



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA**

June 8, 2015

8:00 PM

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", was posted at Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Jeffrey R. Goldsmith
Councilman Corrado Belgiovine
Councilman Eric Bloom
Councilwoman Jeanine Chiavelli
Councilwoman Jacqueline Gadaleta
Councilman Thomas Panso
Council President Carlos Rendo

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

May 18, 2015 (Open Session)

May 18, 2015 (Closed Session)

PRESENTATION

- Girl Scout Legacy Donation of Library Cart for Old Mill Pool
- Naming of the Snack Bar Contest Winner

MAYOR'S APPOINTMENT

Appointment of Vicky Patel, 269 Chestnut Ridge Road, Woodcliff Lake, as a member of the Woodcliff Lake Fire Department.

MAYOR'S COMMENTS

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

OLD BUSINESS

- Pool Enclosure, led by Councilman Corrado Belgiovine
- Maintenance Repairs at Borough Hall & Police Station, led by Councilman Corrado Belgiovine

NEW BUSINESS

- PSE&G, Help Paying Utility Bills, led by Mayor Jeffrey Goldsmith
- Millennium Strategies Contract, led by Mayor Jeffrey Goldsmith
- Open Space Trust Fund, led by Council President Carlos Rendo
- Shade Tree Committee Update, led by Council President Carlos Rendo
- Senior Citizens' Report, led by Councilwoman Jeanine Chiavelli
- Park and Recreation Update, led by Councilwoman Jeanine Chiavelli

PUBLIC COMMENT

(limited to 5 minutes per speaker)

CONSENT AGENDA

Resolution No. 15-146	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 15-147	Resolution Authorizing Purchase of Police Vehicle for the Amount of \$27,288.00 Under the State of New Jersey Cooperative Purchasing Program in the Borough of Woodcliff Lake
Resolution No. 15-148	Resolution Permitting the Inclusion of a Beer and/or Wine Vendor to Take Part in the Woodcliff Lake Celebrations in the Borough of Woodcliff Lake
Resolution No. 15-149	Resolution of Appreciation for the "Donate-a-Toothbrush" Organization in the Borough of Woodcliff Lake
Resolution No. 15-150	Resolution Authorizing the Borough of Woodcliff Lake Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance with P.L. 1994, C.72
Resolution No. 15-151	Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle 2016
Resolution No. 15-152	Resolution Awarding the Service Contract to Manage the Pool Snack Bar in the Borough of Woodcliff Lake
Resolution No. 15-153	Resolution Authorizing Back Payment to the Interim Borough Administrator

ADJOURNMENT

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

**June 8, 2015
Resolution No. 15-146**

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 5/31/2015 - \$165,270.04

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 1,108,973.05
Animal Control:	\$ 725.00
State Unemployment:	\$ 6,460.00
Escrow:	\$ 3,437.06

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING PURCHASE OF POLICE VEHICLE FOR THE AMOUNT OF \$27,288.00
UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM
IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-147

June 8, 2015

WHEREAS, the Borough of Woodcliff Lake, pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough of Woodcliff Lake has the need to purchase a police vehicle, namely a 2016 Police Interceptor Utility All Wheel Drive vehicle, utilizing State Contract 88728 with Winner Ford of Cherry Hill for the amount of \$27,288.00; and

WHEREAS, the Borough of Woodcliff Lake intends to enter into contract with State Contract vendor Winner Ford of Cherry Hill through this resolution and properly executed purchase orders, which shall be subject to all the conditions applicable to current State contracts.

NOW, THEREFORE, BE IT RESOVLED that the Mayor and Borough Council of the Borough of Woodcliff Lake authorizes the purchase of a 2016 Police Interceptor Utility All Wheel Drive vehicle, utilizing State contract 88728 with approved New Jersey State contract vendors Winner Ford of Cherry Hill for the amount of \$27,288.00, pursuant to all the conditions of the individual State contract; and

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator and/or Borough Chief Financial Officer be and are hereby authorized and directed to execute, and the Borough Clerk, is directed to attest to any documents necessary to purchase said vehicle pursuant to State Contract 88728; and

BE IT FURTHER RESOLVED, pursuant to the N.J.A.C. 5:30-5.S(b), the certification of available funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order for the amount \$27,288.00; and

BE IT FURTHER RESOLVED, that a copy of the within resolution together with a copy of the Agreement be on file in the Office of the Borough Clerk and be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and the Borough of Woodcliff Lake.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION PERMITTING THE INCLUSION OF A BEER AND/OR WINE VENDOR TO TAKE PART IN THE
WOODCLIFF LAKE DAY CELEBRATIONS IN BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-148

June 8, 2015

WHEREAS, the Mayor and Council of the Borough of Woodcliff Lake has identified the benefits to permit the presence of a beer and/or wine vendor "food truck" to take part in the June 20th Woodcliff Lake Day Celebrations; and

WHEREAS, such vendors are permitted, with permission of the Mayor and Council, to take part in municipal celebrations pursuant to the Code of the Borough of Woodcliff Lake.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the presence of a beer and/or wine vendor "food truck" to take part in the June 20th Woodcliff Lake Day Celebrations; and

BE IT FURTHER RESOLVED that the Mayor and/or Borough Administrator and/or the Director of Parks and Recreation be and are hereby authorized and directed to execute, and the Borough Clerk, is directed to attest to any documents necessary to retain a responsible vendor and to make whatever permit applications are necessary.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION OF APPRECIATION FOR THE "DONATE-A-TOOTHBRUSH" ORGANIZATION IN THE
BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-149

June 8, 2015

WHEREAS, the Mayor and Council recognize that dental health plays a critical role in the overall health and well-being of people around the world and that adequate dental care especially for children is woefully lacking for the poor in the United States and in other parts of the world; and

WHEREAS, the Mayor and Council recognize and commend the "Donate-A-Toothbrush" organization for its work to provide for better dental health of the needy by collecting and donating toothbrushes for needy children and adults in New Jersey and throughout the world which, through toothbrush drives and other generous donations, this organization has now distributed over 155,000 toothbrushes to those in need; and

WHEREAS, the Mayor and Council invite this organization to take part in Woodcliff Lake Day by setting up a pavilion in where they can provide information regarding there good and charitable work.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake officially recognizes, commends and extends are deepest appreciation to the "Donate-A-Toothbrush" for it charitable endeavors in the area of dental health for the needy and look forward to them joining us on Woodcliff Lake Day in order to further their good work .

BE IT FURTHER RESOLVED that a copy of this Resolution should be provided to the "Donate-A-Toothbrush" organization.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE BOROUGH OF WOODCLIFF LAKE
TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN
ACCORDANCE WITH P.L. 1994, C.72**

**RESOLUTION NO. 15-150
June 8, 2015**

WHEREAS, due to the County Board of Taxation unable to certify a tax rate due to various issues at the state level and the Municipal Tax Collector will be unable to mail the tax bills on a timely basis, it has become necessary to issue estimated tax bills for the third quarter of 2015 and;

WHEREAS, the Municipal Tax Collector in consultation with the Municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated levies.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Woodcliff Lake, in the County of Bergen and State of New Jersey on the 8th day of June 2015 as follows:

1. The Borough of Woodcliff Lake Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2015 taxes. The Tax Collector shall proceed and take such actions as necessary.
2. The entire estimated levy for 2015 is hereby set at \$ 40,126,706.00 for an estimated tax rate of \$ 2.123.
3. In accordance with law the third installment of 2015 shall not be subject to interest until the later of August 10, 2015. Any payment received after August 10, 2015 shall have interest calculated from August 1, 2015.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

BOROUGH OF WOODCLIFF LAKE, N.J.

CALCULATION OF PROPOSED 2015 ESTIMATED TAX RATE

BASIS OF PROPOSED TAX LEVY AND TAX RATE

2015 MUNICIPAL BUDGET - ACTUAL LEVY
 2015 LOCAL SCHOOL BUDGET - ACTUAL LEVY
 2015 BERGEN COUNTY BUDGET - ESTIMATED LEVY
 2015 BERGEN COUNTY OPEN SPACE BUDGET - ESTIMATED LEVY
 2015 MUNICIPAL OPEN SPACE - ESTIMATED LEVY

ACTUAL 2014 TAX LEVY AND RATE

**2015 ESTIMATED RANGE FOR TAX LEVY
 (PERCENTAGE OF 2014 LEVY)**

	<u>LEVY</u>	<u>TAX RATE</u>		<u>95.00%</u>	<u>105.00%</u>
MUNICIPAL	9,235,556.00	0.517	MUNICIPAL	8,773,778.20	9,697,333.80
LOCAL SCHOOL	14,363,745.00	0.805	LOCAL SCHOOL	13,645,557.75	15,081,932.25
REGIONAL SCHOOL	11,152,776.00	0.625	REGIONAL SCHOOL	10,595,137.20	11,710,414.80
COUNTY	4,443,414.58	0.249	COUNTY	4,221,243.85	4,665,585.31
COUNTY OPEN SPACE	48,118.81	0.003	COUNTY OPEN SPACE	45,712.87	50,524.75
MUNICIPAL OPEN SPACE	<u>178,551.00</u>	<u>0.010</u>	MUNICIPAL OPEN SPACE	<u>169,623.45</u>	<u>187,478.55</u>
TOTALS	39,422,161.39	2.209	TOTALS	37,451,053.32	41,393,269.46

2015 ESTIMATED TAX RATE

2015 NET VALUE TAXABLE 1,896,168,946

AMOUNT TO BE RAISED BY TAXATION: TAX RATE:

MUNICIPAL	9,390,175.00	0.495 (UTILIZE ESTIMATED LEVY)
LOCAL SCHOOL	14,711,253.00	0.776 (UTILIZE ACTUAL LEVY)
REGIONAL SCHOOL	11,242,662.00	0.593 (UTILIZE ACTUAL LEVY)
COUNTY	4,544,800.00	0.240 (UTILIZE ESTIMATED LEVY)
COUNTY OPEN SPACE	48,200.00	0.009 (UTILIZE ESTIMATED LEVY)
MUNICIPAL OPEN SPACE	<u>189,616.00</u>	<u>0.010</u> (UTILIZE ESTIMATED LEVY)
TOTALS	40,126,706.00	2.123

CERTIFIED BY: _____

Harold E. Laufeld III
 Harold E. Laufeld III
 Chief Financial Officer

CERTIFIED BY: _____

Lois Frezza
 Tax Collector

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE 2016

June 8, 2015
Resolution No. 15-151

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Borough Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Woodcliff Lake Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Council of the Borough of Woodcliff Lake has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Woodcliff Lake, Bergen County, State of New Jersey hereby recognizes the following:

1. The Borough of Woodcliff Lake Council does hereby authorize submission of a strategic plan for the Woodcliff Lake Municipal Alliance Grant for the fiscal year 2016 in the amount of:

DEDR	\$ 9,876.00
Cash Match	\$ 2,469.00
In-Kind	\$ 7,407.00

2. The Woodcliff Lake Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance audit requirements.

CERTIFICATION

I, Deborah Dakin, Acting Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

**RESOLUTION AWARDING THE SERVICE CONTRACT TO MANAGE THE POOL SNACK BAR IN THE
BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 15-152

June 8, 2015

WHEREAS, the Borough of Woodcliff Lake has identified the benefits of awarding a service contract for the operation/management of the snack bar located at the public swim pool; and

WHEREAS, the Borough has identified the corporation of "Peter and Mary's" (herein referred to as "Vendor") as having the expertise, equipment and experience necessary to perform this service for the Borough; and

WHEREAS, Vendor shall pay a flat fee of \$3,700.00 to the Borough for the 2015 summer season with a start date of Saturday, May 23, 2015 and an end date of Monday, September 7, 2015 and agrees to be open for all pool meets for the hours in the Pre-Season of Saturdays and Sundays, 12:00 PM to 6:00 PM and during the Regular Season of Saturdays and Sundays for the hours of 11:00 AM to 8:00 PM and Mondays through Fridays from 12:00 PM to 8:00 PM; and

WHEREAS this contract is a service contract and not a lease hold; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold to be done without competitive bids and provides that the contract itself must be available for public inspection.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the execution of the contract between the Borough and Peter and Mary's for the operation/management of the snack bar located at the public swim pool.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**

RESOLUTION AUTHORIZING BACK PAYMENT TO THE INTERIM BOROUGH ADMINISTRATOR

RESOLUTION NO. 15-153

June 8, 2015

WHEREAS, on January 5, 2015 the Mayor and Council adopted Resolution 15-15 which appointed Donna Alonso to the position of Interim Borough Administrator for the Borough of Woodcliff Lake and limiting her to a 32 hour work week; and

WHEREAS, upon review, the Mayor and Council of the Borough of Woodcliff recognize that the hour limitation was impractical and that Business Administrator Alonso was required to work beyond the 32 hour limit; and

WHEREAS, the Governing Body agree to compensate the Interim Borough Administrator at a rate of \$60.00 per hour for no more than 40 hours per week for any time spent beyond the 32 hour work week from the date of her hire.

NOW, THEREFORE, BE IT RESOLVED BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Woodcliff Lake authorize compensation due and owing for _____ hours of performed work to Interim Borough Administrator Donna Alonso.

CERTIFICATION

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of June 8, 2015.

**DEBORAH DAKIN
ACTING BOROUGH CLERK**