

**BOROUGH OF WOODCLIFF LAKE
ORDINANCE NO. 15 -15**

'AN ORDINANCE TO FIX THE COMPENSATIONS OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOODCLIFF LAKE, COUNTY OF BERGEN AND STATE OF NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Borough of Woodcliff Lake as follows pursuant to N.J.S.A. 40:48-1, 40:49-2, and 40A:9-165:

SECTION I. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be fixed for the year 2015 as follows

	SALARY RANGE		2015 SALARY
	MIN.	MAX.	
Mayor	4,550	7,150	5,000
Councilmembers	2,900	4,550	3,000

SECTION II. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall be for the year 2015 as follows:

	SALARY RANGE		2015 SALARY
	MIN.	MAX.	
<u>Administration</u>			
Administrator	90,000	150,000	114,000
Receptionist/Fire Prev/Parks and Rec Sec.	24,900	45,000	41,211
Part-time Clerical Assistant	3,000	5,000	---
Summer Intern	3,000	5,000	---
<u>Clerk</u>			
Borough Clerk/Office Manager	55,000	80,000	75,000
<u>Building Dept</u>			
Construction Code Official	30,000	50,000	44,280
Tech. Assistant/Planning-Zoning Brd Scty	40,000	60,000	44,769
Property Maintenance Official	5,000	15,000	10,000
Construction Supervisor	15,000	25,000	20,995
Building Sub code Official	10,000	20,000	15,634
Plumbing Sub code Official	5,000	12,000	7,500
Electrical Sub code Official	10,000	20,000	16,849
Fire & Mechanical Sub code Official	5,000	12,000	10,000
Zoning Official	4,100	8,000	5,370

	SALARY RANGE		2015
	MIN.	MAX.	SALARY
<u>Finance</u>			
Chief Financial Officer (P/T)	25,000	50,000	40,045
Finance Clerk	28,000	55,000	48,866
Tax Collector	42,600	66,200	58,028
Payroll Clerk/Benefits/Planning & Zoning Board	40,000	60,000	56,623
Payroll Clerk/Benefits (PT)	20,000	40,000	20,800
<u>Fire Prevention</u>			
Director of Public Assistance	1,600	2,600	1,996
Fire Prevention Official	12,000	17,500	14,656
Deputy Fire Prevention Officials			\$26.22/hr.
Fire Prevention Inspectors			\$24.58 - \$24.95/hr.
<u>Additional Stipends:</u>			
Acting Borough Clerk (until 10/30/2015)			\$ 200.00/week
Board of Health Secretary			\$ 750.00 annually
Registrar			\$1,000.00 annually
Deputy Registrar			\$ 500.00 annually

SECTION III. Public Safety. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2015.

	SALARY RANGE		2015
	MIN.	MAX.	SALARY
Police Chief	140,430	170,625	165,492
Captain	138,530	163,261	163,261
Adm, Asst. / Matron	30,000	60,000	50,115
Emergency Mgmt. Coordinator (P/T)	5,200	10,400	8,602
Deputy Emergency Mgmt. Coordinator (P/T)			0
School Crossing Guards (P/T)	15.00	21.00	\$19.10/hr.

SECTION IV. Department of Public Works. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2015.

	SALARY RANGE		2015
	MIN.	MAX.	SALARY
Superintendent	75,000	130,000	87,186
Supervisor of DPW			--
Foreman	50,000	85,000	78,894
Senior Labor/Driver/Asst. Mech./Lead Man**	45,000	75,000	68,697
Sanitation	45,000	75,000	69,712
Labor/Driver	30,000	75,000	30,000 – 68,697
Facilities Maintenance	32,500	75,000	68,697

Stipends/Licenses

Recycling Coordinator	\$5,000 annually
Sewer License Holder	\$3,600 annually

Seasonal/Part-Time/Stand-by

Ecology Lead (P/T)	\$32.48/hr.
Ecology Assistant (P/T)	\$16.27/hr.
Snow Plow Driver (P/T)	\$30.91/hr.
Summer Help (P/T)	\$12.36/hr.
Leaves – Fall Help (P/T)	\$13.40/hr.
Stand-By pay/period	\$300.00/wk
Senior Van Driver	<u>not to exceed \$18.00/hour</u>

SECTION V. Park & Recreation. That the annual maximum base compensation to be paid to the following officers and employees of the Borough of Woodcliff Lake shall not exceed the following amounts for the year 2015:

	SALARY RANGE		2015
	<u>MIN.</u>	<u>MAX.</u>	<u>SALARY</u>
Recreation Director (P/T)	21,000	50,000	42,966
Pool Manager			11,500
Pool Assistant Manager			9,500
Life Guard			<u>not to exceed \$11.00/hour</u>
Gate Guard			<u>not to exceed \$9.00/hour</u>
Swim Team Head Coach			1,600
Swim Team Assistant Coach			1,600
Head Director – Summer Day Camp			3,800
Assistant Director – Summer Day Camp			3,000
Arts & Crafts Director – Summer Day Camp			1,800
Camp Counselor – 1 st Year			\$25/day
Camp Counselor – 2 nd Year			\$27/day
Camp Counselor – 3 rd Year			\$30/day
Camp Counselor – 4 th Year			\$32/day
Tennis Attendant			not to exceed \$11.00/hr.

SECTION VI. Hourly Rate/miscellaneous compensation. That the rate of time employed for part time or temporary shall be no less than that set by the United States Department of Labor Fair Standards Act.

That the rate of overtime shall be computed at the rate of one and one-half (1-1/2) times the base salary hourly wage of the employee after 40 hours worked.

That all full-time employees may be compensated one day's pay (base pay) for each two (2) unused sick days.

Maximum twelve (12) sick days per year. All full-time employees have an option to accumulate sick days in lieu of this compensation.

An auto allowance will be provided for the Construction Code Official at \$250/month.

SECTION VII. Longevity. All full-time salaried employees hired prior to July 1, 2003 shall receive, in addition to the above base salary, the following:

STEP	LONGEVITY %	AFTER YEARS OF SERVICE
1	2	6
2	4	11
3	6	15
4	8	19
5	10	23
6	12(CAP)	29

LONGEVITY IS NOT REFLECTED IN 2015 SALARIES ON APPLICABLE EMPLOYEES

SECTION VIII. Contracts. Any contracts or agreements, which have been duly authorized by the Mayor and Council, the terms and conditions of said agreements will be adhered to.

SECTION IX. That this ordinance shall be retroactive to January 1, 2015 upon passage and publication as required by law.

SECTION X. Unless expressly stated otherwise or required by law, this ordinance shall not create any rights that did not exist before this ordinance and this ordinance shall not be deemed to create any vacancies unless the law requires otherwise.

SECTION XI. All prior ordinances that are inconsistent with this ordinance are repealed. All ordinances are hereby amended to be consistent with this ordinance and all ordinances, including this one, shall be construed consistent with the express purpose of this ordinance.

SECTION XII. This ordinance shall be construed consistent with its purpose. Any ambiguities in this ordinance shall be construed in accordance with the purpose of this ordinance. If any part of this ordinance is invalidated by a court of competent jurisdiction, the remainder of this ordinance shall be saved to the full extent possible. This ordinance repeals provisions of the Borough Code only where stated herein; otherwise this ordinance is amendatory and supplementary to existing provision of the Borough Code.

SECTION XIII. This ordinance shall be codified as an amendment to the salary ordinance.