



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
May 2, 2016
8:00 PM**

CALL TO ORDER

Notice of this meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

ROLL CALL

Mayor Carlos Rendo
Council President Corrado Belgiovine
Councilwoman Jeanine Chiavelli
Councilwoman Jacqueline Gadaleta
Councilwoman Angela Hayes
Councilwoman Kristy Herrington
Councilman Thomas Panso

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

April 18, 2016 (Closed)
April 18, 2016 (Open)

PRESENTATION

- Isabella Rossi, Presentation of the Girl Scout Silver Award Project
- Winner of "Name the Pavilion"

MAYOR'S COMMENTS

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

ORDINANCES

Introduction Ordinance 16-05
2016 Salary Ordinance

Introduction

Ordinance 16-06

“An Ordinance Amending Chapter 255: Peddling and Soliciting”

PUBLIC COMMENT

(limited to 5 minutes per speaker)

CONSENT AGENDA

Resolution No. 16-103	Resolution Authorizing Payroll and Payment of Claims
Resolution No. 16-104	Resolution Authorizing Release of Escrow (Ennis)
Resolution No. 16-105	Resolution Authorizing Release of Escrow (Klein)
Resolution No. 16-106	Emergency Temporary Budget Appropriation
Resolution No. 16-107	Resolution Recognizing May 1-7, 2016 as Municipal Clerk’s Week
Resolution No. 16-108	Resolution Establishing Access for All Committee
Resolution No. 16-109	Resolution Authorizing the Payment for the Emergency Culvert Repair in the Borough of Woodcliff Lake
Resolution No. 16-110	A Resolution Expanding the Inter-Borough Reservoir Walkway Steering Committee for the Construction of the Reservoir Walkway in the Borough of Woodcliff Lake
Resolution No. 16-111	A Resolution Authorizing the Purchase of Real Property Located at 15 Highview Avenue, Woodcliff Lake, New Jersey, Block 2602, Lot 9, for a Purchase Price of \$365,000.00 in the Borough of Woodcliff Lake
Resolution No. 16-112	Resolution Authorizing the Execution of the Memorandum of Understanding to Take Part in the New Jersey Motor Vehicle Commission’s Chair Program in the Borough of Woodcliff Lake
Resolution No. 16-113	Resolution Authorizing a Refund of Overpaid Taxes Caused by Tax Court Judgement Docket NO. 018303-2012, 017514-2013, 015358-2014

ADJOURNMENT

******Disclaimer******

Subject to Additions and/or Deletions

RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS

RESOLUTION NO. 16-103

May 2, 2016

BE IT RESOLVED, that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Released 4/31/2016 - \$167,576.01

BE IT FURTHER RESOLVED that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 5,496,383.87
Escrow:	\$ 5,883.59

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

Harold Laufeld
Chief Financial Officer

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 2, 2016.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE

RESOLUTION NO. 16-104

May 2, 2016

WHEREAS, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**ENNIS
51 Woodcrest Drive
Woodcliff Lake, New Jersey
Escrow Refund: \$270.00**

WHEREAS, the Borough Construction Code Official and Borough Engineer have confirmed that all is satisfactory and has recommended that the escrow balances be released.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$270.00 in connection with the aforementioned.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

RESOLUTION AUTHORIZING RELEASE OF ESCROW BALANCE

RESOLUTION NO. 16-105

May 2, 2016

WHEREAS, a request has been made for the release of the escrow balances with respect to the following in Woodcliff Lake:

**KLEIN
10 Campbell Avenue
Woodcliff Lake, New Jersey
Escrow Refund: \$1,016.00**

WHEREAS, the Borough Construction Code Official and Borough Engineer have confirmed that all is satisfactory and has recommended that the escrow balances be released.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the recommendation of the above, the Mayor and Council does hereby authorize the release of escrow balances in the amount of \$1,016.00 in connection with the aforementioned.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

EMERGENCY TEMPORARY BUDGET APPROPRIATION

RESOLUTION NO. 16-106

May 2, 2016

WHEREAS, an emergent condition has arisen with respect to various Appropriations listed below and no adequate provision has been made in the 2016 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, said total emergency temporary resolutions adopted in the year 2016 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total \$ 1,310,000.00.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20:

1. The following temporary appropriations be and the same are hereby made for:

Administration – Salaries and Wage	\$ 15,000.00
Municipal Clerk – Salaries and Wages	5,000.00
Finance – Other Expenses	2,000.00
Information Technology – Other Expenses	5,000.00
Tax Collection – Salaries and Wages	5,000.00
Tax Collection – Other Expenses	2,000.00
Legal – Other Expenses	12,000.00
Planning Board – Other Expense	2,000.00
Construction Code Official – Salaries and Wages	12,000.00
Group Health Insurance for Employees	75,000.00
Police – Salaries and Wages	75,000.00
Fire Department – Other Expenses	20,000.00
Fire Prevention – Salaries and Wages	5,000.00
Road Department – Salaries and Wages	25,000.00
Parks and Recreation – Salaries and Wages	5,000.00
Telephone	5,000.00
Bergen County Utilities – Sewer Charges	75,000.00
Social Security	<u>15,000.00</u>
Total	\$ 360,000.00

2. That said emergency temporary appropriations will be provided for in the 2016 budget under the various titles listed above.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 2, 2016.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

RESOLUTION RECOGNIZING MAY 1-7, 2016 AS MUNICIPAL CLERK'S WEEK

RESOLUTION NO. 16-107

May 2, 2016

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial county and international professional organizations; and

WHEREAS, in honor of Municipal Clerk's Week (May 1-7, 2016), the Mayor and Council of the Borough of Woodcliff Lake wishes to recognize its Municipal Clerk and her staff for their outstanding services with which they provide to our community.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that while recognizing the importance of its role and functions of the Municipal Clerks Office and the impact it has on the public, that it salutes its Municipal Clerk, Deborah Dakin, for her dedication and commitment to the Borough of Woodcliff Lake's local government; and

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake recognizes all of New Jersey's Municipal Clerks and their staff and members for their service to their respective local governments and calls upon other communities to join them in recognizing their Municipal Clerk and staff members during the week of Municipal Clerk's Week, May 1-7, 2016.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

RESOLUTION ESTABLISHING ACCESS FOR ALL COMMITTEE

MAY 2, 2016

RESOLUTION NO. 16-108

WHEREAS, the Borough of Woodcliff Lake recognizes and acknowledges its ongoing legal commitments to meeting the needs of its employees and residents with disabilities; and

WHEREAS, the Borough of Woodcliff Lake fully supports the provisions of the Americans with Disabilities Act ("the ADA") regarding reasonable accommodations in the workplace and for providing all residents equal access to facilities and services; and

WHEREAS, the Mayor and Council remain keenly aware of the need to be proactive in enforcing compliance with the ADA addressing the special needs of our residents with disabilities; and

WHEREAS, despite the great strides that our residents with disabilities have made with the benefits of the ADA, barriers continue to exist that deny equal access to employment as well as public and private facilities; and

WHEREAS, many Bergen County communities have established Access for All Committees composed of town residents with disabilities and local officials, who work collaboratively with the Mayor and Council to address issues of access within their boundaries; and

WHEREAS, the Borough of Woodcliff Lake wishes to establish an Access for All Committee composed of the following members:

1. Council Liaison selected by the Mayor.
2. An Emergency Management Coordinator from the Police Department.
3. A representative of the School District.
4. Volunteer members of community boards consisting of a Representative from the Planning Board, Board of Health, and Recreation Department.
5. No more than three members from the community at large.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that an Access for All Committee is hereby established and the various individuals and organizations as outlined above, to determine representation on the Committee, will be chosen by the Mayor and Council.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE PAYMENT FOR THE EMERGENCY CULVERT REPAIR
IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 16-109
MAY 2, 2016**

WHEREAS, an Emergency Culvert Repair was necessary to be undertaken within the Borough; and

WHEREAS, Dutra Excavating and Sewer, Inc. with offices at 10 Stone Road, Montvale, New Jersey was able to respond in the time necessary and had the expertise, equipment and experience necessary to perform this service for the Borough; and

WHEREAS, Dutra Excavation has provided an invoice dated February 10, 2016 for the cost of such emergent repairs; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold and/or for emergent issues to be done without competitive bids.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the payment to **Dutra Excavating and Sewer, Inc.** pursuant to their February 10, 2016 invoice.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**A RESOLUTION EXPANDING THE INTER-BOROUGH RESERVOIR WALKWAY STEERING COMMITTEE
FOR THE CONSTRUCTION OF THE RESERVOIR WALKWAY IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 16-110

MAY 2, 2016

WHEREAS, under Resolution No. 16-89 the Mayor and Council of the Borough of Woodcliff Lake resolved to enter into an inter-local agreement to create an Inter-Borough Steering Committee with the Borough of Park Ridge to pursue the creation of the continuous Wood Cliff Lake Reservoir walkway extending into the Borough of Park Ridge for the use and enjoyment of the residents of the Boroughs; and

WHEREAS, the Borough of Hillsdale wishes to join in with the Borough of Woodcliff Lake and the Borough of Park Ridge to create the continuous reservoir walkway; and

WHEREAS, this inter-local agreement will charge the Committee with the design/planning duties of the continuous reservoir walkway. The Committee's ultimate determinations shall be placed before the Boroughs' Mayors and Councils for final approval; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1, at seq. any municipality of the State of New Jersey may contract with any other municipality or municipalities for the shared provision within their several jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that the Mayor is authorized and the Borough Clerk shall attest to and Inter-local agreement creating the Inter-Borough Reservoir Walkway Steering Committee between the **BOROUGH OF WOODCLIFF LAKE, BOROUGH OF HILLSDALE** and the **BOROUGH OF PARK RIDGE**; and

BE IT FURTHER RESOLVED that, pursuant to the inter-local agreement, such committee is empowered to negotiate on behalf of the Borough and empowered to utilize the Borough's experts for the design and planning of the continuous reservoir walkway. Such plans, when finalized, shall be presented to the Boroughs Mayors and Councils for approval; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Borough of Park Ridge and the Borough of Hillsdale.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**A RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY LOCATED AT
15 HIGHVIEW AVENUE, WOODCLIFF LAKE, NJ, BLOCK 2602, LOT 9
FOR A PURCHASE PRICE OF \$365,000.00 IN THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 16-111
MAY 2, 2016**

WHEREAS, Mayor and Council of the Borough of Woodcliff Lake is desirous of purchasing real property located at 15 Highview Avenue, Woodcliff Lake, New Jersey, BLOCK 2602, LOT 9, for a purchase price at \$365,000.00 to be used for the purpose of providing opportunities for affordable housing; and

WHEREAS, the Borough has negotiated terms of the purchase Daniel Halili as contained within the annexed Agreement of Sale; and

WHEREAS, the Borough intends by this resolution to approve the terms of the annexed Agreement of Sale, to authorize the execution and delivery of the Agreement of Sale to the seller and to purchase said property pursuant to same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that the Mayor is authorized and the Borough Clerk shall attest to any documentation necessary to purchase the aforesaid property from Daniel Halili for the amount of \$365,000.00 and further authorizes the Borough Attorney to effectuate the real estate transaction at hand; and

BE IT FURTHER RESOLVED that the funds for such purpose are available in the Affordable Housing Trust Fund.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements.

Harold Laufeld
Chief Financial Officer

**RESOLUTION AUTHORIZING THE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING
TO TAKE PART IN THE NEW JERSEY MOTOR VEHICLE COMMISSION'S CHAIR PROGRAM IN
THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 16-112
MAY 2, 2016**

WHEREAS, the Borough of Woodcliff Lake has been accepted into the New Jersey Motor Vehicle Commission's CHAIR Program which can be utilized to assure the safety of the Borough's driving staff and vehicles ; and

WHEREAS, a memorandum of understanding has been prepared and attached hereto explaining the details of the program; and

WHEREAS, a nominal fee for this service is charged by the Commission; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) permits the awarding of contracts that fall below the bidding threshold and/or for agreements with other State Agencies to be awarded without bidding.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Woodcliff Lake authorizes the Mayor to execute and the Borough Clerk to attest to the memorandum of understanding with the New Jersey Motor Vehicle Commission to take part in the MVC- CHAIR Program.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of May 2, 2016.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**RESOLUTION AUTHORIZING A REFUND OF OVERPAID TAXES CAUSED BY TAX COURT
JUDGEMENT DOCKET NO018303-2012, 017514-2013, 015358-2014**

**MAY 2, 2016
RESOLUTION NO. 16-113**

WHEREAS, the owners of Block 2702 Lot 1, 150 Broadway, Woodcliff Lake N.J. has been successful in their appeal to The Tax Court of New Jersey and having agreed upon a settlement adjusting their assessed value; and

WHEREAS, this has resulted in their overpaying their property tax for the year **2012, 2013, 2014** in the amount of **\$6,145.85**; and

WHEREAS, they have been awarded this judgment and therefore are entitled to a refund.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, that the CFO be authorized to refund the overpayment of **\$6,145.85** for the years **2012, 2013, 2014** to the owner of record **ORITANI BANK c/o Daniel J. Pollak**.

MAIL VOUCHER TO:
Daniel J. Pollak
101 Eisenhower Pkwy.
Roseland, NJ 07068

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of May 2, 2016.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK