



**BOROUGH OF WOODCLIFF LAKE
MAYOR AND COUNCIL AGENDA
REORGANIZATION MEETING**

**Tice Center
411 Chestnut Ridge Road, Woodcliff Lake, New Jersey
January 3, 2017
8:00 PM**

CALL TO ORDER

Notice of this meeting in accordance with the "Open Public Meetings Law, 1975, C. "231" was posted at the Borough Hall on December 22, 2016 and two newspapers, The Record and The Ridgewood News, were notified on December 22, 2016.

OATH OF OFFICE

Mayor Mohammed Hameeduddin to swear in Corrado Belgiovine
Assemblywoman Holly Schepisi to swear Angela Hayes

ROLL CALL

Mayor Carlos Rendo
Councilman Corrado Belgiovine
Councilwoman Jeanine Chiavelli
Councilwoman Jacqueline Gadaleta
Councilwoman Angela Hayes
Councilwoman Kristy Herrington
Councilman Thomas Panso

PLEDGE OF ALLEGIANCE

INVOCATION – Father Sean Manson

SELECTION OF COUNCIL PRESIDENT FOR 2017

ANNUAL PROFESSIONAL APPOINTMENTS

Borough Attorney
Borough Engineer
Borough Auditor
Labor Attorney
Bond Attorney
Risk Manager

Ronald Dario, Esq.
Neglia Engineering
Paul Lerch
Paul Doherty, Esq.
Steven Rogut, Esq.
Frank Covelli

Special Counsel for PVRHSD
Special Counsel for Tax Appeals
Commercial

Vito Gagliardi, Jr., Esq.
Chasan Leyner & Lamparello

MAYOR'S ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Property Maintenance Official	Paul Bechtel
Zoning Official	Nick Saluzzi
Recycling Program Coordinator	Chris Behrens
Fire Sub-Code Official	Edward Barboni
Chief Financial Officer	Harold Laufeld
Plumbing Sub-Code Official	Nick Saluzzi
Park and Recreation Director	Elizabeth Calderone
Fire Official	Paul Bechtel
Deputy Fire Official	Timothy Ennis
Fire Inspector	Joseph Mauro
Fire Inspector	John Stalb
Fire Inspector	Michael Koons
Fire Inspector	John Whelan
Fire Inspector	Dan Schuster
Police and Assistant Police Surgeons	Drs. David Abend, Sergio Dragone, Stephen Margulis, Guiseppi Condemi, Steven Meyerson
C-2 Sewer License	Christopher Seidler
Safety Fund Commissioner	Deborah Dakin
Certified Tree Expert/Arborist	William Comery

APPOINTMENT OF PLANNING BOARD MEMBERS

Class I	Mayor Carlos Rendo Designee: Wilford Morrison (term ending December 31, 2017)
Class II	Robert Friedberg (term ending December 31, 2017)
Class III	Thomas Panso (term ending December 31, 2017)
Class IV	George Fry (term ending December 31, 2020)
Class IV	Chad Feinstein (term ending December 31, 2020)
Alternate 1	Peter Michelis (term ending December 31, 2018)
Alternate 2	Jane Whitchurch-Carluccio (term ending December 31, 2017)

APPOINTMENT OF ZONING BOARD MEMBERS

Member	Christina Hembree (term ending December 31, 2020)
Member	Yunaima Rodriguez (term ending December 31, 2020)
Alternate 1	Gary Newman (term ending December 31, 2018)

Resolution No. 17-13	Resolution Authorizing the Appointment of Borough Attorney in the Borough of Woodcliff Lake
Resolution No. 17-14	Resolution Authorizing Qualified Purchasing Agent Pursuant N.J.S.A. 40A:11-9 for the Borough of Woodcliff Lake
Resolution No. 17-15	Resolution Appointing Ryan Hansen as Patrolman (Thirteenth Class) with the Woodcliff Lake Police Department in the Borough of Woodcliff Lake
Resolution No. 17-16	Resolution Appointing Neglia Engineering to Perform the Necessary Engineering for the Woodcliff Lake Reservoir Walking Trail in the Borough of Woodcliff Lake

PUBLIC COMMENT

(limit to 5 minutes per speaker)

ADJOURNMENT

******Disclaimer******

Subject to Additions and/or Deletions

TEMPORARY BUDGET

RESOLUTION NO. 17-01

JANUARY 3, 2017

<u>CURRENT FUND</u>	<u>WAGES</u>	<u>EXPENSES</u>
General Administration	45,000.00	25,000.00
Mayor and Council	8,000.00	3,000.00
Municipal Clerk	25,000.00	15,000.00
Financial Administration	25,000.00	10,000.00
Audit Services		5,000.00
Revenue Administration	20,000.00	10,000.00
Tax Assessment	1,000.00	15,000.00
Legal Services		40,000.00
Engineering Services		10,000.00
Planning Board		10,000.00
Zoning Board of Adjustment		10,000.00
Uniform Construction Code	60,000.00	10,000.00
Insurance - Other Insurance Premiums		180,000.00
Group Insurance Plans for Employees		375,000.00
Unemployment Insurance		1,000.00
Police	600,000.00	50,000.00
Police Dispatch/911		50,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,000.00	30,000.00
First Aid Organization		5,000.00
Fire Prevention Bureau	15,000.00	5,000.00
Municipal Court		20,000.00
Streets and Roads	240,000.00	60,000.00
Shade Tree Commission		5,000.00
Solid Waste Collection	60,000.00	20,000.00
Buildings and Grounds	20,000.00	30,000.00
Vehicle Maintenance		25,000.00
Public Health Services	8,000.00	12,000.00
Animal Control		2,000.00
Welfare Administration	500.00	400.00
Parks and Recreation	30,000.00	30,000.00
Maintenance of Parks		20,000.00
Library Membership		25,000.00
Celebration of Public Events		5,000.00
Electricity		50,000.00
Street Lighting		30,000.00
Telephone		10,000.00
Water		3,000.00

Gasoline		50,000.00
Sewerage Processing and Disposal	50,000.00	5,000.00
Landfill Dumping Fees		70,000.00
Social Security		40,000.00
Public Employees Retirement System		100,000.00
Police and Fire Retirement System		125,000.00

OPERATION -OUTSIDE CAP

BCUA Shared Sewer Charges		180,000.00
Borough of Montvale - Sewer Charges		5,000.00
Borough of Hillsdale - Sewer Charges		5,000.00
LOSAP - Volunteer Ambulance		500.00
LOSAP - Volunteer Fire		500.00
Capital Improvement Fund		15,000.00

Total Appropriations	-	-	1,213,500.00	1,805,400.00	\$3,018,900.00
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Municipal Debt Service

Payment of Bond Principal	685,000.00
Payment of Bond Anticipation Note	115,000.00
Interest on Bonds	51,121.00
Interest on Notes	<u>82,002.00</u>
	<u>933,123.00</u>

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

DEPOSITORIES DESIGNATED

**RESOLUTION NO. 17-02
JANUARY 3, 2017**

WHEREAS, the Mayor requests a resolution for the designation of depositories; and

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

BE IT RESOLVED, that

Bank of America
State of NJ Cash Management Fund
TD Bank
Valley National Bank
PNC Bank
Wells Fargo Bank
Bank of New Jersey

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**RESOLUTION DESIGNATING TOMAS PADILLA, BOROUGH ADMINISTRATOR,
AS THE PUBLIC COMPLIANCE OFFICER**

**RESOLUTION NO. 17-03
January 3, 2017**

WHEREAS, N.J.A.C. 17:27-1 et. seq. requires every public agency to annually designate an employee to serve as its Public Compliance Officer (P.A.C.O.); and

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake that Tomas Padilla be designated the Public Compliance Officer for a term ending December 31, 2017.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

SIGNATURE AUTHORITY

RESOLUTION NO. 17-04

JANUARY 3, 2017

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories: Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Payroll Account – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Payroll Clerk.

As to Public Assistance Funds – Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer and Assistance Director.

As to Municipal Court Account and Municipal Court Bail Account – Municipal Judge, Borough Administrator, Borough Clerk, Chief Financial Officer and Court Administrator.

As to the Current Account, Unemployment Account, Animal Account, Capital Account, Claims Account, Trust Account, Causeway Beautification Account, Affordable Housing Account, CD Trust Account, Mandatory Development Account, Assessment Trust Account, Open Space Account and Police Private Duty Account – Mayor, Borough Administrator, Borough Clerk and Chief Financial Officer.

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

INTEREST ON DELINQUENT TAXES

RESOLUTION NO. 17-05 JANUARY 3, 2017

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.
3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of the calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.
4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

TAX COLLECTOR TO CHARGE FEE FOR RETURNED CHECKS

RESOLUTION NO. 17-06

JANUARY 3, 2017

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$25.00 per check or other written instrument for all checks returned for insufficient funds;

BE IT FURTHER RESOLVED that the Tax Collector may require further payments to be tendered in cash or by certified or cashier's check; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be given to the CFO and Tax Collector.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

REGULAR MEETINGS

**RESOLUTION NO. 17-07
JANUARY 3, 2017**

BE IT RESOLVED that the regular meetings of the Mayor and Council shall be held on the first and third Monday of each month and on any other days specified during the year 2017 at the Municipal Building, 188 Pascack Road, Woodcliff Lake, New Jersey at 8:00 PM.

January 3, 2017 Reorganization
January 17, 2017 (Tuesday)
February 6, 2017
March 6, 2017
March 20, 2017
April 3, 2017
April 17, 2017
May 1, 2017
May 15, 2017

June 19, 2017
July 17, 2017
August 14, 2017
September 5, 2017 (Tuesday)
September 18, 2017
October 16, 2017
October 30, 2017
November 20, 2017
December 4, 2017
December 18, 2017

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

LEGAL NEWSPAPERS DESIGNATED

RESOLUTION NO. 17-08

JANUARY 3, 2017

BE IT RESOLVED that the following newspapers are designated the legal newspapers of the Borough:

The Record

The Ridgewood News

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

**RESOLUTION AUTHORIZING CERTIFICATE OF INSURANCE FOR BOROUGH-
SPONSORED ORGANIZATIONS**

**RESOLUTION NO. 17-09
JANUARY 3, 2017**

WHEREAS, the Director of Parks and Recreation and the Parks and Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

Woodcliff Lake Baseball Association
Woodcliff Lake Basketball Association
Woodcliff Lake Girls Softball
Woodcliff Lake Soccer Association
WLM Wrestling Association
Woodcliff Lake Recreation Department
Woodcliff Lake Adult Basketball
Official Meetings or Functions of the Borough of Woodcliff Lake; and

WHEREAS, the aforementioned organizations have submitted Facility Use Application and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**RESOLUTION AUTHORIZING REGULATING VEHICLE TOWING
AND STORAGE SERVICES**

**RESOLUTION NO. 17-10
JANUARY 3, 2017**

WHEREAS, the Borough of Woodcliff Lake advertised for bids on November 4, 2016.

WHEREAS, after review of the aforementioned, these bidders met the requirements as per Ordinance Nos. 92-1, 94-2,13-10 and 16-17;

NOW, THEREFORE, BE IT RESOLVED, that Bergen Brookside Towing, One Emerson Plaza, Emerson, NJ; NAR Towing, 536 Route 17 North, Ramsey, NJ; Ramsey Auto Body, 265 Route 17 South, Upper Saddle River, NJ; and JTS Towing Service, 85 Locust Avenue, Emerson, NJ are hereby authorized to provide towing and storage services on a rotating basis compiled by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2017.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**RESOLUTION AUTHORIZING PRIVATE SECTOR REIMBURSEMENT AND PROCEDURES FOR
EMERGENCY EXPENSE**

**RESOLUTION NO. 17-11
JANUARY 3, 2017**

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties;

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time;

BE IT FURTHER RESOLVED, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor

Councilmember

Borough Administrator

Borough Clerk

Chief Financial Officer

Operations Group

Emergency Management Coordinator

Deputy Coordinator

Department Head or Supervisor

(Supervisor shall mean senior available person in the chain of command)

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

RESOLUTION ESTABLISHING A NEW PETTY CASH FUND

RESOLUTION NO. 17-12

JANUARY 3, 2017

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution; and

WHEREAS, it is the desire of the Borough of Woodcliff Lake, County of Bergen, to establish such a fund in the amount of \$500.00; and

WHEREAS, the custodian for the fund is Deborah Dakin; and such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE, BE IT RESOLVED, that Woodcliff Lake hereby authorizes such action and that two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF BOROUGH ATTORNEY IN THE BOROUGH OF
WOODCLIFF LAKE**

RESOLUTION NO. 17-13

January 3, 2017

WHEREAS, there exists a need for the appointment of an Borough Attorney to provide legal services and advice for the Borough of Woodcliff Lake for the year 2017; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, this appointment and/or contract was advertised and is hereby awarded pursuant to a fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq., with the award of the contract and/or the appointment being in the best interest and the most advantageous to the Borough of Woodcliff Lake considering all factors.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that of the firm of **Dario Albert Metz & Eyerman, LLC** is hereby appointed as Borough Attorney for the Borough of Woodcliff Lake. The term of the contract commences on January 1, 2017 and extends until December 31, 2017; and

BE IT FURTHER RESOLVED that a contract be entered into with the above appointee and such contract be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the aforesaid agreement encompasses professional services recognized, licensed and regulated by law, and is of a nature where it is not possible to obtain competitive bids and is hereby awarded under a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

**RESOLUTION AUTHORIZING QUALIFIED PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-9
FOR THE BOROUGH OF WOODCLIFF LAKE**

**RESOLUTION NO. 17-14
January 3, 2017**

WHEREAS, The Mayor and Council for the Borough of Woodcliff Lake acknowledges that all procurements by the Borough shall be made in accordance with the Local Public Contracts Law: N.J.S.A. 40A:11-1, et. seq., as amended, and Rules and Regulations promulgated thereunder; and

WHEREAS, N.J.S.A. 40A:11-9 permits the Borough, by Resolution, to designate an individual to serve as the Borough's Qualified Purchasing Agent; and

WHEREAS, the Borough acknowledges that designation of an individual to serve as Qualified Purchasing Agent shall delegate to said individual the authority, responsibility and accountability for the purchasing activity for the Borough in the name of the Borough and conduct any activities as may be necessary or appropriate to the purchasing function of the Borough as its agent; and

WHEREAS, the New Jersey State Legislature, through the Director of the Division of Local Government Services, has established a criteria for individuals to qualify for designation as a Qualified Purchasing Agent (N.J.S.A. 40A:11-9(b)), among which are education and/or experience, training and examination requirements; and

WHEREAS, Fariba Negahban, has been issued a Qualified Purchasing Agent Certificate by the State of New Jersey, Department of Community Affairs, Division of Local Government Services recognizing that he has satisfied the professional and educational qualifications as set forth in N.J.S.A. 40A:11-9(b) a copy of which is attached hereto; and

WHEREAS, Fariba Negahban will be an independent contractor with the Borough serving as the Borough's Qualified Purchasing Agent in return for a quarterly stipend of \$1,250.00.

WHEREAS, the Borough finds and determines that it is in the best interest of the Borough to designate Fariba Negahban as its Qualified Purchasing Agent.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen and State of New Jersey that Fariba Negahban be designated the Qualified Purchasing Agent for the Borough effective at passage of this resolution through December 31, 2017 unless otherwise resolved by the Borough.

BE IT FURTHER RESOLVED that Fariba Negahban be granted all authority, responsibility and accountability of a qualified purchasing agent pursuant to the laws of the State of New Jersey and that she be authorized in the name of the Borough to conduct any activities as may be necessary or appropriate for the purchasing functions of the Borough, as its agent.

BE IT FURTHER RESOLVED that the Borough establish the enhanced bid and quote threshold for public bodies with designated Qualified Purchasing Agents in those amounts established and/or adjusted by the Governor pursuant to N.J.S.A.40A:11-3(c).

BE IT FURTHER RESOLVED that the Qualified Purchasing Agent may if necessary establish rules and regulations for the Borough's procurement which rules and regulations shall not be inconsistent, but shall supplement, the laws of the State of New Jersey.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Borough Auditor and Chief Financial Officer.

BE IT FURTHER RESOLVED, that a signed, conformed and compared copy of this Resolution should be accessible and maintained as an official Borough record pursuant to and in accordance with the "Open Public Records Act"; N.J.S .A. 47: 1A-1, et seq. and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, et seq. as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 3, 2017.

DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK

**RESOLUTION APPOINTING RYAN HANSEN AS PATROLMAN (THIRTEENTH CLASS) WITH THE
WOODCLIFF LAKE POLICE DEPARTMENT IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 17-15

January 3, 2017

WHEREAS, Borough of Woodcliff Lake, having previously recognized the need to hire a police officer did hire Ryan Hansen as a Police officer on a probationary status; and

WHEREAS, Ryan Hansen has successfully completed his probationary year and it is the recommendation of Chief of Police Anthony Jannicelli that P.O. Hansen be appointed to the rank of Patrolman, Thirteenth Class; and

WHEREAS, the Borough of Woodcliff Lake has determined that Ryan Hansen possesses the necessary skills and experience to hold the position of Patrolman with the Woodcliff Lake Police Department; and

NOW THEREFORE, BE IT RESOLVED, that Ryan Hansen is appointed as patrolman (Thirteenth Class) with the Woodcliff Lake Police Department effective January 1, 2017 in accordance with the terms and schedules contained within the governing Collective Bargaining Agreement, the polices of the Borough of Woodcliff Lake and the laws of the State of New Jersey.

CERTIFICATION

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**

CERTIFICATION OF FUNDS

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements.

Harold Laufeld
Chief Financial Officer

**RESOLUTION APPOINTING NEGLIA ENGINEERING TO PERFORM THE NECESSARY ENGINEERING
FOR THE WOODCLIFF LAKE RESERVOIR WALKING TRAIL
IN THE BOROUGH OF WOODCLIFF LAKE**

RESOLUTION NO. 17-16

January 3, 2016

WHEREAS, the Borough of Park Ridge and the Borough of Woodcliff Lake desire to appoint Neglia Engineering to perform the necessary engineering for the Woodcliff Lake Reservoir Walking Trail pursuant to their December 16, 2016 proposal submitted to both municipalities; and

WHEREAS, both the Borough of Park Ridge and the Borough of Woodcliff Lake wish to share the total cost for said services which shall not exceed twelve thousand nine hundred and ninety dollars (\$12,990.00); and

WHEREAS, said contract can be awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law pursuant to N.J.S.A. 19:44A-20.4 etseq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Woodcliff Lake that the Mayor is authorized and the Borough Clerk shall attest to any documentation necessary to appoint Neglia Engineering to perform the necessary engineering for the Woodcliff Lake Reservoir Walking Trail pursuant to their December 16, 2016 proposal and the terms of this resolution; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Borough of Park Ridge.

CERTIFICATION

I, Deborah Dakin, Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of January 3, 2017.

**DEBORAH DAKIN, RMC, CMR
BOROUGH CLERK**