

**BOROUGH OF WOODCLIFF LAKE
BOARD OF HEALTH
JANUARY 20, 2016
MEETING MINUTES**

Call to order:

The meeting was called to order at 7:45 p.m. at the Borough Hall by John Frey

Adequate Notice:

This meeting date and all others throughout the year were published in two newspapers, The Record and The Ridgewood News. The 2016 Meeting Schedule has also been posted in Borough Hall.

Roll Call:

John Frey, President	Present
Elaine Metlitz	Present
Mary Clark, MD	Present
Steven Sperber, MD	Present
Christine T. LaPaglia, DC	Absent
Michelle Micali	Present
Josephine Higgins	Absent
Kristy Herrington	Present
Jackie Gadaleta	Present
Linda Quinn, County	Present
Lois Frezza, Secretary	Present

The minutes from November 17, 2015, were approved, as amended, on a motion from Elaine Metlitz seconded by Dr. Sperber, and carried by roll call vote with all in favor.

A motion to accept the 2016 Board of Health Schedule of Meetings, as amended, was made by Elaine Metlitz seconded Michelle Micali and carried by all. There will be no summer meetings.

The Board of Health would like to use the Record and the Ridgewood News for legal notices, and the Pascack Press and Community Life for press releases.

January County Monthly Services:

These reports were accepted on a motion from Dr. Sperber, seconded by Elaine Metlitz, and carried.

Sanitarian's Report: November and December

While inspecting on Tice Boulevard, the sanitarian was informed that there was a mobile food truck with a miniature kitchen preparing and selling food to corporate business employees. Linda Quinn needs to know the procedure for licensing mobile vendors, as well as the appropriate ordinances or permits. She inspected and a temporary permit was issued.

There was a report of a dog encountering a skunk during the day. The homeowner retrieved her dog and cleaned him up but unknowingly could have contracted Rabies from skunk saliva. Rabies could be fatal and future communications to residents should remind them of that fact. The dog owner underwent a series of vaccinations.

There was discussion on inspections of businesses and what the "Risk-type number" of food establishments means. It generally indicates the complexity of the food preparation.

Risk type 1 (Pre-packaged)

Risk type 2 (Prepares, cooks and serves products immediately.)

Risk type 3 (Extensive preparation of potentially hazardous foods) cooking, cooling, and reheating

Risk type 4 (Example is sushi food)

Salads were taken from Acme and all samples passed. The Classic Café manager signed up for classes for food handling. The Bristol kitchen inspection passed

Monthly Receipts:

The report was accepted on a motion from John Frey and seconded by Dr. Sperber and carried

Water Reports:

The report was accepted on a motion from Elaine Metlitz, seconded by John Frey and carried.

Miscellaneous Discussion

The board discussed fees for license renewal

The board discussed the Health Clinic and the Well Child Clinic. A press release will be published.

The meeting was adjourned on a motion from John Frey, seconded by Elaine Metlitz, and carried.

Respectfully Submitted

Lois Frezza, Secretary