.C.O) (Consent Agenda – 17)

WHEREAS, N.J.A.C. 17:27-1 et. seq requires every public agency to annually designate an employee to serves as its Public Compliance Officer (P.A.C.O.) and;

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Woodcliff Lake that Wolfgang Albrecht be designated the Public Compliance Officer for a term ending December 31, 2013.

Resolution Authorizing Private Sector Reimbursement and Procedures for Emergency Expense
(Consent Agenda – 18)

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties;

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time; and

BE IT FURTHER RESOLVED, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor
Councilmember
Borough Administrator
Borough Clerk
Chief Financial Officer

Operations Group

Emergency Management Coordinator
Deputy Coordinator
Department Head or Supervisor
(Supervisor shall mean senior available person in the chain of command)

Resolution Authorizing the Issuance of Request for Proposals for Information Technology Consulting Services to the Borough of Woodcliff Lake
(Consent Agenda – 19)

WHEREAS, the Borough of Woodcliff Lake is seeking to solicit proposals to provide information technology consulting services to the Borough of Woodcliff Lake.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the Borough Administrator to solicit Requests For Proposals from interested individuals and/or

firms for the provision of the services listed below and any other professionals deemed appropriate by the Governing Body:

1. Information Technology Consulting Services

Resolution Authorizing the Issuance of Request for Proposals for an All Sports Program for the Park and Recreation Department of the Borough of Woodcliff Lake (Consent Agenda – 19)

WHEREAS, the Borough of Woodcliff Lake is seeking to solicit proposals for an All Sports Program for the Park and Recreation Department to the Borough of Woodcliff Lake.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the Borough Administrator to solicit Requests For Proposals from interested individuals and/or firms for the provision of the services listed below and any other professionals deemed appropriate by the Governing Body:

1. All Sports Program for the Park and Recreation Department

Resolution to Adopt a Green Team

WHEREAS, the Borough of Woodcliff Lake adopted Resolution 12-141 Adopting a Green Team to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, in an attempt to focus attention on Green Issues, the Mayor and Council established by Resolution 12-141 a Green Team Advisory Committee (GTA) whose initial term ended on December 31, 2012;

NOW THEREFORE BE IT RESOLVED, by the Borough of Woodcliff Lake that we do hereby appoint/reappoint a Green Team Advisory Committee consisting of members listed who shall be residents or employees of Woodcliff Lake, appointed annually and whose term shall end on December 31, 2013.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Mission, Goals and Objectives for the GTA have been established by Resolution 12-141

NOW THEREFORE BE IT FINALLY RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the following persons are hereby appointed to the GTA to a term ending December 31, 2013 and are eligible to serve until replaced through an updated resolution or appointment.

- (1) Councilwoman Donna Abene
- (2) Wolfgang Albrecht, Borough Administrator/QPA
- (3) Dave Antoine, Acting DPW Superintendent
- (4) Kevin Woods, Member of WCL Public Works Department
- (5) Kathy Rizza, Secretary, WCL Board of Health
- (6) Paul Camella, Regular Member Citizen Representative
- (7) Clay Bosch, Representative Member Shade Tree Committee
- (8) Cynthia Bergstein, Citizen Representative
- (9) Marilyn Clark, Citizen Representative

- (10) Nancy Wernikoff, Citizen Representative
- (11) Molly Mandel, Student Representative
- (12) Joe Langschultz, Citizen Representative
- (13) Susan Pelavin, Citizen Representative
- (14) Arthur Alloggiamento, Citizen Representative
- (15) Sunda Guinta, Citizen Representative
- (16) Susan Sapanara, Citizen Representative
- (17) Donna Sirlin, Citizen Representative
- (18) Amy Goldsmith, Citizen Representative
- (19) Lisa Schrieber, Citizen Representative
- (20) Tina Brodsky, Citizen Representative
- (21) Robert Lombary, School Representative
- (22) Liz Mazza, Citizen Representative
- (23) John Frey, Board of Health Representative