



**BOROUGH OF WOODCLIFF LAKE  
MAYOR AND COUNCIL AGENDA  
November 6, 2014  
8:00 PM**

**CALL TO ORDER**

Notice of this meeting in accordance with the "Open Public Meetings Law, 1975, C. "231" was posted at Borough Hall and two newspapers, The Record and The Ridgewood News, have been notified.

**ROLL CALL**

Mayor Jeffrey R. Goldsmith  
Council President Donna Abene  
Councilman Corrado Belgiovine  
Councilman Eric Bloom  
Councilwoman Jacqueline Gadaleta  
Councilman Carlos Rendo  
Councilman Robert Rosenblatt

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

October 20, 2014

**NEW BUSINESS**

- Best Practices, led by Administrator Thomas Richards

**OLD BUSINESS**

- Shaw Road Survey, led by Mayor Jeffrey Goldsmith
- Millennium Strategies Contract, led by Mayor Jeffrey Goldsmith
- Galaxy Gardens

**ADMINISTRATOR'S REPORT**

**ENGINEER'S REPORT**

**PUBLIC COMMENT**

(limited to 5 minutes per speaker)

**CONSENT AGENDA**

Resolution No. 14-199	Resolution Authorizing Payroll & Payment of Claims
Resolution No. 14-200	Resolution Requesting Approval of Items of Revenue and Appropriation – Chapter 159- N.J.S.A. 40A:4-87 Body Armor Replacement Fund
Resolution No. 14-201	Resolution Authorizing the Execution of an Interlocal Agreement for the Maintenance and Repair of DPW Vehicles By and Between the Borough of Paramus and the Borough of Woodcliff Lake
Resolution No. 14-202	Budget Transfers for November 6, 2014
Resolution No. 14-203	Resolution Authorizing Stipend for Harold Laufeld, Chief Financial Officer
Resolution No. 14-204	Resolution Designating the PCI Group to Process Payroll for the Borough

**ADJOURNMENT**

**RESOLUTION AUTHORIZING PAYMENT OF PAYROLL & PAYMENT OF CLAIMS**

**November 6, 2014**

**Resolution No. 14-199**

**BE IT RESOLVED** that the following Payroll Disbursements made by the Treasurer since the last meeting are proper and hereby ratified and approved:

Payroll Release	11/01/2014	\$165,580.13
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**BE IT FURTHER RESOLVED** that the following current claims against the Borough for materials and services have been considered and are proper and hereby are approved for payment:

Current Fund:	\$ 2,370,404.14
General Capital:	\$ 11,386.37
Animal:	\$ 725.00
Escrow:	\$ 2,481.96

**CERTIFICATION OF FUNDS:**

I, Harold Laufeld, Chief Financial Officer of the Borough of Woodcliff Lake, hereby duly certify that fund(s) are available for Payroll Disbursements and Payment of Claims.

\_\_\_\_\_  
Harold Laufeld  
Chief Financial Officer

**CERTIFICATION**

I, Deborah Dakin, Municipal Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of November 6, 2014.

\_\_\_\_\_  
Deborah Dakin  
Acting Borough Clerk

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF  
REVENUE AND APPROPRIATION – CHAPTER 159–  
N.J.S.A. 40A: 4-87 – BODY ARMOR REPLACEMENT FUND**

**Resolution No. 14-200  
November 6, 2014**

**WHEREAS**, N.J.S.A 40A:4-87 provides that the Director of Local Government Services may approve the insertion of any Special Item of Revenue in the budget of any County or Municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget: and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amounts;

**NOW, THEREFOR BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake requests the Director of Division of Local Government Services to approve the insertion of an item of revenue in the 2014 Budget in the sum of \$ 2,018.32 which is now available from Body Armor Replacement Fund

**BE IT FURTHER RESOLVED**, that a like sum of \$ 2,018.32 is hereby appropriated under the caption

General Appropriations  
Operations Excluded from CAPS  
State and Federal Programs Offset by Revenues  
Body Armor Replacement Fund

**CERTIFICATION**

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of November 6, 2014.

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**DEBORAH DAKIN  
ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT FOR THE  
MAINTENANCE AND REPAIR OF DPW VEHICLES BY AND BETWEEN THE BOROUGH OF  
PARAMUS AND THE BOROUGH OF WOODCLIFF LAKE**

**Resolution No. 14-201  
November 6, 2014**

**WHEREAS**, the Borough of Paramus and the Borough of Woodcliff Lake seek to enter into an Interlocal Agreement wherein the Borough of Paramus will provide labor and maintenance services on vehicles owned by the Borough of Woodcliff Lake; and

**WHEREAS**, both of the parties to such an Agreement are authorized by law to enter into an agreement with one another to provide jointly for any lawful service to and for the residents of the respective municipalities pursuant to the provisions of the "Interlocal Services Act" N.J.S.A. 40:8A-1 et seq.; and

**WHEREAS**, the governing bodies of the Borough of Paramus and the Borough of Woodcliff Lake recognize that the implementation of an Interlocal Agreement to provide labor and maintenance services is in the best interest of the taxpayers of the respective municipalities.

**NOW, THEREFOR BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake hereby authorizes the execution of an Interlocal Services Agreement with the Borough of Paramus for a period of three (3) years.

**BE IT FURTHER RESOLVED**, that the Agreement shall commence on January 1, 2015 and end on December 31, 2018.

**BE IT FURTHER RESOLVED**, that the cost of same shall be as set forth in the agreement, which is attached hereto.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake hereby authorize the execution of an Interlocal Services Agreement with the Borough of Paramus, subject to the approval of the Woodcliff Lake Borough Attorney.

**BE IT FURTHER RESOLVED**, that the Agreement shall take effect upon the execution of same and adoption of Resolutions by both parties as provided by law.

**BE IT FURTHER RESOLVED**, that a copy of the Agreement be maintained on file and open to public inspection at the office of the Borough Clerk.

**CERTIFICATION**

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of November 6, 2014.

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**DEBORAH DAKIN  
ACTING BOROUGH CLERK**

**BUDGET TRANSFERS FOR NOVEMBER 6, 2014**

**Resolution No. 14-202**

**November 6, 2014**

<u>DEPARTMENT</u>	<u>ACCOUNT NUMBER</u>	<u>FROM</u>	<u>TO</u>
General Administration - Salaries and Wages	4-01-20-100-010	2,500.00	
General Administration - Other Expenses	4-01-20-100-020		2,500.00
Sewer - Salaries and Wages	4-01-31-455-010	10,500.00	
Municipal Clerk - Salaries and Wages	4-01-20-120-010		10,500.00
Tax Collection - Other Expenses	4-01-20-145-020	1,000.00	
Financial Administration - Other Expenses	4-01-20-130-020	1,000.00	
Municipal Clerk - Other Expenses	4-01-20-120-020		2,000.00
Financial Administration - Other Expenses	4-01-20-130-020	3,500.00	
Financial Administration - Salaries and Wages	4-01-20-130-010		3,500.00
Group Insurance for Employees	4-01-23-210-020	6,000.00	
Audit Services - Other Expenses	4-01-20-135-020		6,000.00
Group Insurance for Employees	4-01-23-210-020	20,000.00	
Tax Assessment - Other Expenses	4-01-20-150-020		20,000.00
Police - Salaries and Wages	4-01-25-240-010	15,000.00	
Police - Other Expenses	4-01-25-240-020		15,000.00
Planning Board - Other Expenses	4-01-20-180-020	5,000.00	
Zoning Board - Other Expenses	4-01-20-185-020	5,000.00	
Sewer - Salaries and Wages	4-01-31-455-010	10,000.00	
Engineering - Other Expenses	4-01-20-165-020		20,000.00
Board of Health - Other Expenses	4-01-27-330-020	1,500.00	
Board of Health - Salaries and Wages	4-01-27-330-010		1,500.00
Landfill Disposal Costs	4-01-32-465-020	20,000.00	
Maintenance of Parks - Other Expenses	4-01-28-375-020		20,000.00
Social Security	4-01-36-472-000	5,400.00	
Public Employees Retirement System	4-01-36-471-000		5,400.00
TOTAL		106,400.00	106,400.00

**CERTIFICATION**

I, Debbie Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of November 6, 2014.

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**DEBORAH DAKIN**  
**ACTING BOROUGH CLERK**

**RESOLUTION AUTHORIZING STIPEND FOR HAROLD LAUFELD, CHIEF FINANCIAL OFFICER**

**RESOLUTION NO. 14-203  
November 6, 2014**

**WHEREAS**, the Woodcliff Governing Body desires to grant a stipend to Harold Laufeld, Chief Financial Officer for extra work performed in connection with the conversion from Bank of America to Bank of New Jersey; and

**WHEREAS**, the Finance Committee agrees with this stipend.

**NOW, THEREFORE BE IT RESOLVED**, that the Woodcliff Lake Governing Body approves the \$3,000.00 stipend for Harold Laufeld, Chief Financial Officer.

**CERTIFICATION**

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake, in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Mayor and Council at the meeting of November 6, 2014.

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**DEBORAH DAKIN  
ACTING BOROUGH CLERK**

**RESOLUTION DESIGNATING THE PCI GROUP TO PROCESS PAYROLL FOR THE BOROUGH**

**RESOLUTION NO. 14-204**

**November 6, 2014**

**WHEREAS**, the Borough currently utilizes Balance Point Payroll, with offices at 65 Harristown Road, Glen Rock, New Jersey, to process the payroll for all Borough employees; and

**WHEREAS**, in an effort to improve the efficiency and cost of payroll services, the Borough is desirous of switching payroll companies; and

**WHEREAS**, the PCI Group is engaged in the business of human resources outsourcing with offices located at 303 Molnar Drive, Elmwood Park, New Jersey; and

**WHEREAS**, the PCI Group has provided the Borough with a proposal to offer payroll processing, tax-filing, payroll deduction remittances and other related services at a cost of \$4.00 per paycheck based on 75 employees paid semi-monthly and \$4.00 for each W-2 issued. The PCI Group has further agreed to waive any initial setup fee; and

**WHEREAS**, the Borough has determined that it is in the Borough's best interest to switch payroll servicing companies and to accept the proposal offered by PCI Group, effective January 1, 2015.

**NOW THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Woodcliff Lake hereby agree to designate The PCI Group as the payroll processor for the Borough of Woodcliff Lake effective January 1, 2015.

**CERTIFICATION**

I, Deborah Dakin, Acting Clerk of the Borough of Woodcliff Lake in the County of Bergen and the State of New Jersey, do hereby certify that the foregoing resolution is a true copy of the original resolution duly passed and adopted by the Governing Body at the meeting of November 6, 2014.

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**DEBORAH DAKIN**  
**ACTING BOROUGH CLERK**