

BOROUGH OF WOODCLIFF LAKE
REORGANIZATION MEETING
MAYOR AND COUNCIL
January 5, 2009
8:00 p.m.

CALL TO ORDER.

Notice of this rescheduled meeting, in accordance with the "Open Public Meetings Law, 1975, C. "231", has been posted and two newspapers, The Record and The Ridgewood News, have been notified.

OATH OF OFFICE

Councilman Paul Camella
Councilman Jeffrey Hoffman

ROLL CALL.

Mayor Joseph LaPaglia
Council member Jeffrey Bader
Paul Camella
John Glaser
Jeffrey Hoffman
Joanne Howley
Robert Rosenblatt

PLEDGE OF ALLEGIANCE.

INVOCATION

AMERICA THE BEAUTIFUL sung by Councilman Paul Camella

Administration of Oaths of Office and Presentation of Badges, Fire Officers
were administered by Mayor LaPaglia at 1:00 p.m. on January 1, 2009 at the Fire House.

Chief Robert Kuehlke
Deputy Chief Jared Shapiro
Captain Frank Izzo
Captain James Kuehlke
Lieutenant Thomas Torpey

SELECTION OF COUNCIL PRESIDENT FOR 2009

Bader Camella Glaser Higgins Hoffman Rosenblatt

ANNUAL PROFESSIONAL APPOINTMENTS:

Position	Firm	Designee
Borough Attorney	Mark D. Madaio, Esq.	Mark D. Madaio, Esq.
Borough Engineer	Boswell McClave Engineering	Dr. Stephen Boswell
Borough Auditor	Lerch, Vinci & Higgins	Paul Lerch
Labor Attorney	Apruzzese, McDermott, Mastro and Murphy, P.C.	Frederick Danser, III
Labor Attorney	Ruderman and Glickman, P.C.	Mark Ruderman
Bond Counsel	Rogut McCarthy Troy, LLC	Steven Rogut
Borough Prosecutor	Giblin & Giblin	Brian Giblin, Esq.
Public Defender	Richard Insley, Esq.	Richard Insley, Esq.
Risk Manager	Burton Kanwisher	Robert Kanswisher

Motion that all the following Professional Appointments be confirmed.

Bader Camella Glaser Hoffman Howley Rosenblatt LaPaglia

(Mayor) I appoint Harold Laufeld, III to the position of Chief Financial Officer for the Borough of Woodcliff Lake for a term ending December 31, 2012

Bader Camella Glaser Hoffman Howley Rosenblatt LaPaglia

MAYORAL ANNUAL APPOINTMENTS AND DESIGNATIONS TO VARIOUS MUNICIPAL OFFICES

Fire Board Commissioners	Council Liaison Paul Camella, Council Liaison Joanne Howley
Property Maintenance Official	Nick Saluzzi
Zoning Official	Nick Saluzzi
Recycling Program Coordinator	Edward Barboni
Fire Sub-Code Official	Edward Barboni
Plumbing Sub-Code Official	Richard O'Dowd
Park and Recreation Director	Jay Esposito
Park and Recreation Secretary	Faye Kovner
Fire Official	Paul Bechtel
Deputy Fire Official	Tim Ennis
Fire Inspector	Jim Strabone
Fire Inspector	John Stalb
Fire Inspector	Joseph Mauro
Fire Inspector	Frank Izzo
Police and Assistant Police Surgeons	Drs. David Abend, Sergio Dragone and Stephen Margulis

MAYORAL APPOINTMENTS TO VARIOUS BOARDS

Mayor LaPaglia announced the following appointments.

APPOINTMENT OF PLANNING BOARD MEMBERS.

Class II Frederick Singer for a term ending December 31, 2009

Class III Council Appointment _____ for a term ending December 31, 2009

Class IV George Fry for a term ending December 31, 2011
Robert McDonough for a term ending December 31, 2011

Alternate Member #1 Joseph Langschultz for a term ending December 31, 2010

APPOINTMENT TO THE OFFICE OF EMERGENCY MANAGEMENT.

(MAYOR) I appoint the following persons for a term of three (3) years, ending December 31, 2011
Joseph A. Higgins, Jr. Emergency Management Coordinator

EMERGENCY MANAGEMENT COMMITTEE.

(MAYOR) I appoint the following persons as members of the Emergency Management Committee for a term of two (2) years ending December 31, 2010.

MEMBER

Police Chief Anthony Jannicelli
Fire Chief Robert Kuehlke
DPW Superintendent Edward Barboni
Board of Health President Elaine Metlitz
Council Member Joanne Howley
Borough Administrator Edward Sandve
Ambulance President Heather McGee
North West Bergen Central Dispatch Jack Tancos
Construction Code Official Nick Saluzzi
Superintendent of Schools Peter Lisi
KPMG Representative Michael Vasquez
OEM Coordinator Joseph Higgins
Lt. Lyle Garcia

ALTERNATE

Captain Roger Caron
Deputy Fire Chief Jared Shapiro
DPW Foreman Ray Blackton
Sanitarian Linda Quinn
Council Member John Glaser
Kathleen Rizza
Ambulance Captain Joseph Hughes
Frank Meredith
Fire Official Paul Bechtel
School Facilities Supervisor David Phillips
Hilton Security Representative Robert Morata
Deputy OEM Coordinator
Police Officer Kathy Powers

APPOINTMENTS OF STANDING COMMITTEES.

(MAYOR) I hereby make the following appointments to the Standing Committees for a term of one (1) year, ending December 31, 2009:

Administration/Finance

Joanne Howley, John Glaser

**DPW & Roads/Sewers & Sanitation,
Ecology**

Robert Rosenblatt, Paul Camella

Parks & Recreation

Joanne Howley, Jeffrey Hoffman

Public Safety/Police/OEM/TriBoro

Jeffrey Bader, Robert Rosenblatt

Buildings & Grounds/Building Dept./ Fire Prevention	Jeffrey Bader, Jeffrey Hoffman
Board of Health, Mental Health & Welfare	Jeffrey Hoffman, Jeffrey Bader
Education (elementary) (high)	Jeffrey Hoffman, Jeffrey Bader John Glaser, Jeffrey Bader
Public Information, Newsletters, Ordinances	Joanne Howley, John Glaser
Fire – Volunteer/Fire Prevention	Paul Camella, Joanne Howley
Library	Paul Camella, John Glaser
Senior Citizens' Program	Joanne Howley, John Glaser

Bader Camella Glaser Higgins Hoffman Rosenblatt LaPaglia

MAYORAL COMMITTEE APPOINTMENTS -

(MAYOR) I appoint the following persons to the Mayor's Committees for a term of one (1) year, ending December 31, 2009:

The Alliance

DARE/Municipal Drug Program

Jeffrey Bader, Council Liaison
Robert Rosenblatt, Council Liaison
Frank Ryan, Sgt.
Mike Origoni, Sgt.
Jim Uhl, Sgt.
Allyson Baratta, Citizen
Diana DiGirolamo, Citizen
Jeffrey Klein, Citizen

Bergen County Municipal Joint Insurance Fund

Commissioner Kathleen Rizza
Alternate John Glaser

Bergen Municipal Excess Liability Fund

Commissioner Kathleen Rizza
Alternate John Glaser

COAH/Round 3 Committee

Mayor Joseph LaPaglia	Ed Sandve, Borough Administrator
John Glaser, Council Liaison	Paul Kaufman, Esq.
Mark Madaio, Esq.	Kenneth Glemby
T. Thomas Van Dam, Esq.	Frederick Singer
Donna Holmqvist, Burgis Associates	

Ecology Committee

Paul Camella, Council Liaison
Robert Rosenblatt, Council Liaison

Jeffrey Belinski
Elizabeth Calderone

Historian(s)

Irma Chazotte
Marijane Singer
Barbara Fusco
John Locke
Richard Purcell

Park and Recreation Committee

Commissioner, Council Representative	Joanne Howley, Jeffrey Hoffman
Park and Recreation Director	Jay Esposito
Secretary	Faye Kovner
Baseball Commissioner:	Mike Tsontakis
Boy's Basketball	Jeff Danzig
Girls' Basketball	John Willock
Softball Commissioner	John Willock
Boy's Wrestling	Mike Tsontakis
Soccer Commissioner	Jeff Schneider
Representative, Board of Education	Peter Lisi
Representative, Seniors	Josephine Higgins, President

Citizen Pool and Tennis Committee

Joanne Howley, Council Liaison	Lora Behnke
Jeffrey Hoffman Council Liaison	Sigrid Frawley
Ed Sandve, Borough Administrator	Susan Johnson
Jay Esposito, Park and Recreation Director	Penny Michelis
	Robert Nathin
	Thomas Panso

Shade Tree Committee

John Glaser, Council Liaison
Joanne Howley, Council Liaison
Ed Levy, Chairman
Clayton Bosch
Marilyn Clark
Lynda Heinemann
Adam Jacobs
Fred Singer

Special Events

Paul Camella, Council Liaison	Jay Ferreira
Jeffrey Bader, Council Liaison	Margaret LaPaglia
Joanne Howley, Council Liaison	Maria Letizia
Alyson Baratta	
Anna Camella	

Tri-Boro Public Safety Liaison

Jeffrey Bader, Council Liaison

Youth Guidance Council

Robert Rosenblatt, Council Liaison
Jim Uhl, Sgt.

Wage and Salary Committee

John Glaser, Council Liaison
Joanne Howley, Council Liaison
Ed Sandve, Borough Administrator
Dana Cassell
Diane Mautz

Westervelt-Lydecker House Restoration and Use Committee

Paul Camella, Council Liaison
Jeffrey Bader, Council Liaison
Lynda Heinemann
Richard Purcell
Marijane Singer

MAYOR APPOINTMENTS TO VARIOUS BOARDS (with Council Approval)

Affordable Housing Board terms ending December 31, 2009

John Glaser, Council Liaison
Ed Sandve, Administrator
Frederick Singer, Chairperson
Robert Boffa, Citizen Representative
Ken Glemby, Planning Board Representative
Lynda Heineman, Zoning Board Representative

Bader Camella Glaser Higgins Hoffman Rosenblatt LaPaglia

Board of Health.

Steven Sperber, M.D. for a term expiring December 31, 2011
John Fry for a term expiring December 31, 2011
Christine LaPaglia, D.C. expiring December 31, 2011

Bader Camella Glaser Hoffman Howley Rosenblatt LaPaglia

Local Assistance Board.

Councilperson Paul Camella
Lynda Heinemann

Bader Camella Glaser Hoffman Howley Rosenblatt LaPaglia

CONSENT AGENDA - REORGANIZATION MEETING - JANUARY 5, 2009

1. Adoption of Temporary Budget for the year 2009, *page 9, 10*
2. Authorizing Award of Contracts for Professional Services, *page 11*
3. By-Laws 2009, *page 11*
4. Depositories - Designated, *page 11, 12*
5. Designations and Authorities of Municipal Officials, *page 12*
6. Signature Authority, *page 12, 13, 14*
7. Safe Deposit Box, *page 14*
8. Interest on Delinquent Taxes, *page 14*
9. Tax Collector to Charge Fee for Returned Checks, *page 15*
10. Regular Meetings, *page 15*
11. Municipal Offices, *page 15, 16*
12. Legal Newspapers Designated, *page 16*
13. Borough Holidays Designated, *page 16*
14. Resolution Authorizing Certificate of Insurance for Borough-Sponsored Organizations, *Page 16, 17*
15. Resolution Authorizing Acceptance of Sewer System Extensions, *page 17*
16. Resolution Authorizing Regulation Vehicle Towing and Storage Services, *page 17*
17. Resolution Designating Edward Sandve the Public Compliance Officer, (P.A.C.O), *page 17*
18. Resolution Authorizing Private Sector Reimbursement and Procedures for Emergency Expense, *page 18, 19*
19. Resolution Authorizing the Execution of a Contract Between the Borough of Woodcliff Lake and Chief of Police Anthony Jannicelli, *page 18*

RESOLVED, that the Consent Agenda - Reorganization Meeting, is hereby approved as presented.

Bader Camella Glaser Hoffman Howley Rosenblatt LaPaglia

Adoption of Temporary Budget for the Year 2008.

(Consent Agenda - 1)

WHEREAS, Section 40A:4-19 of the Revised Statutes of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2009 Budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2009; and

WHEREAS, the total appropriations in the 2009 Budget, exclusive of any appropriations made for interest and principal of Debt, Capital Improvement Funds and for Public Assistance (Relief) in the sum of \$10,907,619 and

WHEREAS, 26.25% of the total appropriations in the 2009 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance is the sum of \$2,863,250 for the 2009 temporary budget, and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, that the following Temporary Appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for her records.

2009 TEMPORARY BUDGET

<u>CURRENT FUND</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
General Administration	60,000.00	12,000.00
Mayor and Council	8,000.00	1,000.00
Municipal Clerk	16,000.00	10,000.00
Financial Administration	30,000.00	12,000.00
Audit Services		2,000.00
Revenue Administration	18,000.00	5,000.00
Tax Assessment	15,000.00	10,000.00
Legal Services		25,000.00
Engineering Services		10,000.00
Planning Board	5,000.00	5,000.00
Zoning Board of Adjustment	5,000.00	5,000.00
Uniform Construction Code	50,000.00	10,000.00
Insurance - Other Insurance Premiums		100,000.00
Group Insurance Plans for Employees		250,000.00
Unemployment Insurance		500.00
Police	560,000.00	40,000.00
Police Dispatch/911		30,000.00
Office of Emergency Management	5,000.00	3,000.00
Aid to Volunteer Fire Dept	1,500.00	35,000.00
First Aid Organization		5,000.00
Fire Prevention Bureau	10,000.00	5,000.00
Municipal Prosecutor	3,500.00	

Municipal Public Defender		1,500.00
Municipal Court	25,000.00	3,000.00
Streets and Roads	175,000.00	30,000.00
Shade Tree Commission		3,000.00
Solid Waste Collection	50,000.00	20,000.00
Buildings and Grounds	15,000.00	20,000.00
Vehicle Maintenance		25,000.00
Public Health Services	8,000.00	12,000.00
Animal Control		2,000.00
Welfare Administration	500.00	100.00
Parks and Recreation	25,000.00	25,000.00
Maintenance of Parks		5,000.00
Library Membership		25,000.00
Celebration of Public Events		5,000.00
Electricity		50,000.00
Street Lighting		25,000.00
Telephone		10,000.00
Water		3,000.00
Fuel Oil		5,000.00
Gasoline		20,000.00
Sewerage Processing and Disposal	50,000.00	5,000.00
Landfill Dumping Fees		60,000.00
Social Security		60,000.00
Police and Fire Retirement System		250,000.00
 <u>OPERATION -OUTSIDE CAP</u>		
Public Employees Retirement System		100,000.00
BCUA Shared Sewer Charges		130,000.00
Borough of Montvale - Sewer Charges		9,000.00
Borough of Hillsdale - Sewer Charges		5,000.00
LOSAP - Volunteer Ambulance		500.00
LOSAP - Volunteer Fire		500.00
Capital Improvement Fund		2,000.00
 Total Appropriations	 1,135,500.00	 1,487,100.00
 Municipal Debt Service		
Payment of Bond Principal	705,000.00	
Interest on Bonds	<u>187,044.00</u>	
	892,044.00	

RESOLVED, that the Temporary Budget in the form presented to this Meeting be approved and adopted and that a copy thereof be attached to the Minutes of this Meeting and made a part of the Resolution.

Authorizing Award of Contracts for Professional Services.

(Consent Agenda - 2.)

WHEREAS, the Borough of Woodcliff Lake is a municipal corporation of the State of New Jersey; and

WHEREAS, there exists a need for a 1. Borough Attorney; 2. Borough Auditor; 3. Borough Engineer
4. Labor Attorney(s) 5. Bond Counsel 6. Risk Manger; and

WHEREAS, funds are available for these purposes, and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-5(1), et seq.) requires that the resolution authorizing the award of Contracts for Professional Services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Woodcliff Lake as follows:

1. That Mark M. Madaio, Attorney, is hereby appointed Borough Attorney of the Borough of Woodcliff Lake;

2. That Paul Lerch of Lerch, Vinci and Higgins, Registered Municipal Accountant, is hereby appointed Borough Auditor of the Borough of Woodcliff Lake;

3. That Dr. Stephen Boswell or his designee of Boswell McClave Engineering, Professional Engineer, is hereby appointed Borough Engineer of the Borough of Woodcliff Lake;

4. That Mark S. Ruderman of Ruderman and Glickman, P.C. and Frederick T. Danser, III of Apruzzese, McDermott, Mastro and Murphy, P.C., are hereby appointed Labor Attorney(s) of the Borough of Woodcliff Lake;

5. That Steven L. Rogut of Rogut McCarthy Troy, LLC, is hereby appointed Bond Counsel of the Borough of Woodcliff Lake.

6. That Robert Kanwisher of Burton Kanwisher Agency, is hereby appointed Risk Manger of the Borough of Woodcliff Lake.

BE IT FURTHER RESOLVED, that these appointments are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the services performed are by a person authorized by law to practice a recognized profession as a registered Municipal Attorney, Municipal Accountant, Municipal Engineer, Labor Attorney and Risk Manager and such services are not subject to competitive biddings; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute this resolution and advertise same according to law.

By-Laws, 2009.

(Consent Agenda - 3.)

BE IT RESOLVED that the By-Laws of the Mayor and Council are hereby adopted and approved for the year 2008 subject to revision during the year by the Council.

Depositories Designated. (Consent Agenda - 4.)

The Mayor requests a resolution for the designation of depositories.

WHEREAS, it is provided that the Mayor and Council shall designate by resolution the banks and trust companies in which the Tax Collector and Chief Financial Officer shall deposit the moneys coming into their hands by virtue of their offices:

BE IT RESOLVED, that

- Fleet Bank
- Wachovia Bank
- Dean Witter Trust, State of N.J.
- Cash Management Fund
- MBIA – Class Fund
- Chase Manhattan Bank
- Commerce Bank
- North Fork Bank

hereby are designated depositories in which the Tax Collector and Chief Financial Officer shall deposit all moneys coming into their hands by virtue of their offices.

Designations and Authorities of Municipal Officials. (Consent Agenda - 5)

BE IT RESOLVED, that the designated Municipal Officials shall have duties and authorities hereinafter set forth:

1. In the absence of the Borough Administrator or Borough Clerk, the Deputy Borough Clerk shall carry out the duties of the office as prescribed in Ordinances and Resolutions of the Mayor and Council; and
2. The Chairman, or member acting in the absence of the Chairman, of the Council Committee responsible for materials and services for which payment is required shall be the certifying authority as prescribed for in By-Laws, Ordinances and Resolutions of the Mayor and Council.

Signature Authority. (Consent Agenda - 6.)

WHEREAS, it is provided that the Mayor and Council shall designate by Resolution the Borough Officials who are authorized to withdraw funds from depositories;

BE IT RESOLVED, that any two of the following officials of the Borough acting jointly, hereby are authorized to direct withdrawal by checks of all or any part of funds deposited in designated depositories:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, Payroll Clerk

As to the **Payroll Account**, any two of the above officials is authorized to direct withdrawal by check;

As to the **Public Assistance Funds**, any two of the following officials are authorized to direct withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and Public Assistance Director

As to the **Municipal Court Account and Municipal Court Bail Account**, any two of the following officials are authorized to direct withdrawal by checks:

Municipal Judge, Administrator, Borough Clerk, Chief Financial Officer, Court Administrator

As to the **Current Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer,

As to the **Unemployment Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Animal Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Capital Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Claims Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Causeway Beautification Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Affordable Housing Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **CD Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Mandatory Development Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Assessment Trust Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Open Space Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

As to the **Police Private Duty Account**, any two of the following officials are authorized to make withdrawal by checks:

Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer

Notwithstanding the above, any one of the officials authorized to make withdrawal by checks on any account is authorized to direct the Chief Financial Officer to transfer between accounts or between depositories by telephone.

Safe Deposit Box.

(Consent Agenda - 7.)

RESOLVED, that the Borough is hereby authorized to enter into a contract for the rental of a safe deposit box with the Wachovia Bank, Woodcliff Lake, New Jersey, for the safe custody of duplicate computer tapes and other essential records of the Borough of Woodcliff Lake; and

FURTHER RESOLVED, that any one of the following Borough Officials is authorized to have access thereto.

Mayor, Administrator, Borough Clerk, Chief Financial Officer

Interest on Delinquent Taxes.

(Consent Agenda - 8.)

WHEREAS, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Woodcliff Lake, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.

2. No interest shall be charged if payment of any Quarterly tax payment is made within ten (10) days of the date upon the same becomes payable.

3. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency in excess of \$10,000.00.

4. With respect to tax certificates held by the municipality in excess of the sum of \$5,000.00, the following additional penalties shall be charged: two (2%) percent on the amount due over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

Tax Collector to Charge fee for Returned Checks.

(Consent Agenda - 9.)

WHEREAS, P.L. 1990, Chapter 105 supplementing Title 40 of the New Jersey State Revised Statutes has been enacted allowing a Municipality to impose a service charge to be added on an account which was by a check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake, County of Bergen, State of New Jersey that the Tax Collector be authorized to charge the above-mentioned fee at a rate of \$25.00 per check or other written instrument for all checks returned for insufficient funds; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be given to the Borough Assistant Treasurer and Tax Collector.

Regular Meetings.

(Consent Agenda - 10.)

RESOLVED, that the regular meetings of the Mayor and Council shall be held on the first and third Mondays of each month, except January, February, September, and November as noted below, and on any other days specified during the year 2008 at the Municipal Building at 8:00 P.M.

January 5, 2009	Sine Die 7:00 p.m./Reorganization	January 19, 2009 (Mon)
February 2, 2009		February 18, 2009 (Wed)
March 2, 2009		March 16, 2009
April 6, 2009		April 20, 2009
May 4, 2009		May 18, 2009
June 1, 2009		June 15, 2009
July 6, 2009		
August 3, 2009		
September 9, 2009 (Wed)		September 21, 2009
October 5, 2009		October 19, 2009
November 4, 2009 (Wed)		November 16, 2009
December 7, 2009		December 21, 2009
January 4, 2010	Sine Die 7:00 p.m./ Reorganization	

Municipal Offices.

(Consent Agenda -11.)

The Mayor states that the Borough Administrator has requested that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 2, 2008.

RESOLVED, that the hours of the Municipal Offices be from 8:30 A.M. to 4:30 P.M., Monday through Friday, beginning January 5, 2009.

Legal Newspapers Designated.

(Consent Agenda – 12.)

RESOLVED, that the following newspapers are designated the legal newspapers of the Borough:

- The Record
- The Ridgewood News
- The Pascack Press

Borough Holidays Designated

(Consent Agenda – 13.)

RESOLVED, the following holidays will be observed in 2009 for full-time employees.

- | | |
|-------------------|------------------------|
| January 1, 2009 | New Year’s Day |
| January 2, 2009 | 2008 Floater |
| January 19, 2009 | Martin Luther King Day |
| February 16, 2009 | President’s Day |
| April 10, 2009 | Good Friday |
| May 25, 2009 | Memorial Day |
| July 3, 2009 | Fourth of July |
| September 7, 2009 | Labor Day |
| October 12, 2009 | Columbus Day |
| November 26, 2009 | Thanksgiving |
| November 27, 2009 | Day after Thanksgiving |
| December 24, 2009 | 2009 Floater |
| December 25, 2009 | Day after Christmas |

Resolution Authorizing Certificate of Insurance for Borough-Sponsored Organizations.

(Consent Agenda – 14.)

WHEREAS, the Director of Parks & Recreation and the Parks & Recreation Committee advise that the Parks & Recreation is sponsoring the following recreational activities and organizations:

- Woodcliff Lake Baseball Association
- Woodcliff Lake Basketball Association
- Woodcliff Lake Girls Softball Association
- Woodcliff Lake Athletic Association
- Woodcliff Lake Soccer Association
- WLM Wrestling Association
- Pascack Junior Volleyball Association
- Woodcliff Lake Recreation Department
- Official Meetings or Functions of the Borough of Woodcliff Lake; and

and

WHEREAS, the aforementioned organizations have submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications to the Borough's insurance agent; and

WHEREAS, the Borough of Woodcliff Lake has submitted Facility Use Applications and Hold Harmless Agreements and Certificates of Insurance Applications for the purpose of holding official meetings or functions at the premises of the Woodcliff Lake Board of Education; and

WHEREAS, the Woodcliff Lake Board of Education requires that Certificates of Insurance and Hold

Harmless Agreements be forwarded to them prior to use of school facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk is hereby authorized to request copies of signed Hold Harmless Agreements and Certificates of Insurance of the aforementioned organizations to the Borough's insurance agent.

Resolution Authorizing Acceptance of Sewer System Extensions. (Consent Agenda – 15.)

BE IT RESOLVED, by the Mayor and Council of the Borough of Woodcliff Lake that the Borough Administrator and Borough Engineer are hereby authorized to certify to the acceptance of extensions of sanitary sewer facilities for developments in the Borough, approved by the Planning Board, and to submit said certification and/or endorsement to the New Jersey Department of Environmental Protection, pursuant to their Standard Application Form (CP#1) Construction and Discharge Permits.

Resolution Authorizing Regulating Vehicle Towing and Storage Services
(Consent Agenda – 16.)

WHEREAS, the Borough of Woodcliff Lake advertised for bids in October, 2008; and

WHEREAS, the following four firms met the requirements as per Ordinance Nos. 92-1 and 94-2:

1. Rich's Automotive
2. Ramsey Auto Body and Collision
3. Citywide Towing
4. Bergen Brookside Towing

NOW, THEREFORE, BE IT RESOLVED, that Rich's Automotive, Inc, Ramsey Auto Body and Collision, Citywide Towing and Bergen Brookside Towing and are hereby authorized to provide towing and storage services on a rotating basis by the Chief of Police for the Borough of Woodcliff Lake for the calendar year 2009.

Resolution Designating Edward Sandve the Public Compliance Officer (P.A.C.O)
(Consent Agenda – 17)

WHEREAS, N.J.A.C. 17:27-1 et. seq requires every public agency to annually designate an employee to serves as its Public Compliance Officer (P.A.C.O.) and;

WHEREAS, the Borough of Woodcliff Lake is required to notify the Department of Consumer Compliance of this designation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Woodcliff Lake that Ed Sandve, Borough Administrator be designated the Public Compliance Officer for a term ending December 31, 2009.

Resolution Authorizing Private Sector Reimbursement and Procedures for Emergency Expense
(Consent Agenda – 18)

WHEREAS, in the Emergency Operating Plan prepared by the office of Emergency Management in 1989, a procedure was set forth for private sector reimbursement of emergency expenses incurred by the Borough; and

WHEREAS, the Finance Committee has recommended that the amounts set forth in that plan be revised and made a matter of record to be accessible to all concerned parties;

NOW, THEREFORE, BE IT RESOLVED, that an expense of \$1,500.00 or less may be authorized in emergency by department head or any councilmember or person in charge of department at the time; and

BE IT FURTHER RESOLVED, that an expense of \$7,500.00 or less may be authorized by a councilmember or Mayor or Borough Administrator/CFO, and one member of the Operations Group or one member of the Policy Group, and

BE IT FURTHER RESOLVED, that in a formally declared state of emergency any expense may be approved by two from the Policy Group and one from the Operations Group.

Policy Group

Mayor

Councilmember

Borough Administrator

Borough Clerk

Chief Financial Officer

Operations Group

Emergency Management Coordinator

Deputy Coordinator

Department Head or Supervisor

(Supervisor shall mean senior available person in the chain of command)

Resolution Authorizing the Execution of a Contract Between the Borough of Woodcliff Lake and Chief of Police Anthony Jannicelli (Consent Agenda – 19)

WHEREAS, the Police Committee has met and has recommended that a contract commencing January 1, 2009 and ending on December 31, 2012 between the Borough of Woodcliff Lake and Chief of Police Anthony Jannicelli be executed; and

WHEREAS, the aforementioned contract is on file in the Borough Clerks office.

NOW THEREFORE BE IT RESOLVED that the Mayor of the Borough of Woodcliff Lake is authorized to execute the Contract between the Borough and Chief Anthony Jannicelli.